



PUBLIC UTILITIES COMMISSION AGENDA

City of Brainerd, Minnesota

BPU Service Center, 8027 Highland Scenic Rd, Commission Room

Tuesday, December 31, 2024 @ 9:00 AM

The public is invited to attend these meetings in person

1. **Call To Order**

2. **Roll Call**

___ M. Angland ___ T. Erickson ___ P. Wussow ___ M. O'Day ___ D. Matten

3. **Pledge of Allegiance**

4. **Approval Of Agenda - Voice Vote**

5. **Consent Calendar**

NOTICE TO PUBLIC - all matters listed are considered routine by the Commission and will all be enacted by one (1) motion. There will be no separate discussion of these items unless good cause is shown prior to the time the Commission votes on the motion to be ADOPTED BY ROLL CALL

A. **Approval of Minutes**

B. **Approval of Bills**

C. **Approve Regular Commission Meeting Dates**

D. **Approve 2025 Schedule of Fees**

6. **Public Forum**

Time allocated for citizens to bring matters not on the agenda to the attention of the Commission -
Time limits may be imposed

7. **Commission Committee Reports**

A. **Personnel Committee**

B. **Finance Committee**

C. **Operations / Policy Committee**

1. **Hydro Walkthrough**

8. **Unfinished Business**

(See attached separate memo regarding updates on unfinished business)

- A. **Discuss attached separate memo regarding updates on unfinished business**
 - 1. Approve additional fees for the Backwash Reclaim Tank Design
- 9. **New Business**
 - A. **Approve Barr Contract Work Order - Hydro Facility**
 - B. **Consider Country Manor WAC/SAC Deferment**
- 10. **Staff Reports**
(Verbal: Any Updates since Packet)
 - A. **City Administrator Report**
 - B. **City Council Liaison Report**
 - C. **HR Director Report**
 - D. **Public Utilities Director Report**
 - E. **Finance Manager Report**
 - F. **Operations Manager Report**
 - G. **Water/Wastewater Manager Report**
- 11. **Commission Member Reports**
- 12. **Adjourn**

Visit Brainerd Public Utilities website at www.bpu.org

MISSION

"The mission of Brainerd Public Utilities is to provide safe, reliable, environmentally friendly electric, water and sewer services to our customers at the lowest reasonable cost."



BRAINERD PUBLIC UTILITIES

8027 Highland Scenic Rd • P.O. Box 373 • Brainerd, Minnesota 56401

Business Office: 218.829.8726 ■ **Repair Service:** 218.829.2193

www.bpu.org

The regular meeting of the Brainerd Public Utilities Commission was held at 9:00 AM on November 26, 2024.

Commission President Matten called the meeting to order at 9:03 AM.

Commission Roll Call

Mike Angland – Present

Patrick Wussow – Present

Dolly Matten – Present

Mark O'Day – Present

Tad Erickson - Absent

Utility Staff Present

Public Utilities Director

Finance Manager

Operations Manager

Water/Wastewater Manager

Electric Distribution Supervisor

Business Office Supervisor

Recording Secretary

Christopher Evans

Danny Loch

Trent Hawkinson

Charlie Gammon

Mitch Lachelt

Jana Pernula

Mandy Selisker

Others in Attendance

City Administrator

HR Director

City Council Liaison

Barr Engineering

Bolton & Menk

Citizen

Nick Broyles

Kris Schubert

Jeff Czczok

Tyler Fincher (Conference Line)

Morgan Salo, PE

Brian Timmers

Commissioner Matten opened the meeting with the Pledge of Allegiance.

Approval of Agenda Items

Commissioner Matten made a motion to amend the agenda to add an item under New Business, the approval of Statement of Work with CliftonLarsonAllen (CLA).

Motion by Commissioner Wussow and seconded by Commissioner O'Day to approve the amended agenda. There was a unanimous vote in favor of the motion. Motion carried.

Approval of Consent Items

Motion by Commissioner O'Day and seconded by Commissioner Wussow to approve the minutes from October 29th, 2024, regular monthly meeting, the minutes from the special meetings on October 22nd and November 19th, 2024, and current month's bills. There was a unanimous roll call vote in favor of the motion. Motion carried.

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Public Forum

None

Personnel

None

Operations Policy Committee

None

Finance

Commissioners Wussow and Angland reported that the updates are all included on the agenda and will be discussed during the meeting.

Approve AEP Long-term Power Contract Extension to 2034

Public Utilities Director Evans presented the current pricing for 2033/2034 and the proposed blended rate of \$48.05 with the two-year contract extension.

Motion by Commissioner Wussow and seconded by Commissioner O'Day to proceed with engaging AEP to prepare the long-term power contract extension to 2034 and for the Commission to ratify the contract extension when presented in December with the price of \$48.05/MWh starting in 2025/2026. There was a unanimous vote in favor of the motion. Motion carried.

Authorize Letters of Agreement (LOA) for loads to participate in MISO demand programs

Public Utilities Director Evans presented. In 2022, an LOA was sent to Crypto clients allowing them to participate in MISO demand resource programs for a three-year period. New LOA's are needing to be sent, essentially repeating the process done in 2022. This facilitates a company, Voltus, to do monitoring, calling, and load shedding when appropriate. The cost of this resource program is built into Crypto pricing so there is no additional cost to BPU.

Motion by Commissioner O'Day and seconded by Commissioner Angland to direct staff to send new LOAs to JFK and BlockMetrix. There was a unanimous vote in favor of the motion. Motion carried.

Approve Credit Card Fees Transaction Charge

Public Utilities Director Evans presented findings and recommendations from budget discussions related to credit card transaction fees. The Finance Committee discussed a 4.75 % transaction fee for all credit card payments.

Discussion included:

Wussow inquired on when this would be able to take effect. Finance Manager Loch noted that there will be administrative work required to implement and is unsure of the timeframe but was hopeful for 2nd quarter.

Matten asked if this was legally allowed and how it would appear on the utility statement. Loch noted that depending on a flat rate or percentage, the terminology will be determined along the lines of a transaction fee or surcharge.

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City Council Liaison Czczok inquired about notifications. Wussow confirmed that it would be communicated and will also be published in the quarterly newsletter. Czczok also asked about encouraging other payment methods. Matten noted that this will hopefully do that.

Motion by Commissioner Wussow and seconded by Commissioner Angland to reverse the decision to absorb transaction fees associated with credit card payments and include in fee schedule as soon as administratively feasible. There was a unanimous vote in favor of the motion. Motion carried.

Recommend Commissioner Insurance be eliminated to City Council

Commissioner Wussow discussed Health and Life Insurance offered to Commission members. Wussow stated that no other committee receives Health Insurance other than City Council and would like to recommend to City Council that this be eliminated effective 01/01/2025.

Discussion included:

Matten inquired about cost and Loch noted that there is currently \$60,000 in the budget but it depends on annual elections. The range could be anywhere from \$56,000 to \$114,000.

O'Day noted the timing is really challenging with open enrollment being completed with BPU and his current employer. O'Day referenced a similar situation with the Fire Department and that Commissioners are appointed after applying for the position with these benefits offered. He would like to see the request delayed to 01/01/2026.

Motion by Commissioner Wussow and seconded by Commissioner O'Day to recommend eliminating Health Insurance for the BPU Commission to City Council.

Matten asked about other City's and Utilities and benchmarking what is offered. HR Director Schubert confirmed that the city completes the League of Minnesota Cities (LMC) salary survey, and this requests data for Mayor and City Council, but unsure that it clarifies on Commissions. Matten requested a copy of this survey.

Angland requested that this be tabled until the requested comparable data is received.

Motion by Commissioner Angland and seconded by Commissioner Wussow to table until the requested comparison data is received and further discussion to take place at the December Commission meeting. There was a unanimous vote in favor of the motion. Motion carried.

Approve recommendation to City Council on conference attendance for Commissioners Application

Commissioner Wussow discussed the importance of presence at conferences and at a legislative level. Wussow would like to see this added to the Commissioner application as a requirement. Finance Manager Loch noted that the expectation discussed in the committee meeting was at least two state conferences and one national conference within a five year term.

Motion by Commissioner Wussow and seconded by Commissioner O'Day to recommend to City Council that conference attendance of at least two state events and one national event be added to the BPU Commissioner application. There was a unanimous vote in favor of the motion. Motion carried.

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Consider new IT positions for 2025 Budget

Public Utilities Director Evans presented the recommendation of adding two new IT positions in 2025, Network Administrator and Systems Administrator. Both positions were included in the 2025 budget and draft job descriptions were provided primarily for educational and experience requirements. These two positions would be union positions and therefore need to be negotiated with the IBEW #31 Public Utilities union. The goal would be to have the Network Administrator position filled as soon as possible, with the Systems Administrator to follow within about six to eight months after.

Discussion included:

HR Director Schubert discussed the process for a new position that was created and provided to staff. Schubert offered to provide that workflow to Commission as well.

Matten acknowledged that the current IT Supervisor has needed this for a couple of years. She would like to see this move forward with HR and Finance to finalize and begin advertising.

Loch confirmed that the Network Administrator was also included in the 2024 budget for half the year.

O'Day noted that the wage needs to be negotiated with the union, however, there are still several other positions that have previously been approved that BPU is still waiting for. Business Office Supervisor Pernula verified that those positions are now moving forward in the hiring process. HR Director Schubert reviewed that during union negotiations, the City and the union could not reach an agreement on wages for the new positions. After mediation, the attorneys met and approved an MOA which allowed the hiring of the new positions to move forward. Schubert does not expect these positions to take as long, noting that they were being held up by the union negotiation status.

Motion by Commissioner O'Day and seconded by Commissioner Angland to recommend to City Council the conceptual approval of the Network Administrator and Systems Administrator positions as included in the 2025 budget, further, to request that the job descriptions be finalized and the wage negotiated with the IBEW Local #31 Public Utilities Union as soon as possible. There was a unanimous vote in favor of the motion. Motion carried.

Barr Engineering Presentation – Hydro Generation Project Update - see board packet for concept drawings.

Tyler Fincher with Barr Engineering presented concept drawings in conjunction with Finance Manager Loch.

Concept drawings present new generators in pits 4 & 6, that was previously approved, but also includes a pre-engineered building over the top of the entire dam building structure. This solution also provides replacement of the roof which needs repair.

Discussion included:

Tyler Fincher discussed the initial design concept but that additional options can be researched and pursued based on initial feedback, cost differential, etc.

City Council Liaison Czczok inquired about the maintenance needs for the pre-engineered building. Fincher reported that there hasn't been a maintenance plan developed yet. The building structure will be similar to a pole barn style, steel trusses with aluminum or corrugated steel siding, but could vary based

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on desire of commission and can include elements to be more aesthetically pleasing. Barr Engineering is working with an architect to meet all required standards. There will be insulation and heat inside.

O'Day inquired about any demolition of the existing structure. Fincher noted that this concept is looking to limit demo as much as possible.

Matten inquired about the size of the building. Fincher referred to the drawing and noted 33' of height for the structure added. Matten also asked about the need for heat and insulation. Operations Manager Hawkinson discussed the need due to condensation. Hawkinson also discussed that this is one option and can be scaled down and modified to the desire of the Commission based on future goals for existing equipment, generation, maintenance needs and future goals. The bridge crane would need storage and currently, the roof is needing replacement, which quotes for roof replacement alone are coming in around \$500,000. This new concept helps with some of those necessary maintenance needs but also future goals.

Loch reviewed the original plan design estimate is coming in with an average cost of \$9.3 million. The cost for just the generators in pit 4 and 6 with the bridge crane is estimated at \$7.2 million.

O'Day inquired about the increase in generation with the two new generators. Loch verified around 35% which estimates at around \$250,000 annually. Hawkinson noted that the new generators do allow for increased efficiency with lower flows. Funding options were discussed, with the main funding source being the grant sought through the State of MN. The determination for this grant will not be known until around May of 2025. The applied for grant amount was \$9.9 million. Anything above that would need to be bonded.

The Operations Committee could discuss further while waiting on grant decision to come. New generators were approved to be ordered but have not been yet due to the grant needed for funding. Lead time may likely be a couple years out. Wussow noted that the Commission had previously approved ordering the two generators.

The consensus of the Commission was to move forward with specs and plans with the goal of scaling it back around \$10 million project cost. Fincher noted that generators and turbines are generally out 52 weeks for fabrication and to allow at least 6 weeks for the procurement and bidding process. On the electrical side, the procurement is closer to two years out. The goal would be to have a project close to ready by the time the funding decision comes in May. Continue to move forward with specs and plans. Wussow noted that the Commission had previously approved ordering the two generators previously.

Angland inquired about the permitting process. Operations Committee to meet mid-December to discuss the project on site in more detail.

Approve 2025 Operating Budget and 5-year capital budget to be presented to City Council-see packet for proposed budget.

Finance Manager Loch presented. Highlights included:

- Operating results are expected to be similar in 2025 (compared to 2024) except for additional staffing costs. These include:
 - Full time Network Administrator (IT) position
 - Full Time Systems Administrator (IT) position
 - 10% of City Administrator's salary and benefits as requested by City Council

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- Business Office Support Specialist, Custodian, and Journeyman Electrician
 - Positions to complete the current approved organization chart (Tech Supervisor and Maintenance Supervisor) – included for half the budget year.
- Some additional costs were added for consulting due to the Hydro generation project and Reclamation Tank projects.
- Wussow would like to see the Crypto electric rates reviewed and increased to help build reserves for substation maintenance. The MWs for the entire City is 20 and the current crypto load is the same, while the rates of the two are drastically different. The rates in the contract state that they can be adjusted at any time. Wussow would like to see a 100% increase but would also entertain a staggered 3-year increase. Wussow proposed discussing it in more detail at the December meeting.

City Council Liaison Czezczok asked why there is a continual loss in the Water department. Matten noted that the rates just increased by 20% but have not been consistently increased for many years. There have also been some recent shift changes to try to assist with positive budget impacts.

- The 5-year capital budget was presented with three options.
 - A. One with no bonding/funding
 - B. One with bonding/funding as an option
 - C. Adjusted bonding/funding with postponing and pushing back projects.
- Needs for aging infrastructure are apparent with upcoming capital plans. Changes in budget with water projects, lead service line replacements, and increased project costs are major factors.

Motion by Commissioner Wussow and seconded by Commissioner Angland to recommend to City Council the 2025 Operating Budget and Option C for the 5-year capital budget. There was a unanimous vote in favor of the motion. Motion carried.

Unfinished Business - See board packet for staff memo.

Commissioner Wussow requested that prior year completed items remain on the unfinished business memo.

Schedule of Authority Roles of Commission and Council in Operation of BPU

- Joint meeting of Council/Commission may be moved up to December.

Crypto Mining Activity

- Matten would like to request that the city includes BPU Commission/staff with projects directly affecting the utility. Matten is also curious as to how their contract reads related to this.
 - Hawkinson noted that this is their right but could add some operational concerns that would need to be discussed.

New Business

Approve Statement of Work with CliftonLarsonAllen (CLA) for 2024 Audit Services

Motion by Commissioner O'Day and seconded by Commissioner Angland to approve the Statement of Work with CliftonLarsonAllen (CLA) for 2024 Audit Services. There was a unanimous vote in favor of the motion. Motion carried.

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Discuss Forever Chemicals (Perfluorooctane sulfonate and Perfluorooctanoic acid – PFOS/PFAS) Update- see board packet for communications.

Water/Wastewater Manager Gammon presented.

- Staff will be posting public education on PFOS/PFAS
- Testing is ongoing.
- Remedies based on results may alter how biosolids are applied.
- Potential town hall meetings in the future to increase public education.

Discuss Bids for WTP Reclamation Building

Public Utilities Director Evans presented. Due to higher than expected costs for electrical and concrete, staff recommend pushing back the project to 2027.

Morgan Salo, Bolton & Menk, reviewed the bidding process. There were three bids received. The high end of bids was expected to be in the \$9-\$9.5 million dollar range. Actual bids came in over \$10.3M. Due to the current market conditions for some items, the costs were higher than expected. The recommendation from Bolton & Menk is to move forward as costs will only increase in the future. Additional funding sources are being researched by Bolton & Menk.

Motion by Commissioner Wussow and seconded by Commissioner Angland to reject all bids and come back with a proposal of when to reconsider. There was a unanimous vote in favor of the motion. Motion carried.

Staff Reports

City Administrator Report

City Administrator Broyles reported on the following:

805 Laurel Street Project

Project is being looked at with scaled back designs and exploring different funding options.

Public Works Director

Mike Habighorst started on November 1st.

City Council

A tour of Just for Kypto (JFK) site occurred on November 7th.

Integration Work Group

A meeting occurred yesterday with the work group and the consensus was to move the February 10th meeting up. The City Council will consider this on Monday. Commissioner Angland requested an agenda ahead of time.

Strategic Planning

The City Council has authorized an offsite strategic planning meeting. BPU Commission to be included. Target time frame is looking at 1st quarter of 2025.

City Council Liaison Report

Czczok reported on the following:

- Echoed the joint workshop, originally scheduled for February 10th, with BPU Commission/City Council be moved up. Czczok welcomed any Commission concerns or comments on timing.

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HR Director's Report – *see board packet for report.*

Schubert reported:

- Initial negotiations with the USW Union is scheduled for December 19th.
- The Wellness Committee will be hosting the December Lunch N Learn event on December 18th at the Fire Department.

Public Utilities Director's Report

Public Utilities Director Evans reported on the following:

- Working with Finance Manager Loch and staff on budgeting
- Continued work on strategic plan

Managers Reports

Finance Manager's Report – *see board packet for report.*

Operations Manager Report – *see board packet for report.*

Water/Wastewater Report – *see board packet for report.*

Commission Members – Reports

Commissioner Wussow reported on the following:

- Potentially look at having discussion around future meetings to be at City Hall. Benefits would be improved sound quality, reduced costs of having to make improvements to BPU Commission Meeting room, and having the option to attend virtually, as needed.
- Discussion included trying in January
- Need City Staff to assist with facilitating sound equipment or training BPU staff as appropriate.

Next Commission meeting is scheduled for December 31st, 2024.

Adjournment

Motion by Commissioner Angland and seconded by Commissioner O'Day to adjourn the meeting.

Motion carried at 11:23 AM.

Dolly Matten, Commission President

Danny Loch, Finance Manager/Secretary



Brainerd Public Utilities, MN

Board Packet Check Report

By Check Number

Date Range: 11/22/2024 - 12/26/2024

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: AP2-BREMER BANK						
07343	Gridiron Generation HoldCo, LLC	11/22/2024	EFT	0.00	65,707.56	216
1024-00008	Invoice	11/21/2024	Invoice Period: 10/01/2024 - 10/31/2024	0.00	65,707.56	
09535	U.S. BANK ST PAUL	11/22/2024	EFT	0.00	461,447.50	217
2711219	Invoice	11/21/2024	MN Elec Bonds 2014A / Acct # 0018106N	0.00	461,447.50	
00152	Truist Governmental Finance	11/27/2024	EFT	0.00	726,725.00	218
99230000940000	Invoice	11/26/2024	Bond 2017A - Loan #992300009400001 /	0.00	726,725.00	
00140	AEP ENERGY PARTNERS, INC.	12/19/2024	EFT	0.00	1,359,456.04	220
175-21531112	Invoice	12/18/2024	Invoice Period: 11/01/2024-11/30/2024	0.00	1,359,456.04	
07343	Gridiron Generation HoldCo, LLC	12/19/2024	EFT	0.00	23,763.29	221
INV - 0219	Invoice	12/18/2024	Invoice Period: 11/01/2024 - 11/30/2024	0.00	23,763.29	
01153	BRAINERD ISD #181	11/26/2024	Regular	0.00	39,185.24	82946
11/18/24-CIP Reb	Invoice	11/26/2024	CIP Rebate:702 5th St - H.S.Remodel/Mec	0.00	39,185.24	
03180	EVOLVING SOLUTIONS, INC.	11/26/2024	Regular	0.00	1,690.00	82947
204473	Invoice	11/26/2024	Cisco NW Hardware Maint. Renewal: 2/2/	0.00	1,690.00	
06190	MINNESOTA MUNICIPAL UTILITIES ASSOCIATIO	11/26/2024	Regular	0.00	290.00	82948
64756	Invoice	11/26/2024	Transformer Workshop: Donnelly / Simmo	0.00	290.00	
02675	CROW WING COUNTY ABSTRACT CO., INC.	12/03/2024	Regular	0.00	410,039.86	82950
24-4029 - Robert	Invoice	12/03/2024	File No:24-4029 -Purchase of Roberts San	0.00	410,039.86	
00105	ACE HARDWARE-BRAINERD	12/09/2024	Regular	0.00	13.44	82960
328480	Invoice	12/09/2024	Screwdrivers	0.00	13.44	
00133	AGC NETWORKS, LLC	12/09/2024	Regular	0.00	485.44	82961
9500159047	Invoice	12/09/2024	Upgrade VM Module to Virtual Module/A	0.00	485.44	
00820	BOLTON & MENK, INC.	12/09/2024	Regular	0.00	3,194.00	82962
0350902	Invoice	12/09/2024	WTP Filter Backwash Reclaim: 10/12/24-1	0.00	3,194.00	
01655	CANON FINANCIAL SERVICES, INC	12/09/2024	Regular	0.00	501.14	82963
36595316	Invoice	12/09/2024	Contract: 0697377-003 - Return Invoice: I	0.00	501.14	
02002	CITY OF BAXTER	12/09/2024	Regular	0.00	1,091.23	82964
007335-000-11/1	Invoice	12/09/2024	STORMWATER - ACCT# 007335-000	0.00	1,091.23	
04400	IC SYSTEM, INC.	12/09/2024	Regular	0.00	69.90	82965
N1051233	Invoice	12/09/2024	IC SYSTEM - 1052288 STATEMENT	0.00	69.90	
00105	ACE HARDWARE-BRAINERD	12/09/2024	Regular	0.00	346.34	82966
327642	Invoice	12/09/2024	PUR ACE INVOICES	0.00	14.41	
327704	Invoice	12/09/2024	PUR ACE INVOICES	0.00	4.80	
327979	Invoice	12/09/2024	PUR ACE INVOICES	0.00	27.36	
328005	Invoice	12/09/2024	PUR ACE INVOICES	0.00	48.74	
328590	Invoice	12/09/2024	PUR ACE INVOICES	0.00	67.29	
328662	Invoice	12/09/2024	PUR ACE INVOICES	0.00	142.68	
328696	Invoice	12/09/2024	PUR ACE INVOICES	0.00	19.95	
328748	Invoice	12/09/2024	PUR ACE INVOICES	0.00	13.43	
328864	Invoice	12/09/2024	PUR ACE INVOICES	0.00	7.68	
00337	AMERICAN WELDING & GAS INC	12/09/2024	Regular	0.00	63.14	82967

Board Packet Check Report

Date Range: 11/22/2024 - 12/26/2024

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
0010457557	Invoice	12/09/2024	PUR AWG INVOICE	0.00	63.14	
00497	AUTO VALUE	12/09/2024	12/09/2024 Regular	0.00	23.50	82968
17366458	Invoice	12/09/2024	PUR SAF VALVE	0.00	23.50	
00735	BEST OIL COMPANY	12/09/2024	12/09/2024 Regular	0.00	6,510.28	82969
38311	Invoice	12/09/2024	PUR BEST OIL INVOICES	0.00	722.00	
38312	Invoice	12/09/2024	PUR BEST OIL INVOICES	0.00	864.88	
38313	Invoice	12/09/2024	PUR BEST OIL INVOICES	0.00	436.12	
38390	Invoice	12/09/2024	PUR BEST OIL INVOICES	0.00	451.25	
38391	Invoice	12/09/2024	PUR BEST OIL INVOICES	0.00	608.00	
38392	Invoice	12/09/2024	PUR BEST OIL INVOICES	0.00	1,499.19	
38481	Invoice	12/09/2024	PUR BEST OIL INVOICES	0.00	155.23	
8790	Invoice	12/09/2024	PUR BEST OIL INVOICES	0.00	358.80	
8791	Invoice	12/09/2024	PUR BEST OIL INVOICES	0.00	629.80	
8853	Invoice	12/09/2024	PUR BEST OIL INVOICES	0.00	353.76	
8854	Invoice	12/09/2024	PUR BEST OIL INVOICES	0.00	431.25	
00982	BRAINERD HYDRAULIC AIR & INDUSTRIAL SUPP	12/09/2024	12/09/2024 Regular	0.00	11.32	82971
33667	Invoice	12/09/2024	PUR BRAINERD HYDRAULICS INVOICE	0.00	11.32	
02785	DACOTAH PAPER CO	12/09/2024	12/09/2024 Regular	0.00	671.90	82972
32070	Invoice	12/09/2024	PUR NITRILE GLOVES	0.00	671.90	
09192	Dycom Industries, Inc.	12/10/2024	12/10/2024 Regular	0.00	2,000.00	82973
296306	Invoice	12/10/2024	PUR BORING 316 GILLIS WATER LINE	0.00	2,000.00	
03282	FERGUSON WATERWORKS #2518	12/10/2024	12/10/2024 Regular	0.00	4,055.57	82974
0529289	Invoice	12/10/2024	PUR COMPLETE QUICK NUT 1 1/2"	0.00	243.04	
0538420	Invoice	12/10/2024	INV WI0510	0.00	924.83	
0539814	Invoice	12/10/2024	INV MISC WATER PARTS	0.00	2,563.70	
0540629	Invoice	12/10/2024	INV WI0510	0.00	344.00	
CM040924	Credit Memo	12/10/2024	Freight Credit - Order # 24-3959	0.00	-20.00	
03915	HACH COMPANY	12/10/2024	12/10/2024 Regular	0.00	1,489.58	82975
14266067	Invoice	12/10/2024	PUR HACH RED BEAKERS	0.00	31.18	
14266075	Invoice	12/10/2024	PUR HACH TESTING SUPPLIES	0.00	1,458.40	
03989	Hanna Instruments, Inc.	12/10/2024	12/10/2024 Regular	0.00	112.39	82976
INC60202727-I	Invoice	12/10/2024	PUR BUFFER SOLUTION	0.00	112.39	
04050	HAWKINS INC.	12/10/2024	12/10/2024 Regular	0.00	9,133.31	82977
6915225	Invoice	12/10/2024	PUR CHLORINE CYLINDER	0.00	10.00	
6922635	Invoice	12/10/2024	PUR HAWKINS INVOICE	0.00	9,123.31	
04613	JACO ANALYTICAL, INC.	12/10/2024	12/10/2024 Regular	0.00	392.80	82978
39E90816	Invoice	12/10/2024	PUR SUBSTATION TESTING	0.00	314.20	
W4JV08	Invoice	12/10/2024	PUR JACO INVOICES	0.00	78.60	
04547	JEFFERY INNES	12/10/2024	12/10/2024 Regular	0.00	35.00	82979
10/28/2024-Safet	Invoice	12/10/2024	Reimburse Safety Boots @ 50%	0.00	35.00	
05025	KLM Engineering, Inc.	12/10/2024	12/10/2024 Regular	0.00	3,000.00	82980
10573	Invoice	12/10/2024	PUR KLM INVOICE	0.00	3,000.00	
05168	KURITA AMERICA INC.	12/10/2024	12/10/2024 Regular	0.00	18,686.40	82981
INV862652	Invoice	12/10/2024	PUR KURIFLOC3874 275 GAL TOTE	0.00	18,686.40	
05335	LAKES AREA MAT SERVICE II, INC	12/10/2024	12/10/2024 Regular	0.00	107.31	82982
20241111	Invoice	12/10/2024	PUR LAKES AREA MATS	0.00	52.56	
20241125	Invoice	12/10/2024	PUR LAKES AREA MATS	0.00	54.75	
05895	MCMMASTER CARR SUPPLY CO	12/10/2024	12/10/2024 Regular	0.00	125.72	82984
36544477	Invoice	12/10/2024	PUR MCMMASTER CARR INVOICE	0.00	125.72	

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06141	MINNESOTA DEPT OF HEALTH	12/10/2024	Regular	0.00	12,449.00	82985
118002 - Q4 202	Invoice	12/10/2024	System:118002 - Wtr Supply Connection F	0.00	12,449.00	
06266	MINNESOTA VALLEY TESTING LABS	12/10/2024	Regular	0.00	957.00	82986
1281991	Invoice	12/10/2024	PUR MVTL INVOICES	0.00	358.00	
1281992	Invoice	12/10/2024	PUR MVTL INVOICES	0.00	486.00	
1282825	Invoice	12/10/2024	PUR MVTL INVOICES	0.00	113.00	
06790	NAPA AUTO PARTS BAXTER	12/10/2024	Regular	0.00	1,108.74	82987
756370	Invoice	12/10/2024	PUR NAPA INVOICES	0.00	21.32	
756399	Invoice	12/10/2024	PUR NAPA INVOICES	0.00	139.96	
757146	Invoice	12/10/2024	PUR NAPA INVOICES	0.00	107.70	
758226	Invoice	12/10/2024	PUR NAPA INVOICES	0.00	430.42	
758525	Invoice	12/10/2024	PUR NAPA INVOICES	0.00	37.81	
758680	Invoice	12/10/2024	PUR NAPA INVOICES	0.00	322.55	
761599	Invoice	12/10/2024	PUR NAPA INVOICES	0.00	29.53	
761929	Invoice	12/10/2024	PUR NAPA INVOICES	0.00	19.45	
07143	NORTHLAND FIRE PROTECTION	12/10/2024	Regular	0.00	141.70	82989
60837	Invoice	12/10/2024	FIRE EXTINGUISHER - RE-CHARGE - WWTP	0.00	141.70	
10225	POMP'S TIRE SERVICE INC.	12/10/2024	Regular	0.00	1,238.90	82990
2300007970	Invoice	12/10/2024	PUR POMP'S INVOICE	0.00	1,238.90	
08058	RESCO	12/10/2024	Regular	0.00	22,360.81	82991
3055170	Invoice	12/10/2024	PUR C6002989-KIT EQUI MAT GROUNDIN	0.00	2,128.93	
3055235	Invoice	12/10/2024	INV 14" EYEBOLT	0.00	166.63	
3055376	Invoice	12/10/2024	INV TRANSFORMERS	0.00	20,065.25	
08429	Retka Enterprises Inc.	12/10/2024	Regular	0.00	2,738.95	82992
39115	Invoice	12/10/2024	Commerical Tile Floor Maintenance - Bac	0.00	2,738.95	
08430	SHORT ELLIOT HENDRICKSON, INC	12/10/2024	Regular	0.00	22,368.22	82993
476186	Invoice	12/10/2024	PUR HYDRAULIC WATER MODEL ADVANT	0.00	10,273.51	
477530	Invoice	12/10/2024	PUR HYDRAULIC WATER MODEL ADVANT	0.00	12,094.71	
09330	TIM THOMPSON PLUMBING, LLC	12/10/2024	Regular	0.00	1,600.00	82994
2655	Invoice	12/10/2024	Repair Curb Stop @ 713 3rd Ave	0.00	1,600.00	
00340	Vestis Group, Inc.	12/10/2024	Regular	0.00	67.62	82995
2530338936	Invoice	12/10/2024	PUR VESTIS INVOICES	0.00	33.81	
2530341403	Invoice	12/10/2024	PUR VESTIS INVOICES	0.00	33.81	
09663	VIKING ELECTRIC SUPPLY, INC	12/10/2024	Regular	0.00	23.26	82996
S008624278.002	Invoice	12/10/2024	PUR ELEC TAPE AND BULBS	0.00	17.97	
S008624278.003	Invoice	12/10/2024	PUR ELEC TAPE AND BULBS	0.00	5.29	
09735	WATER CONSERVATION SERVICE, INC.	12/10/2024	Regular	0.00	8,201.85	82997
14442	Invoice	12/10/2024	10/2024 Annual Water Sys. Leak Survey	0.00	6,400.00	
INV0002443	Invoice	12/10/2024	PUR LEAK DETECT @ 21 WASHINGTON ST	0.00	1,801.85	
09997	Zoro	12/10/2024	Regular	0.00	71.97	82998
INV15252114	Invoice	12/10/2024	PUR MOTOMCO TOMCAT PLACEPACKS	0.00	71.97	
10188	ALPENGLOW TECHNOLOGIES, LLC	12/18/2024	Regular	0.00	400.00	83015
11090	Invoice	12/18/2024	Monthly IT Billing: 12/2024	0.00	400.00	
00497	AUTO VALUE	12/18/2024	Regular	0.00	0.50	83016
11/25/24 - Financ	Invoice	12/18/2024	Finance Charge on 12/11/2024 Statement	0.00	0.50	
00670	BARR ENGINEERING CO	12/18/2024	Regular	0.00	36,574.27	83017
23181016.06-33	Invoice	12/18/2024	Work Order #6: Brd Hydro Elec Project	0.00	10,991.76	
23181016.08-7	Invoice	12/18/2024	Design of BPU Powerhouse Units 4 & 6 U	0.00	25,582.51	
00820	BOLTON & MENK, INC.	12/18/2024	Regular	0.00	4,447.00	83018

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0350566	Invoice	12/18/2024	Wastewater Use & Needs - Site Visit and	0.00	4,447.00	
01805	CENTERPOINT ENERGY	12/18/2024	12/18/2024 Regular	0.00	953.45	83019
8000014432-1-12	Invoice	12/18/2024	MONTHLY GAS BILL - WTR PROD/WTR DIS	0.00	953.45	
01837	CENTURYLINK	12/18/2024	12/18/2024 Regular	0.00	482.39	83020
333931378-12/0	Invoice	12/18/2024	MONTHLY PHONE BILL: 12/2024	0.00	482.39	
03635	CHARLES GAMMON	12/18/2024	12/18/2024 Regular	0.00	97.50	83021
11/22/24 - Safety	Invoice	12/18/2024	Reimburse Safety Boots @ 50%	0.00	97.50	
01890	CHARTER COMMUNICATIONS	12/18/2024	12/18/2024 Regular	0.00	1,288.51	83023
17559020112012	Invoice	12/18/2024	TV SERVICE: 12/2024	0.00	39.51	
23748760112012	Invoice	12/18/2024	237487601: FIBER INTERNET	0.00	1,249.00	
02025	CITY OF BRAINERD	12/18/2024	12/18/2024 Regular	0.00	13,540.75	83024
24-0005160	Invoice	12/18/2024	Ratwik, Roszak & Maloney: 08/2024 Servi	0.00	6,129.10	
24-0005282	Invoice	12/18/2024	Flaherty & Hood Invoice #22279	0.00	1,539.15	
24-0005296	Invoice	12/18/2024	NORTH RISK PARTNERS - 2025 Fee - 1st In	0.00	5,872.50	
04097	CORY HENNINGSON	12/18/2024	12/18/2024 Regular	0.00	19.00	83025
11/22/2024 - Cla	Invoice	12/18/2024	Reimburse difference for Class A renewal	0.00	19.00	
09218	DARYL J THESING	12/18/2024	12/18/2024 Regular	0.00	79.36	83026
11/25/24 - Safety	Invoice	12/18/2024	Reimburse Safety Boots @ 50%	0.00	79.36	
03321	FIRST IMPRESSION PRINTING	12/18/2024	12/18/2024 Regular	0.00	926.50	83027
92793	Invoice	12/18/2024	PRINTING/PUBLISHING FORMS: Watts Ne	0.00	926.50	
03542	Forum Communications	12/18/2024	12/18/2024 Regular	0.00	1,209.00	83028
MP3168201124	Invoice	12/18/2024	Job Ads: Journeyman Electrician / Custodi	0.00	1,209.00	
03557	FRONTIER ENERGY, INC.	12/18/2024	12/18/2024 Regular	0.00	25,368.06	83029
196148	Invoice	12/18/2024	CIP SERVICES - 11/01/2024 - 11/30/2024	0.00	25,368.06	
03695	GOPHER STATE ONE-CALL	12/18/2024	12/18/2024 Regular	0.00	136.35	83030
4110111	Invoice	12/18/2024	GSOC TICKETS: 11/2024	0.00	136.35	
04555	INTEGRATED PROTECTION SYSTEMS, INC.	12/18/2024	12/18/2024 Regular	0.00	40,674.71	83031
84163	Invoice	12/18/2024	ANNUAL SERVICE AGREEMENT - NISSWA	0.00	232.00	
84164	Invoice	12/18/2024	ANNUAL SERVICE AGREEMENT - EVERGRE	0.00	738.00	
84165	Invoice	12/18/2024	ANNUAL SERVICE AGREEMENT - SBR	0.00	2,308.00	
84166	Invoice	12/18/2024	ANNUAL SERVICE AGREEMENT - MAIN SU	0.00	461.71	
84167	Invoice	12/18/2024	ANNUAL SERVICE AGREEMENT/Upgrades	0.00	11,051.00	
84168	Invoice	12/18/2024	ANNUAL SERVICE AGREEMENT - SERVICE	0.00	8,214.00	
84169	Invoice	12/18/2024	ANNUAL SERVICE AGREEMENT - CENTRAL	0.00	12,676.00	
84170	Invoice	12/18/2024	ANNUAL SERVICE AGREEMENT/Addendu	0.00	3,667.00	
84171	Invoice	12/18/2024	ANNUAL SERVICE AGREEMENT - MAIN LIF	0.00	1,327.00	
03090	JASON L. ENGHOLM	12/18/2024	12/18/2024 Regular	0.00	98.55	83032
11/30/24 - Safety	Invoice	12/18/2024	Reimburse Safety Boots @ 50%	0.00	98.55	
05415	LANDIS-GYR TECHNOLOGY, INC/FKA CELLNET	12/18/2024	12/18/2024 Regular	0.00	1,467.48	83034
90402936	Invoice	12/18/2024	MONTHLY ENDPOINT FEE: 12/2024	0.00	1,467.48	
05530	LEAGUE OF MN CITIES INS. TRUST P & C	12/18/2024	12/18/2024 Regular	0.00	1,000.00	83035
9323	Invoice	12/18/2024	LMC CA 000000390014 - Deductible / DO	0.00	1,000.00	
06125	MINNESOTA DEPT OF COMMERCE	12/18/2024	12/18/2024 Regular	0.00	5,761.49	83036
1000052448	Invoice	12/18/2024	INDIRECT ASSESSMENT: #217 - Q3 Fiscal Y	0.00	5,761.49	
06247	MN DEPARTMENT OF LABOR & INDUSTRY	12/18/2024	12/18/2024 Regular	0.00	130.00	83037
ABR0342721X	Invoice	12/18/2024	Pressure Vessel/Boiler: 7933 Highland Sce	0.00	70.00	
ABR0342772X	Invoice	12/18/2024	0000133589 - Pressure Vessel: 1520 Park	0.00	30.00	
ABR0342775X	Invoice	12/18/2024	Boiler/Pressure Vessel: 8027 Highland Sce	0.00	30.00	

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07335	OFFICE SHOP	12/18/2024	Regular	0.00	1,279.03	83038
1147909-0	Invoice	12/18/2024	OFFICE SUPPLIES: Toner / Labels / Misc	0.00	711.92	
1147909-1	Invoice	12/18/2024	OFFICE SUPPLIES	0.00	14.48	
1148721-0	Invoice	12/18/2024	OFFICE SUPPLIES: Calendars	0.00	251.69	
1148721-1	Invoice	12/18/2024	OFFICE SUPPLIES: Binders	0.00	92.95	
1148768-0	Invoice	12/18/2024	OFFICE SUPPLIES: Toner	0.00	207.99	
07339	ONLINE INFORMATION SERVICES, INC.	12/18/2024	Regular	0.00	5.92	83039
1297237	Invoice	12/18/2024	ONLINE UTILITY EXCHANGE REPORT: 11/2	0.00	5.92	
07641	PITNEY BOWES INC.	12/18/2024	Regular	0.00	960.19	83041
1026507572	Invoice	12/18/2024	SERVICE AGREE: 2D CAMERA/HIGH CAP S	0.00	844.00	
1026519923	Invoice	12/18/2024	OFFICE SUPPLIES/METER SUPPLIES: Seale	0.00	116.19	
06268	Ryan Churchill	12/18/2024	Regular	0.00	640.00	83042
595415	Invoice	12/18/2024	WEBSITE SUPPORT / TRAINING: 12/2024	0.00	640.00	
07715	U.S. POSTAL SERVICE	12/18/2024	Regular	0.00	232.00	83043
P.O Box 373 - 202	Invoice	12/18/2024	P.O Box 373 / Annual Renewal - 2025	0.00	232.00	
09670	Voigt Consultants LLC	12/18/2024	Regular	0.00	26,446.31	83044
240502	Invoice	12/18/2024	Periodic Dam Safety Inspection: 12/01/23	0.00	10,500.00	
241005	Invoice	12/18/2024	Periodic Dam Safety Inspection:06/08/24-	0.00	15,946.31	
09728	WASTE PARTNERS	12/18/2024	Regular	0.00	1,541.06	83045
4BX92877	Invoice	12/18/2024	TRASH/RECYCLING SERVICE: ACCT#24205	0.00	1,541.06	
09925	WEX HEALTH, INC	12/18/2024	Regular	0.00	25.50	83046
0002059136-IN	Invoice	12/18/2024	MONTHLY COBRA BILLING: 11/2024	0.00	25.50	
09948	WIDSETH SMITH NOLTING & ASSOC., INC	12/18/2024	Regular	0.00	1,256.25	83047
235053	Invoice	12/18/2024	Directional Drilling Forcemain River Crossi	0.00	390.00	
235054	Invoice	12/18/2024	Design Report, Facility Plan, and Enviro Re	0.00	866.25	
00075	A W RESEARCH	12/19/2024	Regular	0.00	3,398.00	83051
67354	Invoice	12/19/2024	PUR AW INVOICE	0.00	788.80	
67356	Invoice	12/19/2024	PUR AW INVOICE	0.00	2,609.20	
00105	ACE HARDWARE-BRAINERD	12/19/2024	Regular	0.00	90.32	83052
329027	Invoice	12/19/2024	PUR ACE INVOICES	0.00	5.56	
329127	Invoice	12/19/2024	PUR ACE INVOICES	0.00	33.65	
329348	Invoice	12/19/2024	PUR ACE INVOICE	0.00	51.11	
00250	AMARIL UNIFORM COMPANY	12/19/2024	Regular	0.00	4,452.46	83053
IV270273	Invoice	12/19/2024	PUR AMARIL INVOICES	0.00	738.98	
IV270279	Invoice	12/19/2024	PUR AMARIL INVOICES	0.00	3,595.58	
IV270673	Invoice	12/19/2024	PUR AMARIL INVOICE	0.00	117.90	
00337	AMERICAN WELDING & GAS INC	12/19/2024	Regular	0.00	77.70	83054
0010485808	Invoice	12/19/2024	PUR AWG INVOICE	0.00	77.70	
00692	BATTERIES PLUS # 035	12/19/2024	Regular	0.00	93.50	83055
P78730158	Invoice	12/19/2024	PUR BATTERIES PLUS	0.00	93.50	
00735	BEST OIL COMPANY	12/19/2024	Regular	0.00	2,633.50	83056
38610	Invoice	12/19/2024	PUR BEST OIL INVOICES	0.00	887.50	
38611	Invoice	12/19/2024	PUR BEST OIL INVOICES	0.00	695.00	
38695	Invoice	12/19/2024	PUR BEST OIL INVOICES	0.00	507.00	
38696	Invoice	12/19/2024	PUR BEST OIL INVOICES	0.00	544.00	
00825	BORDER STATES ELECTRIC	12/19/2024	Regular	0.00	5,928.76	83057
929486420	Invoice	12/19/2024	PUR FALL GLOVES INSULTED DRIVERS	0.00	511.15	
929494976	Invoice	12/19/2024	PUR FR LANYARDS	0.00	243.90	
929511037	Invoice	12/19/2024	PUR METER DEPT HI-DEX GLOVES	0.00	196.76	
929518814	Invoice	12/19/2024	INV 15KV 350 KIT PARTS	0.00	240.68	

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929575074	Invoice	12/19/2024	PUR ELEC DBI-SALA 7' TRIPOD ANS SRL	0.00	4,360.33	
929575090	Invoice	12/19/2024	INV MISC ELEC	0.00	375.94	
02025	CITY OF BRAINERD	12/19/2024	Regular	0.00	180,963.16	83058
11/2024 - Mill Ra	Invoice	12/19/2024	MONTHLY TRANSFER: 11/2024	0.00	57,603.70	
11/30/2024-SAN/	Invoice	12/19/2024	SANITARY & STORM SWR BILLING/COLLEC	0.00	123,359.46	
02785	DACOTAH PAPER CO	12/19/2024	Regular	0.00	64.50	83059
38372	Invoice	12/19/2024	PUR DACOTAH PAPER INVOICE	0.00	64.50	
02790	DAKOTA SUPPLY GROUP	12/19/2024	Regular	0.00	31,552.74	83060
S103245045.001	Invoice	12/19/2024	INV 3P PAD	0.00	31,195.88	
S104292470.001	Invoice	12/19/2024	INV WC CONNECTORS	0.00	356.86	
02851	Digi-Key Coroporation	12/19/2024	Regular	0.00	70.19	83061
109029709	Invoice	12/19/2024	PUR DIGI-KEY INVOICE	0.00	70.19	
02860	Dixon Mechanical Electric, LLC	12/19/2024	Regular	0.00	1,266.73	83062
9473	Invoice	12/19/2024	PUR DIXON MECHANICAL INVOICES	0.00	444.83	
9474	Invoice	12/19/2024	PUR DIXON MECHANICAL INVOICES	0.00	393.52	
9544	Invoice	12/19/2024	PUR DIXON MECHANICAL INVOICES	0.00	428.38	
03275	FASTENAL COMPANY	12/19/2024	Regular	0.00	2.76	83063
MNBAX271181	Invoice	12/19/2024	PUR FASTENAL INVOICE	0.00	2.76	
03282	FERGUSON WATERWORKS #2518	12/19/2024	Regular	0.00	2,473.76	83064
0541008	Invoice	12/19/2024	INV MISC WTR CONNECTORS	0.00	943.40	
0541058	Invoice	12/19/2024	PUR HYDRANT GREASE	0.00	101.16	
0541105	Invoice	12/19/2024	PUR MISC HYDRANT REPAIR PARTS	0.00	1,429.20	
04050	HAWKINS INC.	12/19/2024	Regular	0.00	1,619.44	83065
6932912	Invoice	12/19/2024	PUR HAWKINS INVOICE	0.00	1,619.44	
04613	JACO ANALYTICAL, INC.	12/19/2024	Regular	0.00	785.50	83066
39E90871	Invoice	12/19/2024	PUR JACO INVOICE	0.00	785.50	
05334	Lakes Area Lock & Door, Inc.	12/19/2024	Regular	0.00	340.00	83067
11/04/2024	Invoice	12/19/2024	PUR LAKES AREA LOCK INVOICE	0.00	340.00	
05895	MCMaster CARR SUPPLY CO	12/19/2024	Regular	0.00	32.86	83068
37644543	Invoice	12/19/2024	PUR MCMaster-CARR INVOICE - Socket	0.00	32.86	
05975	Midwest Motor Supply Co. Inc.	12/19/2024	Regular	0.00	695.85	83069
102802292	Invoice	12/19/2024	PUR ELEC HARDWARE	0.00	550.76	
102828440	Invoice	12/19/2024	PUR ELEC HARDWARE	0.00	145.09	
06257	MINNESOTA T'S	12/19/2024	Regular	0.00	1,585.80	83070
E63343	Invoice	12/19/2024	PUR HI-VIZ EMBROIDERY	0.00	554.00	
S63295	Invoice	12/19/2024	PUR HI - VIZ CLOTHING	0.00	1,031.80	
06266	MINNESOTA VALLEY TESTING LABS	12/19/2024	Regular	0.00	1,595.50	83071
1283403	Invoice	12/19/2024	PUR MVTL INVOICES	0.00	113.00	
1283815	Invoice	12/19/2024	PUR MVTL INVOICES	0.00	63.50	
1284042	Invoice	12/19/2024	PUR MVTL INVOICES	0.00	486.00	
1284043	Invoice	12/19/2024	PUR MVTL INVOICES	0.00	358.00	
1284885	Invoice	12/19/2024	PUR MVTL INVOICES	0.00	88.00	
1285700	Invoice	12/19/2024	PUR MVTL INVOICES	0.00	443.00	
1285710	Invoice	12/19/2024	PUR MVTL INVOICES	0.00	44.00	
06790	NAPA AUTO PARTS BAXTER	12/19/2024	Regular	0.00	21.42	83072
764115	Invoice	12/19/2024	PUR NAPA INVOICE - Splash Guard	0.00	21.42	
08058	RESCO	12/19/2024	Regular	0.00	198,027.14	83073
3052546	Invoice	12/19/2024	INV TRANSFORMERS	0.00	13,780.45	
3053918	Invoice	12/19/2024	INV TRANSFORMERS	0.00	78,350.11	

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3056280	Invoice	12/19/2024	INV EO4130 VIPER RECLOSER	0.00	35,298.86	
3056283	Invoice	12/19/2024	INV EO4130 VIPER RECLOSER	0.00	35,298.86	
3057329	Invoice	12/19/2024	INV EO4130 VIPER RECLOSER	0.00	35,298.86	
08430	SHORT ELLIOT HENDRICKSON, INC	12/19/2024	Regular	0.00	1,698.66	83074
479738	Invoice	12/20/2024	PUR HYDRAULIC WATER MODEL ADVANT	0.00	1,698.66	
09250	THOMPSON EXCAVATING, LLC	12/19/2024	Regular	0.00	1,175.63	83075
8846	Invoice	12/19/2024	PUR THOMPSON EX INVOICE	0.00	1,175.63	
00340	Vestis Group, Inc.	12/19/2024	Regular	0.00	107.90	83076
2530343886	Invoice	12/19/2024	PUR VESTIS INVOICES	0.00	33.81	
2530346384	Invoice	12/19/2024	PUR VESTIS INVOICES	0.00	40.28	
2530348855	Invoice	12/19/2024	PUR VESTIS INVOICES	0.00	33.81	
09663	VIKING ELECTRIC SUPPLY, INC	12/19/2024	Regular	0.00	115.50	83077
5008633507.001	Invoice	12/19/2024	PUR VIKING ELEC INVOICES	0.00	9.33	
5008677632.001	Invoice	12/19/2024	PUR VIKING ELEC INVOICES	0.00	106.17	
09899	WESCO RECEIVABLES CORP	12/19/2024	Regular	0.00	76,243.60	83078
477712	Invoice	12/19/2024	INV ES0310 BLK MAST ARM POLES	0.00	69,860.00	
485578	Invoice	12/19/2024	INV EC0340	0.00	2,390.00	
486016	Invoice	12/19/2024	PUR IMPACT DRIVER SOCKETS	0.00	643.60	
488773	Invoice	12/19/2024	PUR BASEMENTS FOR VFI	0.00	3,350.00	
09996	ZIEGLER INC.	12/19/2024	Regular	0.00	118.64	83079
IN001717788	Invoice	12/19/2024	PUR ZIEGLER INVOICE	0.00	118.64	
07715	U.S. POSTAL SERVICE	11/26/2024	Bank Draft	0.00	4.30	DFT0001369
638878602	Invoice	11/26/2024	Additional Postage Due - Bulk Mail	0.00	4.30	
00472	AT&T MOBILITY	12/18/2024	Bank Draft	0.00	2,379.89	DFT0001387
287302792515X1	Invoice	12/18/2024	AT & T MONTHLY BILL: 10/26 - 11/25	0.00	2,379.89	
01805	CENTERPOINT ENERGY	12/18/2024	Bank Draft	0.00	100.09	DFT0001388
11595232-7-11/1	Invoice	12/18/2024	50 JENNY STREET	0.00	100.09	
01805	CENTERPOINT ENERGY	12/18/2024	Bank Draft	0.00	18.37	DFT0001389
11582840-2-11/1	Invoice	12/18/2024	1602 E RIVER RD	0.00	18.37	
02717	CULLIGAN	12/18/2024	Bank Draft	0.00	75.00	DFT0001390
150-10024107-7-	Invoice	12/18/2024	150-10024107-7 Hydro	0.00	75.00	
02717	CULLIGAN	12/18/2024	Bank Draft	0.00	99.72	DFT0001391
150-01059575-2-	Invoice	12/18/2024	150-01059575-2 Service Center	0.00	99.72	
03682	Global Payments Direct, Inc.	12/18/2024	Bank Draft	0.00	60,244.15	DFT0001393
12/01/2024 - CC	Invoice	12/18/2024	CREDIT CARD FEES: 11/2024	0.00	60,244.15	
07640	PITNEY BOWES, INC.	12/18/2024	Bank Draft	0.00	3,500.00	DFT0001395
12/13/2024 - Pos	Invoice	12/18/2024	POSTAGE REFILL	0.00	3,500.00	
07642	PITNEY BOWES BANK INC. PURCHASE POWER	12/18/2024	Bank Draft	0.00	34.00	DFT0001396
11/17/2024 - Stat	Invoice	12/18/2024	8000-9090-1100-6348-QUARTERLY SUBSC	0.00	34.00	
07715	U.S. POSTAL SERVICE	12/18/2024	Bank Draft	0.00	4.62	DFT0001398
642755749	Invoice	12/18/2024	Add'l Postage Due for Bulk Mail: 12/12/2	0.00	4.62	
07640	PITNEY BOWES, INC.	11/30/2024	Bank Draft	0.00	3,500.00	DFT0001400
11/26/2024 Post	Invoice	11/30/2024	POSTAGE REFILL	0.00	3,500.00	
07715	U.S. POSTAL SERVICE	11/30/2024	Bank Draft	0.00	7.88	DFT0001401
640052086	Invoice	11/30/2024	Add'l Postage Due for Bulk Mail: 11/27/2	0.00	7.88	
01191	BREMER BANK - CC	11/30/2024	Bank Draft	0.00	6,579.21	DFT0001402

Board Packet Check Report

Date Range: 11/22/2024 - 12/26/2024

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
10/31/2024 CC St	Invoice	11/30/2024	CC Statement: 10/31/2024	0.00	6,579.21	
09561	United Parcel Service, Inc	12/19/2024	Bank Draft	0.00	61.39	DFT0001411
0000E4015K464	Invoice	12/19/2024	PUR UPS INVOICE	0.00	17.92	
0000E4015K474	Invoice	12/19/2024	PUR UPS INVOICE	0.00	43.47	

Bank Code AP2 Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	198	99	0.00	1,260,925.48
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	15	14	0.00	76,608.62
EFT's	5	5	0.00	2,637,099.39
	218	118	0.00	3,974,633.49

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	198	99	0.00	1,260,925.48
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	15	14	0.00	76,608.62
EFT's	5	5	0.00	2,637,099.39
	218	118	0.00	3,974,633.49

Fund Summary

Fund	Name	Period	Amount
9	POOLED CASH CONTROL	11/2024	1,305,136.69
9	POOLED CASH CONTROL	12/2024	2,669,496.80
			3,974,633.49



BRAINERD PUBLIC UTILITIES

8027 Highland Scenic Rd • P.O. Box 373 • Brainerd, Minnesota 56401

Business Office: 218.829.8726 ■ **Repair Service:** 218.829.2193

www.bpu.org

To: Brainerd Public Utilities Commission

From: Danny Loch

Date: December 31, 2024

Subject: 2025 Commission Meeting Dates

The following is the schedule of the tentative dates for the 2025 regular monthly meetings. The meetings are scheduled to start at 9:00 AM on the last Tuesday of each month unless otherwise noted by an asterisk.

January	28	July	29
February	25	August	26
March	25	September	30
April	29	October	28
May	27	November	25
June	24	December	23*



Public Utilities Commission Agenda Request

MEETING DATE: December 31, 2024

TITLE OF ITEM: Approve 2025 Schedule of Fees

ACTION REQUESTED: Approve/Deny Motion

ESTIMATED TIME (MIN): 2

SUBMITTED BY:

PRESENTER:

SUMMARY OF ISSUE: The attached schedule of fees was approved at September's Commission meeting. Since the commission meeting the cost of several meters have increased by \$10 and have been updated in the attached fee schedule. The bulk water rates were adjusted for the October Commission action for the increased water rates, and the labor rates were adjusted as was discussed in September's Commission meeting.

ALTERNATIVE, OPTIONS, EFFECTS ON OTHERS/COMMENTS:

RECOMMENDED ACTION/MOTION: Approve the attached fee schedule through the consent calendar action.

FINANCIAL IMPACT:

**BRAINERD PUBLIC UTILITIES
SCHEDULE OF FEES
January, 2025**

Disconnect/Reconnect Electricity

7:00 a.m. - 3:00 p.m. (dropping lines, meter maintenance, etc)	No Charge
After hours Emergency Disconnect/Reconnect	No Charge
Temporary Service-If line is extended additional fees could be incurred	\$150.00
Disconnected delinquent accounts & Foreclosures - 7:00 a.m. - 3:00 p.m.	\$50.00

Special Events

Service Charge (Additional charges could be incurred)	\$150.00
Electric commercial base service charge per meter	\$25.00
Commercial kWh charge	\$0.10581

Turn Off/On Water

7:00 a.m - 3:00 p.m.	No Charge
After hours Emergency Turn Off	No Charge
Disconnected delinquent accounts & Foreclosures - 7:00 a.m. - 3:00 p.m.	\$50.00

Tampering With Meter

Tampering Fee	\$350.00
Additional Reconnect Fee	\$50.00
3 month average deposit	Varies

New Water Service-1" (main to curb stop) RESTORATION IS OWNER'S RESPONSIBILITY

Total Costs Incurred

Water Main Tap

3/4" or 1" plus materials	\$300.00
1 1/2" or 2" plus materials	\$600.00

Water Transmitter

\$140.00

Water Meters

5/8" - 1/2" Iperl	\$245.00	\$10 increase from vendor
3/4" Iperl	\$245.00	\$10 increase from vendor
1" Iperl	\$335.00	\$10 increase from vendor
1 1/2" Omni-C2	\$1,935.00	
2" Omni-C2	\$2,235.00	
3" Omni-C2	\$2,820.00	
4" Omni T2	\$4,910.00	

Bulk Water Sales

Service Charge	\$23.16	Current Res Mo. Charge
Charge per 1,000 gallons	\$4.92	Current Res Commodity Charge
Hydrant Meter Deposit - (Refundable)	\$1,000.00	

Pole Attachments - annually per pole

\$7.00

Security Lights - monthly per light

\$12.50 + sales tax

No charge to install if installed on existing pole

Oversize Loads

Under \$500 estimate	Full estimate before move
Over \$500 estimate	\$500 + 50% of est. cost over \$500

BPU Equipment and Employees

Hourly Rate Per Employee	\$70.70/hr	Annual increase of 1% per year
After Hours Hourly Rate Per Employee	\$106.05/hr	1.5 times hourly rate
Materials	Materials + 20% & sales tax	
Truck	\$100/day	
Backhoe	\$45/hr	
Generator	\$950/day + fuel	



Public Utilities Commission Agenda Request

MEETING DATE: December 31, 2024

TITLE OF ITEM: Discuss attached separate memo regarding updates on unfinished business

ACTION REQUESTED: Discussion Item

ESTIMATED TIME (MIN):

SUBMITTED BY: Danny Loch, Finance Manager

PRESENTER:

SUMMARY OF ISSUE: The attached memo updates ongoing unfinished business with updates for each project. Items may be discussed individually or as a whole.

ALTERNATIVE, OPTIONS, EFFECTS ON OTHERS/COMMENTS:

RECOMMENDED ACTION/MOTION:

FINANCIAL IMPACT:

**Brainerd Public Utilities
BPU Commission Unfinished Business
December 31, 2024**

A. Hydro Generation (1/31/23)

Barr Engineering and staff continue work related to procurement of two generators at the hydro facility. Staff and Barr are awaiting responses on state funding prior to bidding. Barr attended the on-site visit with the operations committee and Representative Heintzman and Senator Eichorn.

Project is awaiting funding information, Barr continues on procurement specs for two generators 12/17/24.

B. Schedule of Authority Roles of Commission and Council in Operation of BPU (10/31/23)

Was presented at the joint session between council and commission, and no adjustments were made. A future meeting will be discussed to discuss potential partnership agreement

Joint meeting of Council/Commission held 12/19/24, no action taken on this item.

C. Development of Plan to be Carbon Free by 2040 (10/31/23)

BPU is subject to the State's Renewable Energy Standard (RES). The RES will require BPU to either generate or procure sufficient electricity generated by an eligible energy technology (solar, wind, hydroelectric, or biomass) to retail customers of BPU that is equivalent to at least 25% of total retail electric sales to retail customers by 2025 and 55% by 2035. In addition to the RES BPU must generate or procure sufficient electricity generated from a carbon-free energy technology (technology that generates electricity without emitting carbon dioxide) that will be 100% by 2040. AEP (American Electric Power) amendments have provided the requirement to date

State Hospital site no longer viable as a solar project site due to the bond covenants and encumbrances State has on their property 10/16/24. Met with AEP to discuss long-term power costs and strategies 10/30/24. AEP is moving forward with the updated contract pricing approved at the 11/26/24 meeting.

D. Rewrite of Brainerd City Code Section 705 – Water System (6/27/23)

The process of rewriting Section 705 has begun. Additional conversations and coordination with various departments has continued since the last Commission meeting

Met with city personnel to restart process on 10/22/24.

E. Lead Service Line (LSL) Inventory Assessment (9/26/23)

Work continues mapping of the public water system. Identification of types of materials used in water service lines along with inventory process. All known items were submitted to the MN Department of Health as required. Additional identification of the unknown services, and those where staff were not allowed to enter the home are on-going. Communication to the known services that are galvanized or unknown on the BPU or customer side were sent via mail. Additional information will be posted on the website as the details become available. Staff continue to make a plan for replacement and funding requirements.

Held meeting with BPU and department heads on 10/13/24. Notice letters mailed on 10/15/24. Staff held meeting with PFA and MN Dept. of Health on funding requests and avenues for available funding sources 12/18/24. PFA expected to have a handout or informational flyer for customers explaining the funding avenue for replacements.

F. Electric Transmission Service to Brainerd (1/31/23)

Continue to work on scheduling a meeting with Minnesota Power to discuss capacity constraints imposed on BPU by MP on transmission line serving Brainerd. A formal letter is being drafted to request additional capacity.

Meeting planned for 2025 Q1.

G. Crypto Mining Activity (7/1/22)

JFK current mining load is approximately 20 MWs. JFK has requested additional capacity. BlockMetrix has asked for a five-year contract versus the already agreed upon two.

JFK is looking into small private solar behind the meter and not reaching grid to reduce their load 10/10/24.

BlockMetrix still inquiring about contract extensions 11/5/24. No additional information was heard through 12/24/24.

H. Reclamation and Backwash Project (2/27/2024)

Project bids were rejected and approved at the last commission and council meeting. Bolton and Menk are suggesting we pursue construction manager at risk to oversee the project and create a maximum price. More information to follow 12/20/24.

I. Website Updates (2/27/24)

During the March commission meeting website updates were presented related to the electric generation options, development continues for those items to go live. Lead Copper Corrosion Rule (LCCR) has been identified by staff as the priority at the present time and this project has been put on hold, LCCR is due to federal regulators by October.

Added PFAS/PFOS informational resources to website 12/17/24.

J. Customer Communications Policy (2/27/24)

The customer communications policy is still being drafted as the process for after-hours communication is currently in the implementation phase. Once the implementation and understanding of functionality of the after-hours calls has been finalized, a policy will be drafted. Meetings and set up of the call trees and discussions with MPower have been on-going and in process, expect to be up and operational by year-end.

Staff is pursuing an answering service option: Gold Cross, in conjunction with policy development 12/24/24.

K. ClimaVision (June 2024)

Follow up on presentation from June meeting is on-going with all parties. Staff continue to work with ClimaVision providing the drawings and resources they need for the installation for the weather radar. ClimaVision's structural engineers had an on-site visit to view the site. Work on the project continues. ClimaVision is expected to present at the January 2025 Commission meeting. Engineers and site visit all came back with a passing score for the location, the next step will be to agree on a leasing agreement which is not needed until 60 days prior to site build out.

Expect ClimaVision presentation in January 2025 meeting.

L. Commissioners Health Insurance (11/26/2024)

Commissioners requested comparable data related to health insurance offerings be provided for decisions to be made related to offering commissioner health insurance. HR Director Schubert noted that she would work on getting this data.

Completed in 2024:

1. Organizational Restructuring (10/31/23) – Job Descriptions
2. Water Treatment Plant (WTP) Asset Inventory Prepared by Bolton & Menk (10/31/23)
3. Brainerd City Code Section 700 – Sewer Code (3/28/23)
4. Wellhead Protection Plan (WHPP) (7/25/23)
5. Directional Drilling Forcemain River Crossing Project (10/31/23)
6. Proposal for Strategic Visioning and momentum Services (10/31/2023) - Tabled
7. Credit Card Transaction Fees (01/30/2024)
8. Joint Committee for Parking and Car Chargers (4/30/24)
9. Water Wastewater 20-year Feasibility Quote (4/30/24)
10. Hydro Automation (1/31/23)
11. Current Unfilled Employment Positions at BPU (10/29/24)
12. Corrosion Control Plan to Minnesota Department of Health (10/29/24) – Education continues.



Public Utilities Commission Agenda Request

MEETING DATE: December 31, 2024

TITLE OF ITEM: Approve additional fees for the Backwash Reclaim Tank Design

ACTION REQUESTED: Approve/Deny Motion

ESTIMATED TIME (MIN): 3

SUBMITTED BY: Danny Loch, Finance Manager

PRESENTER: Chris Evans, Public Utilities Director,
Danny Loch, Finance Manager

SUMMARY OF ISSUE: During the design of the backwash tank and reclamation system Bolton & Menk incurred additional costs that were outside their scope of work. The design was required to change from what BPU staff could complete when staff turnover occurred, which adjusted BMI's scope. The additional efforts were documented in the attached letter.

ALTERNATIVE, OPTIONS, EFFECTS ON OTHERS/COMMENTS: Note BMI was the lowest bidder on the project design by over \$150k.

RECOMMENDED ACTION/MOTION: Staff recommend approving for payment the additional services outlined in the letter included.

FINANCIAL IMPACT: \$33,800



Real People. Real Solutions.

7656 Design Road
Suite 200
Baxter, MN 56425

Phone: (218) 825-0684
Bolton-Menk.com

VIA EMAIL

December 20, 2024

Chris Evans
Brainerd Public Utilities
8027 Highland Scenic Dr.
Baxter, MN 56425

RE: Updated Proposal for Backwash and Reclamation System Design
Additional Engineering Services Proposal
Brainerd Public Utilities (BPU) – Brainerd, Minnesota

Dear Mr. Evans:

Bolton & Menk has provided additional support services related to the design and bidding of the backwash and reclamation system as well as additional project management and coordination from items developed with BPU. Therefore, Bolton & Menk, Inc. is respectfully requesting an increase in our approved fees for the project in accordance with the additional services being provided. A detailed description of our additional services is provided below.

BACKGROUND

Our original scope of work for the backwash and reclamation system was to complete civil, structural, architectural, process, mechanical, and electrical design for a new reclaim tank and a new attached building to house backwash pumps and reclaim pumps. This new tank was originally proposed to be built into the side of the hill next to the water plant. During preliminary engineering, Bolton & Menk provided an analysis on alternative locations and ultimately assisted the utility in selecting an alternate location that would provide a more efficient constructable design. Additional rooms were added to the building to provide mechanical and chemical feed systems.

In addition to the new construction, the existing facility required modifications to the programming, electrical panels, and valves to properly operate the new proposed backwashing procedures. Originally, the plan was for BPU to provide and wire all the valves. Through design, it was decided that having the contractor provide and wire the valves was desired. This change added additional effort for electrical and controls engineering to our scope. Following the changes in scope, our responsibilities have increased to meet the goals, objectives, and requirements for new backwash and reclaim system.

ADDITIONAL SERVICES

The additional services we are requesting compensation for are summarized as follows:

1. Coordination and Project Management

Bolton & Menk has assisted in coordinating meetings, project management, and additional coordination of various tasks with the project team associated with the additional scope items. This includes additional site visits to field verify unknowns found during design, additional meetings to discuss alternative options, and additional coordination for integration of the existing controls and proposed controls. In general, we have an increased role in handling the project management and coordination with the our subconsultants that was not required by our original scope of work. **The additional services for this task represent approximately 40 hours of staff time and \$6,300 in fees.**

2. Additional Design Scope

Throughout design, several decisions were made by BPU that led to increased scope of the backwash and reclaim system which added additional design and field time to our original scope. The summary of scope change items are below:

- Originally, the plan for the reclamation facility included converting the existing backwash system to a fully automated system by use of electric actuated valves. The installation of these valves and associated wiring was going to be conducted by BPU. Throughout design, it was discussed that having a contractor procure, install, and wire the valves will provide more efficiency during construction and place the responsibility on one party versus two. By adding the wiring and integration of the valves to the scope of the project, we have added time to coordinate with our subconsultants to ensure proper design of the system.
- Several unknowns at the WTP were encountered through various field visits and investigations into existing plans. Many of the unknowns had not been documented on previous versions of the plans and were therefore only found through field walkthroughs to verify the proposed design was feasible. The unknowns included piping changes, controls and control panel modifications, wiring etc. When an unknown was encountered, we incurred additional design time to re-draw process flow diagrams accurately and update electrical drawings accordingly.
- To properly dispose of floor drain and sanitary plumbing, we had to investigate the below grade sanitary piping at the existing site of the WTP. The existing drawings did not accurately depict the size, location, or elevation of the existing sanitary. Additional time was required to investigate and evaluate the sanitary piping to properly design sanitary sewer piping.

The additional services for this task represent approximately 110 hours of staff time and \$17,000 in fees.

3. Site Design Improvements/Tank Location

During preliminary engineering, we developed a number of alternatives for a site design that considered excavation, constructability, access, and pumping requirements that would improve the end product for the City while also offering potential cost savings by reducing the total quantity of shoring, concrete, and excavation. Our evaluation eliminated the need for extensive shoring in the hillside and saved on concrete and rebar that would have been required to provide a tank design to be built into a hillside. Implementation of these alternatives will be of great benefit to the City but also require modifications to the site drawings and additional considerations for set-backs and a re-design of the driveway.

The additional services for this task represent approximately 65 hours of staff time and \$10,500 in fees.

FEES FOR SERVICES

Given the above additional services being provided, we would respectfully ask that the Utility consider approving **\$33,800** in additional fees for this project. These fees represent additional engineering and technical staff time of approximately 215 hours.

Thank you again for the opportunity to continue serving Brainerd Public Utilities. If you have any questions or comments regarding this proposal, please contact me at 218-839-2303 or morgan.salo@bolton-menk.com.

Sincerely,

Bolton & Menk, Inc.



Morgan Salo, P.E.

Principal Environmental Engineer

cc: Danny Loch, Brainerd Public Utilities
Paul Saffert, P.E., Bolton & Menk, Inc.

Accepted by:

Signature

Date

Printed Name

Title



Public Utilities Commission Agenda Request

MEETING DATE: December 31, 2024

TITLE OF ITEM: Approve Barr Contract Work Order - Hydro Facility

ACTION REQUESTED: Approve/Deny Motion

ESTIMATED TIME (MIN): 2

SUBMITTED BY: Danny Loch, Finance Manager

PRESENTER: Danny Loch, Finance Manager, Chris Evans, Public Utilities Director, Trent Hawkinson, Operations Manager

SUMMARY OF ISSUE: Every three years Barr submits an updated contract work order for the hydro facility and the required reporting they have been contracted for. The attached work order has been submitted for approval by Barr engineering for the period from 2025-2027 for consideration.

ALTERNATIVE, OPTIONS, EFFECTS ON OTHERS/COMMENTS:

RECOMMENDED ACTION/MOTION: Staff recommend approving the attached draft work order submitted by Barr for the period 2025-2027.

FINANCIAL IMPACT:

**Work Order No. 9 of Letter Agreement dated August 8, 2014
On-going Support for the Brainerd Hydroelectric Project**

This general scope of this work order is to provide Brainerd Public Utilities (BPU) with support for the Brainerd Hydroelectric Project (Project). This work order includes a general description of the expected scope of work, budget, and schedule for on-going support.

Scope of Services

Task 1: Project Management and Coordination

This task includes managing the scope, schedule, and budget, including Barr staff resources, regular coordination with BPU, and communicating budget and schedule status to BPU. This task also includes meetings and dialog to discuss on-going and Barr will update BPU on project progress via email or phone calls, provide monthly summaries to BPU for Commission meetings, and update the commission in person on a quarterly basis.

Task 2: FERC Coordination

Barr will assist BPU by offering technical advice and support to address FERC dam safety & security issues. The scope will dependent on the nature and frequency of FERC requests. We have assumed that annual effort will generally be minimal.

Task 3: Emergency Action Plan

Barr will assist BPU with reviewing and updating the Project EAP Project annually. We have assumed that annual updates will generally be minimal. In preparation for BPU's EAP status update report (due to the FERC annually by 12/31) updates to the EAP will be completed annually by 11/30.

Task 4: Security Assessment/Plan

Barr will perform annual on-site security assessments with representatives of BPU using a tool similar to the Group 2 Security Assessment Analysis Tool available from FERC. We will attempt to combine the on-site security assessment with other on-site activities, and document the security assessment following the site visit.

The Project is currently classified as a Group 2 Dam. We assume on-going security requirements are consistent with those for a Group 2 Dam and that the Dam Assessment Matrix for Security and Vulnerability Risk (DAMSVR) will not require changes or updates. Following the assessment, we will update the security plan as necessary. We anticipate only minor updates to the security plan will be necessary. In preparation for the submittal of the security certification letter (due to the FERC annually by 12/31) the security assessment and updated security plan will be completed annually by 11/30.

Task 5: Dam Safety Surveillance Monitoring

Barr will assist BPU by developing the DSSMR (due to the FERC by 3/31) annually. This task will involve performing an annual site visit to collect surveillance and monitoring information performed during the previous year, evaluating information, and developing the report. Barr will also update the DSSMP as required annually. We anticipate only minor annual updates. In preparation for BPU's submittal of the DSSMR to the FERC annually by 3/31, our draft report will be submitted to BPU by 3/15 with the final report delivered one week after receiving comments from BPU. A final version of the DSSMP will be submitted annually to BPU by 8/31.

Task 6: Owner's Dam Safety Program

Barr will assist BPU with reviewing and updating the Owner's Dam Safety Program (ODSP) for the Project. We will meet with BPU staff and members of the Commission to review the ODSP, focusing on program development and implementation. After reviewing the document, we will make updates and modifications, as required. As part of this effort, we will perform an annual dam safety inspection with BPU staff, identifying items of special dam safety interest, perform an annual inspection/audit with BPU to identify necessary changes to the ODSP, and will incorporate these changes into the plan. We anticipate only minor annual updates. A final version of the OSDP will be submitted to BPU annually by 11/30.

Task 7: FERC Part 12D IC Inspection

This task consists of support for the FERC Part 12D Independent Consultant Dam Safety inspections for the Project in accordance with FERC guidelines. These are required by the FERC on a five year schedule. The next Part 12D is due in December 2024.

The expected scope of this task includes

- support for the development of plan and schedule to address IC recommendations

Task 8 – STID Updates

This task consists of annual review and updates to the Standard Technical Information Document (STID) to include new project information and maintain compliance with FERC guidelines, including any new reports, analyses, or studies, and any updates to the Potential Failure Mode Analysis. We anticipate only minor updates annually. More substantial effort might be expected after the 2024 FERC Part 12D inspection based on the recommendations from this report. The FERC approved changes to 18 CFR Part 12 and four of their engineering guidelines, including their guidelines for STIDs and PFMAs, on December 16, 2021. These new guidelines will effect BPU's STID and will require some additional efforts over the next few years to meet their revised guidelines.

Task 9 – Support for Dam Maintenance, Repairs and Inspections

This task includes on-call engineering in support of dam maintenance, repair, and routine or special inspections efforts requested by BPU. These are generally expected to be small engagements to develop or recommend materials, sizing and detailing for routine maintenance, repairs, and minor upgrades.

Task 10: FERC Relicensing / Post-licensing Support

The FERC licensing application for the Brainerd Dam was submitted in 2021. On-going scope includes responding to FERC comments as they evaluate the license application and associated study reports, responding to requests for additional information associated with the application, review of the final published license conditions, and developing a plan for addressing license conditions. We have also included an allowance for cultural resources monitoring, assuming an effort similar to current 3-year requirements. Support for execution of new license conditions and any post-licensing studies or reporting will be covered in a separate work order or amendment.

Schedule and Budget

Our estimated budget breakdown for tasks is summarized in **Attachment 1**. We will track and monitor spending against these line items, but expect that actual spending will vary between tasks, and will generally manage to the overall budget. If additional scope needs are identified, or spending appear to be greater than the budget represented in Attachment 1, we will notify BPU and discuss and agree upon how to proceed. Our current fees and rate schedules are included in **Attachment 2**. Rate schedules are subject to annual change. We will invoice BPU on a time and materials basis approximately every four weeks for work completed, and will not exceed the estimated cost without prior approval from BPU.

Barr Engineering Co.

By _____

Vice President

Accepted this ____ day of _____, 20____

Brainerd Public Utilities

By _____

DRAFT

Attachment 1

Tabulated Scope, Schedule, and Estimated Budget

DRAFT

Task	Description	Task Code	Description	Estimated Budget
1	Project Management and Coordination			
		11	2025 Management and Coordination	\$ 9,500.00
		12	2026 Management and Coordination	\$ 10,000.00
		13	2027 Management and Coordination	\$ 10,500.00
2	FERC Coordination			
		21	2025 FERC support	\$ 8,000.00
		22	2026 FERC support	\$ 8,400.00
		23	2027 FERC support	\$ 8,900.00
3	Emergency Action Plan			
		31	2025 EAP Review and Updates	\$ 7,000.00
		32	2026 EAP Review and Updates	\$ 7,400.00
		33	2027 EAP Review and Updates	\$ 7,800.00
4	Security Assessment/Plan			
		41	2025 Security Review and Certification	\$ 3,200.00
		42	2026 Security Review and Certification	\$ 3,400.00
		43	2027 Security Review and Certification	\$ 3,600.00
5	Dam Safety Surveillance Monitoring			
		51	2025 DSSMP/R	\$ 9,500.00
		52	2026 DSSMP/R	\$ 10,000.00
		53	2027 DSSMP/R	\$ 10,500.00
6	Owner's Dam Safety Program			
		61	2025 ODSP	\$ 9,000.00
		62	2026 ODSP	\$ 10,000.00
		63	2027 ODSP	\$ 10,500.00
7	FERC Part 12D IC Inspection			
		71	Support for IC recommendations plan and schedule (2025)	\$ 9,000.00

Task	Description	Task Code	Description	Estimated Budget
8	STID Updates			
		81	2025 STID	\$ 16,000.00
		82	2026 STID	\$ 10,000.00
		83	2027 STID	\$ 8,000.00
9	Maintenance Repairs and Inspections			
		91	2025 Maint, Repair and Inspections	\$ 16,000.00
		92	2026 Maint, Repair and Inspections	\$ 16,800.00
		93	2027 Maint, Repair and Inspections	\$ 17,700.00
10	FERC Licensing Support			
		101	Cultural Resources Scoping and Compliance	\$ 50,000.00
		102	Add'l info requests	\$ 20,000.00
		103	New License Compliance Plan and Schedule	\$ 8,000.00
		104	Recreation Report and Form 80	\$ 6,000.00

Attachment 2

Barr Fees and Rate Schedules

DRAFT

Description	Rate* (U.S. dollars)
--------------------	---------------------------------

Vice President	\$170-350
Consultant/Advisor	\$205-325
Engineer/Scientist/Specialist IV	\$175-200
Engineer/Scientist/Specialist III	\$145-170
Engineer/Scientist/Specialist II	\$120-140
Engineer/Scientist/Specialist I	\$80-115
Technician IV	\$155-200
Technician III	\$125-150
Technician II	\$95-120
Technician I	\$70-90
Support Personnel III	\$155-200
Support Personnel II	\$95-150
Support Personnel I	\$60-90

Rates for litigation support services will include a 30% surcharge.

A ten percent (10%) markup will be added to subcontracts for professional support and construction services to cover overhead and insurance surcharge expenses.

Invoices are payable within 30 days of the date of the invoice. Any amount not paid within 30 days shall bear interest from the date 10 days after the date of the invoice at a rate equal to the lesser of 18 percent per annum or the highest rate allowed by applicable law.

For travel destinations within the continental U.S. (CONUS) and Canada, meals will be reimbursed on a per diem basis. The per diem rate will be as published by the U.S. Internal Revenue Service (IRS) based on the High-Low method. Full-day per diem rates will be pro-rated on travel days. For travel destinations outside the continental U.S. (CONUS) and Canada, meals will be reimbursed based on actual expenses incurred.

All other reimbursable expenses, including but not limited to costs of transportation, lodging, parking, postage, shipping, and incidental charges, will be billed at actual reasonable cost. Mileage will be billed at the IRS-allowable rate.

Materials and supplies charges, printing charges, and equipment rental charges will be billed in accordance with Barr's standard rate schedules.

Vice President category includes consultants, advisors, engineers, scientists, and specialists who are officers of the company.

Consultant/Advisor category includes experienced personnel in a variety of fields. These professionals typically have advanced background in their areas of practice and include engineers, engineering specialists, scientists, related technical professionals, and professionals in complementary service areas such as communications and public affairs.

Engineer/Scientist/Specialist categories include registered professionals and professionals in training (e.g., engineers, geologists, and landscape architects) and graduates of engineering and science degree programs.

Technician category includes CADD operators, construction observers, cost estimators, data management technicians, designers, drafters, engineering technicians, interns, safety technicians, surveyors, and water, air, and waste samplers.

Support Personnel category includes information management, project accounting, report production, word processing, and other project support personnel.

*Rates do not include sales tax on services that may be required in some jurisdictions.



Public Utilities Commission

Agenda Request

MEETING DATE: December 31, 2024

TITLE OF ITEM: Consider Country Manor WAC/SAC Deferment

ACTION REQUESTED: Discussion Item

ESTIMATED TIME (MIN): 6

SUBMITTED BY: Danny Loch, Finance Manager

PRESENTER: Chris Evans, Public Utilities Director,
James Kramvik, Community Development Director

SUMMARY OF ISSUE: Country Manor has requested via the application for public funding a deferment of the SAC/WAC fees. The request is to have SAC and WAC fees "deferred and repaid on an installment basis over a 5 year period. Payments to be divided into 5 equal installments, first payment to be paid 30 days after Building opens for services. Additional payments would be made on the anniversary day of the first payment, one payment each year for four consecutive years. Total Payment is complete 4 years and 30 days after the building is open for services."

In explaining why the project needed the deferment "this is a new operational concept, combining inter-generational services to the public that (to our knowledge) has not been attempted before. The public assistance is needed to ensure adequate cash flow during early years of the project, and also to provide the internal funds to begin an expansion of the project in a potential Phase II. But for the use of Public Assistance helping to reduce operating costs once the project is active, the risk of failure would be significant and most likely discourage the outside financing needed to bring the project to life. When investors see that the local Community (City/County/School) embraces and supports the initiative with some type of public assistance, it provides an additional sense of security that goes beyond just the financial impact (which is significant by itself). The early years of such a project are very risky, and a mere 2.5% drop in planned Facility census can cripple a new project because the Facility would likely not be able to shed the necessary costs to match the revenue shortfall in such a scenario. Investors that do not see a comfortable Debt Service Coverage projection in years 2-5 would likely deem the project as too risky to support."

ALTERNATIVE, OPTIONS, EFFECTS ON OTHERS/COMMENTS: With deferred SAC and WAC fees the Commission would be required to upgrade the lift stations and pumps for service on their cashflow awaiting the SAC and WAC funds.

RECOMMENDED ACTION/MOTION: Staff request direction from Commission on a recommendation to City Council on the deferment of SAC and WAC fees.

FINANCIAL IMPACT:



501 Laurel Street • Brainerd, MN 56401 • Phone (218) 828-2307

APPLICATION FOR PUBLIC FINANCING

Applicant Information

1. Applicant Name: Foundation for Health Care Continuums
(Name should be the officially registered name of the business entity.)

Address: 520 1st St. NE, Sartell, MN 56377

Telephone: 320-253-1920 Email Address: _____

2. Name of Person Completing the application: Anthony Fenstad, CEO

Address: 520 1st St. NE, Sartell, MN 56377

Telephone: 320-253-1920 Email Address: _____

3. Names and Addresses of Architect, Engineer, and General Contractor for this project:

Attorney Name: Eric Brevers, Wornson Goggins P.C.

Address: 119 Main St. E., New Prague, MN 56071

Telephone: 952-758-4161 Email Address: _____

Architect Name: GLT Architects

Address: 808 Courthouse Square, St. Cloud, MN 56303

Telephone: 320-252-3740 Email Address: _____

Engineer Name: _____

Address: _____

Telephone: _____ Email Address: _____

General Contractor Name: Bauer Design Build

Address: 14030 21st Ave. N., Plymouth, MN 55447

Telephone: 763-972-0000 Email Address: _____

4. If the applicant is a corporation, please name officers, directors, or stockholders holding more than 5% of the stock of the corporation. If the corporation is not formed, provide as much information as possible concerning potential officers, directors, or stockholders:

Applicant is a 501C3 Tax Exempt organization, no officers/ directors hold any ownership. There are no Stockholders.

- 4a. If the applicant is a general partnership, name of the general partners and if a limited partnership, state the general partners and limited partners with more than 5% interest in the limited partnership. If the partnership is not formed, provide as much information as possible concerning potential officers, directors or stockholders.

N.A.

- 4b. Has the applicant ever been in bankruptcy? If yes, please describe the circumstances.

Yes (please Explain): _____

No: X

- 4c. Has the applicant ever been convicted of a felony? Is yes, please describe the circumstances.

Yes (please Explain): _____

No: X

- 4d. Has the applicant ever defaulted on any bond or mortgage commitment?

Yes (please Explain): _____

No: X

Project Information

1. PID#'s, legal description, address, and size of project site:

PID#: 41330745, 41330755, and 41330744

Address: N.A.

Legal Description: _____

Sec:33 TWP:134 Range:028 NW1/4 of SE 33, Except the S.26.1 Acres Thereof

Sec:33 TWP:134 Range:028 N. 874.74 FT of NE1/4 of SW1/4, Except S. 12 Acres of
N. 874.74 FT. Subject To Easements

Sec:33 TWP:134 Range:028 S. 26.10 Acres of NWSE. Together With An Easement
Of Record.

Size of Project Size (Acres): 54.11

2. Current ownership of the site: Foundation for Health Care Continuums

3. Do you have current control of the site:

Yes: X

No: _____

4. Project description.

A 106 unit senior-living campus with attached child day care (capacity of 92 children). 30 of the 106 Senior Living units will be allocated for clients with memory-loss diagnosis.

5. If property is to be subdivided or replatted, please describe.

N.A.

6. Estimated project costs: **(Please enclose detailed sources and uses and 15-year operating *Pro Forma*).**

a. Land Acquisition: \$ 1,020,000

b. Environmental/Soil Corrections: 5,000

c. Surveys: 4,700

d. Public Improvements: 0

e. Site Development: 0

f. Demolition: 0

g. Building(s): 34,409,600

Shell (if applicable) 0

Tenant Improvements
(if applicable) 0

h. FF&E: 1,075,000

i. Architectural & Engineering Fees:	1,550,000	
j. Legal Fees/Other Consulting Fees:	200,000	
k. Financing Costs:	1,200,700	
l. Construction Interest:	3,900,000	
m. Title Insurance:	27,500	
n. Mortgage Registration:	50,000	
o. Bank/Borrower Legal:	42,500	
p. Recording/Closing:	0	
q. Construction Loan Fees:	0	
r. SAC/WAC:	468,600	
s. Park Dedication:	50,000	
t. Appraisal:	50,000	
u. Taxes:	0	
v. Contingencies (construction):	1,500,000	
w. Contingencies (soft):	800,000	(Working Capital)
x. Other:	3,000,000	(DSRF)
TOTAL	\$ 49,303,600	

7. Source of Financing

a. Equity:	\$ 8,104,560	
b. Bank Financing:	0	
c. Public Assistance:		
(TIF or Tax Abatement)	0	
d. Other governmental loans/grants:	0	
e. Deferred Developer Fees:	0	
f. Other:	41,199,040	
TOTAL	\$ 49,303,600	

Terms of Financing (years): 35

Rate of Financing: 6.25% (Tax Exempt Bonds) and 7.5% (Subordinate Bonds)

Cap Rate: _____

8. Project Construction Schedule:

a. Construction Start Date: 4/15/2025

b. Construction Completion Date: 11/15/2026

c. If Phased Project :

January 2, (year) _____ % Completed _____

January 2, (year) _____ % Completed _____

9. Total Estimated Market Value of Project upon completion \$32,000,000 _____

10. Please indicate how the project would meet one or more of Brainerd's Economic Development Goals (identify goal and state reason):

1. Maximize Brainerd's potential as a thriving center for business, health care, industry, education and recreation, while maintaining and enhancing its livability.
2. Actively promote development and redevelopment within the community, including financial incentive, with particular emphasis on attracting and supporting businesses that provide livable wage jobs.
3. Promote aesthetically pleasing development and redevelopment in the city.
4. Plan for the orderly, efficient and fiscally responsible growth of residential development in Brainerd
5. Support development that enhances community character and identity.

1. Since first opening its doors in 1970 as a humble 64-bed nursing facility, Country Manor has grown to accommodate the changing needs of seniors.

Country Manor proudly offers multiple locations boasting a complete continuum of care, unsurpassed amenities and an unwavering commitment to excellence.

After five decades in the senior living industry, we have learned that nothing compares to recognition and reputation, as these things must be earned. Country Manor has been locally and nationally recognized time and time again for their authenticity and genuine devotion to creating a superior lifestyle for all those who call Country Manor home. Recent awards include:

- Voted Best Senior Living Facility in Central Minnesota in 2015, 2016, 2017, 2018, 2019, 2020, 2021, 2022, 2023 and 2024. This award recognized Country Manor as the Best Senior Living Facility in Central MN ten years in a row, voted on by the people of Central Minnesota.
- 5-Star CMS Government Rated Facility- Country Manor has continuously maintained a 5-Star Government Rating for Quality Care (Centers for Medicare and Medicaid Services)
- Recognized on U.S. News & World Report's "100 Best Nursing Facilities" in the nation
- Recognized by U.S. News & World Report as a top skilled nursing and short-stay rehabilitation facility in the nation
- Kid's Country Child Day Care has been recognized as "Best Child Care Center and Best Preschool" in Central Minnesota for the years 2020-2024.

Country Manor is well-known and respected in the senior living industry. With thriving

campuses in Sartell and St. Joseph MN, we are excited for a new venture in a community that we have the utmost respect for.

Country Manor hopes to bring a brand new, multi-faceted senior living campus to the Brainerd area. The senior-friendly campus-style setting, will offer a complete continuum of care, ranging from complete independent senior living and assisted living to rehabilitation and progressive memory loss care to 24 hour a day, comprehensive care and hospice.

The goal of this new facility is to address the growing need for quality health care for seniors in the Brainerd area. According to the Administration on Aging, the population of adults 65 and older is experiencing one of the biggest increases in history, with the total number of older adults (65+) anticipated to double between 2010 and 2050. The Minnesota State Demographic Center asserts that the number of Minnesotans turning 65 in this decade is approximately 285,000.

Country Manor's plans to develop an innovative campus that better serves the needs and wants of "modern" seniors. "Baby boomers" are looking for living opportunities that eliminate the worry and stressors of living alone, but do not force them to compromise the lifestyle they love (Administration on Aging, 2017). Baby boomers are more active, independent and expect more for their money (Administration on Aging, 2017). Senior housing communities must adopt more amenities like on-call transportation, concierge services and wellness programs that keep tenants active and independent (Administration on Aging, 2017).

Never one to shy away from originality, we plan to create a campus similar to that which we opened in November of 2017 in St. Joseph, MN (Woodcrest of Country Manor). We will continue to break away from traditional "nursing home" designs and will instead promote an active, vibrant style of life, in an environment designed specifically with seniors in mind.

Beyond the care that will be provided at the new Country Manor facility, we will aim to create a campus that is focused on much more than the typical medical model. We will provide a campus-style setting, rich in on-site amenities and services. In addition to gaining access to a variety of personalized senior living services like independent living, assisted living, home health care, nursing and rehabilitative care, tenants of the new Country Manor facility will also enjoy indoor access to a vast array of amenities. Additional on-site amenities could include; a convenience store, pharmacy, bank, walk-in clinic, dining destinations, Chapel, wellness center, library, technology center, transportation services, underground garage, gathering areas, and outdoor features like patios, gazebos, walking trails and working gardens. (Many of the listed amenities will be made accessible to the larger community.) Note the "indoor" access specified here, as living in Minnesota in the winter can be especially difficult for seniors. A model like this allows seniors to remain active, present and engaged without having to worry about driving or traveling.

Country Manor also has plans to include a childcare center as part of the new proposed campus-style setting. The center will care for children six weeks to eleven years old, and be available to community members. A unique feature of the new childcare center, will be intergenerational programming between students and seniors. To learn more about the successful childcare center Country Manor operates in Sartell MN, please visit www.kidscountry.me.

Country Manor is a proud supporter of offering free CNA training courses. Country Manor has been doing this for many years. Students who successfully complete the six to eight

weeks course, are licensed by the state of Minnesota to begin work as a Certified Nursing Assistant.

Country Manor works closely with schools, creating many opportunities for students of all ages to volunteer and/or work with seniors.

Country Manor hosts frequent events in which the community is welcome to join in celebration. For example, Sartell Chapel services see an average attendance of 125 people per week, many of these individuals coming from the external community.

2. The new proposed facility in Brainerd, MN will provide for new jobs in a variety of areas, including but not limited to: Nursing (CNA/LPN/RN), Home Health Care (HHA/TMA), Assisted Living, Rehabilitation, Culinary, Housekeeping, Laundry, Maintenance, Spiritual Care, Therapeutic Recreation, Memory Care, Social Work, Environmental Services, Salon/Spa, Childcare, Business Offices, Transportation, Store/Pharmacy, IT and Management.

Country Manor is proud to support local businesses, vendors and organizations. We work to build meaningful and loyal relationships with the providers in our immediate area. We hope to continue this practice in the Brainerd area.

3. Country Manor has worked diligently to find the right team of architects, builders and innovators to work together to design and bring to life their modern vision. The end result is an aesthetically pleasing building with senior-friendly features.

Internal layouts boast elegant and inviting entrances, spacious hallways, soundproof apartments, warmly decorated common areas, private suites, massive event spaces and state-of-the-art equipment. Communities of Country Manor are intentionally designed to provide residents and tenants peace, privacy and serenity, with access to a bustling community of like friends and neighbors, and a wide variety of supportive amenities.

External landscapes are beautifully groomed throughout the seasons. Features such as fountain ponds, working flower and vegetable gardens, paved walkways, screened-in patios and walking trails may be included in the new proposed site and have proven successful at both Sartell and St. Joseph locations.

5. Country Manor has nearly 650 employees between their Sartell and St. Joseph locations. These individuals all live, work, shop and support their local communities and economies. We intend to promote the same kind of loyalty for the Brainerd community.

We plan to be involved in community-wide events, as participants and sponsors. Furthermore, we hope to build relationships with local schools and organizations to work together for things like intergenerational programming, volunteer opportunities and more.

4. **Please explain how the proposed either contributes to or alleviates the need for additional public parking.**

This project will not contribute to the need for any additional public parking. Nor will it alleviate any need the city may face for additional public parking. All parking needs associated with the project will be met/achieved within the boundaries of the project itself.

5. Will any public official of the City, either directly or indirectly, benefit from the issuance of public assistance within the meaning of Minnesota Statutes, Section 412.311 or 471.87? If yes, please explain the circumstances.

Yes (please Explain): _____

No: X

Public Assistance Request

1. Amount of assistance and term.

Amount: Not Applicable

Term (years): 5

2. Describe the purpose for which Public Assistance (TIF or Tax Abatement) is required.

The purpose of the Public Assistance is to help defray some of the operating costs once the project becomes active, and allow the project to be financially feasible.

3. Please submit an itemized list of project costs for which TIF assistance is being requested.

No TIF is being requested. We are asking for SAC/WAC Fees to be deferred and paid on an installment plan. Payment to be divided into 5 equal installments, first payment to be paid 30 days after Building opens for services. Additional payments would be made on the anniversary day of the first payment, one payment each year for four consecutive years. Total Payment is complete 4 years and 30 days after the building is open for services.

4. State specific reasons why, "but for" the use of public assistance, this project would not be possible.

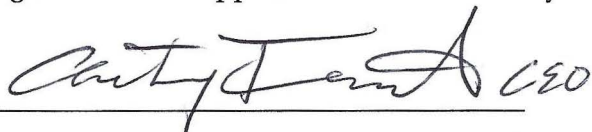
This is a new operational concept, combining inter-generational services to the public that (to our knowledge) has not been attempted before. The public assistance is needed to ensure adequate cash flow during early years of the project, and also to provide the internal funds to begin an expansion of the project in a potential Phase II. But for the use of Public Assistance helping to reduce operating costs once the project is active, the risk of failure would be significant and most likely discourage the outside financing needed to bring the project to life. When investors see that the local Community (City/County/School) embraces and supports the initiative with some type of public assistance, it provides an additional sense of security that

goes beyond just the financial impact (which is significant by itself). The early years of such a project are very risky, and a mere 2.5% drop in planned Facility census can cripple a new project because the Facility would likely not be able to shed the necessary costs to match the revenue shortfall in such a scenario. Investors that do not see a comfortable Debt Service Coverage projection in years 2-5 would likely deem the project as too risky to support.

Application Process

1. The following documents must accompany the Application:
 - A. A detailed sources & uses statement and 15-year project *Pro Forma*
 - B. Parcel Map depicting the proposed redevelopment area
 - C. Site plans and floors plans (as available)
 - D. Significant additional information may be requested at any time by the City and may be in addition to the materials outlined in this application. The Applicant shall be required to submit any and all information as requested by the City.
2. Applicant acknowledges and agrees to pay the \$1,000 Public Assistance Application Fee and is **non-refundable**.
3. At the time of acceptance by staff of the Public Financing Application, the applicant shall deposit \$10,000 with the City to cover attorney and consultant costs incurred as part of establishing a TIF district or abatement, drafting and negotiating a development agreement, and conducting any fiscal analysis that may be required to meet the requirements of utilizing any public financing. If additional expenses are incurred beyond the \$10,000, prior to the execution of a development agreement, the City shall notify the applicant in writing and the applicant will be required to deposit additional funds upon notice.
4. The Applicant shall hold the City, its officers, consultants, attorneys, and agents harmless from any and all claims arising from or in connection with the Project or Public Assistance Application, including but not limited to, any legal or actual violations of any State or Federal securities laws.
5. The Applicant recognizes and agrees that the City reserves the right to deny any application for Public Assistance at any stage of the proceedings prior to adopting the resolution approving the public assistance, that the Applicant is not entitled to rely on any preliminary actions by the City prior to the final resolution, and that all expenditures, obligations, costs, fees, or liabilities incurred by the Applicant in connection with the Project are incurred by the Applicant at its sole risk and expense and not in reliance on any actions of the City.

The undersigned, a duly authorized representative of the Applicant, hereby certifies that the foregoing information is true, correct, and complete as of the date hereof and agrees that the Applicant shall be bound by the terms and provisions herein.

 CEO

12-16-2024

APPLICANT' S NAME

DATE

CITY ACCEPTANCE OF APPLICATION

DATE

\$ _____
FEE AMOUNT REMITTED

DATE



Department of Community Planning and Development
Building Safety Division

Brainerd City Hall
 501 Laurel Street
 Brainerd, MN 56401

SAC and WAC - Project Estimation - 12/11/2024

Project Name: Country Manor

Project Address: TBD

Project Parcel ID #: TBD

Project Type : New Lot - New Use - New Facilities

Project Calculation Parameters

Facility	Parameter	SAC
Daycare	900 sq ft	1
Residential - Rental Unit w/ Laundry	1 Rental Unit	1
Residential Rental Unit w/o Laundry	1 Rental Unit	0.8
Community Center	1750 sq ft	1
Drainage Fixture Units (DFU)	17 DFU	1

Facility : Building 1 - Daycare

Includes office, preschool classrooms, meeting, storage, & kitchens

		ERC / Facility
Total Square footage	7402	
divided by parameter	900	
ERC	8.22	8.22
Facility ERC Total		8.22

Facility : Building 2 (1st Floor) - Elderly Housing

Common space - Parking garage, lounge, public bathrooms, mechanical, office, tub room, and Janitorial closet

Common Space Fixtures				ERC / Facility	
Fixture	DFU Value	#	Total DFU	Total Units with Laundry Multiply by 1	
Tub	17	1	17	ERC	22.00
Water Closet	6	3	18	Common Space - DFU divided by 17	22.00
Lavatory	1	3	3		
Mop Sink	3	1	3	ERC	3.41
Bar Sink	1	1	1		
Floor Drain	2	8	16		
Parking Garage	17	0	0		
			58	Facility ERC Total	25.41

Facility : Building 2 (2nd Floor) - Elderly Housing

Common space - Lounge, public bathrooms, mechanical, office, tub room, and janitorial closet

Common Space Fixtures				Total Units with Laundry Multiply by 1	22 1	ERC / Facility
Fixture	DFU Value	#	Total DFU			
Tub	17	1	17	ERC	22.00	22.00
Water Closet	6	3	18	Common Space - DFU divided by 17	58.00	3.41
Lavatory	1	3	3		17	
Mop Sink	3	1	3	ERC	3.41	3.41
Bar Sink	1	1	1			
Floor Drain	2	8	16			
Parking Garage	17	0	0			
			58			
				Facility ERC Total		25.41

Facility : Building 3 (1st Floor)- Elderly Housing

Common Areas - Parlor, Janitorial, Mechanical, & Public Bathrooms

Common Space Fixtures				Total Units with Laundry Multiply by 1	11 1	ERC / Facility
Fixture	DFU Value	#	Total DFU			
Tub	17	0	0	ERC	11.00	11.00
Water Closet	6	2	12	Common Space - DFU divided by 17	62.00	3.65
Lavatory	1	2	2		17	
Mop Sink	3	1	3	ERC	3.65	3.65
Bar Sink	1	1	1			
Floor Drain	2	5	10			
Parking Garage	17	2	34			
			62			
				Facility ERC Total		14.65

Facility : Building 3 (2nd Floor) - Elderly Housing

Common Areas - Parlor, Janitorial, Mechanical, & Public Bathrooms

Common Space Fixtures				Total Units with Laundry Multiply by 1	21 1	ERC / Facility
Fixture	DFU Value	#	Total DFU			
Tub	17	0	0	ERC	21.00	21.00
Water Closet	6	0	0	Common Space - DFU divided by 17	14.00	0.82
Lavatory	1	0	0		17	
Mop Sink	3	1	3	ERC	0.82	0.82
Bar Sink	1	1	1			
Floor Drain	2	5	10			
Parking Garage	17	0	0			
			14			
				Facility ERC Total		21.82

Facility : Building 4 - Community Center

Includes office, meeting, classrooms, banquet, warehouse/storage, prayer, library, and exercise

		ERC / Facility
Total Square Footage divide by 1750	24270 1750	
ERC	13.87	13.87
Facility ERC Total		13.87

Facility : Building 5 - Elderly Housing w/o Laundry

Common space - Kitchen, public kitchens and bathrooms, mechanical, office, tub room, and janitorial closet

Common Space Fixtures				Total Units w/o Laundry Multiply by .8	30 0.8	ERC / Facility
Fixture	DFU Value	#	Total DFU			
Lavatory	1	5	5	ERC	24.00	24.00
Hand Sink	1	5	5	Common Space - DFU divided by 17	130.00	
Kitchen Sink	2	2	4		17	
Mop Sink	3	2	6	ERC	7.65	7.65
Laundry Sink	2	2	4	Facility ERC Total		
Dishwasher	2	2	4			
Shower	2	2	4			
Tub	17	2	34			
Clothes Washer	3	4	12			
Water Closet	6	5	30			
Floor Drain	2	11	22			
Parking Garage	17	0	0			
			130			31.65

Facility : Building 6 - Detached Garage

Detached garage does not appear to be connected to the sanitary drainage system. - **0 ERC**

Total Project Calculations

Project Calculated ERC Total	141.03
Previous Use ERC Credits ** (subtract)	NA
Total ERC for Project	142

	\$ Per ERC	ERC	
Sewer Availability Charge (SAC)	\$ 1,900.00	142	\$ 269,800.00
Water Availability Charge (WAC)	\$ 1,400.00	142	\$ 198,800.00

Project Fee Total \$ 468,600.00

* - See DFU Calculation Sheet

** - See Previous use ERC Credit Calculation Sheet

ERC - Equivalent Residential Connection

DFU - Drainage Fixture Unit

PLEASE NOTE THAT THIS SAC & WAC FEE CALCULATION IS A NON-BINDING ESTIMATION. These fees have been calculated by using a preliminary set of drawings that have **NOT** been submitted for review or approved for construction and are in no way guaranteed to be the final SAC and WAC fee that will be applied to this project. Changes to these drawings may change the final SAC and WAC fee that will be applied to the project. The final SAC and WAC fee will be calculated using the most current "Equivalent Residential Connection" (ERC) Table at the time the certified construction drawings and the Building Permit application are submitted for review. (See Brainerd City Code 703.2)

HR Director's Report to Public Utilities Commission

December 27, 2024

Personnel:

- Four Public Utilities Department employees were off work intermittently this past month for non-work-related medical issues.
- Meter Serviceworker Carl Kezar retired on December 12, 2024. We wish Carl well in his retirement!
- Interviews for the Facilities Custodian position took place on December 3rd. Following the interview process there was internal discussion as well as a decision made to contract out custodial duties for the Utilities Department.
- Interviews for the Journeyman Electrician position took place on December 2nd. We will be asking the Council to ratify the hiring of Brian Seieroe with a January 6, 2024, date of hire.
- We received 9 applications for the Business Office Support Specialist position. Interviews took place on December 11th and 12th. A conditional job offer has been extended and the individual is considering the position.
- Chris Gratke, who worked for the Public Utilities Department this past summer as our Business Office Intern, will be assisting us for a couple days a week from December 19th – January 6th during his holiday break from college. We asked Chris to help out since one of our front office staff has been off from work and recovering from surgery. Staff will re-evaluate if additional assistance is needed after that timeframe.

Union Updates:

Our arbitration hearing with the IBEW Public Utilities Union was held on December 18th. Post hearing briefs are due by January 31, 2025, and the Arbitrator then has 30 days to render his decision; therefore, it will likely be the end of February before we receive the decision from the Arbitrator.

The United Steel Workers Union has agreed to extend the Memorandum of Understanding to allow IBEW employees to work at the Hydro facility through April 1, 2025. We are planning to resume negotiations with the USW Union after the IBEW Arbitration decision is received.

IT and Finance Integration Update:

A joint City Council and Public Utilities Commission meeting was held on December 19, 2024, to discuss the creation of a single Integrated City IT Department. IT/GIS Director Strong and BPU Technology Supervisor Andersen gave an overview of their presentation including their recommendations. Commission Wussow asked that Council expedite the process to hire BPU technology staff to get Technology Supervisor Andersen the help he needs. The Council then approved a motion to create a single

integrated IT Department for the City of Brainerd. Staff is currently developing an IT Director job description. The Council will then need to approve the job description and conduct an internal job posting for the position as required by the Employee Policy Manual. After the position is awarded, HR will then work with the Department Head to create the job descriptions for the new positions.

Wellness Committee:

Thank you to all who participated in our Santa to a Senior event through Home Instead. Together we collected and donated approximately 55 gifts to be distributed to Seniors to help bring a little extra joy to their holiday season.

Our December Holiday party Lunch N Learn took place on December 18th. We want to thank all that joined us in the fun as well as wish everyone a Happy Holiday season!

Health Insurance:

At the November Commission meeting, Commission President Dolly Matten asked that HR provide results from the LMC Salary Survey regarding benefits for the Mayor and Council as well as Public Utilities Commissioners. Attached is the survey results. Please note the survey did not include Commissioner benefits.

Performance Evaluation Work Group:

The updated Performance Evaluation Forms as recommended by the Work Group has been distributed to all Department Heads for their review and feedback. HR will be providing supervisory training on the new forms on January 7th.

<u>2024 City</u>	<u>Mayor Pay</u>	<u>Council Pay</u>	<u>Additional Benefits</u>
Cloquet	\$6,000.00	\$4,800.00	No
Detroit Lakes	\$10,800.00	\$7,200.00	Medical
Fergus Falls	\$12,900.00	\$7,800.00	Vision;Dental;FSA
Grand Rapids	\$10,560.00	\$7,920.00	\$10000 City Paid Life Insurance
Hibbing	\$10,771.02	\$7,180.68	No
Hutchinson	\$9,876.90	\$6,279.00	No
Little Falls	\$10,800.00	\$9,600.00	\$30,000 Life Insurance
Marshall	\$11,338.87	\$7,172.11	No
New Ulm	\$10,500.00	\$8,000.00	No
Willmar	\$19,250.00	\$12,500.00	Medical
Brainerd	\$7,800.00	\$6,600.00	DCP/Life/Medical
Average	\$10,963.34	\$7,731.98	
Median	\$10,771.02	\$7,200.00	



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Brainerd Public Utilities Utility Director's Report 31 December 2024

2024 Review and 2025 Forward

In the utility world, it seems that good news, like many things, is being outpaced by concerning events.

On the electric side of the house:

More than half of North America faces a risk of energy shortfalls in the next five to 10 years as data centers and electrification drive electricity demand higher and generator retirements threaten resource adequacy... as stated by the North American Electric Reliability Corp. (NERC) in their 10-year outlook.

Summer demand is forecast to rise by more than 122 GW in the next decade, adding 15.7% to current system peaks, according to the reliability watchdog's 2024 Long-Term Reliability Assessment, or LTRA. NERC said its 10-year summer peak demand forecast has grown by more than 50% within the last year. NERC has previously warned about the pace of generator retirements and the changing resource mix, but now says the situation is becoming more urgent as demand forecasts surge and resource additions slow.

The LTRA recognizes confirmed generator retirements of 52 GW by 2029 and 78 GW over the 10-year assessment period. However, announced retirements by generators that have not begun the formal deactivation processes drive the total expected retirements to 115 GW by 2034.

America's Power, which represents various industries involved in coal-fired power generation, said utilities plan to retire almost 60,000 MW of coal capacity by the end of 2029 — and the retirements will happen alongside a 128,000 MW rise in demand.

Those retirements are largely being replaced by variable generation, NERC said. Peak reserve margins fall below the levels required by jurisdictional resource adequacy requirements in the next 10 years "in almost every assessment area, signaling an accelerating need for more resources," according to the report.

The "explosive" demand growth is being driven by new data centers, building and transportation electrification and other large commercial and industrial loads, such as new manufacturing facilities and hydrogen fuel plants, NERC said.

The Midcontinent Independent System Operator (MISO), our area operator, faces a high risk beginning next year, with energy shortfalls in some areas possible during normal peak conditions. "Resource additions are not keeping up with generator retirements and demand growth," the LTRA noted.

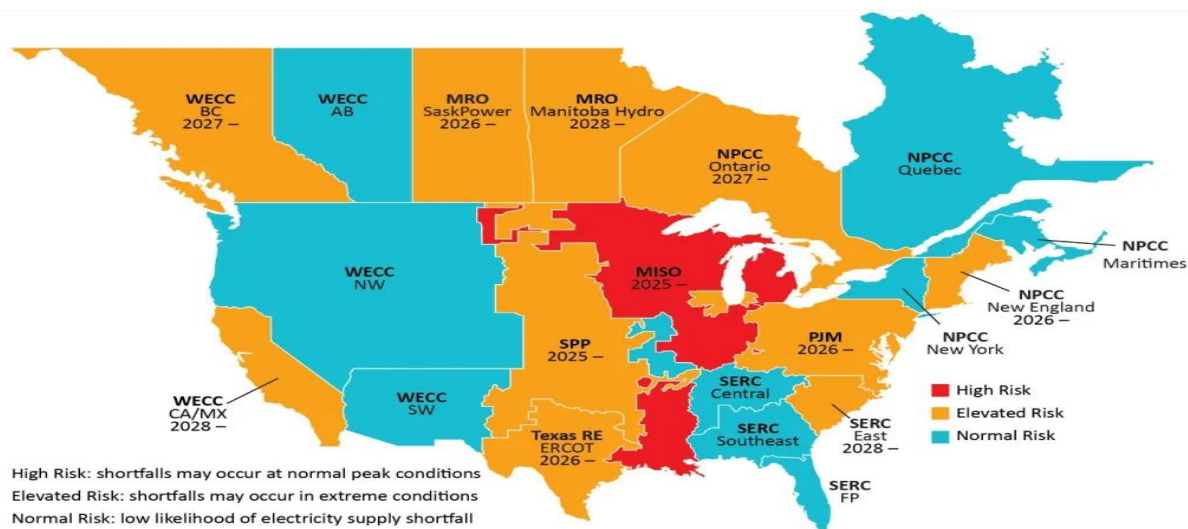


Figure 1: Risk Area Summary 2025–2029

At a special open meeting Monday, the Federal Energy Regulatory Commission on a 2-1 vote issued a long-awaited transmission planning and cost allocation reform rule that aims to help the United States meet its long-range transmission needs. The rule — Order 1920 — will take effect 60 days after it is published in the Federal Register.

Transmission operators will have 10 months to file plans to meet most of its requirements. If approved, those plans would then take effect within a year. Transmission operators must also consider seven economic and reliability benefits when considering possible transmission projects, including production cost savings and how transmission could help grid operators handle extreme weather events.

The rule requires transmission providers to hold a six-month engagement period with relevant state entities to discuss possible cost allocation methods and/or a state agreement process to determine who pays for new transmission selected in the long-range transmission plans. Under the rule, transmission planners must reevaluate in certain circumstances projects that have been approved, but not yet built, including if their cost estimates increase significantly.

It requires transmission providers to consider alternative transmission technologies — dynamic line ratings, advanced power flow control devices, advanced conductors and transmission switching — in regional transmission planning processes as an alternative to building new lines. The technologies can make the existing transmission system more efficient and can typically be put in place quickly.

The rule requires transmission providers to consider larger, more efficient transmission projects — called “right-sized” projects — as part of local transmission planning, which typically focuses on replacing and upgrading local power lines. Incumbent utilities would have a right-of-first-refusal, or ROFR, to build their share of any right-sized projects.

In a change from FERC’s initial proposal, the agency declined to give investor-owned utilities and public power utilities a ROFR for jointly built transmission projects. The ROFR would have given them the right to build a project without it going out to bid by independent transmission companies. FERC said it will consider ROFR issues in other proceedings. In another change from the proposal, FERC will continue to allow transmission owners to collect “construction work in progress” from ratepayers to recover their project-related expenses as they build their projects instead of waiting for a rate case after the facility is brought online. FERC said it will consider changes to its CWIP incentive in a separate proceeding on transmission incentives.

The rule in conjunction with lower interest rates benefits wind/solar developers and not consumers while the US continues to have a 2.6 TW backlog of interconnections on the books going into 2025

On the water/wastewater treatment plant side of the house... PFAS and service lines:

PFAS:

The waste industry has long awaited action on PFAS, and 2024 is the big year for regulating the group of “forever chemicals” found in everything from food packaging to home goods.

This year, the EPA set drinking water standards for certain per- and polyfluoroalkyl substances. It also designated PFOS and PFOA as hazardous substances and updated its guidance on how to destroy or dispose of PFAS-containing items.

The industry is still in the process of determining how these new regulations will affect operations, budgets and liability. The regulations could also create business opportunities for disposal services. Many operators of landfills, compost sites and other facilities consider themselves “passive receivers” of PFAS-containing items, meaning they don’t manufacture PFAS or control the flow of such materials entering their facilities. They are advocating for exemptions to certain PFAS enforcement under CERCLA, known as Superfund.

Meanwhile, more PFAS mitigation businesses are entering the market, while some states are passing laws restricting the use of PFAS in packaging or other products.

Since the passage of the Clean Water Act in 1972, many wastewater treatment plants have operated with a simple environmental trade-off — they treat water from population centers, industrial sources, landfills and elsewhere, and the leftover solids can be sent to farms to use as fertilizer.

But that arrangement has neared a breaking point in recent years, strained by new understanding of pollutants like PFAS, or per- and polyfluoroalkyl substances. The question of where the biosolids can go now — either for treatment or reuse — has left the waste industry and policymakers around the country mired in tough policy decisions.

Some feel left in the dark by the U.S. EPA, which recently argued in court that it’s under no obligation to regulate PFAS in biosolids at all, or even place them on its list of pollutants to watch. Instead, the agency has issued nonbinding guidance on addressing contamination which emphasizes reducing pollutants, as well as monitoring programs and collaboration with manufacturers.

In a statement, an agency spokesperson defended the process, and further noted that any risk reduction requirements will be weighed against “economic costs and treatment feasibility.”

“The presence of a pollutant in sewage sludge alone does not necessarily mean that there is risk to [human health] or the environment from its use or disposal,” Dominique Joseph, a senior communications advisor with EPA, said in an emailed statement.

The agency also said it would finalize a risk assessment this year for the presence of two chemicals in biosolids, PFOA and PFOS, but not others. And while the EPA has issued guidance on PFAS destruction and disposal, many advocates remain unhappy with the lack of a common standard that they feel could compel more wastewater treatment plants to install technology to reduce contamination.

It seems individual states will be tasked to figure out the issue. Maine has already banned land application.

Service Lines:

The Biden administration issued a final rule requiring drinking water systems across the country to identify and replace lead and galvanized pipes within 10 years, according to a news release from the EPA. The effort will cost tens of billions of dollars, according to The Washington Post. The new rule follows an uptick in federal funding to address the problem: The Infrastructure Investment and Jobs Act contains \$50 billion over five years to support upgrades to drinking water and wastewater infrastructure. This includes \$15 billion to replace lead service lines and \$11.7 billion of general Drinking Water State Revolving Funds that can be used for this purpose. We will hopefully learn soon how those dollars are divided for Minnesota in general and Brainerd in particular,



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Brainerd Public Utilities Finance Managers Report December 31, 2024

Financial Reports

October's financial report is attached, November and December are on-going as we prepare for the audit and year-end entries and cost studies.

Hydro Facility Walkthrough

Staff met with our representative and senator with the operations committee at the hydro facility on December 17. Barr and BPU staff presented the hydro facility and design options for consideration for the funding request. All seemed interested in the project. Discussions with Flaherty and Hood indicated a testimony at the state capital is expected in the first quarter of 2025.

MN Dept Health/PFA Funding

Staff met with the MN Department of Health and MN Public Facilities Authority related to funding options on the lead service line replacements. Staff continue to work on a replacement plan. A plan for funding must be submitted to PFA by May 1st, 2025, for funding considerations in 2026. Bolton & Menk has already been hired from an earlier grant to assist with this preparation. Project planning is on-going. Note, PFA and MDH indicated that BPU customers showed a lot of interest in the funding avenues. PFA and MDH are working on additional flyers and informational pamphlets for all customers statewide. Staff are working on website updates. Indications are that there are grant options for cost-free options for customers and no interest loans for the Commissions portion of the replacements. Staff are monitoring the updates closely.

Streetlighting/Water/Wastewater Cost Studies

The cost studies for streetlighting/water/wastewater have begun and are collecting data for Utility Financial Solutions. Meetings with UFS have continued to determine their data needs and requests for the cost studies. UFS is awaiting staff responses before continuing. Staff are compiling information and expect to have all information to UFS in early January 2025.

Communities Local Energy Action Program:

Staff continue discussion with Region 5, Tri County Community Action and the National Renewable Energy Laboratory related to the technical assistance program and the program preparation related to renewable by 2040 initiative. Scoping of the project is on-going, staff reviewed a draft of the project scope document and provided comments to NREL staff for additional consideration. Staff met with all members of the coalition and discussed the revised scoping document, which all scoping was agreed upon and staff are awaiting updates from NREL. Last discussion was that scoping document will be available in January 2025.

After Hours Call Center:

Staff have stressed concerns about after-hours call capabilities. Staff attended presentations from both Cooperative Response Center and Gold Cross answering services. Staff have included in the budget an additional amount for call center services from Gold Cross Answering services. This will enable and allow customers to call and receive a live person on the call center, as they would have with Central station operating 24 hours a day, as well as give us the ability to set up our processes and procedures for dispatching after-hours calls. This set up continues with staff and we expect a trial run in late January 2025.



Monthly Financial Report October 2024

**BRAINERD PUBLIC UTILITIES
COMPARISON OF OPERATING RESULTS
FOR THE TEN MONTH PERIOD ENDED OCTOBER 31, 2024 AND 2023**

	2024		2023	
	Amount	Percent of Sales	Amount	Percent of Sales
OPERATING REVENUE				
Department				
Electric	\$ 23,233,859	79.4%	\$ 20,254,828	78.8%
Water	3,160,853	10.8%	2,854,670	11.1%
Wastewater	2,859,103	9.8%	2,605,148	10.1%
Total Operating Revenue	<u>29,253,815</u>	<u>100.0%</u>	<u>25,714,646</u>	<u>100.0%</u>
OPERATING EXPENSES				
Salaries and Wages	3,953,609	13.5%	3,966,515	15.4%
Purchased Power	15,470,215	52.9%	11,775,513	45.8%
Purchased Services	2,512,983	8.6%	2,709,154	10.5%
Other Charges	792,525	2.7%	643,267	2.5%
Employee Benefits	1,341,519	4.6%	1,465,933	5.7%
Insurance and Bonds	328,920	1.1%	316,559	1.2%
Depreciation and Amortization	4,411,531	15.1%	4,197,539	16.3%
Total Operating Expenses	<u>28,811,302</u>	<u>98.5%</u>	<u>25,074,480</u>	<u>97.5%</u>
NET OPERATING REVENUE	<u>442,513</u>	<u>1.5%</u>	<u>640,166</u>	<u>2.5%</u>
NONOPERATING REVENUE				
Interest Revenue - Investments	512,068	1.8%	168,362	0.7%
Sale of Renewable Energy Credits	-	0.0%	-	0.0%
Bond Premium	122,102	0.4%	142,411	0.6%
Interest Revenue - Notes Receivable	89,459	0.3%	86,670	0.3%
Interest Expense - Bonds	(688,349)	-2.4%	(686,026)	-2.7%
Local Option Sales Tax - Brainerd	1,466,583	5.0%	1,626,817	6.3%
Other	81,727	0.3%	39,767	0.2%
Total Nonoperating Revenue	<u>1,583,590</u>	<u>5.4%</u>	<u>1,378,001</u>	<u>5.4%</u>
INCOME BEFORE OPERATING TRANSFERS TO THE CITY	2,026,103	6.9%	2,018,167	7.8%
CAPITAL CONTRIBUTIONS	-	0.0%	-	0.0%
TRANSFERS TO THE CITY	<u>(645,112)</u>	<u>-2.2%</u>	<u>(667,633)</u>	<u>-2.6%</u>
CHANGE IN NET ASSETS	<u>\$ 1,380,991</u>	<u>4.7%</u>	<u>\$ 1,350,534</u>	<u>5.3%</u>

BRainerd PUBLIC UTILITIES
COMBINING STATEMENT OF NET POSITION BY DEPARTMENT
OCTOBER 31, 2024 AND 2023

	Electric	Water	Wastewater Treatment	Totals	
				2024	2023
ASSETS					
UTILITY PLANT					
Construction in Progress	\$ 3,672,013	\$ 700,411	\$ 4,123,188	\$ 8,495,612	\$ 11,271,700
Right-to-Use	421,686	20,146	20,146	461,978	461,978
In Service	48,262,736	38,117,161	39,581,432	125,961,329	116,359,687
Total Investment in Utility Plant	52,356,435	38,837,718	43,724,766	134,918,919	128,093,365
Less: Accumulated Depreciation	(27,448,493)	(16,622,897)	(22,583,961)	(66,655,351)	(61,194,146)
Net Utility Plant	24,907,942	22,214,821	21,140,805	68,263,568	66,899,219
CASH AND INVESTMENTS					
<u>Nonrestricted</u>	4,964,871	(2,744,214)	5,159,495	7,380,152	7,738,939
<u>Restricted</u>					
Customer Deposits	529,259	-	-	529,259	474,192
City of Brainerd Contribution	131,197	-	-	131,197	71,085
Conservation Incentive Program	564,676	-	-	564,676	367,750
Water and Sewer Accessibility Charges	-	551,964	7,138	559,102	559,102
Construction Bond Proceeds	-	-	-	-	180,552
Debt Service Reserve	1,117,250	1,542,554	2,140,023	4,799,827	4,892,533
Total Restricted Cash and Investments	2,342,382	2,094,518	2,147,161	6,584,061	6,545,214
Total Cash and Investments	7,307,253	(649,696)	7,306,656	13,964,213	14,284,153
CURRENT ASSETS					
Accounts Receivable	3,513,561	474,020	3,126,449	7,114,030	4,166,081
Interest Receivable	11,632	4,980	11,880	28,492	33,453
Inventory	2,461,037	140,733	-	2,601,770	1,935,469
Prepaid Expenses	153,759	35,286	18,466	207,511	203,516
Total Current Assets	6,139,989	655,019	3,156,795	9,951,803	6,338,519
OTHER ASSETS					
Bonds and Notes Receivable	-	-	-	-	3,818,334
Interest Receivable - Notes Receivable	-	-	15,242	15,242	17,900
Service Territory Acquisitions, Net of Accumulated Amortization	182,283	-	-	182,283	217,683
Deferred Outflows of Resources	630,567	210,190	210,190	1,050,947	1,627,419
Investment in Solar Generation Facility	662,073	-	-	662,073	567,000
Total Other Assets	1,474,923	210,190	225,432	1,910,545	6,248,336
Total Assets	39,830,107	22,430,334	31,829,688	94,090,129	93,770,227
LIABILITIES AND NET ASSETS					
NET POSITION					
Net Investment in Capital Assets	19,504,538	11,732,860	11,487,917	42,725,315	40,619,289
Restricted	-	1,594,157	2,090,865	3,685,022	7,611,937
Unrestricted	7,756,304	(2,813,703)	7,221,373	12,163,974	8,646,048
Total Net Position	27,260,842	10,513,314	20,800,155	58,574,311	56,877,274
LONG-TERM LIABILITIES					
Revenue Bonds Payable	4,500,000	9,810,000	2,408,200	16,718,200	15,212,400
PFA Construction Loan Payable	-	-	5,285,000	5,285,000	6,870,000
Compensated Absences	601,185	259,581	185,235	1,046,001	1,139,065
Other Postemployment Benefit Obligation	219,726	73,241	73,241	366,208	384,494
Net Pension Liability	2,043,276	681,092	681,092	3,405,460	4,926,260
Deferred Inflows of Resources	781,982	260,661	260,661	1,303,304	174,095
Capital Lease Payable	363,563	892	892	365,347	390,422
Revenue Bond Premium	35,904	590,789	104,081	730,774	748,317
Total Long-Term Liabilities	8,545,636	11,676,256	8,998,402	29,220,294	29,845,053
CURRENT LIABILITIES					
Accounts Payable	1,349,376	9,234	-	1,358,610	1,769,327
Revenue Bonds Payable	1,040,000	75,000	79,200	1,194,200	1,924,200
PFA Construction Loan Payable	-	-	1,585,000	1,585,000	1,585,000
Capital Lease Payable	17,937	5,280	5,280	28,497	29,368
Payable to City of Brainerd	131,197	19,550	246,707	397,454	309,560
Conservation Incentive Program Payable	564,676	-	-	564,676	367,750
Accrued Expenses					
Salaries and Withholding Taxes	160,233	76,651	50,544	287,428	256,345
Sales Taxes	165,958	3,446	-	169,404	139,638
Bond Interest	64,993	51,603	64,400	180,996	192,520
Customer Deposits	529,259	-	-	529,259	474,192
Total Current Liabilities	4,023,629	240,764	2,031,131	6,295,524	7,047,900
Total Liabilities	12,569,265	11,917,020	11,029,533	35,515,818	36,892,953
Total Liabilities and Net Position	\$ 39,830,107	\$ 22,430,334	\$ 31,829,688	\$ 94,090,129	\$ 93,770,227

BRAINERD PUBLIC UTILITIES
COMBINING STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN NET POSITION BY DEPARTMENT
FOR THE TEN MONTH PERIOD ENDED OCTOBER 31, 2024, 2023, AND 2022

	October 31, 2024				Totals	
	Electric	Water	Wastewater Treatment	Total	October 31,	
					2023	2022
OPERATING REVENUES						
<u>Utility Revenues</u>	\$ 22,737,716	\$ 2,984,969	\$ 2,147,531	\$ 27,870,215	\$ 24,603,556	\$ 22,655,349
Other Operating Revenue	496,143	175,884	711,572	1,383,599	1,111,090	945,064
Total Operating Revenue	23,233,859	3,160,853	2,859,103	29,253,815	25,714,646	23,600,413
OPERATING EXPENSES						
<u>Purchased Power</u>	15,470,215	-	-	15,470,215	11,775,513	10,404,999
<u>Production/Generation</u>						
Salaries and Wages	232,770	368,925	372,473	974,168	1,149,505	1,069,978
Operations and Maintenance	19,198	278,787	691,603	989,588	1,137,688	901,608
Employee Benefits	79,414	120,727	117,363	317,504	365,348	353,698
Other Charges	299	536	11,343	12,178	26,291	66,691
Total Generation/Production Expenses	331,681	768,975	1,192,782	2,293,438	2,678,832	2,391,975
<u>Distribution</u>						
Salaries and Wages	1,287,133	498,582	88,153	1,873,868	1,734,562	1,640,512
Operations and Maintenance	373,854	210,992	126,959	711,805	743,846	786,179
Employee Benefits	365,371	124,385	31,470	521,226	499,108	493,360
Other Charges	47,495	17,806	51	65,352	83,954	46,576
Total Distribution Expenses	2,073,853	851,765	246,633	3,172,251	3,061,470	2,966,627
<u>General and Administrative</u>						
Salaries and Wages	656,728	232,977	215,868	1,105,573	1,082,448	1,119,123
Operations and Maintenance	508,990	157,508	145,092	811,590	827,620	735,405
Insurance and Bonds	193,368	56,462	79,090	328,920	316,559	251,609
Employee Benefits	307,359	102,340	93,090	502,789	601,477	493,679
Other Charges	458,285	121,330	135,380	714,995	533,022	401,417
Total Gen. and Admin. Expenses	2,124,730	670,617	668,520	3,463,867	3,361,126	3,001,233
<u>Depreciation and Amortization</u>	1,901,140	1,051,695	1,458,696	4,411,531	4,197,539	4,342,600
Total Operating Expenses	21,901,619	3,343,052	3,566,631	28,811,302	25,074,480	23,107,434
NET OPERATING INCOME (LOSS)	1,332,240	(182,200)	(707,528)	442,513	640,166	492,979
NONOPERATING REVENUE (EXPENSE)						
Interest Revenue - Investments	125,445	28,366	358,257	512,068	168,362	(838,381)
Sale of Renewable Energy Credits	-	-	-	-	-	482,463
Bond Premium	10,080	104,902	7,120	122,102	142,411	334,738
Interest Revenue - Notes Receivable	-	-	89,459	89,459	86,670	99,605
Local Option Sales Tax	-	-	1,466,583	1,466,583	1,626,817	1,550,380
Interest Expense - Bonds	(128,017)	(255,906)	(304,426)	(688,349)	(686,026)	(801,931)
Other	-	832	80,895	81,727	39,767	110,569
Total Nonoperating Revenue (Expense)	7,508	(121,806)	1,697,888	1,583,590	1,378,001	937,443
INCOME BEFORE CAPITAL CONTRIBUTIONS AND TRANSFERS	1,339,748	(304,006)	990,360	2,026,103	2,018,167	1,430,422
TRANSFERS TO THE CITY	(645,112)	-	-	(645,112)	(667,633)	(638,018)
CHANGE IN NET POSITION	\$ 694,636	\$ (304,006)	\$ 990,360	\$ 1,380,991	\$ 1,350,534	\$ 792,404

BRainerd PUBLIC UTILITIES
COMBINING STATEMENT OF NET POSITION FOR ELECTRIC DEPARTMENT
OCTOBER 31, 2024 AND 2023

	October 31, 2024			
	Generation	Distribution	Total	2023
ASSETS				
UTILITY PLANT				
Construction in Progress	\$ 1,076,660	\$ 2,595,353	\$ 3,672,013	\$ 2,925,694
Right-to-Use	-	421,686	421,686	421,686
In Service	7,737,334	40,525,402	48,262,736	47,057,698
Total Investment in Utility Plant	8,813,994	43,542,441	52,356,435	50,405,078
Less: Accumulated Depreciation	(2,826,121)	(24,622,372)	(27,448,493)	(25,148,041)
Net Utility Plant	5,987,873	18,920,069	24,907,942	25,257,037
CASH AND INVESTMENTS				
Nonrestricted	(4,124,812)	9,089,683	4,964,871	5,669,778
Restricted				
Customer Deposits	-	529,259	529,259	474,192
City of Brainerd Contribution	-	131,197	131,197	71,085
Conservation Incentive Program	-	564,676	564,676	367,750
Debt Service Reserve	686,750	430,500	1,117,250	1,117,250
Total Restricted Cash and Investments	686,750	1,655,632	2,342,382	2,030,277
Total Cash and Investments	(3,438,062)	10,745,315	7,307,253	7,700,055
CURRENT ASSETS				
Accounts Receivable	-	3,513,561	3,513,561	3,016,222
Interest Receivable	-	11,632	11,632	13,392
Inventory	-	2,461,037	2,461,037	1,773,665
Prepaid Expenses	17,861	135,898	153,759	142,189
Total Current Assets	17,861	6,122,128	6,139,989	4,945,468
OTHER ASSETS				
Service Territory Acquisitions, Net of Accumulated Amortization	-	182,283	182,283	217,683
Deferred Outflows of Resources	105,093	525,474	630,567	976,451
Investment in Solar Generation Facility	-	662,073	662,073	567,000
Total Other Assets	105,093	1,369,830	1,474,923	1,761,134
Total Assets	2,672,765	37,157,342	39,830,107	39,663,694
LIABILITIES AND NET ASSETS				
Net Investment in Capital Assets	2,621,969	16,882,569	19,504,538	18,889,805
Unrestricted	(4,324,854)	12,081,158	7,756,304	6,954,610
Total Net Position	(1,702,885)	28,963,727	27,260,842	25,844,415
LONG-TERM LIABILITIES				
Revenue Bonds Payable	3,095,000	1,405,000	4,500,000	5,540,000
Compensated Absences	71,094	530,091	601,185	679,252
Other Postemployment Benefit Obligation	36,622	183,104	219,726	230,698
Net Pension Liability	340,546	1,702,730	2,043,276	2,955,756
Deferred Inflows of Resources	130,330	651,652	781,982	104,457
Capital Lease Payable	-	363,563	363,563	378,991
Revenue Bond Premium	35,904	-	35,904	48,304
Total Long-Term Liabilities	3,709,496	4,836,140	8,545,636	9,937,458
CURRENT LIABILITIES				
Accounts Payable	-	1,349,376	1,349,376	1,546,213
Revenue Bonds Payable	605,000	435,000	1,040,000	1,040,000
Capital Lease Payable	-	17,937	17,937	17,937
Payable to City of Brainerd	-	131,197	131,197	71,085
Conservation Incentive Program Payable	-	564,676	564,676	367,750
Accrued Expenses				
Salaries and Withholding Taxes	13,357	146,876	160,233	150,853
Sales Taxes	-	165,958	165,958	136,491
Bond Interest	47,797	17,196	64,993	77,300
Customer Deposits	-	529,259	529,259	474,192
Total Current Liabilities	666,154	3,357,475	4,023,629	3,881,821
Total Liabilities	4,375,650	8,193,615	12,569,265	13,819,279
Total Liabilities and Net Position	\$ 2,672,765	\$ 37,157,342	\$ 39,830,107	\$ 39,663,694

BRAINERD PUBLIC UTILITIES
STATEMENT OF REVENUE, EXPENSES, AND CHANGES IN NET POSITION - ELECTRIC DEPARTMENT
FOR THE TEN MONTH PERIOD ENDED OCTOBER 31, 2024, 2023, AND 2022

	October 31, 2024			Variance With Budget - Positive (Negative)	Year to Date	
	Current Month	Year to Date	Budget		October 31, 2023	2022
OPERATING REVENUES						
<u>Utility Revenues</u>						
Residential	\$ 486,326	\$ 5,300,649	\$ 5,800,000	\$ (499,351)	\$ 5,794,354	\$ 5,450,826
Commercial	831,843	8,470,562	8,850,000	(379,438)	8,975,407	8,454,171
Medium/Large Commercial	215,382	2,005,174	2,290,000	(284,826)	2,299,500	2,760,343
Industrial	561,179	6,052,946	3,000,000	3,052,946	1,871,241	471,575
City of Brainerd	27,626	290,140	302,000	(11,860)	302,018	288,467
BPU	56,025	618,245	650,000	(31,755)	675,728	622,355
Total Utility Revenue	2,178,381	22,737,716	20,892,000	1,845,716	19,918,248	18,047,737
<u>Other Operating Revenue</u>						
Penalties	9,020	116,436	85,000	31,436	113,580	90,173
Other	80,284	379,707	82,000	297,707	223,000	209,526
Total Other Operating Revenue	89,304	496,143	167,000	329,143	336,580	299,699
Total Operating Revenue	2,267,685	23,233,859	21,059,000	2,174,859	20,254,828	18,347,436
OPERATING EXPENSES						
<u>Purchased Power</u>						
All Other Customers	927,261	9,283,000	7,038,000	(2,245,000)	9,384,147	9,962,305
Solar Generation - Airport	49,097	653,891	600,000	(53,891)	677,261	-
Crypto Mining Customers	438,230	5,533,324	5,092,000	(441,324)	1,714,105	442,694
Total Purchased Power Expense	1,414,588	15,470,215	12,730,000	(2,740,215)	11,775,513	10,404,999
<u>Generation</u>						
Salaries and Wages	21,498	232,770	128,000	(104,770)	397,234	422,584
Operations and Maintenance	175	19,198	33,000	13,802	37,712	18,897
Employee Benefits	6,999	79,414	43,000	(36,414)	114,931	130,622
Other Charges	-	299	5,000	4,701	998	29,383
Depreciation	27,400	274,000	272,000	(2,000)	272,000	268,600
Total Generation Expenses	56,072	605,681	481,000	(124,681)	822,875	870,086
<u>Distribution</u>						
Salaries and Wages	151,639	1,287,133	1,342,000	54,867	1,176,436	1,155,858
Operations and Maintenance	65,628	373,854	382,000	8,146	297,864	404,983
Employee Benefits	28,433	365,371	390,000	24,629	332,146	332,786
Other Charges	2,868	47,495	47,000	(495)	57,777	31,760
Depreciation and Amortization	147,500	1,475,000	1,427,000	(48,000)	1,425,000	1,435,700
Total Distribution Expenses	396,068	3,548,853	3,588,000	39,147	3,289,223	3,361,087
<u>General and Administrative</u>						
Salaries and Wages	60,910	656,728	719,000	62,272	635,615	654,696
Operations and Maintenance	75,568	508,990	424,000	(84,990)	491,705	437,548
Insurance and Bonds	19,899	193,368	189,000	(4,368)	196,451	154,704
Employee Benefits	42,004	307,359	369,000	61,641	355,824	321,637
Other Charges	51,226	458,285	330,000	(128,285)	347,165	245,836
Depreciation and Amortization	15,214	152,140	141,000	(11,140)	139,141	145,800
Total Gen. and Admin. Expenses	264,821	2,276,870	2,172,000	(104,870)	2,165,901	1,960,221
Total Operating Expenses	2,131,549	21,901,619	18,971,000	(2,930,619)	18,053,512	16,596,393
NET OPERATING INCOME	136,136	1,332,240	2,088,000	(755,760)	2,201,316	1,751,043
NONOPERATING REVENUE						
Interest Revenue - Investments	3,315	125,445	8,000	117,445	12,587	(298,919)
Interest Expense - Bonds	(13,200)	(128,017)	(130,667)	2,650	(153,174)	(181,826)
Sale of Renewable Energy Credits	-	-	-	-	-	482,463
Bond Premium	1,008	10,080	11,000	(920)	11,906	50,483
Gain on Disposal of Capital Assets	-	-	1,000	(1,000)	-	33,954
Total Nonoperating Revenue	(8,877)	7,508	(110,667)	118,175	(128,681)	86,155
INCOME BEFORE TRANSFERS TO THE CITY	127,259	1,339,748	1,977,333	(637,585)	2,072,635	1,837,198
TRANSFERS TO THE CITY	(61,553)	(645,112)	(680,000)	34,888	(667,633)	(638,018)
CHANGE IN NET POSITION	\$ 65,706	\$ 694,636	\$ 1,297,333	\$ (602,697)	\$ 1,405,002	\$ 1,199,180

**BRAINERD PUBLIC UTILITIES
OPERATING STATISTICS - ELECTRIC DEPARTMENT
FOR THE TEN MONTH PERIOD ENDED OCTOBER 31, 2024, 2023, AND 2022**

	KWH SOLD			REVENUE			AVERAGE REVENUE PER KWH		
	PERIOD ENDED OCTOBER 31,			PERIOD ENDED OCTOBER 31,			PERIOD ENDED OCTOBER 31,		
	2024	2023	2022	2024	2023	2022	2024	2023	2022
Residential	43,910,627	46,117,429	45,920,417	\$ 5,300,649	\$ 5,794,354	\$ 5,450,826	\$ 0.1207	\$ 0.1256	\$ 0.1187
Commercial	32,492,727	33,500,896	35,221,389	8,470,562	8,975,407	8,454,171	0.2607	0.2679	0.2400
Medium/Large Commercial	58,688,840	59,811,447	62,868,179	2,005,174	2,299,500	2,760,343	0.0342	0.0384	0.0439
Industrial	133,659,464	34,115,917	4,477,594	6,052,947	1,871,241	471,575	0.0453	0.0548	0.1053
City of Brainerd	1,646,277	1,630,551	1,692,088	290,140	302,018	288,467	0.1762	0.1852	0.1705
BPU	5,839,832	6,030,950	5,955,651	618,245	675,728	622,355	0.1059	0.1120	0.1045
Total	<u>276,237,767</u>	<u>147,091,273</u>	<u>151,657,724</u>	<u>22,737,717</u>	<u>18,047,007</u>	<u>17,576,162</u>	<u>\$ 0.0823</u>	<u>\$ 0.1227</u>	<u>\$ 0.1159</u>
% Change From Previous Year	<u>87.80%</u>	<u>-3.01%</u>	<u>NA</u>	<u>25.99%</u>	<u>2.68%</u>	<u>NA</u>	<u>-32.91%</u>	<u>5.87%</u>	<u>NA</u>

	% TO TOTAL - KWH			% TO TOTAL - REVENUE			TOTAL METERS IN SERVICE		
	PERIOD ENDED OCTOBER 31,			PERIOD ENDED OCTOBER 31,			PERIOD ENDED OCTOBER 31,		
	2024	2023	2022	2024	2023	2022	2024	2023	2022
Residential	15.90%	31.35%	30.28%	23.31%	32.11%	31.01%	6,956	6,938	7,017
Commercial	11.76%	22.78%	23.22%	37.25%	49.73%	48.10%	1,231	1,226	1,228
Medium/Large Commercial	21.25%	40.66%	41.45%	8.82%	12.74%	15.71%	67	69	66
Industrial	48.39%	0	0	26.62%	0	0	1	1	1
City of Brainerd	0.60%	1.11%	1.12%	1.28%	1.67%	1.64%	48	49	47
BPU	2.11%	4.10%	3.93%	2.72%	3.74%	3.54%	39	39	36
Total	<u>100.00%</u>	<u>100.00%</u>	<u>100.00%</u>	<u>100.00%</u>	<u>100.00%</u>	<u>100.00%</u>	<u>8,342</u>	<u>8,322</u>	<u>8,395</u>
% Change From Previous Year							<u>0.24%</u>	<u>-0.87%</u>	<u>NA</u>

BRAINERD PUBLIC UTILITIES
STATEMENT OF REVENUE, EXPENSES, AND CHANGES IN NET POSITION - WATER DEPARTMENT
FOR THE TEN MONTH PERIOD ENDED OCTOBER 31, 2024, 2023, AND 2022

	October 31, 2024			Variance	Year to Date	
	Current	Year to	Budget	With Budget -	October 31,	
	Month	Date		Positive	2023	2022
				(Negative)		
OPERATING REVENUES						
<u>Utility Revenues</u>						
Residential	\$ 143,262	\$ 1,355,546	\$ 1,402,000	\$ (46,455)	\$ 1,399,227	\$ 1,310,309
Commercial	131,366	1,435,167	1,225,000	210,167	1,192,742	1,335,156
City of Brainerd	8,910	111,140	115,000	(3,860)	123,766	109,847
BPU	7,098	83,116	80,000	3,116	95,249	77,799
Total Utility Revenue	290,636	2,984,969	2,822,000	162,969	2,810,984	2,833,111
<u>Other Operating Revenue</u>						
Penalties	2,018	23,068	17,000	6,068	20,897	16,697
Other	(138,560)	152,816	18,500	134,316	22,789	23,204
Total Other Operating Revenue	(136,542)	175,884	35,500	140,384	43,686	39,901
Total Operating Revenue	154,094	3,160,853	2,857,500	303,353	2,854,670	2,873,012
OPERATING EXPENSES						
<u>Production</u>						
Salaries and Wages	31,988	368,925	452,000	83,075	389,111	242,963
Operations and Maintenance	30,794	278,787	228,000	(50,787)	254,860	219,858
Employee Benefits	10,206	120,727	147,000	26,273	143,168	109,434
Other Charges	66	536	500	(36)	569	-
Depreciation	15,200	152,000	223,000	71,000	222,000	228,000
Total Production Expenses	88,254	920,975	1,050,500	129,525	1,009,708	800,255
<u>Distribution</u>						
Salaries and Wages	49,607	498,582	498,000	(582)	486,057	370,285
Operations and Maintenance	26,881	210,992	249,500	38,508	291,087	233,707
Employee Benefits	11,297	124,385	166,000	41,615	139,983	122,193
Other Charges	632	17,806	13,500	(4,306)	22,999	13,204
Depreciation	85,400	854,000	690,000	(164,000)	679,000	690,400
Total Distribution Expenses	173,817	1,705,765	1,617,000	(88,765)	1,619,126	1,429,789
<u>General and Administrative</u>						
Salaries and Wages	21,500	232,977	252,000	19,023	228,447	236,935
Operations and Maintenance	22,256	157,508	169,500	11,992	208,746	170,149
Insurance and Bonds	6,070	56,462	57,000	538	56,571	42,868
Employee Benefits	8,851	102,340	133,000	30,660	126,480	88,457
Other Charges	15,039	121,330	78,500	(42,830)	88,875	79,190
Depreciation	4,570	45,695	40,000	(5,695)	39,700	52,400
Total Gen. and Admin. Expenses	78,286	716,312	730,000	13,688	748,819	669,999
Total Operating Expenses	340,357	3,343,052	3,397,500	54,448	3,377,653	2,900,043
NET OPERATING INCOME (LOSS)	(186,263)	(182,200)	(540,000)	357,801	(522,983)	(27,031)
NONOPERATING REVENUE						
Interest Revenue - Investments	1,318	28,366	8,000	20,366	21,083	(34,727)
Local Option Sales Tax - Baxter	-	-	291,000	(291,000)	348,693	323,757
Bond Premium	10,490	104,902	123,000	(18,098)	123,161	250,585
Bond Issuance Costs	-	-	-	-	-	-
Interest Expense - Bonds	(23,134)	(255,906)	(252,000)	(3,906)	(252,169)	(298,560)
Gain on Disposal of Capital Assets	-	832	-	832	-	11,157
Total Nonoperating Revenue	(11,326)	(121,806)	170,000	(291,806)	240,768	252,212
INCOME (LOSS) BEFORE CAPITAL CONTRIBUTIONS AND TRANSFERS	(197,589)	(304,006)	(370,000)	65,995	(282,215)	225,181
CAPITAL CONTRIBUTIONS	-	-	-	-	-	-
CHANGE IN NET POSITION	<u>\$ (197,589)</u>	<u>\$ (304,006)</u>	<u>\$ (370,000)</u>	<u>\$ 65,995</u>	<u>\$ (282,215)</u>	<u>\$ 225,181</u>

**BRAINERD PUBLIC UTILITIES
OPERATING STATISTICS - WATER DEPARTMENT
FOR THE TEN MONTH PERIOD ENDED OCTOBER 31, 2024, 2023, AND 2022**

	GALLONS SOLD			REVENUE			AVERAGE PER 1,000 GALLONS		
	PERIOD ENDED OCTOBER 31,			PERIOD ENDED OCTOBER 31,			PERIOD ENDED OCTOBER 31,		
	2024	2023	2022	2024	2023	2022	2024	2023	2022
Residential	136,554,112	155,688,076	141,051,925	\$ 1,355,546	\$ 1,399,227	\$ 1,310,309	\$ 9.93	\$ 8.99	\$ 9.29
Commercial	194,779,102	211,464,337	197,775,014	1,415,862	1,403,282	1,259,567	7.27	6.64	6.37
City of Baxter	50,537,000	1,545,000	98,826,000	213,561	8,474	263,236	4.23	5.48	2.66
Total	<u>381,870,214</u>	<u>368,697,413</u>	<u>437,652,939</u>	<u>\$ 2,984,969</u>	<u>\$ 2,810,983</u>	<u>\$ 2,833,112</u>	<u>\$ 7.82</u>	<u>\$ 7.62</u>	<u>\$ 6.47</u>
% Change From Previous Year	<u>3.57%</u>	<u>-15.76%</u>	<u>NA</u>	<u>6.19%</u>	<u>-0.78%</u>	<u>NA</u>	<u>2.53%</u>	<u>17.78%</u>	<u>NA</u>

	% TO TOTAL - GALLONS			% TO TOTAL - REVENUE			TOTAL METERS IN SERVICE		
	PERIOD ENDED OCTOBER 31,			PERIOD ENDED OCTOBER 31,			PERIOD ENDED OCTOBER 31,		
	2024	2023	2022	2024	2023	2022	2024	2023	2022
Residential	35.76%	42.23%	32.23%	45.41%	49.78%	46.25%	4,086	4,066	4,110
Commercial	51.01%	57.35%	45.19%	47.43%	49.92%	44.46%	868	861	865
City of Baxter	13.23%	0.42%	22.58%	7.15%	0.30%	9.29%	1	1	1
Total	<u>100.00%</u>	<u>100.00%</u>	<u>100.00%</u>	<u>100.00%</u>	<u>100.00%</u>	<u>100.00%</u>	<u>4,955</u>	<u>4,928</u>	<u>4,976</u>
% Change From Previous Year							<u>0.55%</u>	<u>-0.96%</u>	<u>NA</u>

BRAINERD PUBLIC UTILITIES
STATEMENT OF REVENUE, EXPENSES, AND CHANGES IN NET POSITION - WASTEWATER TREATMENT DEPARTMENT
FOR THE TEN MONTH PERIOD ENDED OCTOBER 31, 2024, 2023, AND 2022

	October 31, 2024			Variance With Budget - Positive (Negative)	Year to Date October 31,	
	Current Month	Year to Date	Budget		2023	2022
OPERATING REVENUES						
<u>Utility Revenues</u>						
Residential	\$ 144,662	\$ 1,279,868	\$ 1,255,000	\$ 24,868	\$ 1,200,975	\$ 1,163,516
Commercial	80,090	867,663	683,500	184,163	673,349	610,985
Total Utility Revenue	224,752	2,147,531	1,938,500	209,031	1,874,324	1,774,501
<u>Other Operating Revenue</u>						
Penalties	2,610	30,647	23,000	7,647	25,298	21,864
Reimbursement of Expenses - Baxter	61,782	674,404	620,000	54,404	648,424	576,841
Other	(45,069)	6,521	5,000	1,521	57,102	6,759
Total Other Operating Revenue	19,323	711,572	648,000	63,572	730,824	605,464
Total Operating Revenue	244,075	2,859,103	2,586,500	272,603	2,605,148	2,379,965
OPERATING EXPENSES						
<u>Treatment</u>						
Salaries and Wages	33,958	372,473	344,000	(28,473)	363,160	404,431
Operations and Maintenance	50,403	691,603	806,500	114,897	845,116	662,853
Employee Benefits	10,585	117,363	121,000	3,637	107,249	113,642
Other Charges	978	11,343	33,000	21,657	24,724	37,308
Depreciation	119,200	1,192,000	1,180,000	(12,000)	1,170,000	1,255,200
Total Treatment Expenses	215,124	2,384,782	2,484,500	99,718	2,510,249	2,473,434
<u>Lift Stations</u>						
Salaries and Wages	11,781	88,153	121,000	32,847	72,069	114,369
Operations and Maintenance	12,418	126,959	158,000	31,041	154,895	147,489
Employee Benefits	3,366	31,470	44,000	12,530	26,979	38,381
Other Charges	-	51	2,000	1,949	3,178	1,612
Depreciation	23,000	230,000	224,000	(6,000)	222,000	229,200
Total Collection Expenses	50,565	476,633	549,000	72,367	479,121	531,051
<u>General and Administrative</u>						
Salaries and Wages	20,436	215,868	236,000	20,132	218,386	227,493
Operations and Maintenance	16,506	145,092	112,000	(33,092)	127,169	127,708
Insurance and Bonds	7,610	79,090	64,000	(15,090)	63,537	54,038
Employee Benefits	8,273	93,090	129,000	35,910	119,173	83,585
Other Charges	16,250	135,380	90,000	(45,380)	96,982	76,388
Depreciation and Amortization	3,670	36,696	29,000	(7,696)	28,698	37,300
Total Gen. and Admin. Expenses	72,745	705,216	660,000	(45,216)	653,945	606,512
Total Operating Expenses	338,434	3,566,631	3,693,500	126,869	3,643,315	3,610,997
NET OPERATING LOSS	(94,359)	(707,528)	(1,107,000)	399,472	(1,038,167)	(1,231,032)
NONOPERATING REVENUE						
Interest Revenue - Investments	(8,120)	358,257	45,000	313,257	134,692	(504,735)
Interest Revenue - Notes Receivable	7,600	89,459	77,000	12,459	86,670	99,605
Interest Expense - Bonds	(27,700)	(304,426)	(303,000)	(1,426)	(280,683)	(321,545)
Bond Premium	712	7,120	7,000	120	7,344	33,670
Local Option Sales Tax - Brainerd	143,963	1,466,583	1,227,000	239,583	1,185,596	1,148,880
Local Option Sales Tax - Baxter	-	-	61,000	(61,000)	92,528	77,742
Federal Grant Revenue - Build America Bond	50,781	80,895	52,000	28,895	39,767	65,458
Gain (Loss) on Disposal of Capital Assets	-	-	-	-	-	-
Total Nonoperating Revenue	167,236	1,697,888	1,166,000	531,888	1,265,914	599,075
CHANGE IN NET POSITION	<u>\$ 72,877</u>	<u>\$ 990,360</u>	<u>\$ 59,000</u>	<u>\$ 931,360</u>	<u>\$ 227,747</u>	<u>\$ (631,957)</u>

**BRAINERD PUBLIC UTILITIES
OPERATING STATISTICS - WASTEWATER TREATMENT DEPARTMENT
FOR THE TEN MONTH PERIOD ENDED OCTOBER 31, 2024, 2023, AND 2022**

	GALLONS PROCESSED			REVENUE			AVERAGE PER 1,000 GALLONS		
	PERIOD ENDED OCTOBER 31,			PERIOD ENDED OCTOBER 31,			PERIOD ENDED OCTOBER 31,		
	2024	2023	2022	2024	2023	2022	2024	2023	2022
Residential	135,601,501	154,499,295	139,964,428	\$ 1,279,868	\$ 1,200,975	\$ 1,163,516	\$ 9.44	\$ 7.77	\$ 8.31
Commercial	144,482,036	139,880,958	138,241,648	867,663	673,349	610,985	6.01	4.81	4.42
City of Baxter	198,019,000	199,816,000	193,242,000	674,404	648,424	576,841	3.41	3.25	2.99
Total	<u>478,102,537</u>	<u>494,196,253</u>	<u>471,448,076</u>	<u>\$ 2,821,935</u>	<u>\$ 2,522,748</u>	<u>\$ 2,351,342</u>	<u>\$ 5.90</u>	<u>\$ 5.10</u>	<u>\$ 4.99</u>
% Change From Previous Year	<u>-3.26%</u>	<u>4.83%</u>	<u>NA</u>	<u>11.86%</u>	<u>7.29%</u>	<u>NA</u>	<u>15.62%</u>	<u>2.35%</u>	<u>NA</u>
	% TO TOTAL - GALLONS			% TO TOTAL - REVENUE			TOTAL METERS IN SERVICE		
	PERIOD ENDED OCTOBER 31,			PERIOD ENDED OCTOBER 31,			PERIOD ENDED OCTOBER 31,		
	2024	2023	2022	2024	2023	2022	2024	2023	2022
Residential	28.36%	31.26%	29.69%	45.35%	47.61%	49.48%	4,068	4,046	4,089
Commercial	30.22%	28.30%	29.32%	30.75%	26.69%	25.98%	842	841	840
City of Baxter	41.42%	40.43%	40.99%	23.90%	25.70%	24.53%	1	1	1
Total	<u>100.00%</u>	<u>100.00%</u>	<u>100.00%</u>	<u>100.00%</u>	<u>100.00%</u>	<u>100.00%</u>	<u>4,911</u>	<u>4,888</u>	<u>4,930</u>
% Change From Previous Year							<u>0.47%</u>	<u>-0.85%</u>	<u>NA</u>

Brainerd Public Utilities
Calculation of Net Benefit of Hydro Generation
For the Year Ended December 31, 2024

	January	February	March	April	May	June	July	August	September	October	November	December	Total
Total Hydro Generation - kWh	863,000	952,000	968,000	978,000	802,000	745,000	794,000	941,000	909,000	4,000	539,000	708,000	9,203,000
Station Usage	-	-	-	-	-	-	-	-	-	-	-	-	-
Line Loss %5 Estimate	-	-	-	-	-	-	-	-	-	-	-	-	-
Net Generation	863,000	952,000	968,000	978,000	802,000	745,000	794,000	941,000	909,000	4,000	539,000	708,000	9,203,000
Blended AEP Cost	\$ 0.07291	\$ 0.07199	\$ 0.07821	\$ 0.08334	\$ 0.08305	\$ 0.08360	\$ 0.07682	\$ 0.07970	\$ 0.07785	\$ 0.08055	\$ 0.06268	\$ 0.06268	\$ 0.0761
Calculated Full Benefit	62,921.33	68,534.48	75,707.28	81,506.52	66,606.10	62,282.00	60,995.08	74,997.70	70,765.65	322.20	33,784.52	44,377.44	702,800.30

Brainerd Public Utilities
Calculation of Net Benefit of Hydro Generation
For the Year Ended December 31, 2023

	January	February	March	April	May	June	July	August	September	October	November	December	Total
Total Hydro Generation - kWh	1,897,400	1,781,600	2,001,600	863,400	296,400	828,000	282,000	449,000	87,000	1,057,000	959,000	936,000	11,438,400
Station Usage	-	-	-	-	-	-	-	-	-	-	-	-	-
Line Loss	(94,870)	(89,080)	(100,080)	(43,170)	(14,800)	(41,400)	(14,100)	(22,500)	(4,400)	(52,900)	(48,000)	(46,800)	(572,100)
Net Generation	1,802,530	1,692,520	1,901,520	820,230	281,600	786,600	267,900	426,500	82,600	1,004,100	911,000	889,200	10,866,300
Blended AEP Cost	\$ 0.06892	\$ 0.07144	\$ 0.07376	\$ 0.07996	\$ 0.07078	\$ 0.07540	\$ 0.07558	\$ 0.07602	\$ 0.07198	\$ 0.06065	\$ 0.07009	\$ 0.07016	\$ 0.0721
Calculated Full Benefit	124,230.37	120,913.63	140,256.12	65,585.59	19,931.65	59,309.64	20,247.88	32,422.53	5,945.55	60,898.67	63,851.99	62,386.27	775,979.88



Brainerd Public Utilities, MN

Packet Summary Budget Report

Group Summary

For Fiscal: 2024 Period Ending: 12/31/2024

Account Type	Original YTD Budget	Current YTD Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 1 - ELECTRIC						
Revenue	25,281,600.00	25,281,600.00	2,046,479.22	27,531,716.98	2,250,116.98	8.90 %
Expense	23,292,800.00	23,292,800.00	1,709,527.13	25,833,403.50	-2,540,603.50	-10.91 %
Fund: 1 - ELECTRIC Surplus (Deficit):	1,988,800.00	1,988,800.00	336,952.09	1,698,313.48	-290,486.52	14.61 %
Fund: 2 - WATER						
Revenue	3,935,400.00	3,935,400.00	242,198.15	3,788,851.62	-146,548.38	3.72 %
Expense	4,379,400.00	4,379,400.00	202,254.04	4,007,486.36	371,913.64	8.49 %
Fund: 2 - WATER Surplus (Deficit):	-444,000.00	-444,000.00	39,944.11	-218,634.74	225,365.26	50.76 %
Fund: 3 - WASTEWATER TREATMENT						
Revenue	4,866,600.00	4,866,600.00	436,558.57	5,811,495.61	944,895.61	19.42 %
Expense	4,795,800.00	4,795,800.00	125,059.99	4,117,512.86	678,287.14	14.14 %
Fund: 3 - WASTEWATER TREATMENT Surplus (Deficit):	70,800.00	70,800.00	311,498.58	1,693,982.75	1,623,182.75	-2,292.63 %
Fund: 4 - HYDRO DAM						
Revenue	13,200.00	13,200.00	0.00	10,619.25	-2,580.75	19.55 %
Expense	445,200.00	445,200.00	65,032.13	491,264.16	-46,064.16	-10.35 %
Fund: 4 - HYDRO DAM Surplus (Deficit):	-432,000.00	-432,000.00	-65,032.13	-480,644.91	-48,644.91	-11.26 %
Report Surplus (Deficit):	1,183,600.00	1,183,600.00	623,362.65	2,693,016.58	1,509,416.58	-127.53 %

Electric expenses and revenues variances primarily caused by increase in industrial load, increasing purchased power and kWh sold, respectively.

Water revenues are under budget due to needed re-class of local option sales tax.

Wastewater revenues are over budget primarily due to local option sales tax that need to be re-classed to the water division, and return from the market value adjustments that occur monthly.

Hydro expenses are primarily over budget due to retirement payout.

Fund Summary

Fund	Original YTD Budget	Current YTD Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)
1 - ELECTRIC	1,988,800.00	1,988,800.00	336,952.09	1,698,313.48	-290,486.52
2 - WATER	-444,000.00	-444,000.00	39,944.11	-218,634.74	225,365.26
3 - WASTEWATER TREATMENT	70,800.00	70,800.00	311,498.58	1,693,982.75	1,623,182.75
4 - HYDRO DAM	-432,000.00	-432,000.00	-65,032.13	-480,644.91	-48,644.91
Report Surplus (Deficit):	1,183,600.00	1,183,600.00	623,362.65	2,693,016.58	1,509,416.58



Public Utilities Commission Agenda Request

MEETING DATE: December 31, 2024

TITLE OF ITEM: Operations Manager Report

ACTION REQUESTED: Discussion Item

ESTIMATED TIME (MIN):

SUBMITTED BY: Danny Loch, Finance Manager

PRESENTER: Trent Hawkinson, Operations Manager

SUMMARY OF ISSUE: A verbal update will be provided at the Commission meeting.

ALTERNATIVE, OPTIONS, EFFECTS ON OTHERS/COMMENTS:

RECOMMENDED ACTION/MOTION:

FINANCIAL IMPACT:

OUTAGES Nov. 2024

Location	Date	Meters	Duration	Cause	Solution	Staff Involved
Cypress VFI	1-Nov	51	39 min	loading exceeded Relay settings on new device.	Raised settings for Proper fuse Coordination	4
300 block Washington	3-Nov	1	47 min	Primary fuse failed. On 3 phase service	Refused cut out, no issues	2



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Brainerd Public Utilities Wastewater Manager's Report December 2024

Lift Station

Ongoing maintenance of wet wells, pumps, generators, and controls for the 17 lift stations. Ongoing cleaning and painting of main lift pumps and piping as time allows. Ongoing SCADA improvements at main lift

Wastewater Treatment Plant

On-call operator tested Wastewater Treatment Facility and lift stations SCADA alarms. Equipment maintenance is ongoing. Replaced SBR 2 jet motive pump volute and wear ring and inspected piping. Put SBR 2 back online. Took SBR 1 offline and are getting ready to enter, clean and inspect.

Biosolids

Operating equipment and lab testing is ongoing.

Lab

Sent November 2024 Electronic Daily Monitoring Report. Sent CY 2024 Annual Biosolids Report to MPCA. Sent 2024 Whole Effluent Toxicity Testing to MPCA. Sampled influent and effluent for copper and Mercury. Sampled plating businesses for metals. On going Mercury Minimization, Copper Minimization Plan. Ongoing delegation with Brainerd Significant and Categorical Industrial Users.

Drinking Water

Continuing to update the Lead and Copper program. All 60 MDH approved locations have been sent. Resampled HAA5 for MDH. Ongoing testing for the Optimal Corrosion Control Treatment (OCCT) requirements. Collected the 15 required Coliform samples. Responded to 5 residential drinking water concerns from Nov 20- Dec 18.

River crossing

Working on final payment and landscaping approval.

Generators

Test ran Evergreen Lift, Main Lift, SW6th Lift, portable 25KW, 150KW, 45KW and both plant generators. Added fuel where needed.

Working Hours Alarms (Nov20-Dec 23)

SW6th Pump 1 fault, rags were wrapped around impeller shaft.

Lift Stations- 1 event

WWTF- 0 event

Call-In After-Hours Alarms (Nov20-Dec 23)

11/30 Dumbeck Scada power alarm.

12/10 power outages throughout town affecting Jordan, 10thO, Walnut&Pine, Meadowview, St Hosp, Main lift, Ellingson, Stonebridge. 12/10 power outages affected the WWTF including the biorem, jet motive pumps 3 & 4, filtrate and thickened tank mixers.

12/20 SBR blower 2 high outlet bearing vibration. 12/20 SBR blower 2 high outlet bearing vibration.

Lift Stations- 9 events

WWTF- 6 events

Personnel

Working on ordering and scheduling of the Approved 2025 budget items.

November 2024 Wastewater Manager's Report

November DMR Results

Wastewater Influent Flows

Brainerd monthly total flow 32,861,000 gallons
Daily average flow 1,089,000 gallons
Baxter monthly total flow 18,164,000 gallons
Baxter daily average flow 605,000 gallons.
Combined monthly total flow 50,841,000 gallons
Combine daily average flow 1,690,000 gallons.
Design capacity-6,000,000 gallons per day

Carbonaceous Biological Oxygen Demand (CBOD) (strength of wastewater)

Brainerd composite monthly average 137 mg/L.
Baxter composite monthly average 215 mg/L.
Combined composite monthly average 256 mg/L. Combined average of 240 mg/L, Total daily pounds 12,000. (Design calculations)

Total Suspended Solids (TSS) (solids in wastewater)

Brainerd composite monthly average 230 mg/L.
Baxter composite monthly average 303 mg/L.
Combined monthly average 356 mg/L. Combined average of 240 mg/L, Total daily pounds 12,000. (Design calculations)

Total Phosphorus Influent (P) (nutrients in wastewater)

Brainerd monthly average 6.84 mg/L.
Baxter monthly average 8.01 mg/L.
Combine monthly average 6.91 mg/L. Combine monitor only (used for calculation)

Copper Influent (Cu) (metals in wastewater)

Brainerd monthly average 202 ug/L.
Baxter monthly average 134 ug/L.
Combine monthly average 225 ug/L. Combine monitor only (used for calculation)

Mercury Influent (Hg) (metals in wastewater) (November)

Brainerd monthly 100 ng/L.
Baxter monthly 119 ng/L.
Combine monthly 113 ng/L. Combine monthly monitor only (used for mercury minimization plan requirements)

Nitrite+Nitrate Influent (N+N) (nutrients in wastewater)

2.1 mg/L. Combine monthly monitor only (used for calculations)

Total Kjeldahl Nitrogen Influent (TKN) (nutrients in wastewater)

43.7 mg/L. Combine monthly monitor only (used for calculations)

Wastewater Effluent Flows

Monthly total flow 53,212,000 gallons
Daily average flow 1,770,000 gallons

Carbonaceous Biological Oxygen Demand Effluent (CBOD) (strength of wastewater)

2 kg/d CBOD monthly average Permit maximum 296 kg/d monthly average
16 kg/d CBOD maximum calendar week average Permit maximum 473 kg/d calendar week average
2 mg/L CBOD monthly average permit Permit maximum 25 mg/L monthly average

2 mg/L CBOD calendar week average Permit maximum 40 mg/L calendar week average
99% CBOD removal Permit minimum 85% removal required

Total Suspended Solids Effluent (TSS) (solids in wastewater)

26 kg/d TSS monthly average Permit maximum 355 kg/d monthly average
30 kg/d TSS calendar week average Permit maximum 533 kg/d calendar week average

Total Suspended Solids Effluent (TSS) (solids in wastewater)

4 mg/L TSS monthly average Permit maximum 30 mg/L monthly average
4 mg/L TSS calendar week average Permit maximum 45 mg/L calendar week average
99% TSS removal Permit minimum 85% removal

Total Phosphorus Effluent (P) (nutrients in wastewater)

0.83 kg/y phosphorus monthly average
2199 kg/y phosphorus 12-month moving total Permit maximum 8278 kg/y for the 12-month moving total
0.806 mg/L phosphorus 12-month moving average Permit maximum 1.0 mg/L for the 12-month moving average

Copper Effluent (Cu) (metals in wastewater)

39.70 ug/L copper monthly average Permit maximum 235 ug/L monthly average
54.90 ug/L copper daily maximum Permit maximum 581 ug/L daily

Mercury Effluent (Hg) (metals in wastewater) (November)

<0.5 ng/L mercury monthly average Permit maximum 6.9 ng/L monthly average
<0.5 ng/L mercury daily maximum Permit maximum 11.95 ng/L daily

Nitrite+Nitrate Effluent (N+N) (nutrients in wastewater)

3.87 mg/L N+N monthly average Monitor only (used for calculation)

Ammonia Nitrogen Total (N) (nutrients in wastewater)

<0.100 mg/L Ammonia Nitrogen Total monthly average Monitor only (used for calculation)

Total Kjeldahl Nitrogen (TKN) Effluent (nutrients in wastewater)

1.37 mg/L TKN monthly average Monitor only (used for calculation)

Perfluorooctane Sulfonate Effluent (PFOS) (forever chemicals) (December)

8.70 ng/L PFOS quarterly average Permit maximum 287 ng/L quarterly average
8.70 ng/L PFOS daily maximum Permit maximum 497ng/L daily

Fecal Effluent (Bacteria associated with human or animal wastes) (Most Probable Number) Geometric Mean (April – October)

10 organisms per 100 milliliters Permit maximum <=200 geometric mean

Biosolids Process Analysis

3,274,000 gallons Waste Activated Sludge (WAS) Average 0.5% solids.
3,195,000 gallons Gravity Belt Thickeners (GBT) Average 7% solids.
3,239,000 gallons Filtrate return to headworks

6.68% average raw feed to Primary Digesters
84.87% volatile raw feed solids to Primary Digesters
3.80% average solids in Primary Digesters
70.42% average volatile solids in Primary Digesters

299,000 gallons in Biosolids Storage Tanks at 2.85% solids.
53% Average Volatile Solids reduction
38% minimum volatile solids reduction required for land application of biosolids.

Concentration

1 mg/L = 1 milligram per liter = 1 part per million
1 ug/L = 1 microgram per liter = 1 part per billion

1 ng/L = 1 nanogram per liter = 1 part per trillion

Loading

kg/d = kilogram per day

kg/y = kilogram per year



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Brainerd Public Utilities Water Production Department Report December 17, 2024

November 2024 Water Pumping Statistics

Water pumped to the North distribution system was 26.2 MG for an average of 0.873 MGD. Water pumped to the South distribution system was 3.778 MG for an average of 0.126 MGD. Chemical usage averages for the month: 2.06 gallons of fluoride per day, 5.43 gallons of caustic soda per day, 6.67 gallons of orthophosphate per day, and 19.81 pounds of chlorine per day. Went through 19 filter backwash events while using an average of 0.171 MG for each event.

Wells

BPU Management staff gave instructions to discontinue the use of Well 3 due to the discovery of PFOS in past water samples. Notes indicating this well will not be used until further notice have been placed near the control switches and the motor disconnect switch is open and locked out.

Filtration Plant

Daily test results indicates finished water is achieving an average of 95.96% removal of iron from the raw water concentration and 97.75% removal of manganese. Found a deficiency with the high service pump room heating system not starting with the thermostatic control. Alerted maintenance staff.

Gas chlorine feed system

It was discovered that the chlorine equipment building needs a temporary heat source for cold weather months to maintain desired feed rates. Deficiency found in the electrical supply for said building- the ground fault circuit interrupter will occasionally fail when the heater is operating. Staff has been instructed to re-set the unit when necessary.

Booster Pump Stations

Riverside booster station and Lum Park booster station continue to operate effectively.

Call-out events

12/10/2024 02:00 AM SCADA alarm for Lum Park booster loss of power during a widespread outage. Staff checked to be sure the emergency backup generator was operating. Also, staff checked Riverside booster, filter plant and high service pump room for any unanticipated problems, finding none.

Law enforcement event

Staff found an individual parking a vehicle near an exterior building electrical outlet and using a BPU owned extension cord. Crow Wing County dispatch was requested to send a Brainerd PD officer to talk to the individual and get them to leave the premises. BPU staff then went to all exterior outlets to disconnect them and cover them with a blank plate. We have not observed any further activity related to this, although overall security of the water plant grounds continues to be a concern.