



CITY COUNCIL AGENDA

City of Brainerd, Minnesota
City Hall, 501 Laurel Street, Council Chambers
Monday, January 6, 2025 @ 7:30 PM

The public is invited to attend these meetings in person
Attend by phone: 1-844-992-4726
City Council - Meeting Access Code: 2490 539 8511

Meetings are broadcast on CTC ch 8, Charter ch 181, YouTube, AppleTV, Roku, and Amazon FireTV

1. **Call To Order**

2. **Administer Oath of Office**

Tad Erickson- Ward 1
Jeff Czczok- Ward 3
Mike O'Day- At Large
Kevin Stunek- At Large

3. **Roll Call**

___ T. Erickson ___ J. Czczok ___ G. Johnson ___ M. O'Day ___ K. Stunek ___ Vacant ___ K.
Bevans ___ Mayor Badeaux

4. **Pledge of Allegiance**

5. **Appoint Council Member to Fill the At-Large Vacancy and Administer Oath of Office**

Jeffrey Bipes
Kyle Christenson
Wayne Erickson
Emily LeClaire
Tiffany Stenglein
Kevin Yeager
Shirley Yeager

6. **Election of President and Vice President of the Council for 2025-2026**

7. **Approval Of Agenda - Voice Vote**

8. **Consent Calendar**

NOTICE TO PUBLIC - all matters listed are considered routine by the Council and will all be enacted by one (1) motion. There will be no separate discussion of these items unless good cause is shown prior to the time the Council votes on the motion to be ADOPTED BY ROLL CALL

- A. **Approval of Bills**
 - B. **Approval of Minutes**
 - C. **Department Activity Reports**
 - D. **Adopt Resolution Designating Financial Institutions as Depositories for 2025**
 - E. **Annual Authorization to Perform Electronic Transfers**
 - F. **Designate the Brainerd Dispatch as the Official Newspaper for Calendar Year 2025 pursuant to the City Charter and Authorize Extension of Contract with Dispatch**
 - G. **Appoint City Attorney for 2025-2026 Pursuant to City Charter**
 - H. **Adopt Resolution Minnesota Lawful Gambling Premise Permit- Brainerd American Legion at Brainerd Elks, 215 S 9th St, Brainerd**
 - I. **Authorize Signatures on League of Minnesota Cities Insurance Trust (LMCIT) Liability Coverage Waiver Form**
 - J. **Approve Hiring of 2024-2025 Warming House Attendant Temporary Employees**
 - K. **Adopt Resolution Approving Signature Authorization for 2025 Capital Projects for the Brainerd Lakes Regional Airport**
 - L. **Approve On-Sale Intoxicating Liquor License Submitted by Last Turn Brew Pub LLC, 214 S 8th St- Contingent Upon Approvals**
9. **Unfinished Business**
- A. **Declare Vacancy on the Public Utilities Commission Expiring 2026**
 - B. **Call for Applicants**
Mayor Recommended: (terms to expire on 12/31 of said year)
Airport Commission - 1 term (2027)
Charter Commission – 2 terms (Expire 2025) 2 terms (Expire 2026) 3 terms (Expire 2028)
Housing and Redevelopment Authority - 1 term (Expire 2029) Parks & Recreation - 1 term (Expire 2029)
Public Utilities Commission - 1 term (Expire 2029)
Transportation Advisory Committee- 4 terms (Expire 2026)
Mayor Recommended: (terms to expire on 9/7 of said year)
Economic Development Authority- 1 term (Expire 2026)
Council President Recommended: (terms expire on 12/31 of said year)
Planning Commission-- 1 term (Expire 2027)
 - C. **Consider Technology Director Job Description and Authorize Staff to Conduct an Internal Job Posting Process**
10. **New Business**

- A. **Accept Retirement of Street Maintenance III Glen Holst**
 - B. **Accept Resignation of CSO Dominick Baillif**
 - C. **Accept Resignation of Michelle Mendoza**
 - D. **Ratify the Hiring of CSO Joshua Winslow**
 - E. **Ratify Hiring Brian Seieroe for Journeyman Electrician Position**
 - F. **Approve MOU Extending Timeframe Allowing IBEW Employees to Work at Hydro Facility**
 - G. **Consider Approval of the Revised Employee Policy Manual**
 - H. **Adopt Resolution - Receive Feasibility Report, Call for Public Hearing on Improvement, and Request for Contract Amendment for Bolton & Menk - Imp 23-16 - South Brainerd Resurfacing**
 - I. **Adopt Resolution - Imp 21-13 - Beech/Oakridge Reconstruction Project - Order Feasibility Report**
 - J. **Adopt Resolution - Imp 17-12 - Wright/S. 10th Reconstruction Project - Order Feasibility Report**
 - K. **Direction on Active Code Enforcement Cases**
 - L. **Consider Variance from Fence Height Requirements at 303 J St NE**
 - M. **First Reading Proposed Ordinance 1578 - Lot Standards and Building Design Standards**
 - N. **Discuss Future of City Hall Annex Building**
 - O. **Adopt Resolution Calling a Public Hearing on a Property Tax Abatement for Certain Property in the City of Brainerd**
 - P. **Informational - City Issuing Conduit Debt**
- 11. **Public Forum**
Time allocated for citizens to bring matters not on the agenda to the attention of the Council -
Time limits may be imposed
 - 12. **Staff Reports**
(Verbal: Any Updates since Packet)
 - 13. **Mayor's Report**
 - 14. **Council Member Reports**
 - 15. **Adjourn**

- A. **Adjourn to Closed Session per MN Statue 13D.03 Subd.3(c)3 to Consider Offers for the Sale of the Annex**

16. **Council Communications**

- A. **Armed Forces Tribute Wrap**

Visit the City's Website at www.ci.brainerd.mn.us

MISSION

"Provide high quality, cost effective public services and leadership in creating a sustainable city"