

Pursuant to due call and notice thereof, the Regular meeting of the Brainerd City Council was called to order at 7:30 P.M. by Council President Scheeler.

Upon roll call, the following members were noted present: Mayor Wallin, Bevans, Johnson, Borkenhagen, Hilgart, Koep, Pritschet and Scheeler.

The Chair opened the meeting with the Pledge of Allegiance to the Flag.

Mayor Wallin requested that item 7A be added to the agenda to recognize the Boy Scouts in the audience.

MOVED AND SECONDED BY ALDERMEN KOEP AND HILGART, DULY CARRIED, TO APPROVE THE AGENDA AS AMENDED.

Council Member Koep requested the following change to page 9 of the April 6, 2015 City Council minutes: change the word "oversee" to "administer" in the motion relating to the Brainerd Lakes Community Foundation Grant.

MOVED AND SECONDED BY ALDERMEN KOEP AND BEVANS TO ADOPT THE CONSENT CALENDAR AS AMENDED.

- A. Approval of the Minutes of the Regular Meeting held on April 6, 2015 as amended, and the minutes of the Special Meetings held on April 9, 2015 and April 13, 2015, as distributed – Approved**
- B. Approval of Licenses – Approved**
 - 1. Contractor's Licenses – 3 – New
- C. Department Activity Reports – Approved**
 - 1. Mayor
 - 2. Police Chief
 - 3. Finance Director
- D. Application and Permit for Temporary On-Sale Liquor License – Submitted by Brainerd VFW #1647 for an Event to be held on May 16, 2015 at the Brainerd Armory – Approved**
- E. Application and Permit for Temporary On-Sale Liquor License – Submitted by the Crossing Arts Alliance for an Event to be held on May 8, 2015 at the Franklin Art Center – Approved**
- F. Resolution No. 14:15 Adopted – Accepting Donations & Contributions for Legionville 2014**
- G. Resolution No. 15:15 Adopted – Accepting Donations & Contributions for 1st Quarter 2015**

Upon roll call, members Bevans, Johnson, Borkenhagen, Hilgart, Koep, Pritschet and Scheeler voted "aye." No member voted "nay." The Chair declared the motion carried.

Presentations:

Area Boy Scouts/Eagle Scouts

Mayor Wallin welcomed the group of Boy Scouts and Eagle Scouts in the audience and thanked them for attending.

Brainerd Paid On Call Firefighter Relief Association: President Bob Anderson, Secretary Matt Holmstrom and Treasurer Joe Enge

The Chair recognized President Bob Anderson, Secretary Matt Holmstrom and Treasurer Joe Enge of the Brainerd Paid On-Call Firefighter Relief Association, who, along with an additional 27 members of the Association, recognized and thanked retiring Fire Chief Kevin Stunek for his over 40 years of service with the Brainerd Fire Department and wished him the best in his retirement. The Chair thanked the Relief Association for their appearance.

Historic "Welcome to Brainerd" Banners – Parks and Recreation Director Tony Sailer

The Chair recognized Brainerd Parks and Recreation Director Tony Sailer, who presented a flyer to Council Members on three "Light Pole Banners" which recently turned up in a storage shed at the Brainerd Parks and Recreation office. He reported that according to local sources the banners were most likely created in the 1950's based on the thickness of the silk screen, and that the banners will be stored at City Hall, the Parks Department and the Crow Wing County Historical Museum. The Chair thanked him for his presentation.

Council Committee Reports

Safety and Public Works Committee Report

Transit System

Child Restraint and Fares – Strike Section 2.1.4 from Transit Policy (Free Children Policy) – Strike "If so desired" from Section 2.3.4.1 of the Transit Policy (Child Seat Restraints) – Approved

MOVED AND SECONDED BY ALDERMEN BEVANS AND HILGART, DULY CARRIED, TO FOLLOW STAFF AND TRANSPORTATION ADVISORY COMMITTEE RECOMMENDATIONS TO APPROVE THE FOLLOWING CHANGES TO THE TRANSIT POLICY:

STRIKE THE FOLLOWING FROM THE POLICY:

SECTION 2.1.4 "Children 5 years of age and under ride free when accompanied by an adult. Limit of two per paid adult."

From SECTION 2.3.4.1 – strike "if so desired" from the following:

"Child Seats – It is the responsibility of the legal parent or guardian to provide child restraint devices (if so desired)."

Bid Specification Approval – Approve Request for Transit Service Proposal with Due Date Changed to May 19, 2015 – Approved

MOVED AND SECONDED BY ALDERMEN BEVANS AND BORKENHAGEN, DULY CARRIED, TO APPROVE THE BID SPECIFICATIONS FOR THE TRANSIT SYSTEM REQUEST FOR PROPOSALS (RFP) WITH THE ACCEPTANCE DATE FOR PROPOSALS CHANGED TO MAY 19, 2015.

Request from BN Credit Union – Agree to Cover ½ the Repair Cost of the North-South Alley adjacent to the Credit Union after First Soliciting Quotes for the Work – Approved

In 2008 an overlay was done on the north-south alley adjacent to the BN Credit Union; since then, the original drainage issue has recurred. The Credit Union has consulted with Anderson Brothers on a "permanent fix" at a cost of about \$11,000. City staff recommends soliciting quotes before proceeding.

MOVED AND SECONDED BY ALDERMEN BEVANS AND HILGART, DULY CARRIED, TO FOLLOW STAFF RECOMMENDATION TO AGREE TO COVER ½ THE REPAIR COST OF THE NORTH-SOUTH ALLEY ADJACENT TO THE CREDIT UNION AFTER FIRST SOLICITING QUOTES FOR THE WORK.

624 F Street Sewer Service – City to Cover the Costs of Replacing Sanitary Sewer and to Assess Property Owner for \$3,200 of the Costs Plus Interest over a Period of Ten Years – Approved

Following Council discussion the following motion was made:

MOVED AND SECONDED BY ALDERMEN BEVANS AND BORKENHAGEN, DULY CARRIED, TO FOLLOW STAFF RECOMMENDATION TO PAY FOR THE COST OF UPGRADING THE SANITARY SEWER AT 624 "F" STREET AND TO AGREE TO PROPERTY OWNER'S REQUEST TO ASSESS \$3,200 OF THE COSTS PLUS INTEREST TO THE PROPERTY OWNER OVER A PERIOD OF TEN YEARS.

AutoCadd Civil 3D Training – Authorize \$3,000 for Staff Training and Software Customization on AutoCadd Civil 3D Program – Approved

MOVED AND SECONDED BY ALDERMEN BEVANS AND HILGART, DULY CARRIED, TO AUTHORIZE \$3,000 FROM THE CONSTRUCTION FUND FOR STAFF TRAINING AND SOFTWARE CUSTOMIZATION OF THE NEW ENGINEERING DEPARTMENT DESIGN SOFTWARE (AutoCadd Civil 3D).

Business 371 Reconstruction

Layout Recommendation – Council Recommends to Reduce to Three Lanes from the Southern End to "About Oak Street" and to Retain Five Lanes from the Turning Lane North based on Financial Concerns for Right-of-Way Construction, ADA Compliance and Business Compromise – Approved

MOVED AND SECONDED BY ALDERMEN BEVANS AND BORKENHAGEN, DULY CARRIED, TO RECOMMEND THE FOLLOWING FOR THE BUSINESS 371 RECONSTRUCTION: REDUCE TO THREE LANES FROM THE SOUTHERN END TO "ABOUT OAK STREET" AND RETAIN FIVE LANES FROM THE TURNING LANE NORTH – BASED ON FINANCIAL CONCERNS FOR RIGHT-OF-WAY CONSTRUCTION, ADA COMPLIANCE AND BUSINESS COMPROMISE.

Council Member Koep had questions relating to ADA compliance in replacing sidewalks and expressed concerns about right-of-way takings and the overall cost of the project with new recommendations.

MnDot Project Manager Jim Hallgren reported that he would return with a cost estimate within a month based on the most recent recommendations.

Lane Width Recommendation – No Action Taken

Organized Garbage Collection – Informational

Staff will continue to consider organized garbage collection within the City of Brainerd.

Temporary Street Laborers – Authorize Hiring at \$11/Hour – Approved

This item was added to the agenda by Committee Chair Bevans:

MOVED AND SECONDED BY ALDERMEN BEVANS AND HILGART, DULY CARRIED, TO AUTHORIZE THE HIRING OF TEMPORARY STREET LABORERS AT THE RATE OF \$11/HOUR.

Personnel and Finance Committee Report

Approval of Bills, Transfer of Funds & Payments to Contractors

General Fund to Public Safety Fund	\$100,000
General Fund to Park Fund	\$ 40,000
General Fund to Street & Sewer Fund	\$ 45,000
General Fund to Airport Fund	<u>\$ 12,960</u>
	\$197,960

<u>Contractor</u>	<u>IMP #</u>	<u>Project</u>	<u>Amount Retained</u>
(None)			

MOVED AND SECONDED BY ALDERMEN KOEP AND JOHNSON TO APPROVE PAYMENT OF THE BILLS AND FUND TRANSFERS AS RECOMMENDED BY THE PERSONNEL AND FINANCE COMMITTEE.

LMCIT Liability Coverage Waiver Form – “Does Not Waive” Selection – Approved

MOVED AND SECONDED BY ALDERMEN KOEP AND PRITSCHET, DULY CARRIED, TO APPROVE AND SUBMIT THE LIABILITY COVERAGE WAIVER FORM WITH “DOES NOT WAIVE” SELECTED TO THE LEAGUE OF MINNESOTA CITIES INSURANCE TRUST.

Parks & Recreation Department – Roof Insulation Quotes for Park Office – Accept Low Quote in the amount of \$25,986 and Transfer Remaining Funds into City's Capital Account – Approved

Capital Improvement funds of \$50,000 were approved for this project by the City Council in the 2015 budget.

MOVED AND SECONDED BY ALDERMEN KOEP AND JOHNSON, DULY CARRIED, TO APPROVE THE LOW QUOTE FROM MINNESOTA SPRAY FOAM FOR THE PARKS AND RECREATION ROOF INSULATION PROJECT.

MOVED AND SECONDED BY ALDERMEN KOEP AND PRITSCHET, DULY CARRIED, TO TRANSFER REMAINING CAPITAL IMPROVEMENT FUNDS TO THE CAPITAL FUND FOLLOWING PAYMENT FOR THE PARKS AND RECREATION ROOF INSULATION PROJECT.

Resolution No. 16:15 Adopted – Accepting \$33,000 Grant from the Brainerd Lakes Community Foundation

MOVED AND SECONDED BY ALDERMEN KOEP AND JOHNSON TO ADOPT RESOLUTION NO. 16:15 – ACCEPTING \$33,000 GRANT FROM THE BRAINERD LAKES COMMUNITY FOUNDATION.

Council Member Johnson reported that there will be further discussion about how the grant will be administered following the adoption of the motion.

Council Member Borkenhagen added that this grant is accepted with great appreciation.

RESOLUTION NO. 16:15

Upon roll call, members Bevans, Johnson, Borkenhagen, Hilgart, Koep, Pritschet and Scheeler voted “aye.” No member voted “nay.” The Chair declared the motion carried and the resolution adopted.

MOVED AND SECONDED BY ALDERMEN PRITSCHET AND JOHNSON TO RESCIND THE FOLLOWING MOTION MADE AT THE APRIL 6, 2015 CITY COUNCIL MEETING:

MOVED AND SECONDED BY ALDERMEN KOEP AND HILGART TO RECOGNIZE THAT THE CITY COUNCIL SHALL ADMINISTER THE BRAINERD LAKES COMMUNITY FOUNDATION GRANT ADMINISTRATION.

Discussion was held between Council on the necessity of rescinding vs. clarifying the motion made at the April 6, 2015 meeting.

Council Member Pritschet withdrew his motion. Council Member Johnson concurred.

MOVED AND SECONDED BY ALDERMEN PRITSCHET AND JOHNSON TO WORK WITH THE HRA TO HIRE THE REQUIRED STAFF AND BRING THEIR PROPOSAL BACK TO THE CITY COUNCIL.

Council Member Koep expressed her disagreement and requested clarification on the wording.

Upon roll call, members Bevans, Johnson, Borkenhagen, Hilgart, Pritschet and Scheeler voted "aye." Member Koep voted "nay." The Chair declared the motion carried.

Discussion of the May 12th Personnel & Finance Committee Workshop – Informational

Unfinished Business

HRA Board – Request to Authorize Increasing the Brainerd Housing and Redevelopment Authority Board to Seven Members Effective July 1, 2015 – Approved

MOVED AND SECONDED BY ALDERMEN BEVANS AND JOHNSON, DULY CARRIED, TO AUTHORIZE INCREASING THE BRAINERD HOUSING AND REDEVELOPMENT AUTHORITY BOARD TO SEVEN MEMBERS EFFECTIVE JULY 1, 2015.

Resolution No. 17:15 Adopted – Ordering Improvement, Approving Plans and Specifications and Ordering Advertisement for Bids on Improvement 13-06 – 28th Street Construction

The Chair opened the Public Hearing at 8:37 P.M.

The following citizens addressed the Council relating to the item:

Mr. Tim Quintana, 265 28th Street SE, Brainerd
Ms. Lorraine Millam, 345 28th Street SE, Brainerd
Mr. Charles Jacobi, 305 28th Street SE, Brainerd
Ms. Dorothy Johnson, 2911 Oak Street, Brainerd

The Chair closed the Public Hearing at 8:52 P.M.

Following Council discussion the following motion was made:

MOVED AND SECONDED BY ALDERMEN BEVANS AND BORKENHAGEN TO ADOPT RESOLUTION NO. 17:15 – ORDERING IMPROVEMENT, APPROVING PLANS AND SPECIFICATIONS AND ORDERING ADVERTISEMENT FOR BIDS ON IMPROVEMENT 13-06 – 28TH STREET CONSTRUCTION.

RESOLUTION NO. 17:15

Upon roll call, members Bevans, Johnson, Borkenhagen, Hilgart, Koep, Pritschet and Scheeler voted "aye." No member voted "nay." The Chair declared the motion carried and the resolution adopted.

Resolution No.18:15 Adopted – Authorizing the Vacation of Century Court

The Chair opened the Public Hearing at 8:57 P.M. No one came forward.

Following Council discussion the following motion was made:

MOVED AND SECONDED BY ALDERMEN BEVANS AND HILGART TO ADOPT RESOLUTION NO. 18:15 – AUTHORIZING THE VACATION OF CENTURY COURT ADJACENT TO LOTS 3 THROUGH 6, BLOCK 1, BRAINERD INDUSTRIAL PARK FIRST ADDITION, LYING NORTHERLY OF THE SOUTHERLY LINES OF LOTS 3 AND 6.

RESOLUTION NO. 18:15

Upon roll call, members Bevans, Johnson, Borkenhagen, Hilgart, Koep, Pritschet and Scheeler voted “aye.” No member voted “nay.” The Chair declared the motion carried and the resolution adopted.

Public Hearing – Final Reading of Proposed Ordinance No. 1433 – An Ordinance Amending Sections 1407.17, 2010.13 Subd. 6 and 2011.07 Subd. 3 relating to Nuisances in order to Correct Inconsistencies in the Notification Method and Time Periods to Abate Nuisances – Approved

The Chair opened the Public Hearing at 8:59 P.M. No one came forward.

The Chair closed the Public Hearing at 9:00 A.M.

MOVED AND SECONDED BY ALDERMEN JOHNSON AND PRITSCHET, DULY CARRIED, TO HOLD THE FINAL READING OF ORDINANCE NO. 1433 – AN ORDINANCE AMENDING SECTIONS 1407.17, 2010.13 SUBD. 6 AND 2011.07 SUBD. 3 RELATING TO NUISANCES IN ORDER TO CORRECT INCONSISTENCIES IN THE NOTIFICATION METHOD AND TIME PERIODS TO ABATE NUISANCES; FURTHER TO DISPENSE WITH THE ACTUAL READING.

MOVED AND SECONDED BY ALDERMEN BEVANS AND PRITSCHET TO ADOPT ORDINANCE NO. 1433 – AN ORDINANCE AMENDING SECTIONS 1407.17, 2010.13 SUBD. 6 AND 2011.07 SUBD. 3 RELATING TO NUISANCES IN ORDER TO CORRECT INCONSISTENCIES IN THE NOTIFICATION METHOD AND TIME PERIODS TO ABATE NUISANCES.

ORDINANCE NO. 1433

Upon roll call, members Bevans, Johnson, Borkenhagen, Hilgart, Koep, Pritschet and Scheeler voted “aye.” No member voted “nay.” The Chair declared the motion carried and the ordinance adopted.

Public Hearing – Final Reading of Proposed Ordinance No. 1434 – An Ordinance Creating Section 515-66 of the Brainerd Zoning Code related to Transient Food Unit (TFU) Overlay Districts – City Administrator Wussow recommends Dispensing with the Actual Reading – Approved

The Chair opened the Public Hearing at 9:05 P.M. No one came forward.
The Chair closed the Public Hearing at 9:05 P.M.

Following Council discussion the following motion was made:

MOVED AND SECONDED BY ALDERMEN KOEP AND JOHNSON, DULY CARRIED, TO HOLD THE FINAL READING OF PROPOSED ORDINANCE NO. 1434 – AN ORDINANCE CREATING SECTION 515-66 OF THE BRAINERD ZONING CODE RELATED TO TRANSIENT FOOD UNIT (TFU) OVERLAY DISTRICTS; FURTHER TO DISPENSE WITH THE ACTUAL READING.

Upon roll call, members Johnson, Borkenhagen, Hilgart, Koep, Pritschet voted “aye.” Members Bevans and Scheeler voted “nay.” The Chair declared the motion carried.

MOVED AND SECONDED BY ALDERMEN KOEP AND JOHNSON TO ADOPT ORDINANCE NO. 1434 – AN ORDINANCE CREATING SECTION 515-66 OF THE BRAINERD ZONING CODE RELATED TO TRANSIENT FOOD UNIT (TFU) OVERLAY DISTRICTS.

ORDINANCE NO. 1434

Upon roll call, members Johnson, Borkenhagen, Hilgart, Koep, Pritschet voted “aye.” Members Bevans and Scheeler voted “nay.” The Chair declared the motion carried and the ordinance adopted.

Public Hearing – Final Reading of Proposed Ordinance No. 1435 – An Ordinance Amending the Official Zoning Map of the City Dated September, 2011, as Identified in Section 515 of the Brainerd City Code to Add TFU Overlay Districts – City Administrator Wussow recommends Dispensing with the Actual Reading – Approved

The Chair opened the Public Hearing at 9:19 P.M. No one came forward.

The Chair closed the Public Hearing at 9:19 P.M. No one came forward.

MOVED AND SECONDED BY ALDERMEN JOHNSON AND PRITSCHET, DULY CARRIED, TO HOLD THE FINAL READING OF PROPOSED ORDINANCE NO. 1435 – AN ORDINANCE AMENDING THE OFFICIAL ZONING MAP OF THE CITY DATED SEPTEMBER, 2011, AS IDENTIFIED IN SECTION 515 OF THE BRAINERD CITY CODE TO ADD TFU OVERLAY DISTRICTS; FURTHER, TO DISPENSE WITH THE ACTUAL READING.

MOVED AND SECONDED BY ALDERMEN PRITSCHET AND JOHNSON TO ADOPT PROPOSED ORDINANCE NO. 1435 – AN ORDINANCE AMENDING THE OFFICIAL ZONING MAP OF THE CITY DATED SEPTEMBER, 2011, AS IDENTIFIED IN SECTION 515 OF THE BRAINERD CITY CODE TO ADD TFU OVERLAY DISTRICTS.

ORDINANCE NO. 1435

Upon roll call, members Bevans, Johnson, Borkenhagen, Hilgart, Koep, Pritschet and Scheeler voted “aye.” No member voted “nay.” The Chair declared the motion carried and the ordinance adopted.

Public Hearing – Final Reading of Proposed Ordinance No. 1436 – An Ordinance Amending the Brainerd Zoning Code Sections 515-61-6, 515-62-6, 515-63-6, 515-65-6, and 515-70-5 regarding Non-Enclosed Areas for Dining and/or Serving Alcohol – City Administrator Wussow recommends Dispensing with the Actual Reading – Approved

The Chair opened the Public Hearing at 9:25 P.M. No one came forward.

The Chair closed the Public Hearing at 9:25 P.M.

Following Council discussion the following motion was made:

MOVED AND SECONDED BY ALDERMEN PRITSCHET AND JOHNSON, DULY CARRIED, TO HOLD THE FINAL READING OF PROPOSED ORDINANCE NO. 1436 – AN ORDINANCE AMENDING THE BRAINERD ZONING CODE SECTIONS 515-61-6, 515-62-6, 515-63-6, 515-65-6, AND 515-70-5 REGARDING NON-ENCLOSED AREAS FOR DINING AND/OR SERVING ALCOHOL; FURTHER TO DISPENSE WITH THE ACTUAL READING.

MOVED AND SECONDED BY ALDERMEN PRITSCHET AND HILGART TO ADOPT ORDINANCE NO. 1436 – AN ORDINANCE AMENDING THE BRAINERD ZONING CODE SECTIONS 515-61-6, 515-62-6, 515-63-6, 515-65-6, AND 515-70-5 REGARDING NON-ENCLOSED AREAS FOR DINING AND/OR SERVING ALCOHOL.

ORDINANCE NO. 1436

Upon roll call, members Bevans, Johnson, Borkenhagen, Hilgart, Koep, Pritschet and Scheeler voted “aye.” No member voted “nay.” The Chair declared the motion carried and the ordinance adopted.

First Reading – Proposed Ordinance No. 1437 – An Ordinance Amending Brainerd City Code Section 1010.01 Regarding License Fees for Transient Food Units – No Action Taken

MOVED AND SECONDED BY ALDERMEN BEVANS AND JOHNSON TO HOLD THE FIRST READING OF PROPOSED ORDINANCE NO. 1437 – AN ORDINANCE AMENDING BRAINERD CITY CODE SECTION 1010.01 REGARDING LICENSE FEES FOR TRANSIENT FOOD UNITS; FURTHER TO DISPENSE WITH THE ACTUAL READING.

Several questions were asked by Council on the determination of fees, including pro-rating, vendors at activities, etc. Based on the need for further information, Council Member Bevans withdrew his motion and Council Member Johnson concurred.

Call for Applicants – Informational:
(Application Information at www.ci.brainerd.mn.us/boards/)

Cable TV Advisory Committee – 2 Terms to Expire on 12/31/2016 & 12/31/2017

Charter Commission – 2 Terms to Expire on 12/31/2018

EDA – 1 Term to Expire on 9/7/2020

Rental Dwelling Board of Appeals:

1 Tenant & 1 General Public Representative – Terms to Expire 12/31/2016

Planning Commission

Planning Commission recommendations for the Riverside School Conditional Use Permit (CUP) and Variance were included in the Packet as follows:

Findings of Fact:

1. The property is located in an R-3 (Multifamily Residential) District.
2. The additions will provide space for seven classrooms and space for offices.
3. The addition on the north side meets Zoning Ordinance requirements. The addition on the westerly side will require a setback variance.
4. The additions do not encroach into the Mississippi Shoreland regulation area.
5. The site exceeds 50% impervious area however, it is permitted to exceed that amount because a grading and erosion plan has been submitted.
6. The parking lots provide 132 parking spaces and 131 are required. There are no plays or performances at the facility. Provided parking meets the day to day needs of the facility.
7. There is a potential to add 156 students and additional staff will be needed at the facility. Student drop-off and pick-up vehicle stacking typically extends onto Williams Street and onto NW 4th Street. The additional students will create more drop-off and pick-up trips increasing the backup which is a public safety concern. School District and City staff have met to discuss the increase and it was concluded there are options available to the School District that it will pursue to help alleviate the increased stacking onto Williams Street and NW 4th Street.
8. The additions address the following Comprehensive Plan Goal and Implementation Strategy:
 - a) GENERAL GOAL #1: MAXIMIZE BRAINERD'S POTENTIAL AS A THRIVING CENTER FOR BUSINESS, HEALTH CARE, INDUSTRY, EDUCATION AND RECREATION, WHILE MAINTAINING AND ENHANCING ITS LIVABILITY.
Strategy: Protect both the general welfare and the individual choices of Brainerd residents. Insure that decisions that are made by the community reflect the needs of current residents and business owners.
 - b) LAND USE GOAL #5: Support development that enhances community character and identity.
Strategy: Work to strengthen and maintain the appearance of the Business Highway 371, Highway 210/Washington Street, Oak Street (former Highway 18), Highway 25 and County Road 3 corridors through design standards, trails, lighting, sidewalks, signage and other tools.

The Commission agreed to add the following findings-of-fact:

9. A request was made by North Central Medical Supply, 314 Charles Street, about the need for crosswalk signs at Charles Street and NW 4th Street.
10. Earl Wolleat, ISD 181 Director of Buildings and Ground, spoke about the addition and addressed the drop-off and pick-up issue.
11. Two people spoke in support and there was no opposition.

Conditional Use Permit – Riverside School Additions; 205 W Washington Street – Approved

MOVED AND SECONDED BY ALDERMEN PRITSCHET AND BEVANS, DULY CARRIED, TO APPROVE THE CONDITIONAL USE PERMIT FOR RIVERSIDE SCHOOL ADDITIONS AT 205 W WASHINGTON STREET BASED ON THE PLANNING COMMISSION RECOMMENDATION.

Variance – Riverside School Street Side Yard Addition Encroachment; 205 West Washington Street – Approved

MOVED AND SECONDED BY ALDERMEN PRITSCHET AND BEVANS, DULY CARRIED, TO APPROVE THE VARIANCE FOR THE STREET SIDE YARD ADDITION ENCROACHMENT AT RIVERSIDE SCHOOL BASED ON THE PLANNING COMMISSION RECOMMENDATION.

Public Forum: No one came forward to speak.

Staff Reports:

City Administrator Wussow presented an "Approval of Temporary Interim Fire Chief Employment Agreement" which the Council was in agreement with.

City Administrator Wussow reported to the Council that Council Member Hilgart had been appointed to the IT Committee.

Finance Director Hillman reported that staff will be returning to meetings to take minutes. Discussion was held on this process.

Council President, Mayor and Council Other Committee Reports

Mayor Wallin reported that the Arboretum is hosting their 9th Annual Fine Wine and Craft Beer Sampling Event on Friday, April 24th in honor of Arbor Day. He shared information on Jefferson Bus Lines, stating that he and Transit Coordinator Stone had recently met with this company. He presented a tobacco license application request for approval.

MOVED AND SECONDED BY ALDERMEN BEVANS AND PRITSCHET, DULY CARRIED, TO APPROVE THE TOBACCO LICENSE SUBMITTED BY ELECTRIC VAPORS, 215 S 6TH STREET, CONTINGENT ON BACKGROUND CHECK AND FIRE INSPECTION.

Council Member Scheeler reported on the HydroDam, Industrial Park Lot sale and LOST meetings with the City of Baxter, stating that he will continue to keep the Council updated.

Adjourn – To Closed Session to Discuss Tom's Backhoe Payment – 9:50 P.M.

MOVED AND SECONDED BY ALDERMEN PRITSCHET AND BEVANS, DULY CARRIED, TO MOVE INTO CLOSED SESSION AT 9:55 P.M. TO DISCUSS A TOM'S BACKHOE ISSUE.

The Council reconvened into open session at 10:25 P.M.

Adjourn – To the City Administrator Interviews to be held on May 1, 2015 at City Hall – Approved

The Chair adjourned the meeting at 10:32 P.M.

Patrick Wussow
City Administrator