CITY COUNCIL AGENDA

City of Brainerd, Minnesota
City Hall, 501 Laurel Street, Council Chambers
Monday, April 7, 2025 @ 7:30 PM

The public is invited to attend these meetings in person
Attend by phone: 1-844-992-4726
City Council - Meeting Access Code: 2481 519 3352
Personnel and Finance Committee held: 2nd Floor Conference Room at 6:45 PM
Safety and Public Works Committee held: Council Chambers at 7:15 PM

Meetings are broadcast on CTC ch 8, Charter ch 181, YouTube, AppleTV, Roku, and Amazon FireTV

1. **Call To Order**

2. **Roll Call**

   ___K. Bevans___J. Czeczok ___G. Johnson ___K. Stunek ___ K. Yeager ___T. Erickson ___M. O'Day ___Mayor Badeaux

3. **Pledge of Allegiance**

4. **Approval Of Agenda - Voice Vote**

5. **Consent Calendar**
   NOTICE TO PUBLIC - all matters listed are considered routine by the Council and will all be enacted by one (1) motion. There will be no separate discussion of these items unless good cause is shown prior to the time the Council votes on the motion to be ADOPTED BY ROLL CALL

   A. **Approval of Bills**

   B. **Approval of Minutes**

   C. **Department Activity Reports**

   D. **Approve Temporary Beer Application Submitted by the Brainerd Eagles for an Event to be held on April 26, 2025 at Memorial Park 1700 Mill Ave**

   E. **Approve MN Lawful Gambling Application for Exempt Permit Submitted by Brainerd Elks Lodge #615 for an Event to be held on May 7, 2025 at 1115 Wright Street**

   F. **Approve MN Lawful Gambling Application to Conduct Off-Site Gambling Submitted by Brainerd American Legion Post 255 for an Event to be held on May 7, 2025 at 1115 Wright St**

   G. **Approve Temporary On-Sale Liquor License Submitted by the Brainerd Jaycees for an Event to be held on May 8, 2025 at 602 S 5th Street**

H. **Approve MN Lawful Gambling Application for Exempt Permit Submitted by Central Lakes College Foundation for an event to be held on October 15, 2025 at 501 W College Dr**

I. **Approve MN Lawful Gambling Application for Exempt Permit Submitted by Crow Wing County Snowmobile Trails Association for an Event to be held on January 25, 2026, at 708 Front Street**

J. **Approve Street Closure/Event Application- Brainerd Night Out 2025**

K. **Approve Temporary and Permanent Easements - Imp 23-13 - TH 371B/Willow St Roundabout Project**

6. **Public Forum**
Time allocated for citizens to bring matters not on the agenda to the attention of the Council - Time limits may be imposed

7. **Council Committee Reports**

A. **Safety & Public Works Committee**

1. Consider Removing Park Maintained Flag Poles in Downtown Brainerd

2. Discuss Assessment Methodology for Improvement 23-14 - Hawkins-Ronald-Joseph Resurfacing Project

B. **Personnel & Finance Committee**

1. Discuss Proposed Changes to Special Assessment Policy

2. Review Municipal Cannabis Dispensary Proposals

3. League of MN Cities Insurance Trust (LMCIT) Premium Renewal March 2025-February 2026

4. Consider Waiving Council Approval for Grant Applications for the Water Treatment Plant as Requested by the Wastewaster Treatment Management Board

5. Accept Resignation of Public Utilities Director Christopher Evans and Discuss Interim Position

6. Approve Voluntary Demotion of Mitch Lachelt to Journeyman Lineworker Position

7. Authorize Recruitment of a Public Utilities Department Full-time Laborer Position

8. Approve Memorandum Of Understanding (MOU) Extending Timeframe Allowing IBEW Employees to Work at Hydro Facility

9. Authorize Request for Proposals to Obtain Plan Design Proposals and Pricing Quotes for Private MN Paid Family & Medical Leave Options.

8. **Unfinished Business**

   A. **Call for Applicants**
   Mayor Recommended: (terms to expire on 12/31 of said year)
   Charter Commission – 2 terms (Expire 2025) 2 terms (Expire 2026)
   Housing & Redevelopment Authority -- 1 term (Expire 2027)
   Library Board-- 1 term (Expire 2027)
   Public Utilities Commission—1 term (Expire 2028)
   Transportation Advisory Committee- 2 terms (Expire 2025) 1 term (Expire 2026)
   Council President Recommended: (terms expire on 12/31 of said year)
   Water Tower Committee—2 terms

   B. **Public Hearing on Submission of Small Cities Development Program (SCDP) Grant Application to Department of Employment and Economic Development (DEED) for Streetscape along Washington Street**

   C. **Approve Title Transfer of CWC Tax Forfeit Property**

   D. **Adopt Resolution - Accept Offers for Temporary Easements on TH 210 Reconstruction Project**

   E. **Update on the Airport**

   F. **Discussion on Council Priorities to Staff**

9. **New Business**

   A. **Consider Interim Use Permit for the Operation of a Year-Round Warming Shelter - 1926 S 7th St**

   B. **Consider Conditional Use Permit for a Boarding House on NW 3rd Street - My Neighbor to Love**

   C. **Consider Conditional Use Permit for Vehicle, Trailer, and Equipment Sales - 1801 Mill Ave.**

   D. **Adopt Resolution - Approve Plans and Authorize Bidding - Improvement 21-13 - Beech/Oakridge Reconstruction Project**

   E. **Adopt Resolution - Accept Bids and Award Contract - Improvement 23-16 - South Brainerd Resurfacing Project**

   F. **Discussion on Allowing Sidewalk Performers in Brainerd**

   G. **Discuss Retail Cannabis Registration**

10. **Staff Reports**
    (Verbal: Any Updates since Packet)

11. **Mayor's Report**

12. **Council Member Reports**

13. **Adjourn**

    A. **Adjourn to Closed Session per MN Statue 13D.03 Subd.3(c)3 to Consider Offers for the Sale of the Annex**

14. **Council Communications**

    A. **Library Community Facility Project Award Letter**

    B. **Historical Society Dinner**

    C. **Initiative Foundation Letter**

Visit the City's Website at www.ci.brainerd.mn.us

MISSION

"Provide high quality, cost effective public services and leadership in creating a sustainable city"