

**Brainerd, MN
August 24, 2015**

Pursuant to due call and notice thereof, the Special Meeting of the Brainerd City Council was called to order at 6:00 P.M. by Council President Scheeler.

Upon roll call, the following members were noted present: Borkenhagen, Hilgart, Koep, Pritschet, Bevans, Johnson and Scheeler. Mayor Wallin was noted as absent. City Staff present included: City Administrator Thoreen, Finance Director Hillman, Assistant City Engineer Sandy, Police Chief McQuiston, Fire Chief Holmes, Park Director Sailer, and City Planner Ostgarden.

2016 Budget

Finance Director Hillman presented information on the overall 2016 budget process, stating that the preliminary levy needs to be adopted by September 30th, the budget and final levy needs to be adopted by December 31st, and that the amount can be lower but not higher than the preliminary levy certified to the county. She summarized the budget information for the Library, Parking, Sanitary Sewer, Storm Sewer, Permanent Improvement, Mayor Contingency, Hydrant Rent and E.C. and EDA Funds that was presented at the budget workshops, and discussed the 2016 debt levy as of August 24th and how it was calculated. A recap of the 2016 capital requests was presented as well as what the 2016 levy would need to be if the budget was adopted as presented.

Council discussion was held.

Council directed staff to have Department Heads present alternatives to the City Administrator.

The next budget workshop was set for Monday, September 14th at 6:00 P.M.

Adjourn

The Chair adjourned the meeting at 7:20 P.M.

Jim Thoreen
City Administrator