

CITY COUNCIL AGENDA

Brainerd, Minnesota

April 18, 2016

7:30 P.M.

Brainerd City Hall

Council Chambers

_____ Mayor Menk
_____ K. Bevans
_____ G. Johnson
_____ C. Borkenhagen
_____ S. Hilgart
_____ M. Koep
_____ D. Pritschet
_____ G. Scheeler

1. Call to Order – 7:30 P.M.

2. Roll Call

3. Pledge of Allegiance

4. Approval of Agenda – Voice Vote

5. Consent Calendar (NOTICE TO PUBLIC) – All matters listed are considered routine by the Council and will all be enacted by one (1) motion. There will be no separate discussion of these items unless good cause is shown prior to the time the Council votes on the motion to adopt by ROLL CALL VOTE.

A. Approval of the Minutes of the Regular Meeting held on April 4, 2016, as distributed

B. Approval of Licenses – (See Attachment)

1. Contractor's Licenses – 3 – New
2. Contractor's Licenses – 5 – Renewals
3. Second Hand Auto – Contingent upon Fire Inspection:
Patrick Beutz dba FCA Sales
301 Washington Street, Brainerd
4. Tobacco License – Informational – Location Change Only:
Electric Vapors, Inc. – Location Change from 711 Laurel Street to 717 Laurel Street, Brainerd – Contingent upon Fire Inspection

C. Department Activity Reports – (See Attachments)

1. Mayor
2. Police Chief
3. Finance Director

D. Application and Permit for a 1 to 4 Day Temporary On-Sale Liquor License – Submitted by the Brainerd Jaycees for an Event to be held July 29 & 30, 2016, in Downtown Brainerd – Approval of

E. American Auxiliary Request to hold “Poppy Day” on May 13, 2016 throughout the City of Brainerd – Approval of – See Attachment

F. Adopt Resolution Accepting Donations & Contributions for 1st Quarter 2016 – See Attachment

6. Presentation:

A. Benjamin and Matthew Soukup – Citizen of the Community Merit Badge

7. Council Committee Reports

A. Personnel and Finance Committee Report

1. Approval of Bills, Transfer of Funds & Payments to Contractors
ROLL CALL VOTE:

General Fund to Park Fund	\$ 65,000
General Fund to Street & Sewer Fund	\$ 40,000
General Fund to Airport Fund	<u>\$ 12,960</u>
	\$117,960

Contractor	IMP #	Project	Amount	Total Retained
Bill Ludenia Appraisals	14-15	Airport Utility Extension	\$20,000.00	\$0
S.E.H.	14-15	Airport Utility Extension	\$ 7,285.24	\$0

2. Fire Department – Resignation of POC Firefighter Kurt Doree, Effective April 30, 2016 – Voice Vote

3. Update on Sale of Bonds – Discussion Item

4. Downtown Parking – Discussion Item

5. Update on Ordinance No. 1430 – Fire Fees – Discussion Item

6. Discussion of Facilities – Voice Vote

7. Animal Control Issues and Plans – Voice Vote

B. Safety and Public Works Committee Report

1. Event/Street Closure Application – Voice Vote

2. Improvement 14-15 – Appraisal Payment – Voice Vote

3. Improvement 16-03 – 2016 Chip Seal Project – Award of Bids – Voice Vote
4. South 6th Street – Temporary Permit to Construct – Voice Vote
5. Intersection of Beaver Dam/Wise Road – Discussion Item
6. Downtown Landscaping and Maintenance Quote – Voice Vote

8. Unfinished Business

A. Call for Applicants – Informational:
(Application Information at www.ci.brainerd.mn.us/boards/)

Cable TV Advisory Committee – 1 Term to expire 12/31/2016

Library Board – 1 Term to expire 12/31/2021

Rental Dwelling Board of Appeals – 1 “Tenant Representative” term to expire 12/31/2016

Ad Hoc Walkable Bikeable City Committee

(Apply for any Board or Commission at: www.ci.brainerd.mn.us/boards/)

9. New Business

A. Proposed Ordinance No. 1450 – Robert & Andrea Marohn Property at 11427 Easy Street – PID # – Hold First Reading of Ordinance and Set Public Hearing – Voice Vote

10. Public Forum: Time allocated for citizens to bring matters not on the agenda to the attention of the Council – Time limits may be imposed.

11. Staff Reports – Written
(Verbal: Any Updates since Packet)

12. Council Member Reports

13. Adjourn – To Council Informal Session to be held on at 5:30 P.M. on Monday, April 25, 2016 at the Fire Department Training Room

NOTE: Safety and Public Works Committee will meet at 7:00 P.M.
Personnel and Finance Committee will meet at 6:45 P.M.

**ANY INDIVIDUAL NEEDING SPECIAL ACCOMMODATIONS,
PLEASE CALL 828-2307.**

Visit the City's website at www.ci.brainerd.mn.us

MISSION

“Provide high quality, cost effective public services and leadership in creating a sustainable city”

**CITY OF BRAINERD
PERSONNEL AND FINANCE COMMITTEE
AGENDA**

April 18, 2016
City Hall Conference Room
6:45 P.M.

1. Approval of Bills, Transfer of Funds & Payments to Contractors

General Fund to Park Fund	\$ 65,000
General Fund to Street & Sewer Fund	\$ 40,000
General Fund to Airport Fund	<u>\$ 12,960</u>
	\$117,960

<u>Contractor</u>	<u>IMP #</u>	<u>Project</u>	<u>Amount</u>	<u>Total Retained</u>
Bill Ludenia Appraisals	14:15	Airport Utility Extension	\$20,000.00	\$0
S.E.H.	14:15	Airport Utility Extension	\$ 7,285.24	\$0

2. Fire Department – Resignation of Paid On-Call Firefighter Kurt Doree, Effective April 30, 2016
3. Update on Sale of Bonds
4. Downtown Parking
5. Update on Ordinance No. 1430 – Fire Fees
6. Discussion of Facilities
7. Animal Control Issues and Plans

**CITY OF BRAINERD
SAFETY AND PUBLIC WORKS COMMITTEE
AGENDA**

Monday, April 4, 2016
6:45 p.m.
City Council Chambers

1. Event/Street Closure Application
2. Improvement 14-15 – Appraisal Payment
3. Improvement 16-03 – 2016 Chip Seal Project – Award of Bids
4. South 6th Street – Temporary Permit to Construct
5. Intersection of Beaver Dam/Wise Road
6. Downtown Landscaping and Maintenance Quote

***COMMITTEES WILL ADJOURN BY 7:15 IN ORDER TO ATTEND “SHOWCASING BRAINERD”
PRESENTATION IN COUNCIL CHAMBERS***