

CITY COUNCIL AGENDA

Brainerd, Minnesota

January 4, 2016

Brainerd City Hall

Council Chambers

Showcasing Brainerd – 7:15 P.M.

NJPA – Anna Gruber, Tom Perttula

_____ D. Pritschet
_____ K. Bevans
_____ G. Johnson
_____ C. Borkenhagen
_____ S. Hilgart
_____ M. Koep
_____ G. Scheeler
_____ Mayor Menk

- 1. Call to Order – 7:30 P.M.**
- 2. Roll Call**
- 3. Pledge of Allegiance**
- 4. Approval of Agenda**
- 5. Consent Calendar (NOTICE TO PUBLIC) – All matters listed are considered routine by the Council and will all be enacted by one (1) motion. There will be no separate discussion of these items unless good cause is shown prior to the time the Council votes on the motion to adopt by roll call.**
 - A. Approval of the Minutes of Regular Meeting held on December 21, 2015, as distributed**
 - B. Approval of Licenses – (See Attachments)**
 1. Contractor's Licenses – 28 – Renewals
 2. Tobacco License – 1 – New
Kristofer Anderson dba VIP Vapors, 207 S 7th Street
 - C. Department Reports**
 1. Mayor's report of activities distributed to Council
 2. Fire Chief's report of activities distributed to Mayor and Council
 3. Park Director's report of activities distributed to Mayor and Council
 - D. Designation of Brainerd Dispatch as Official Newspaper for Calendar Year 2016 – Required by Charter**
 - E. Designation of Financial Institutions as Depositories for 2016: Designation of Financial Institutions as Depositories for 2015: Bremer Bank, Wells Fargo, Lakewood Bank, US Bancorp, First National Bank of Deerwood, People's National Bank, Frandsen Bank & Trust, Riverwood Bank, RBC Wealth Management, 4M Money Market, PMA Financial Network, Inc. and Morgan Stanley**

F. Signature Authorization for 2016 Capital Projects for the Brainerd Lakes Regional Airport – Adoption of Resolution – (See Attachment)

G. Minnesota Lawful Gambling – Application for Exempt Permit – Submitted by Brainerd Muskies Inc for a Raffle to be held on March 19, 2016 – Approval of

6. Council Committee Reports

A. Personnel and Finance Committee

1. Approval of Bills & Payments to Contractors – ROLL CALL VOTE

Contractor	IMP #	Project	Amount	Total Retained
Preservation Design Works	14-19	Historic Water Tower	\$3,158.75	\$0
S.E.H.	14-15	Airport Utility Extension	\$43,969.77	\$0

2. Animal Control – Discussion Item

3. Fire Department – Grant Application – Voice Vote

4. Fire Marshal/Deputy Chief Position – Voice Vote

5. Performance Evaluation Forms – Discussion Item

6. Approve Library Revised Budget – Voice Vote

7. Parking Lot Fund Update – Discussion Item

B. Safety and Public Works Committee

1. Contract Towing – Voice Vote

2. Improvement 14-08 – SE 13th Street – Adoption of Resolution Receiving Report & Calling for Public Hearing on Tuesday, January 19, 2016 at 7:30 P.M. – ROLL CALL VOTE

3. Improvement 14-09 – Dellwood Drive – Adoption of Resolution Receiving Report and Calling Public Hearing on Tuesday, January 19, 2016 at 7:30 P.M. – ROLL CALL VOTE

4. Street Lighting Request – CSAH 45 and Thiesse Drive – Voice Vote

5. Improvement 14-15 – Authorize Payment for Utility Easements – Voice Vote

7. Unfinished Business

B. Call for Applicants – Informational

Cable TV Advisory Committee – 2 Terms (Expire 2016, 2018, 2018)
Library Board – 1 Term (Expires 2021)

Rental Dwelling Board of Appeals – 1 “Tenant Representative” (Expires 2016)
Transportation Advisory Committee – 1 Term (Expires 2017)

(Apply for any Board or Commission at: www.ci.brainerd.mn.us/boards)

8. New Business

A. Fire Department – Formal Thank You & Donation Acceptance – Voice Vote

9. Public Forum. Time allocated for citizens to bring matters not on the agenda to the attention of the Council. Time limits may be imposed

10. Staff Reports – Written

11. Council Member Reports

A. I.T. Committee Report

12. Committee Recommendations – Mayor Recommended

- A. Cable TV Advisory – Charles Johnson – Term to Expire 12/31/2018
- B. Cable TV Advisory – Jeremy Doyle – Term to Expire 12/31/2018
- C. Charter Commission – JD Berns – Term to Expire 12/31/2019
- D. Library Board – Ruth Gogolin – Term to Expire 12/31/2021
- E. Park Board – Dan Hegstad – Term to Expire 12/31/2020
- F. Park Board – Holly Holm – Term to Expire 12/31/2020
- G. Transportation Advisory Committee – David Runberg – Term to Expire 12/31/2017
- H. Transportation Advisory Committee – Jeff Czeczok – Term to Expire 12/31/2017
- I. Region 5 Council Liaison – Member Pritschet – Term to Expire 12/31/2016

13. Committee Recommendations – Council President Recommended

- A. Airport Commission – Martin Johnson – Term to Expire 12/31/2018
- B. Planning Commission – Robert Turner – Term to Expire 12/31/2018
- C. Planning Commission – Jack Antolak – Term to Expire 12/31/2018
- D. Planning Commission – Kevin Stumpf – Term to Expire 12/31/2018
- E. Police & Fire Civil Svc Commission – Kevin Stunek – Term to Expire 12/31/2018
- F. Airport Commission Council Liaison – Member Scheeler – Term to Expire 12/31/2016
- G. Fire Advisory Committee Council Liaison – Member Hilgart – Term to Expire 12/31/2016

14. Adjourn

NOTE: Safety and Public Works Committee will meet at 7:00 P.M.
Personnel and Finance Committee will meet at 6:30 P.M.

**ANY INDIVIDUAL NEEDING SPECIAL ACCOMMODATIONS,
PLEASE CALL 828-2307.**

Visit the City’s website at www.ci.brainerd.mn.us

MISSION

***“Provide high quality, cost effective public services and leadership in creating
a sustainable city”***

**CITY OF BRAINERD
PERSONNEL AND FINANCE COMMITTEE
AGENDA**

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City Hall Conference Room
6:30 P.M.

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2. Animal Control
3. Fire Department – Grant Application
4. Fire Marshal/Deputy Chief Position
5. Performance Evaluation Forms
6. Approve Library Revised Budget
7. Parking Lot Fund Update

**COMMITTEES WILL ADJOURN BY 7:15 IN ORDER TO ATTEND “SHOWCASING
BRAINERD” PRESENTATION IN COUNCIL CHAMBERS**

**CITY OF BRAINERD
SAFETY AND PUBLIC WORKS COMMITTEE
AGENDA**

January 4, 2016
7:00 p.m.
City Council Chambers

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PRESENTATION IN COUNCIL CHAMBERS***