



PUBLIC UTILITIES COMMISSION AGENDA

City of Brainerd, Minnesota
City Hall, 501 Laurel Street, Council Chambers
Tuesday, November 25, 2025 @ 9:00 AM

The public is invited to attend these meetings in person

Meetings are broadcast on CTC ch 8, Charter ch 181, YouTube, AppleTV, Roku, and Amazon FireTV
[IGNORE_INDENT]

1. **Call To Order**

2. **Roll Call**

___ M. Higgins ___ D. Matten ___ M. O'Day ___ M. Angland

3. **Pledge of Allegiance**

4. **Approval Of Agenda - Voice Vote**

5. **Consent Calendar**

NOTICE TO PUBLIC - all matters listed are considered routine by the Commission and will all be enacted by one (1) motion. There will be no separate discussion of these items unless good cause is shown prior to the time the Commission votes on the motion to be ADOPTED BY ROLL CALL

A. **Approval of Minutes**

B. **Approval of Bills**

6. **Presentation of Tower Award - Jeff Innes**

7. **Public Forum**

Time allocated for citizens to bring matters not on the agenda to the attention of the Commission -
Time limits may be imposed

8. **Commission Committee Reports**

A. **Personnel Committee**

B. **Finance / Operations Committee**

1. Approve 2026-2030 Capital and 2026 Operations Budgets

9. **Unfinished Business**

(See attached separate memo regarding updates on unfinished business)

A. **Unfinished Business Memorandum**

- B. **Approve Updated language for the City Contribution Policy 2003-001**
 - C. **Approve Revised Solar Development Agreement related to Solar Array Installation on the Rotary Riverside Park Pavilion**
 - D. **Approve DRAFT Leaking Water Service Line Policy**
10. **New Business**
- A. **Approve Statement of Work for Audit Services with CliftonLarsonAllen LLP**
 - B. **Approve Bolton and Menk's Proposal for CMAR Design and Construction Services related to the Water Backwash and Reclaim Facility Improvements**
 - C. **Approve Bolton and Menk's Proposal for Design and Construction Engineering Services related to Lead Service Line Replacements in coordination with the City of Brainerd's 2026 Reconstruction and Resurfacing Projects**
 - D. **Approve Widseth Proposal for Design and Bidding Professional Services related to the Main Lift Station Reconstruction Project**
11. **Staff Reports**
(Verbal: Any Updates since Packet)
- A. **City Administrator Report**
 - B. **Council Liaison Report**
 - C. **HR Director Report**
 - D. **Public Utilities Director Report**
 - E. **Finance Manager Report**
 - F. **Operations Manager Report**
 - G. **Water/Wastewater Manager Report**
12. **Commission Member Reports**
13. **Adjourn**

Visit Brainerd Public Utilities website at www.bpu.org

MISSION

"The mission of Brainerd Public Utilities is to provide safe, reliable, environmentally friendly electric, water and sewer services to our customers at the lowest reasonable cost."