

CITY COUNCIL AGENDA
Brainerd, Minnesota
TUESDAY, January 19, 2016
7:30 P.M.
Brainerd City Hall
Council Chambers

_____ D. Pritschet
_____ K. Bevans
_____ G. Johnson
_____ C. Borkenhagen
_____ S. Hilgart
_____ M. Koep
_____ G. Scheeler
_____ Mayor Menk

- 1. Call to Order**
- 2. Roll Call**
- 3. Pledge of Allegiance**
- 4. Approval of Agenda (Voice Vote)**
- 5. Consent Calendar (NOTICE TO PUBLIC) – All matters listed are considered routine by the Council and will all be enacted by one (1) motion. There will be no separate discussion of these items unless good cause is shown prior to the time the Council votes on the motion to adopt by ROLL CALL VOTE.**
 - A. Approval of the Minutes of the Regular Meeting held on January 4, 2016, as distributed**
 - B. Approval of Licenses – (See Attachment)**
 1. Contractor's Licenses – 15 – Renewals
 - C. Department Activity Reports – (See Attachments)**
 1. Police Chief
 2. Finance Director
 - D. BLAEDC 2016 Funding Support – Authorize Signatures on “2016 Contract for Services” and Payment as Approved through Budget Process – Approval of – (See Attachment)**
 - E. Adopt Resolution Accepting Donations & Contributions for 4th Quarter 2015 – (See Resolution)**
- 6. Presentation – Close~Converse – Authorize Listing Extension for Brainerd Industrial Park Lots**

7. Council Committee Reports

A. Personnel and Finance Committee Report

1. Approval of Bills, Transfer of Funds & Payments to Contractors – ROLL CALL VOTE

General Fund to Public Safety Fund	\$260,000
General Fund to Park Fund	\$55,000
General Fund to Street & Sewer Fund	\$35,000
General Fund to Airport Fund	\$12,960
General Fund to Mayor Contingency Fund #250 per budget	\$2,500
General Fund to IT Capital #403 per Budget	\$20,000
General Fund to Fire Capital #404 per Budget	\$37,000
General Fund to Capital #400 per Budget	<u>\$422,060</u>
	\$844,520

Contractor	IMP #	Project	Amount	Total Retained
S.E.H.	14-15	Airport Utility Extension	\$145,062.80	\$0
American Eng. Testing	14-01	2014 Micro Surfacing	\$2,750.00	\$0
LHB, Inc.	14-19	Historic Water Tower	\$979.80	\$0

2. Parking Lot Fund – Discussion Item

3. Police Officer Position – Authorize Conditional Job Offer to Next Available Candidate contingent on Successful Pre-Employment Testing – Voice Vote

4. Housing Inspector:

a. **Accept Resignation of Robert Meininger, Effective January 12, 2015 – Voice Vote**

b. **Authorize Conditional Job Offer to Candidate to be named at Meeting – Voice Vote**

5. Status of IT Committee – Discussion Item

6. Credit Card Update – Discussion Item

7. Set Date for Personnel & Finance Committee Workshop – Discussion Item

B. Safety and Public Works Committee Report

1. Airport Utility Charges – Discussion Item

2. Airport Annexation Discussion – Discussion Item

8. Unfinished Business

A. Public Hearing – Improvement 14-08 – SE 13th Street – POSTPONED TO FEBRUARY 1, 2016 MEETING

B. Public Hearing – Improvement 14-09 – Dellwood Drive – POSTPONED TO FEBRUARY 1, 2016 MEETING

C. Call for Applicants – Informational:
(Application Information at www.ci.brainerd.mn.us/boards/)

Cable TV Advisory Committee – 1 Term to expire 12/31/2016

Library Board – 1 Term to expire 12/31/2021

Rental Dwelling Board of Appeals – 1 “Tenant Representative” term to expire 12/31/2016

(Apply for any Board or Commission at: www.ci.brainerd.mn.us/boards/)

9. Public Forum: Time allocated for citizens to bring matters not on the agenda to the attention of the Council – Time limits may be imposed.

10. Staff Reports – Written
(Verbal: Any Updates since Packet)

11. Council Member Reports

12. Committee Resignations – Accept with Regret – (See Attachment)

A. Kevin Stumpf, Planning Commission

13. Committee Recommendations – Council President Recommended

A. Planning Commission – Staci Headley – term to expire 12/31/2018

14. Committee Recommendations – Mayor Recommended

A. Transportation Advisory Committee – Jan Lambert – term to expire 12/31/2017

B. Walkable Bikeable City – Patrick Neumann – Ad Hoc Committee

C. Walkable Bikeable City – Zachary Swarthout – Ad Hoc Committee

15. Adjourn – To “Year In Review” Event to be held at 6:00 P.M. on Monday, January 25, 2016 at Yesterday’s Gone

NOTE: Safety and Public Works Committee will meet at 7:00 P.M.

Personnel and Finance Committee will meet at 6:45 P.M.

**ANY INDIVIDUAL NEEDING SPECIAL ACCOMMODATIONS,
PLEASE CALL 828-2307.**

Visit the City’s website at www.ci.brainerd.mn.us

MISSION

***“Provide high quality, cost effective public services and leadership in creating
a sustainable city”***

**CITY OF BRAINERD
PERSONNEL AND FINANCE COMMITTEE
AGENDA**

January 19, 2016
City Hall Conference Room
6:45 P.M.

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6. Credit Card Update

7. Set Date for Personnel & Finance Committee Workshop

**CITY OF BRAINERD
SAFETY AND PUBLIC WORKS COMMITTEE
AGENDA**

January 19, 2016
7:00 p.m.
City Council Chambers

1. Airport Utility Charges
2. Airport Annexation Discussion