CITY COUNCIL AGENDA

Brainerd, Minnesota
February 1, 2016
7:30 P.M.
Brainerd City Hall
Council Chambers

Showcasing Brainerd – 7:15 P.M.

Amy Gray, Brainerd Restoration

_____ Mayor Menk
_____ D. Pritschet
_____ K. Bevans
_____ G. Johnson
_____ C. Borkenhagen
_____ S. Hilgart
_____ M. Koep
_____ G. Scheeler

1. Call to Order – 7:30 P.M.

2. Roll Call

3. Pledge of Allegiance

4. Approval of Agenda – *Voice Vote*

5. Consent Calendar (NOTICE TO PUBLIC) – All matters listed are considered routine by the Council and will all be enacted by one (1) motion. There will be no separate discussion of these items unless good cause is shown prior to the time the Council votes on the motion to be ADOPTED BY ROLL CALL

A. Approval of the Minutes of the Regular Meeting held on January 19, 2016, as distributed

B. Approval of Licenses – (See Attachment)

1. Contractor's Licenses – 6 – Renewals

C. Department Activity Reports – (See Attachments)

1. Mayor
2. Fire Chief
2. Park Director

D. Minnesota Lawful Gambling Application for Exempt Permit – Submitted by Brainerd Area Amateur Radio Club for a Raffle to be held on April 16, 2016 at the Brainerd Armory – Approval of

6. Presentation:

Official Swearing in of Mr. David Cox as Fire Marshal/Deputy Chief

7. Council Committee Reports

A. Personnel and Finance Committee Report

1. Approval of Bills & Payments to Contractors

Contractor	IMP #	Project	Amount	Total Retained
SEH	14-15	Airport Util. Ext. Preliminary thru 12/31	$37,908.03	$0
CWC SWCD	15-08	Little Buffalo Creek Restoration	$15,000	$0

2. Fire Department:

a) **Charges for False Alarms; Mutual Aid – *Direction Requested***

b) **Authorization to Purchase Fire Engine – *Voice Vote***

c) **Fire Chief Holmes – Advance to Step "B" Retroactive to January 13, 2016; Wage Change from 85% to 90% of the Base Wage or $6,560.05 per Month – *Voice Vote***

3. Emergency Replacement of furnace in City Annex Building – *Informational*

4. HVAC Repairs for City Hall – *Voice Vote*

5. Parking Lot Fund Update – *Discussion Item*

6. Telecom Service Analysis Results – *Discussion Item*

7. Loan Subordination Agreement – *Voice Vote*

8. Airport Utility Extension Update – Informational

9. Annual Review of Investment Policy – *Voice Vote*

B. Safety and Public Works Committee Report

1. Improvement 14-08 – CSAH 45 (13th St SE) and Improvement 14-09 – Dellwood Drive – Discussion of

2. Event/Street Closure/Parade Permit – St Patrick's Day Parade – *Voice Vote*

3. Set Annual MS4 Annual Public Hearing – *Voice Vote*

4. Disposal of Transit Bus #116 – *Voice Vote*

5. Transit Vehicle Maintenance Policy – *Voice Vote*

8. Unfinished Business

A. Improvement 14-08 – SE 13th Street:

a) Hold Preliminary Assessment Public Hearing

b) Adopt Resolution Ordering Improvement and Preparation of Plans and Specifications and Acknowledging that the County will Advertise and Accept Bids for this Project – *ROLL CALL VOTE*

B. Improvement 14-09 – Dellwood Drive:

a) Hold Preliminary Assessment Public Hearing

b) Adopt Resolution Ordering Improvement and Preparation of Plans and Specifications and Acknowledging that the County will Advertise and Accept Bids for this Project as well as Administer the Contract to Perform the Work – *ROLL CALL VOTE*

C. Extension of Annexation Agreement with the City of Baxter

D. Airport Security Update

E. Call for Applicants – Informational:
(Application Information at www.ci.brainerd.mn.us/boards/)

Cable TV Advisory Committee – 1 Term to expire 12/31/2016
Library Board – 1 Term to expire 12/31/2021
Rental Dwelling Board of Appeals – 1 "Tenant Representative" term to expire 12/31/2016

(Apply for any Board or Commission at: www.ci.brainerd.mn.us/boards)

9. New Business

A. HRA Housing and Rehabilitation Grant Application:

a) Hold Public Hearing to Identify Community Development and Housing Need

b) Adopt Resolution Authorizing Local Government Application – *ROLL CALL VOTE*

c) Adopt Resolution Identifying "Slum and Blighting" Conditions – *ROLL CALL VOTE*

d) Authorize Appropriate Signature on Citizen Participation Plan – *Voice Vote*

B. Fiscal Reports for Community Action, Senior Center and Arboretum

10. Public Forum: Time allocated for citizens to bring matters not on the agenda to the attention of the Council – Time limits may be imposed.

11. Staff Reports – Written
(Verbal: Any Updates since Packet)

12. Council Member Reports

13. Adjourn

NOTE: Safety and Public Works Committee will meet at 7:00 P.M.
Personnel and Finance Committee will meet at 6:00 P.M.

**ANY INDIVIDUAL NEEDING SPECIAL ACCOMMODATIONS,
PLEASE CALL 828-2307.
Visit the City's website at www.ci.brainerd.mn.us**

MISSION: "Provide high quality, cost effective public services and leadership in creating a sustainable city"

CITY OF BRAINERD
PERSONNEL AND FINANCE COMMITTEE
AGENDA

February 1, 2016
City Hall Conference Room
6:00 P.M.

1. Approval of Bills & Payments to Contractors

Contractor	IMP #	Project	Amount	Total Retained
SEH	14-15	Airport Util. Ext. Preliminary thru 12/31	$37,908.03	$0
CWC SWCD	15-08	Little Buffalo Creek Restoration	$15,000	$0

2. Fire Department:
   a) Charges for False Alarms; Mutual Aid
   b) Authorization to Purchase Fire Engine
   c) Fire Chief Holmes – Advance to Step "B" Retroactive to January 13, 2016; Wage Change from 85% to 90% of the Base Wage or $6,560.05 per Month

3. Emergency Replacement of furnace in City Annex Building

4. HVAC Repairs for City Hall

5. Parking Lot Fund Update

6. Telecom Service Analysis Results

7. Loan Subordination Agreement

8. Airport Utility Extension Update

9. Annual Review of Investment Policy

COMMITTEES WILL ADJOURN BY 7:15 IN ORDER TO ATTEND "SHOWCASING BRAINERD" PRESENTATION IN COUNCIL CHAMBERS

CITY OF BRAINERD
SAFETY AND PUBLIC WORKS COMMITTEE
AGENDA

Monday, February 1, 2016
7:00 p.m.
City Council Chambers

1. Improvement 14-08 – CSAH 45 (13th St SE) and Improvement 14-09 – Dellwood Drive – Discussion of

2. Event/Street Closure/Parade Permit – St Patrick's Day Parade

3. Set Date for MS4 Annual Public Hearing

4. Disposal of Transit Bus #116

5. Transit Vehicle Maintenance Policy

COMMITTEES WILL ADJOURN BY 7:15 IN ORDER TO ATTEND "SHOWCASING BRAINERD" PRESENTATION IN COUNCIL CHAMBERS