



## **PUBLIC UTILITIES COMMISSION AGENDA**

City of Brainerd, Minnesota  
City Hall, 501 Laurel Street, Council Chambers  
Tuesday, December 23, 2025 @ 9:00 AM

The public is invited to attend these meetings in person

**Meetings are broadcast on CTC ch 8, Charter ch 181, YouTube, AppleTV, Roku, and Amazon FireTV**

1. **Call To Order**

2. **Roll Call**

\_\_\_ M. Higgins \_\_\_ D. Matten \_\_\_ M. O'Day \_\_\_ M. Angland

3. **Pledge of Allegiance**

4. **Approval Of Agenda - Voice Vote**

5. **Consent Calendar**

NOTICE TO PUBLIC - all matters listed are considered routine by the Commission and will all be enacted by one (1) motion. There will be no separate discussion of these items unless good cause is shown prior to the time the Commission votes on the motion to be ADOPTED BY ROLL CALL

A. **Approval of Bills - Listing available in Public Utilities Director Office**

B. **Approval of Minutes**

C. **Approve Fee Schedule for 2026**

D. **Approve 2026 Commission Regular Meeting Calendar**

E. **Approve Increase in Rates as Approved at Previous Commission Meetings**

6. **Public Forum**

Time allocated for citizens to bring matters not on the agenda to the attention of the Commission -  
Time limits may be imposed

7. **Commission Committee Reports**

A. **Personnel Committee**

1. Approve Water/Wastewater Operator Job Description and Recommend to City Council for Final Approval

B. **Finance and Operations Committee**

8. **Unfinished Business**

(See attached separate memo regarding updates on unfinished business)

A. **Unfinished Business Memorandum**

9. **New Business**

A. **Approve Bolton and Menks Proposal for Design and Construction Engineering Services for the 2026 Lead Service Line Replacement Project - TH 210 and Northeast Brainerd**

B. **Approve Confidentiality Agreement with Eden Renewables, LLC for a Potential Solar Project**

10. **Staff Reports**

(Verbal: Any Updates since Packet)

A. **City Administrator Report**

B. **Council Liaison Report**

C. **HR Director Report**

D. **Public Utilities Director Report**

E. **Finance Manager Report**

F. **Operations Manager Report**

G. **Water/Wastewater Manager Report**

11. **Commission Member Reports**

12. **Adjourn**

Visit Brainerd Public Utilities website at [www.bpu.org](http://www.bpu.org)

MISSION

"The mission of Brainerd Public Utilities is to provide safe, reliable, environmentally friendly electric, water and sewer services to our customers at the lowest reasonable cost."