

Pursuant to due call and notice thereof, the regular meeting of the Brainerd City Council was called to order at 7:30 P.M. by Council President O'Day.

Upon roll call the following Members were noted as present: Yeager, Erickson, Bevans, Czczok, Johnson, and O'Day. Mayor Badeaux was also noted as present. Member Stunek was noted as absent.

Chair O'Day led the Pledge of Allegiance to the flag.

MOVED AND SECONDED BY COUNCIL MEMBERS JOHNSON AND BEVANS, DULY CARRIED, TO APPROVE THE AGENDA.

MOVED AND SECONDED BY COUNCIL MEMBERS CZECZOK AND BEVANS TO APPROVE THE CONSENT CALENDAR.

- A. Approval of Bills**
- B. Approval of Minutes**
- C. Approval of Licenses**
- D. Department Activity Reports**
- E. Approval of Transfers of Funds**
- F. Special Event/Parking Application- Indoor Farmers Market**
- G. Authorization to Enter into Agreement with CliftonLarsonAllen (CLA) for 2025 Audit Services**

Upon roll call, Council Members Yeager, Erickson, Bevans, Czczok, Johnson, and O'Day voted "aye". No member voted "nay". The Chair declared the motion carried.

### **Public Forum**

The Chair opened the public forum at 7:32 p.m.

No one came forward.

The chair closed the public forum at 7:32 p.m.

### **Presentations**

#### **Annual Charter Presentation- The Center**

Darcy Walkowiak, Executive Director, The Center, gave an overview of 2025 for The Center.

Member Czczok thanked Ms. Walkowiak for all that The Center does for the community.

#### **Annual Charter Presentation- The Northland Arboretum**

Trevor Pumnea, Executive Director, The Northland Arboretum, gave an overview of 2025 at The Northland Arboretum.

Member Czczok asked whether any other municipalities provide direct tax dollars to the Arb.

Mr. Pumnea stated that the City of Baxter has provided significant in-kind contributions. Crow Wing County is also looking toward logging as a way to generate funds for the arboretum.

Member Johnson stated that he likes to see everything that is going on. The hockey families are very excited for the forest ice skating trail.

Chair O'Day asked for clarification about "asking" to leverage the funds from the City of Brainerd.

Mr. Pumnea stated that he had missed an opportunity to ask for support from the City to leverage funds for a grant that the Arboretum would like to apply for to create more ADA facilities.

### **Brainerd Public Utilities Operating and Capital Budget Presentation**

Public Utilities Director Sandy gave an overview of the utilities 2026-2030 capital program. There are significant investments in infrastructure planned for the next five years.

Public Utilities Finance Manager Loch gave an overview of the utilities operating budget. There are a number of staffing positions that are included in the 2026 operating budget that staff will be working to fill. The purchase power expense is stabilizing, and electric fund includes the PILOT cost of 3%. At the next City Council meeting the amended policy will be included and the Commission will review the 4% and 5% increases for 2026 and 2027 once a cost-of-service rate study is complete.

Chair O'Day asked about the cost-of-service rate study.

Manager Loch stated that a cost-of-service rate study has not been completed since 2017. Typically, a rate study is done once every five years. With the request from Council for increase in the PILOT this prompted the Commission to request a full cost-of-service study.

Member Czeczok asked about the purchase power expense. He also stated that there was a 20% increase to the water rate. If the water rates had not been increased there would have been a significant loss in the water fund. It was great to see that the deficit was addressed.

Manager Loch stated that the purchase power expense is the cost to purchase power from AEP and includes the offset for hydro-generation.

Member Yeager asked about the 2040 Carbon Free Policy.

Member Johnson asked whether the initiative applies to municipalities.

Public Utilities Director Sandy stated that the Carbon Free Policy is a State policy. The State funding is currently set at zero and does apply to municipalities.

MOVED AND SECONDED BY COUNCIL MEMBERS CZECZOK AND BEVANS, DULY CARRIED, TO APPROVE THE 2026 BRAINERD PUBLIC UTILITIES OPERATING AND CAPITAL BUDGETS.

### **Council Committee Reports**

#### **Safety and Public Works Committee**

#### **Direction Requested for Bollog Complaint on Stormwater Easement adjacent to CSAH 48**

Committee Chair Erickson stated that the committee did not have a recommendation. There was a motion that failed for lack of a second. He gave an overview of the issue.

Member Czeczok asked for discussion on the topic. He feels Mr. Bollig has a valid reason for requesting the City repair his stormwater easement. The City repairs other issues on homeowners properties. He doesn't see much difference in the situations. Mr. Bollig pays for storm sewer service and does not have storm sewer on his property. He gave examples of recent history that the City has discussed or participated in cost sharing for similar projects. Mr. Bollig needs representation, it is the elected officials duty to provide that. He would like to see a study done on the property. He stated that resting laurels on a hold harmless agreement that is thirty to forty years old isn't appropriate.

Member Johnson stated that he agrees that the City should look into how much a study would cost as opposed to relying on staff's estimate. He would like to see a proposal for engineering services.

Chair O'Day stated there is a hold harmless agreement in place. The garage was built on the property with permission given that there is no cost to the County. The City has an agreement with the County regarding the storm retention structure. He would prefer the solution to come from the one who is being held at harm instead of the City.

Member Czeczok stated that the garage is not the issue. The issue rose after the 2001 southeast construction project. A resolution has never come to be made even after the Council directed staff to do so.

Member Johnson stated that this is not permission to conduct the study.

Member Bevans stated that the City may be able to figure out the issue internally now that the City has two engineers on staff.

MOVED AND SECONDED BY COUNCIL MEMBERS JOHNSON AND BEVANS TO DIRECT STAFF TO REQUEST PROPOSALS FOR ENGINEERING SERVICES FOR STORMWATER ENGINEERING STUDY.

Upon roll call Members Erickson, Bevans, Czeczok, Johnson, O'Day voted "aye". Member Yeager voted "nay". The Chair declared the motion carried.

Member Czeczok thanked the Members for the motion.

**Approve Design/Construction Engineering Proposal - Imp 25-05 Southeast Brainerd Reconstruction Project**

Committee Chair Erickson gave an overview of the proposal for design and construction engineering services. Brainerd Public Utilities has received PFA funding for lead service line replacement. Bolton and Menk is also the engineering firm that is conducting this work and would create efficiencies.

Member Czeczok clarified that the funds include funding for residential properties to replace their service lines.

MOVED AND SECONDED BY COUNCIL MEMBERS ERICKSON AND CZECZOK, DULY CARRIED, TO AWARD THE CONTRACT TO BOLTON & MENK FOR DESIGN AND CONSTRUCTION ENGINEERING SERVICES FOR THE SOUTHEAST BRAINERD RECONSTRUCTION PROJECT IN THE AMOUNT OF \$430,186.

## **Approve Amendment Request - SRF Consulting - TH 210/Washington Reconstruction**

Committee Chair Erickson stated that the amendment request was due to additional hours being needed outside of the original scope of work. He added that the lighting portion of the engineering is state aid eligible.

MOVED AND SECONDED BY COUNCIL MEMBERS ERICKSON AND CZECZOK, DULY CARRIED, TO APPROVE THE REQUESTED CONTRACT AMENDMENT FROM SRF CONSULTING IN THE AMOUNT OF \$65,210.

## **Update on 2025 Construction Projects**

Committee Chair Erickson stated that the update was given as information only. The committee took no action.

Member Czeczok stated that he still has concerns regarding the projects. He understands that the meetings had with some Council Members and Staff were not designed to get direction. There are numerous documents that show that the 10<sup>th</sup> Street portion of the Wright Street reconstruction has been suspended until Spring. He asked what changes would need to be made to the contract.

City Engineer Dehn stated that depending on Council direction no contract changes need to be made to the construction contracts. The contract deadline is the only portion of the contract that has been changed. After the 15 additional days the liquidated damages apply. Changes to contract language would require consulting with the contractor. The original contract end date for completion was October 3rd. With the additional 15 working days provided on Change Order #2, this extends the project end date to October 24th (not counting Saturdays and Sundays). Effective after this date, the contract includes provisions that damages may be imposed at the rate of \$1,500 per day.

Member Czeczok stated that on October 6<sup>th</sup>, it was stated by Attorney Langel changing the time of a contract would require Council action.

Member Johnson stated that the time has not been changed.

Member Czeczok stated that on every update regarding construction received it states that the project has been suspended until Spring 2026. He asked whether there was direction given to the contractor to hold off on 10<sup>th</sup> Street until 2026.

City Engineer Dehn advised that the project was phased for Wright and 10<sup>th</sup> Streets. Based on their schedule, for purposes to maintain reasonable access for businesses in the project area, it was unadvisable to allow the contractor to begin work on 10th Street prior to completion of Wright Street as originally intended.

Member Czeczok asked about Ronald/Joseph Streets.

City Engineer Dehn stated that the contract for Ronald and Joseph Streets specifically included allowance to complete those streets in 2026 due to the detour for the Willow Street roundabout.

Member Czeczok asked about damages and potential litigation. He asked whether the Council could receive a confidential e-mail as to what has been occurring.

Attorney Langel stated that any time that there is discussion about damages and potential litigation would merit a closed session. He stated that he can discuss the underlying facts with Staff and come up with a confidential communication for Council.

MOVED AND SECONDED BY COUNCIL MEMBERS CZECZOK AND BEVANS, DULY CARRIED, TO DIRECT STAFF TO INFORM THE COUNCIL OF THE ISSUES SURROUNDING EXPLORING LIQUIDATING DAMAGES OR CONTRACT RECOURSE OPTIONS FOR THE 10<sup>TH</sup> STREET PORTION OF THE WRIGHT STREET RECONSTRUCTION.

Member Johnson asked for clarification as to whether the contract was updated just because Staff told the contractor not to dig up 10<sup>th</sup> Street.

City Engineer Dehn stated that staff direction to the contractor does not constitute a contract change.

Member Johnson stated that knowing that information, liquidated damages still apply because the contract has not been amended.

### **Consider Enacting an Ordinance Regulating Massage Therapy Businesses**

Committee Chair Erickson gave an overview of the item.

MOVED AND SECONDED BY COUNCIL MEMBERS ERICKSON AND CZECZOK, DULY CARRIED, TO DRAFT AND ORDINANCE TO REGULATE LICENSING AND BUSINESS PRACTICES FOR MASSAGE THERAPY.

### **Personnel and Finance Committee**

#### **Approve Updated Animal Control Contract**

Committee Chair Johnson stated that the animal control services have been satisfactory. The financial change is reasonable for service rendered.

Member Czeczok asked what happens if Animal Control is not responsive or unsatisfactory.

Police Chief Davis stated that these calls are generally fielded through Crow Wing County Dispatch, if the Animal Control Officer is not available generally a Police Officer or Community Service Officer handles the issue. He stated that Administrator Broyles would be the person to receive complaints about the Officer's service.

Committee Chair Johnson also stated that there is a public forum at every meeting, the Citizens should be coming forward to the Council to inform them.

MOVED AND SECONDED BY COUNCIL MEMBERS JOHNSON AND BEVANS, DULY CARRIED, TO APPROVE THREE-YEAR ANIMAL CONTROL AGREEMENT WITH LAKES AREA ANIMAL CONTROL.

#### **Approve Updated Misdemeanor Prosecution Services Agreement with Severson Porter**

Committee Chair Johnson stated that the cost of the service is reasonable. The agreement is contingent upon signed agreements with Nisswa and Baxter, which will be considered at a future meeting.

Member Bevans stated that the committee asked staff to report back on court fine revenues.

Member Czczok asked for clarification on the software that was requested.

Administrator Broyles stated that the volume of service has increased. Severson Porter would like the cities to discuss software for storage of the files. The costs associated would need to be agreed upon and effective software needs to be determined.

MOVED AND SECONDED BY COUNCIL MEMBERS JOHNSON AND BEVANS, DULY CARRIED, TO APPROVE AGREEMENT WITH SEVERSON PORTER LAW FOR MISDEMEANOR PROSECUTION SERVICES FOR CALENDAR YEARS 2026 AND 2027 CONTINGENT ON APPROVAL OF A JOINT POWERS AGREEMENT WITH THE CITIES OF BAXTER AND NISSWA FOR THEIR LIKE SERVICES, AND DIRECT STAFF TO EXPLORE CASE MANAGEMENT SOFTWARE OPTIONS WITH SEVERSON PORTER TO AID IN THESE FUNCTIONS.

### **Discussion of 2026 Non-Working Funds Budgets**

Committee Chair Johnson stated that the budgets are attached. The EDA and Library budgets will be approved by their boards at a later date. The budgets will be adopted at the same time as the rest of the budgets at the end of December.

### **Discussion of 2026 Operating Budget and Levy**

Member Johnson stated that when he and Chair O'Day met with Administrator Broyles and Finance Director Hillman. Finance Director Hillman had already gotten more information to reduce the proposed levy. They also looked at the capital budget, and Chair O'Day and himself proposed removing the capital improvements to the Public Works Building until the organization of the Public Works department is determined.

Member Czczok asked what would happen to the levy if the garage stayed in the capital plan.

Member Johnson stated that removing the garage does not change the 2026 levy. The capital levy is a stable \$1.1 million dollars each year, but the money isn't always spent. Depending on what is in the plan some years the City spends \$3 million and others only \$500,000. Over the long term, not spending the \$784,000 will eventually benefit the levy in keeping it stable.

MOVED AND SECONDED BY COUNCIL MEMBERS JOHNSON AND BEVANS, DULY CARRIED, TO MOVE \$784,000 FOR THE PUBLIC WORKS BUILDING IN THE CAPITAL PLAN TO 2028 AND DIRECT STAFF TO USE \$4,735,323, A 4.75% INCREASE, FOR THE 2026 LEVY PUBLIC HEARING.

## **Unfinished Business**

### **Call for Applicants – Informational:**

**(Includes vacancies for expiring terms on 12/31/2025 to be appointed on or after the December 15<sup>th</sup> meeting)**

#### **Mayor Recommended: (terms to expire on 12/31 of said year)**

Charter Commission – 2 terms (Expire 2025) 2 terms (Expire 2026)

Economic Development Authority-- 1 term (Expire 2028)

Housing Redevelopment Authority-- 2 terms (Expire 2030)

Library Board-- 5 terms (Expire 2031)

Park Board-- 1 term (Expire 2028) 1 term (Expire 2029)  
Public Utilities Commission—1 term (Expire 2028) 1 term (Expire 2030)  
Transportation Advisory Committee- 1 term (Expire 2026) 2 terms (Expire 2027)  
**Council President Recommended: (terms expire on 12/31 of said year)**  
Planning Commission-- 2 terms (Expire 2028)  
Water Tower Committee—2 terms

### **Final Reading- Proposed Ordinance 1598- Snow Removal**

Public Works Director Habighorst gave an overview of the ordinance.

MOVED AND SECONDED BY COUNCIL MEMBERS CZECZOK AND BEVANS, DULY CARRIED, TO CONDUCT THE FINAL READING OF ORDINANCE 1598 AND DISPENSE WITH THE ACTUAL READING.

MOVED AND SECONDED BY COUNCIL MEMBERS CZECZOK AND BEVANS TO ADOPT ORDINANCE 1598.

### **ORDINANCE 1598**

Upon roll call, Council Members Yeager, Erickson, Bevans, Czczok, and O'Day voted "aye". Member Johnson voted "nay". The Chair declared the motion carried.

### **Approval of Updated Solar Development Agreement at Rotary Park**

Public Works Director Habighorst gave an overview of the updated agreement. The updated agreement includes the maintenance and removal of the panels be done by the Public Utilities department. The Public Utilities Commission and Park Board recommended approval.

Member Czczok stated that he has concerns to discuss. He stated that the Public Utilities Commission's recommendation was incorrect. The Public Utilities department has already spent about \$11,000 for this project. He voted for the agreement initially as the Rotarians were assuming costs for damages. The Rotary pavilion's threat to vandalism is extremely high, the updated agreement would place burden on the rate payers. He believes that the solar panels are an ideological project and will not click the meter in the big picture of our carbon free initiative.

Member Johnson stated that he agrees with everything Council Member Czczok stated. He was going to go along with the project. However, he doesn't like the idea of what is happening at Rotary Park. The City accepted the land as natural habitat to be the City's one natural park, now all of these structures are being added as a vanity project.

Member Bevans stated that he will support denying the amendment even though he does not think the Council should make motions to not do something.

Chair O'Day stated that this is an updated agreement to what has already been approved by three bodies. On principal he does not support updating an agreement that was already approved.

MOVED AND SECONDED BY COUNCIL MEMBERS CZECZOK AND YEAGER, DULY CARRIED, TO NOT APPROVE THE UPDATED SOLAR AGREEMENT WITH BRAINERD ROTARY.

### **New Business**

#### **Consider Interim Use Permit Renewal for a Short-Term Rental - 1005 S. 6th St**

December 1, 2025

Community Development Director Kramvik gave an overview of the request.

MOVED AND SECONDED BY COUNCIL MEMBERS BEVANS AND JOHNSON, DULY CARRIED, TO APPROVE THE INTERIM USE PERMIT RENEWAL WITH THE FOLLOWING CONDITIONS: THE INTERIM USE PERMIT FOR TWO SHORT-TERM RENTALS AT 1005 S. 6TH STREET SHALL TERMINATE ON 12/31/2027, UPON SALE OR TRANSFER OF THE PROPERTY, THE INTERIM USE PERMIT FOR THE SHORT-TERM RENTALS AT 1005 S. 6TH ST. ARE NO LONGER VALID, SUBMITTAL OF THE CITY OF BRAINERD LODGING TAX FORM BY THE 10TH OF EACH AND EVERY MONTH, REGARDLESS OF RENTAL ACTIVITY, AND UNITS CANNOT EXCEED OCCUPANCY LIMITS OF THE PROPERTY MAINTENANCE CODE, AND NO MORE THAN TWO UNITS MAY BE RENTED AT ANY ONE TIME.

**Consider Interim Use Permit for a Short-Term Rental - 712 6th St N**

Community Development Director Kramvik gave an overview of the request.

MOVED AND SECONDED BY COUNCIL MEMBERS BEVANS AND JOHNSON, DULY CARRIED, TO APPROVE THE INTERIM USE PERMIT FOR A SHORT-TERM RENTAL WITH THE FOLLOWING CONDITIONS: THE INTERIM USE PERMIT FOR A SHORT-TERM RENTAL AT 712 6TH STREET N SHALL TERMINATE ON 12/31/2027, UPON SALE OR TRANSFER OF THE PROPERTY, THE INTERIM USE PERMIT FOR THE SHORT-TERM RENTAL AT 712 6TH ST N IS NO LONGER VALID, SUBMITTAL OF THE CITY OF BRAINERD LODGING TAX FORM BY THE 10TH OF EACH AND EVERY MONTH, REGARDLESS OF RENTAL ACTIVITY, AND THE MAXIMUM OCCUPANCY IN ACCORDANCE WITH THE PROPERTY MAINTENANCE CODE.

**Consider Interim Use Permit for a Short-Term Rental - 9995 Island Drive**

Community Development Director Kramvik gave an overview of the request.

Member Johnson asked for clarification on the expiration of these short-term rentals.

Community Development Director Kramvik stated that the expiration is unique to each property depending on when they initially applied for a short-term rental.

MOVED AND SECONDED BY COUNCIL MEMBERS BEVANS AND JOHNSON, DULY CARRIED, TO APPROVE THE INTERIM USE PERMIT FOR A SHORT-TERM RENTAL WITH THE FOLLOWING CONDITIONS: THE INTERIM USE PERMIT FOR A SHORT-TERM RENTAL AT 9995 ISLAND DRIVE SHALL TERMINATE ON 12/31/2027, UPON SALE OR TRANSFER OF THE PROPERTY, THE INTERIM USE PERMIT FOR THE SHORT-TERM RENTAL AT 9995 ISLAND DR IS NO LONGER VALID, AND SUBMITTAL OF THE CITY OF BRAINERD LODGING TAX FORM BY THE 10TH OF EACH AND EVERY MONTH, REGARDLESS OF RENTAL ACTIVITY.

**First Reading — Proposed Ordinance 1599 - Fee Schedule**

Community Development Director Kramvik gave an overview of the recommended fee schedule.

MOVED AND SECONDED BY COUNCIL MEMBERS BEVANS AND JOHNSON, DULY CARRIED, TO CONDUCT THE FIRST READING OF ORDINANCE 1599 AND DISPENSE WITH THE ACTUAL READING.

**Consider CUP, Future Land Use Map Amendment and Proposed Ordinance 1600, a rezoning from CN-2 (Contemporary Neighborhood 2) to GC (General Commercial), to allow for an Animal Clinic on Parcel 41290683 (NE Corner of Oak Street and 28th St E)**

Community Development Director Kramvik gave an overview of the CUP, Land Use Map amendment, and rezoning. The Planning Commission voted 4-1 to not recommend the CUP, map amendment, and rezoning as they believe changing the rezoning would be considered spot zoning.

Member Czczok asked for clarification on the number of votes needed to approve the land use amendment and of the denial process.

Community Development Director Kramvik stated that 2/3 of the present Members would need to vote in the affirmative. He later amended his statement that 2/3 of the Council Members, therefore five members would need to approve the rezoning. He also stated that a denial reason would need to be given for each item which a number of reasons were provided by the Planning Commission.

Chair O'Day stated that these lots are on a busy corridor that have been empty most of his life. Most of the other properties along Oak Street are zoned General Commercial east of these parcels. He believes corridors entering the City should provide for business. He would lean against the recommendation from the Planning Commission to allow this change.

Member Johnson stated that he also supports changing the zoning of this property to General Commercial citing examples.

Member Erickson stated that he supports the rezoning because Oak Street is a commercial corridor entrance to the City. The junction of two State highways is very near, the City would be remiss not to allow commercial zoning in this area.

Member Yeager stated that he will vote against the rezone, as it is spot zoning. He has spoken against spot zoning in the past, but he is pro-business. Chasing the current project may erode the intent of the change if a future business utilizes this facility for a different use. There are many lots in the City currently that the applicant could develop a clinic tomorrow.

Mayor Badeaux stated that in looking at the zoning, he is surprised that this building does not fit into the uses. Everything along this road has a setback. The idea that moving across the street and down, not being able to have the same kind of building, tells him that the zoning is incorrect. He stated that the corridor should be lively and ripe for development.

**MOVED AND SECONDED BY COUNCIL MEMBERS CZECZOK AND JOHNSON, DULY CARRIED, TO CONDUCT THE FIRST READING OF PROPOSED ORDINANCE 1600 AND DISPENSE WITH THE ACTUAL READING.**

**MOVED AND SECONDED BY COUNCIL MEMBERS JOHNSON AND CZECZOK TO ADOPT RESOLUTION AMENDING THE FUTURE LAND USE MAP FROM MEDIUM-HIGH DENSITY RESIDENTIAL TO COMMERCIAL CONTINGENT UPON APPROVAL OF PROPOSED ORDINANCE 1600.**

**RESOLUTION 86:25**

Upon roll call, Council Members Yeager, Erickson, Bevans, Czczok, Johnson, and O'Day voted "aye". No member voted "nay". The Chair declared the motion carried.

**MOVED AND SECONDED BY COUNCIL MEMBERS JOHNSON AND BEVANS, DULY CARRIED, TO APPROVE THE CONDITIONAL USE PERMIT TO ALLOW FOR THE**

OPERATION OF AN ANIMAL CLINIC AS PRESENTED FOR PARCEL 41290683  
CONTINGENT UPON APPROVAL OF PROPOSED ORDINANCE 1600.

**Review Voyageur Heights Environmental Assessment Worksheet (EAW) and Hold Public Meeting**

Community Development Director Kramvik gave an overview of the Environmental Assessment Worksheet. He stated that the approval will come to the next meeting this item is to hold a public meeting as is required prior to making a determination on the EAW.

**Approval to Seek Grant to Extend Height of Fence Line at Memorial Softball Fields**

Public Works Director gave an overview of the proposed projects.

Member Czeczok asked for the amount that the Park Board will be requesting.

Public Works Director Habighorst stated that the amount will be included in the application once a bid amount is known. He stated that the application would not include a local match as the City does not have the funds budgeted.

Member Johnson stated that given that information, he doesn't know how the request fits into the grant policy if an amount is not known.

Member Erickson clarified that the request is to apply for the grant.

Public Works Director Habighorst stated that, yes, this is a request to apply for the grant. If awarded, the item would return to the City Council to accept the grant.

Member Johnson stated that he cannot in good conscience approve of anything he knows nothing about.

Chair O'Day stated that the grant will return if awarded so he is comfortable.

Member Czeczok stated that many times the details are known. In this case, he believes the Council should allow the Park Board to find options and have them return for approval before funds are accepted.

MOVED AND SECONDED BY COUNCIL MEMBERS BEVANS AND ERICKSON TO APPROVE APPLICATION FOR A GRANT TO PROVIDE IMPROVEMENTS AT THE MEMORIAL PARK SOFTBALL FIELDS.

Council Members Erickson, Bevans, Czeczok, and O'Day voted "aye". Members Johnson and Yeager voted "nay". The Chair declared the motion carried.

**Staff Reports**

Public Works Director Habighorst stated that the Christmas Tree Lighting will be on December 5<sup>th</sup> at 5:00 p.m. in the City Hall parking lot.

Community Development Director Kramvik gave an overview of the December 4<sup>th</sup> EDA agenda.

Public Utilities Director Sandy stated that Representative and Senator Heintzeman made a visit to the Hydro Dam. He expressed his gratitude for their support of the project.

Administrator Broyles stated that staff has been working towards revised Charter language. The Charter Commission will hold a joint meeting with the Public Utilities Commission on December 17<sup>th</sup>. The meeting will be noticed once everything is closer to being finalized.

### **Mayor's Report**

Mayor Badeaux stated that Member Yeager asked about funding for projects from the State that they have mandated. He wanted to make sure to state that question is important because the State is burdening local taxpayers with their mandates and making local municipalities look like the bad guys for raising local taxes.

### **Council Member Reports**

Member Czczok stated he enjoyed a \$4 molasses cookie from a nutritional center in Baxter.

Member Yeager stated that the Airport had its first snow event, he thanked the Staff for their efforts in clearing the snow. It is his intent to introduce the new Airport Director at the next City Council meeting.

Member Czczok asked if the finalists for the Airport Director position have been publicly noticed.

Member Yeager stated that the finalists have not been posted.

Member Johnson stated that he had a dirty soda from the Sweet Spot in downtown Brainerd.

Mayor Badeaux gave an update about Council Member Stunek. He hopes to return to the next meeting.

### **Adjourn**

MOVED AND SECONDED BY COUNCIL MEMBERS CZECZOK AND BEVANS, DULY CARRIED, TO ADJOURN THE MEETING.

The Chair adjourned the meeting at 9:33 p.m.

Nicholas W. Broyles  
City Administrator