

CITY COUNCIL AGENDA

Brainerd, Minnesota

March 7, 2016

7:30 P.M.

Brainerd City Hall

Council Chambers

Showcasing Brainerd - 7:15 P.M.

***Mike Brown, M & M Express
Sales & Service***

____ Mayor Menk
____ K. Bevans
____ G. Johnson
____ C. Borkenhagen
____ S. Hilgart
____ M. Koep
____ D. Pritschet
____ G. Scheeler

- 1. Call to Order – 7:30 P.M.**
- 2. Roll Call**
- 3. Pledge of Allegiance**
- 4. Approval of Agenda – Voice Vote**
- 5. Consent Calendar (NOTICE TO PUBLIC) – All matters listed are considered routine by the Council and will all be enacted by one (1) motion. There will be no separate discussion of these items unless good cause is shown prior to the time the Council votes on the motion to be ADOPTED BY ROLL CALL**
 - A. Approval of the Minutes of the Regular Meeting held on February 16, 2016 and the Special Meeting held on February 22, 2016, as distributed**
 - B. Approval of Licenses – (See Attachment)**
 1. Contractor's Licenses – 0 - New
 2. Contractor's Licenses – 6 - Renewals
 - C. Department Activity Reports – (See Attachments)**
 1. Mayor
 2. Fire Chief
 3. Park Director
 - D. Application for Temporary Liquor License – Submitted by the Benevolent Protective Order of the Elks for an Event to be held on April 27, 2016 at the Brainerd National Guard Armory, 1115 Wright Street, Brainerd – Approval of**

- E. Minnesota Lawful Gambling Application for Exempt Permit – Submitted by Aadsuhman Shrine Club for Raffles to be held on May 1st, July 24th, September 5th and November 24th of 2016 at the Brainerd Masonic Center, 205 ½ South 6th Street, Brainerd
 - F. Minnesota Lawful Gambling Application to Conduct Excluded Bingo – Submitted by CCW for a Bingo Event to be held on May 1, 2016 at St. Francis Church, 404 North 9th Street, Brainerd
6. Presentations:
- A. Ms. Colette Larson, Essentia Health “Take Heart” Program Director – Heart Safe Community Designation Information – (See Attached Information)
 - B. Ms. Nancy Cross – Community Action Update and Budget
7. Discussion of Airport Sewer and Water Extension Project Financing; Bond Counsel Martha Ingram and Financial Advisor Paul Steinman
- A. Adopt Resolution Providing for the Issuance and Sale of General Obligation Utility Revenue Bonds, Series 2016A, in the Proposed Aggregate Principal Amount of \$10,715,000 - ROLL CALL VOTE
 - B. Adopt Resolution Providing for the Issuance and Sale of General Obligation Equipment Certificates of Indebtedness, Series 2016B, in the Proposed Aggregate Principal Amount of \$1,105,000 - ROLL CALL VOTE
8. Council Committee Reports
- A. Safety and Public Works Committee Report
 - 1. Improvement 14-15 – Airport Utility Extension – Braun Payment Overestimate
 - 2. Improvement 14-15 – Airport Utility Extension – Agreement for Professional Services
 - 3. Improvement 14-08 – CSAH 45 (13th Street SE) Improvements – Adoption of a Resolution Accepting Bids
 - 4. Improvement 14-08 – CSAH 45 (13th Street SE) Improvements – Consideration of Change Order
 - 5. Improvement 16-02 – 2016 Street Striping – Striping Cost Share Agreement
 - 6. Improvement 16-03 – 2016 Seal Coat Program
 - 7. GPS Equipment Replacement

8. 2016 Contract Towing Specifications

9. Event/Street Closure Application – Lowell Walk-a-Thon

10. Web Based Community Engagement Initiative – Request to Hire Qualtrics

11. Application for a MPCA GreenCorps Member

B. Personnel and Finance Committee Report

1. Approval of Bills & Payments to Contractors:

<u>Contractor</u>	<u>IMP #</u>	<u>Project</u>	<u>Amount</u>	<u>Total Retained</u>
Braun Intertec	14-15	Geo Tech Eval - Airport Utility - Final	\$4,027	N/A
S E H	14-15	Airport Util. Ext thru 1/31	\$11,208	N/A

2. Authorize Purchase of Snow Plow

3. Fire Department

- a) **Fire Contract Formulas for 2017**
- b) **Fire Advisory Board Fee Discussion**
- c) **Fire Advisory Board Discussion Billing for Mutual Aid**

4. Police Department – Authorization for Out-of-State Travel

5. MOU for IT Position

6. Payment Card 3rd Party Processor Recommendation

7. Personnel and Finance Committee Workshop to be held on March 14, 2016

9. Unfinished Business

A. Public Hearing/Presentation – MS4 Permit – Annual Hearing to Review Stormwater Related City Activities – Assistant City Engineer Sandy – (no memo)

B. Call for Applicants – Informational:
(Application Information at www.ci.brainerd.mn.us/boards/)

Cable TV Advisory Committee – 1 Term to expire 12/31/2016

Library Board – 1 Term to expire 12/31/2021

Rental Dwelling Board of Appeals – 1 “Tenant Representative” term to expire 12/31/2016

(Apply for any Board or Commission at: www.ci.brainerd.mn.us/boards/)

10. Planning Commission

- A. **First Reading of Proposed Ordinance No. 1447 – Zoning Text Amendment to Amend Section 61 – B-2 (Neighborhood Business) District to ADD Residential as a Use Permitted in the District and Remove Liquor Stores as a Use Permitted in the District – City Administrator Thoreen Recommends Dispensing with the Actual Reading – Approval of – Voice Vote**

11. Public Forum: Time allocated for citizens to bring matters not on the agenda to the attention of the Council – Time limits may be imposed.

12. Staff Reports – Written
(Verbal: Any Updates since Packet)

13. Council Member Reports

14. Adjourn

NOTE: Safety and Public Works Committee will meet at 6:30 P.M.
Personnel and Finance Committee will meet at 6:30 P.M.

**ANY INDIVIDUAL NEEDING SPECIAL ACCOMMODATIONS,
PLEASE CALL 828-2307.**

Visit the City's website at www.ci.brainerd.mn.us

MISSION: "Provide high quality, cost effective public services and leadership in creating a sustainable city"

**CITY OF BRAINERD
SAFETY AND PUBLIC WORKS COMMITTEE
AGENDA**

Monday, March 7, 2016
6:30 p.m.
City Council Chambers

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3. Improvement 14-08 – CSAH 45 (13th Street SE) Improvements – Adoption of a Resolution Accepting Bids
4. Improvement 14-08 – CSAH 45 (13th Street SE) Improvements – Consideration of Change Order 1
5. Improvement 16-02 – 2016 Street Striping – Striping Cost Share Agreement
6. Improvement 16-03 – 2016 Seal Coat Program
7. GPS Equipment Replacement
8. 2016 Contract Towing Specifications
9. Event/Street Closure Application – Lowell Walk-a-Thon
10. Web Based Community Engagement Initiative – Request to Hire Qualtrics
11. Application for a MPCA GreenCorps Member

**COMMITTEES WILL ADJOURN BY 7:15 IN ORDER TO ATTEND “SHOWCASING BRAINERD”
PRESENTATION IN COUNCIL CHAMBERS**

**CITY OF BRAINERD
PERSONNEL AND FINANCE COMMITTEE
AGENDA**

March 7, 2016
City Hall Conference Room
6:30 P.M.

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