

CITY COUNCIL AGENDA

Brainerd, Minnesota

March 21, 2016

7:30 P.M.

Brainerd City Hall

Council Chambers

_____ Mayor Menk
_____ K. Bevans
_____ G. Johnson
_____ C. Borkenhagen
_____ S. Hilgart
_____ M. Koep
_____ D. Pritschet
_____ G. Scheeler

1. Call to Order

2. Roll Call

3. Pledge of Allegiance

4. Approval of Agenda (Voice Vote)

5. Consent Calendar (NOTICE TO PUBLIC) – All matters listed are considered routine by the Council and will all be enacted by one (1) motion. There will be no separate discussion of these items unless good cause is shown prior to the time the Council votes on the motion to adopt by ROLL CALL VOTE.

A. Approval of the Minutes of the Regular Meeting held on March 7, 2016, as distributed

B. Approval of Licenses – (See Attachment)

1. Contractor's Licenses – 1 – New
2. Contractor's Licenses – 5 – Renewals
3. On-Sale Brewer's Taproom & Off Sale Growler License:

*Roundhouse Brewery, LLC
Mark Leiwica
1551 Northern Pacific Rd
Brainerd, MN 56401*

C. Department Activity Reports – (See Attachments)

1. Police Chief
2. Finance Director
3. City Administrator

- D. Royal Tire TIF – Adopt Resolution Awarding the Sale of, and Providing the Form, Terms, Covenants and Directions for the Issuance of its \$171,000 Tax Increment Note, Series 2016 and Authorizing Proper Signatures on the Investment Letter – Approval of – (see attachments)**

6. Presentation:

- A. Ms. DeAnn Barry – The Center Update and Budget**
B. Jamie Edwards – Brainerd History Week; Native American Dialogue as Part of Activities

7. Council Committee Reports

A. Safety and Public Works Committee Report

- 1. Towing Bids**
- 2. SAC & WAC Fees**
- 3. Oak Lawn Township Chip Seal Project**
- 4. MNDOT Right-of-Way Resolution**
- 5. Improvement 14-15 – Airport Utility Extension – Professional Services Agreement**

B. Personnel and Finance Committee Report

1. Approval of Bills, Transfer of Funds & Payments to Contractors

General Fund to Public Safety Fund	\$300,000
General Fund to Park Fund	\$ 45,000
General Fund to Street & Sewer Fund	\$ 75,000
General Fund to Airport Fund	<u>\$ 12,960</u>
	\$432,960

- 2. Police Department – Resignation of CSO Ashley Stansberry and Request to fill Vacancy**
- 3. Fire Department – Funding for Fire Engine**
- 4. Sanitary Sewer Rates and Type of Fund**

8. Unfinished Business

- A. Public Hearing – Final Reading of Proposed Ordinance No. 1447 – Zoning Text Amendment to Amend Section 61 – B-2 (Neighborhood Business) District to ADD Residential as a Use Permitted in the District and Remove Liquor Stores as a Use Permitted in the District – City Administrator Thoreen Recommends Dispensing with the Actual Reading**

B. Airport Sewer and Water Extension Project Financing:

- 1. Adopt Resolution Providing for the Issuance and Sale of General Obligation Utility Revenue Bonds, Series 2016A, in the Proposed Aggregate Principal Amount of \$10,715,000 – NOT ADOPTED – Referred to March 21, 2016 Meeting**
- 2. Adopt Resolution Providing for the Issuance and Sale of General Obligation Equipment Certificates of Indebtedness, Series 2016B, in the Proposed Aggregate Principal Amount of \$1,105,000 – NOT ADOPTED – Referred to March 21, 2016 Meeting**
- 3. Agreement for Professional Services**
- 4. Airport Security Update – City Administrator**
- 5. Airport Annexation Update – Council President**

C. Call for Applicants – Informational:
(Application Information at www.ci.brainerd.mn.us/boards/)

Cable TV Advisory Committee – 1 Term to expire 12/31/2016

Library Board – 1 Term to expire 12/31/2021

Rental Dwelling Board of Appeals – 1 “Tenant Representative” term to expire 12/31/2016

(Apply for any Board or Commission at: www.ci.brainerd.mn.us/boards/)

9. New Business

A. Consider Informal Work Session Meeting

10. Planning Commission

- A. First Reading – Proposed Ordinance No. 1448 – Rezoning of 810 NW 7th Street from R-3 (Multiple Family) District to B-4 (General Commercial) District – City Administrator Thoreen Recommends Dispensing with the Actual Reading – Approval of**
- B. First Reading – Proposed Ordinance No. 1449 – Zoning Text Amendment to Amend Zoning Ordinance Sections to Add Brew Pubs and Breweries/Taprooms as Permitted Uses or Conditional Uses – City Administrator Thoreen Recommends Dispensing with the Actual Reading – Approval of (sections listed below):**
 - 515-02 - Definitions adding Brew Pub and Brewery/Taproom
 - 515-61 - B-2 (Neighborhood Business) District by Conditional Use Permit
 - 515-62 - B-3 (Central Business) District by Conditional Use Permit
 - 515-63 - B-4 (General Commercial) District as a Permitted Use
 - 515-64 - B-5 (Commercial Amusement) District by Conditional Use Permit

- 515-65 - B-6 (Washington Street Commercial) District as a Permitted Use
- 515-70 - I-1 (Light Industry) District as a Permitted Use

- 11. Public Forum: Time allocated for citizens to bring matters not on the agenda to the attention of the Council – Time limits may be imposed.**
- 12. Staff Reports – Written**
(Verbal: Any Updates since Packet)
- 13. Council Member Reports**
- 14. Adjourn into Closed Session Pursuant to M.S. 13D.05, Subd. 3, to Conduct the City Administrator Performance Review**
- 15. Adjourn**

NOTE: Safety and Public Works Committee will meet at 7:00 P.M.
Personnel and Finance Committee will meet at 6:45 P.M.

**ANY INDIVIDUAL NEEDING SPECIAL ACCOMMODATIONS,
PLEASE CALL 828-2307.**

Visit the City's website at www.ci.brainerd.mn.us

MISSION: "Provide high quality, cost effective public services and leadership in creating a sustainable city"

**CITY OF BRAINERD
SAFETY AND PUBLIC WORKS COMMITTEE
AGENDA**

Monday, March 21, 2016
7:00 p.m.
City Council Chambers

1. Towing Bids
2. SAC & WAC Fees
3. Oak Lawn Township Chip Seal Project
4. MNDOT Right-of-Way Resolution
5. Improvement 14-15 – Airport Utility Extension – Professional Services Agreement

**CITY OF BRAINERD
PERSONNEL AND FINANCE COMMITTEE
AGENDA**

March 21, 2016
City Hall Conference Room
6:45 P.M.

1. Approval of Bills, Transfer of Funds

General Fund to Public Safety Fund	\$300,000
General Fund to Park Fund	\$ 45,000
General Fund to Street & Sewer Fund	\$ 75,000
General Fund to Airport Fund	<u>\$ 12,960</u>
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(no payments to contractors)

2. Police Department – Resignation of CSO Ashley Stansberry and Request to fill Vacancy

3. Fire Department – Funding for Fire Engine

4. Sanitary Sewer Rates and Type of Fund