

CITY COUNCIL AGENDA

Brainerd, Minnesota

May 16, 2016

7:30 P.M.

Brainerd City Hall

Council Chambers

_____ G. Johnson
_____ C. Borkenhagen
_____ S. Hilgart
_____ M. Koep
_____ D. Pritschet
_____ K. Bevans
_____ G. Scheeler
_____ Mayor Menk

1. Call to Order

2. Roll Call

3. Pledge of Allegiance

4. Approval of Agenda (Voice Vote)

5. Consent Calendar (NOTICE TO PUBLIC) – All matters listed are considered routine by the Council and will all be enacted by one (1) motion. There will be no separate discussion of these items unless good cause is shown prior to the time the Council votes on the motion to adopt – ROLL CALL VOTE

A. Approval of the Minutes of the Regular Meeting held on May 2, 2016, and the City Council Work Session held on April 25, 2016, as distributed – Approval of

B. Approval of Licenses – (See Attachment)

1. Contractor's Licenses – 1 – New
2. Contractor's Licenses – 3 – Renewals

C. Department Activity Reports – (See Attachments)

1. Police Chief
2. City Administrator
3. Finance Director – Distributed to Council

D. Extension of Premises – Submitted by Stephen Shepherd for an Event to be held on August 26th and August 27th of 2016 at Shep's on 6th, 315 S 6th Street, Brainerd – Approval of – (See Attachment)

E. Extension of Premises – Submitted by Roundhouse Brewery to Allow Service on Patio from May 17, 2016 through June 30, 2016, 1551 Northern Pacific Road, Brainerd – Approval of – (See Attachment)

F. VFW Request to hold “Poppy Day” on May 20th and 21st throughout the City of Brainerd – Approval of

6. Presentation:

A. HR Coordinator Kris Schubert and Recreation Specialist Katie Kaufman

1. Discuss Brainerd's 2015 and 2016 Wellness Programs

2. Authorization to Request Approval of Statement of Work by Benovate for New On-Line 2016 Wellness Program with NJPA to Pay Fees – Voice Vote

7. Council Committee Reports

A. Personnel and Finance Committee Report

1. Approval of Bills, Transfer of Funds & Payments to Contractors

General Fund to Public Safety Fund	\$65,000
General Fund to Park Fund	\$20,000
General Fund to Street & Sewer Fund	\$35,000
General Fund to Airport Fund	<u>\$12,960</u>
	\$132,960

Contractor	IMP #	Project	Amount	Total Retained
Braun Interec	14-08	13 th Street SE	\$1,549.75	N/A
Tom's Backhoe	14-15	Brd Airport Util. Ext.	\$458,823.48	\$24,148.60

2. Animal Control Ordinances – Direction Requested

3. NJPA Summer and Fall Planning Intern Funding Grant Application – Voice Vote

4. Administration Department – Resignation of Administrative Specialist Jennifer Loidolt, Effective June 2, 2016 – Voice Vote

5. Update on Ordinance No. 1430 – Fire Fees – Voice Vote

6. Brainerd Oaks/Serene Pines/Dal Mar Estates Offer – Discussion Item

B. Safety and Public Works Committee Report

- 1. Event/Street Closure Application – VFW – Memorial Day Events – Voice Vote**
- 2. Improvement 16-05 – Crack Sealing Quotes – Voice Vote**
- 3. Improvement 16-04 – 2016 Street Patching – Voice Vote**
- 4. Improvement 14-08 – Ditch Erosion – Discussion Item**
- 5. Improvement 14-15 – Airport Utilities – Change Order #1 – Voice Vote**
- 6. Petition for Improvement – Authorize Feasibility Report – Voice Vote**
- 7. Proposals for Bridge Inspections – Voice Vote**
- 8. Waste Treatment Plant Property Status – Discussion Item**
- 9. Conduct on Premises Update – Informational**

8. Unfinished Business

A. Public Hearing – Final Reading of Proposed Ordinance No. 1451 – An Ordinance Amending Brainerd City Code Section 1200 relating to Intoxicating Liquor to Allow Off-Sale Growler Licenses on Sunday

- 1) **Hold Public Hearing**
- 2) **Hold Final Reading – Voice Vote**
- 3) **Adopt Ordinance – ROLL CALL VOTE**

B. Call for Applicants – Informational:

(Application Information at www.ci.brainerd.mn.us/boards/)

Cable TV Advisory Committee – 1 Term to expire 12/31/2016

Rental Dwelling Board of Appeals – 1 “Tenant Representative” term to expire 12/31/2016

Ad Hoc Walkable Bikeable City Committee

9. New Business

A. Request for Special Meeting – Voice Vote

10. Public Forum: Time allocated for citizens to bring matters not on the agenda to the attention of the Council – Time limits may be imposed.

11. Staff Reports – Written

(Verbal: Any Updates since Packet)

12. Council Member Reports

13. Adjourn

- **To a Closed Session Pursuant to M.S. 13D.05, Subd. 3(b) for Attorney-Client Privilege to Confer with the City's Counsel in the matter of IAFF v. City of Brainerd**
- **To the Grand Opening of Memorial Park Restrooms to be held at 5:00 P.M. on Tuesday, May 17, 2016 at Memorial Park**
- **To the Citizens Facilities Committee Meeting to be held at 6:00 P.M. on Tuesday, May 17, 2016 in the City Hall Conference Room**

NOTE: Safety and Public Works Committee will meet at 6:45 P.M.
Personnel and Finance Committee will meet at 6:30 P.M.

**ANY INDIVIDUAL NEEDING SPECIAL ACCOMMODATIONS,
PLEASE CALL 828-2307.
Visit the City's website at www.ci.brainerd.mn.us**

MISSION

***"Provide high quality, cost effective public services and leadership in creating
a sustainable city"***

**CITY OF BRAINERD
PERSONNEL AND FINANCE COMMITTEE
AGENDA**

May 16, 2016
City Hall Conference Room
6:30 P.M.

1. Approval of Bills, Transfer of Funds & Payments to Contractors (from F. Director)

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2. Animal Control Ordinance Changes

3. NJPA Summer and Fall Planning Intern Funding Grant Application

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Effective June 2, 2016

5. Update on Ordinance No. 1430 – Fire Fees

6. Brainerd Oaks/Serene Pines/Dal Mar Estates Offer

**CITY OF BRAINERD
SAFETY AND PUBLIC WORKS COMMITTEE
AGENDA**

Monday, May 16, 2016
6:45 p.m.
City Council Chambers

1. Event/Street Closure Application – VFW – Memorial Day Events
2. Improvement 16-05 – Crack Sealing Quotes
3. Improvement 16-04 – 2016 Street Patching
4. Improvement 14-08 – Ditch Erosion
5. Improvement 14-15 – Airport Utilities – Change Order #1
6. Petition for Improvement – Authorize Feasibility Report
7. Proposals for Bridge Inspections
8. Waste Treatment Plant Property Status
9. Conduct on Premises Update