

Brainerd, MN
September 12, 2016

Pursuant to due call and notice thereof, the Budget Workshop of the Brainerd City Council was called to order at 5:30 P.M. by Council President Scheeler.

Upon roll call, the following members were noted present: Hilgart, Koep, Pritschet, Bevans, Johnson, Borkenhagen and Scheeler. Mayor Menk was also noted as present. City Staff present included: City Administrator Thoreen, Finance Director Hillman, City Engineer Hulsether, City Planner Ostgarden, Police Chief McQuiston and Park Director Sailer.

2017 Preliminary Levy and Budget – Discussion Held

Information distributed to the Council included a summary of the 2017 Preliminary Budget and Levy for the working funds and summary line item budgets for each department.

Finance Director Hillman presented a comparison of the 2016 amended budget to the proposed staff budget for 2017 noting differences as well as direction provided by the Council President and Personnel and Finance Chair was also included.

The preliminary levy needs to be adopted by September 30th. The final levy needs to be adopted by December 31st. It can be lower than what is adopted in September but not higher.

Council discussion was held. Each council member had an opportunity to discuss their percentage of increase for the preliminary levy and to request further information from staff.

Staff will prepare an action item for the September 19, 2016 meeting should the Council be prepared to adopt the Preliminary 2017 Property Tax Levy.

Adjourn

The Chair adjourned the meeting at 6:56 P.M.

Jim Thoreen
City Administrator