

CITY COUNCIL AGENDA
Brainerd, Minnesota
TUESDAY, January 22, 2013
7:30 P.M.
Brainerd City Hall
Council Chambers

_____ Mayor Wallin
_____ D. Pritschet
_____ K. Bevans
_____ G. Scheeler
_____ D. Parks
_____ C. Borkenhagen
_____ M. Koep
_____ B. Cumberland

- 1. Call to Order**
- 2. Roll Call**
- 3. Pledge of Allegiance**
- 4. Approval/Amendment of Agenda**
- 5. Consent Calendar (NOTICE TO PUBLIC) – All matters listed are considered routine by the Council and will all be enacted by one (1) motion. There will be no separate discussion of these items unless good cause is shown prior to the time the Council votes on the motion to adopt by roll call.**
 - A. Approval of the Minutes of the Regular Meeting held on January 7, 2013, as distributed**
 - B. Approval of Licenses – (See Attachment)**
 1. Contractor's Licenses – 12 – Renewals
 - C. Department Reports**
 1. Police Chief's report of activities distributed to Mayor and Council.
 2. Finance Director's report distributed to Mayor and Council.
 - D. Agreement for Professional Services by and between the City of Brainerd and BLAEDC for Calendar Year 2013 – Funds are Included in 2013 EDA Budget – EDA Recommends Approval – (See Attachment)**

- E. Adopt Resolution Approving the JPA between City of Brainerd and State of MN on behalf of its Prosecuting Attorney and Police Department – (See Attachment)**
- F. Fire Department – (See Personnel & Finance Committee Agenda)**
- **Leave of Absence Request Submitted by Richard Bestul, Effective January 1-March 31, 2013 – Approval of**
 - **Leave of Absence Request Submitted by Troy Rushmeyer, Effective January 14-March 31, 2013 – Approval of**
- G. Police Department – (See Personnel & Finance Committee Agenda)**
- **CSO Hiring - Nate Smolke**
- H. Call for Applicants:**
1. Cable TV Advisory Committee – One Term to Expire 12/31/2015
 2. Charter Commission – One Term to Expire 12/31/2015
 3. Planning Commission – One Term to Expire 12/31/2015
 4. Rental Dwelling Board of Appeals:
 - One “Tenant Representative Position” – Term Expires 12/31/2014*
 - One “General Public Representative” – Term Expires 12/31/2014*
 5. Transportation Committee – Two Terms to Expire 12/31/2014
 6. Housing & Redevelopment Authority – One Term to Expire 6/6/2017
- 6. Approval of Bills and Transfer of Funds – Recommended by the Personnel and Finance Committee**
- | | |
|------------------------------------|-----------------|
| General Fund to Public Safety Fund | \$245,000 |
| General Fund to Park Fund | \$48,000 |
| General Fund to S & S Fund | \$42,000 |
| General Fund to Airport Fund | <u>\$12,960</u> |
| | \$347,960 |
- 7. Presentation – BLAEDC “Execs” Ed Egan and Dick Jordan – Strategic/Long Range Planning Process**
- 8. Industrial Park Marketing Update – Kevin Close**
- 9. Unfinished Business**
- A. Public Hearing – HRA Housing and Rehabilitation Grant Application for Southeast Brainerd – Adoption of Two Resolutions – (See Attachments)**
- B. Food Truck Recommendation – (See Attachment)**

10. New Business

- A. BTD Wood Powder Coating – EDA Recommends Approval of Grant Amendment #1, LDO Agreement EDA/City & Adoption of Resolution (See Attachment)**

11. Planning Commission

- A. Northtown West Site Plan Revisions – Waive Review Requirements – (See Attachment)**

12. Public Forum: Time allocated for citizens to bring matters not on the agenda to the attention of the Council – Time limits may be imposed.

13. Reports

- A – Mayor
- B – City Attorney
- C – City Administrator
- D – City Engineer
- E – City Planner
- F – Police Chief
- G – Finance Director
- H – Council President

14. Council Committee Reports – (See Attached Agendas)

- A – Personnel and Finance Committee.
- B – Safety and Public Works Committee.
- C – Other Committees.

15. Committee Resignation – Accept

- A. Dale Parks – HRA – Effective 1/7/2013 (to serve as Council Liaison)

16. Committee/Liaison Recommendations – Recommended by Mayor Wallin

- A. Public Utilities Commission Lay Person – Lucy Nesheim – Term to Expire 12/31/2017 – (See Attachment)
- B. Public Utilities Council Liaison – Bonnie Cumberland – Term to Expire 12/31/2014
- C. Housing and Redevelopment Authority Council Liaison – Dale Parks – Term to Expire 12/31/2014
- D. Community Action Council Liaison – Chip Borkenhagen – Term to Expire 12/31/2014

17. Committee/Liaison Recommendations – Recommended by Council President Cumberland

- A. Airport Commission – Jeff Czczok – Term to Expire 12/31/2015
- B. Airport Commission Council Liaison – Gary Scheeler – Term to Expire 12/31/2014
- C. Ad Hoc History Group – Appoint David Pritschet and Chip Borkenhagen – Terms to Expire 12/31/2014 (with elimination of former member Bob Olson and resignation of member Bonnie Cumberland)
- D. Fire Advisory Board Council Liaison – Chip Borkenhagen – Term to Expire 12/31/2014
- E. Planning Commission Council Liaison – David Pritschet – Term to Expire 12/31/2014
- F. Police and Fire Civil Service Commission – Susan Hilgart – Term to Expire 12/31/2015
- G. Property Management Committee Council Liaison – Bonnie Cumberland – Term to Expire 12/31/2014

18. Adjourn

NOTE: Safety and Public Works Committee will meet at 6:45 P.M.
Personnel and Finance Committee will meet at 6:45 P.M.

**ANY INDIVIDUAL NEEDING SPECIAL ACCOMMODATIONS,
PLEASE CALL 828-2307.**

Visit the City's website at www.ci.brainerd.mn.us

**CITY OF BRAINERD
PERSONNEL AND FINANCE COMMITTEE
AGENDA**

City Hall Conference Room
TUESDAY, January 22, 2013
6:45 P.M.

1. Approval of Bills and Operating Fund Transfers
 - General Fund to Public Safety Fund \$245,000
 - General Fund to Park Fund \$48,000
 - General Fund to S & S Fund \$42,000
 - General Fund to Airport Fund \$12,960
 - \$347,960
2. Approval of Wage Resolutions and Settlements Effective January 1, 2013 – (See Attachment)
3. Initiative Foundation – Request for 2013 Budget Amount – (See Attachment)
4. Community Action – Request for 2013 Budget Amount – (See Attachment)
5. Garbage Hauler Waste Removal Quotes – Recommend Waste Partners as City Departments Garbage Hauler – (See Attachment)
6. Electronic Communications between Council Members – Adoption of Proposed Policy – (See Attachment)
7. Whittier School Uses – Discussion of
8. Fire Department – (See Attachments)
 - Request to begin Hiring Process for Seven New Paid-on-Call Firefighters
 - Leave of Absence Request for Richard Bestul – (Consent Calendar)
 - Leave of Absence Request for Troy Rushmeyer – (Consent Calendar)
9. Police Department – (See Attachments)
 - Request to purchase 2013 Budgeted Squad
 - Request to use DWI Funds to Purchase Squad Computers
 - CSO Hiring – Nate Smolke – (Consent Calendar)
10. City Administrator Position – Status of
11. Gambling Ordinance Amendment – Discussion of – (See Attachment)
12. Other

**CITY OF BRAINERD
SAFETY AND PUBLIC WORKS COMMITTEE
AGENDA**

Tuesday, January 22, 2013
6:45 p.m.
City Council Chambers

1. Street Closure Request – (see attachment)
2. Committee Workshop – (see attachment)
3. Assessment Methodology on 28th Street – (see attachment)
4. Safe Routes to School Grant Application – (see attachment)
5. Stop Sign Request at L Street NE and 10th Avenue NE