

CITY COUNCIL AGENDA
Brainerd, Minnesota
TUESDAY – February 19, 2013
7:30 P.M.
Brainerd City Hall
Council Chambers

_____ Mayor Wallin
_____ D. Pritschet
_____ K. Bevans
_____ G. Scheeler
_____ D. Parks
_____ C. Borkenhagen
_____ M. Koep
_____ B. Cumberland

- 1. Call to Order**
- 2. Roll Call**
- 3. Pledge of Allegiance**
- 4. Approval of Agenda**
- 5. Consent Calendar (NOTICE TO PUBLIC) – All matters listed are considered routine by the Council and will all be enacted by one (1) motion. There will be no separate discussion of these items unless good cause is shown prior to the time the Council votes on the motion to adopt by roll call.**
 - A. Approval of the Minutes of the Regular Meeting held on February 4, 2013, and the Strategic Planning Session held on February 11, 2013, as distributed**
 - B. Approval of Licenses – (See Attachment)**
 1. Contractor's Licenses – 1 – New.
 2. Contractor's Licenses – 5 – Renewals.
 - C. Department Reports**
 1. Mayor's report of activities distributed to Council.
 2. Police Chief's report of activities distributed to Mayor and Council.
 3. Finance Director's report distributed to Mayor and Council.

D. Fire Department – Authorize Leave of Absence Request as Submitted by Clinton Headley – (See Personnel & Finance Committee)

E. Call for Applicants:

1. Cable TV Advisory Committee – One Term to Expire 12/31/2015
2. Charter Commission – One Term to Expire 12/31/2015
3. Housing and Redevelopment Authority – One Term to Expire 6/6/2017
4. Planning Commission – One Term to Expire 12/31/2015
5. Rental Dwelling Board of Appeals:
 - a. One “Tenant Representative Position” – Term Expires 12/31/2014
 - b. One “General Public Representative” – Term Expires 12/31/2014
6. Transportation Committee – Two Terms to Expire 12/31/2014

6. Approval of Bills and Operating Fund Transfers – Recommended by the Personnel and Finance Committee:

General Fund to Public Safety Fund	\$245,000
General Fund to Park Fund	\$48,000
General Fund to Street & Sewer Fund	\$42,000
General Fund to Airport Fund	<u>\$12,960</u>
	\$347,960

7. Presentation – Office of Traffic Safety Award – Law Enforcement Liaison Frank Scherf

8. Unfinished Business

A. First Reading – Proposed Ordinance No. 1402 – An Ordinance Amending Section 1170.03 of the Brainerd City Code by Striking d) of Paragraph One of Said Section and Replacing Said d) and Adding a New e) to Add an Additional Qualification Opportunity for Organizations to Conduct Lawful Charitable Gambling in the City of Brainerd – (See Attachment)

B. Mobile Food Unit Committee Report – Council President Cumberland

C. Request for Hearing – Discussion of

9. Planning Commission – (See Attachments)

A. Variance for 3rd Accessory Building – Harvey Doucette, 1201 Brook Street

B. Conditional Use Permit for Parking Lot Expansion – ISD 181, 801 Washington

10. Public Forum: Time allocated for citizens to bring matters not on the agenda to the attention of the Council – Time limits may be imposed.

11. Reports

A – Mayor
B – City Attorney
C – City Administrator
D – City Engineer
E – City Planner
F – Police Chief
G – Finance Director
H – Council President

12. Council Committee Reports – (See Attached Agendas)

A – Personnel and Finance Committee.
B – Safety and Public Works Committee.
C – Other Committees.

13. Committee Resignations – Accept with Regret

A – Tad Erickson, Planning Commission (Effective 2/6/2013)

14. Adjourn

NOTE: Safety and Public Works Committee will meet at 6:30 P.M.
Personnel and Finance Committee will meet at 6:45 P.M.

**ANY INDIVIDUAL NEEDING SPECIAL ACCOMMODATIONS,
PLEASE CALL 828-2307.**

Visit the City's website at www.ci.brainerd.mn.us

CITY OF BRAINERD
PERSONNEL AND FINANCE COMMITTEE
AGENDA

TUESDAY – February 19, 2013
City Hall Conference Room
6:45 P.M.

1. Approval of Bills and Operating Fund Transfers

General Fund to Public Safety Fund	\$245,000
General Fund to Park Fund	\$48,000
General Fund to Street & Sewer Fund	\$42,000
General Fund to Airport Fund	<u>\$12,960</u>
	\$347,960

2. Compensation Study RFP – Approval of – (See Attachment)

3. 2014 Fire Service Calculation – Approval of – (See Attachment)

4. Police Department – Authorize Conditional Job Offer to Top Candidate Stephen Walker Contingent on Successful Completion of all Pre-employment Exams – (See Attachment)

5. Fire Department – Authorize Leave of Absence as Requested by Clinton Headley – (See Attachment and Consent Calendar)

6. IUOE Local 49 – Parks and Recreation Maintenance Employees – Approval of Wage Resolution and Contract Settlement – (See Attachment)

7. City Administrator Performance Evaluation – Discussion of

8. Other

**CITY OF BRAINERD
SAFETY AND PUBLIC WORKS COMMITTEE
AGENDA**

Tuesday, February 19, 2013
6:30 p.m.
City Council Chambers

1. 2013 Seal Coat Project – (see attachment)
2. Safety and Public Works Committee Workshop – (see attachment)
3. City Hall Mechanical System RFPs – (see attachment)
4. Improvement 05-01 – College Drive Reconstruction – Work Orders 11 and 12, Supplemental Agreement #2 – (see attachment)
5. Tax Forfeit Lot Classification – (see attachment)
6. MPCA Access Agreement – (see attachment)
7. Improvement 12-12 – Buffalo Hills Trail – (see attachment)
 - A. Services Amendment
 - B. Construction Administration
 - C. Authorize Advertisement
8. Private Sewer Service Replacements/Assessments
9. Consider Cuyuna Lakes State Trail and Buffalo Hills Trail Sign Design – (see attachment)