7:00 P.M. – Presentation: The Coalition of Greater Minnesota Cities

The Chair welcomed Mr. Bradley Peterson, Executive Director of the Coalition of Greater Minnesota Cities. Mr. Peterson updated the Council and public on recent CGMC activities including a recap of legislative initiatives. He thanked the Council for the opportunity to appear this evening.

Pursuant to due call and notice thereof, the regular meeting of the Brainerd City Council was called to order at 7:30 P.M. by Council President Pritschet.

Upon roll call, the following members were noted as present: Hilgart, Lambert, Stunek, Bevans, Johnson and Pritschet. Council Member Badeaux was noted as absent. Mayor Menk was also noted as present.

Council President Pritschet opened the meeting with the Pledge of Allegiance to the Flag.

MOVED AND SECONDED BY ALDERMEN BEVANS AND LAMBERT, DULY CARRIED, TO APPROVE THE AGENDA.

MOVED AND SECONDED BY ALDERMEN BEVANS AND JOHNSON TO ADOPT THE CONSENT CALENDAR.

A. Approval of the Minutes of the Regular Meeting held on July 17, 2017 - Approved

B. Approval of Licenses – Approved

Contractor's Licenses –5- New and -3- Renewals
Taxi Cab Certificate – Baker Transportation Inc., dba Elite Taxi, 630-30th Ave N. St. Cloud, MN 56304

C. Department Activity Reports

1. Fire Chief
2. Parks Director

D. Minnesota Lawful Gambling Application For Exempt Permit – Submitted by Sexual Assault Services, 324 S. 5th St., Brainerd for an Event to be held December 17, 2017 at Roundhouse Brewery, 1551 Northern Pacific Rd., Brainerd - Approved

E. Minnesota Lawful Gambling Application for Exempt Permit – Submitted by The Brainerd Fire Department Relief Association, 23 Laurel St., Brainerd for an Event to be held December 4, 2017 at the Brainerd Fire Department - Approved

F. Temporary On-Sale Liquor License Application – Submitted by Mount Ski Gull / Ski Gull Inc., Nisswa, for an Event to be held September 28, 2017 at the NP Event Center, 210 Blacksmith Cir., Brainerd - Approved

G. Temporary Liquor License Application – Submitted by Crossing Arts Alliance, 711 Laurel St., Brainerd for an Event to be held September 8, 2017, Contingent on Background Investigation - Approved

H. Memorandum of Understanding (MOU) for Brainerd Public Utilities (BPU) Lab Tech Wage Adjustment - Approved

Upon roll call, members Hilgart, Lambert, Stunek, Bevans, Johnson and Pritschet voted "aye." No member voted "nay." The Chair declared the motion carried.

Presentation:

Introduction of Mr. Gary Weiers from DDA Human Resources, Inc.

The Chair welcomed Mr. Gary Weiers, consultant from DDA Human Resources Inc., who has been hired to perform the City Administrator search. Mr. Weiers has been meeting with council members as well as department heads in order to develop the position profile. Mr. Weiers thanks the National Joint Powers Alliance (NJPA) for their cost sharing with this project. The position profile is the information that will be provided to the community and potential candidates and will be finalized for presenting at the next council meeting on August 21, 2017. Mr. Weiers explained the typical venues used in the search throughout the nation and the steps taken in interviewing and hiring. The Council thanked him for the presentation.

Council Committee Reports

Safety and Public Works Committee Report

Agreement of Assessment and Waiver of Notice of Hearing, Hearing, Irregularity and Appeal - Approved

MOVED AND SECONDED BY ALDERMEN BEVANS AND LAMBERT, DULY CARRIED, TO APPROVE THE REQUEST FROM THE OWNER AND CERTIFYING THE CONNECTION CHARGE OF $19,237 TO THE OWNER'S TAX ROLLS AND A SIGNATURE ON THE WAIVER OF ASSESSMENT WILL BE REQUESTED BEFORE THE CERTIFICATION.

Anderson Brothers Well Sealing Quotes - Approved

MOVED AND SECONDED BY ALDERMEN BEVANS AND LAMBERT, DULY CARRIED, TO ACCEPT THE THREE QUOTES FROM NORTHSTAR WELL DRILLING TOTALING $5,125 TO SEAL THE WELLS FOR SEWER CONNECTIONS TO BE MADE AT BOTH ANDERSON BROTHERS AND THE AIRPORT.

Committee Chair Bevans explained a variance was granted for the three wells that are next to the project for the landowners to use during construction of the Airport Utility Project. The final stages are to seal these wells to allow Anderson Brothers to connect to City sewer and water before the project can be finalized.

Improvement 14-01 (SAP 108-113-007) Change Order 1 – Oak Street - Approved

Committee Chair Bevans explained it was budgeted to replace a small retaining wall with an existing timber retaining wall, but the material would be difficult to salvage. The staff recommendation to the property owner is to replace it with a block retaining wall.

MOVED AND SECONDED BY ALDERMEN BEVANS AND LAMBERT, DULY CARRIED, TO ACCEPT THE CHANGE ORDER IN THE AMOUNT OF $2,429 TO REPLACE AN UNSALVAGEABLE TIMBER RETAINING WALL WITH A BLOCK RETAINING WALL AT THE NORTHWEST CORNER OF SOUTH 9TH AND OAK STREET.

NW 4th Street (CSAH 20) – Riverside Drive Traffic Study Proposals - Approved

MOVED AND SECONDED BY ALDERMEN BEVANS AND LAMBERT, DULY CARRIED, TO ACCEPT THE PROPOSAL FROM BOLTEN AND MENK WITH A FEE NOT TO EXCEED $19,320 AND OBTAIN PROPER SIGNATURES ON THE CONTRACT WHICH CROW WING COUNTY IS TO PAY HALF THE COST.

Committee Chair Bevans stated that considerations from the Non-Motorized Transportation Committee are included within the proposal from Bolten and Menk.

Resolution Combining Construction Projects - Approved

MOVED AND SECONDED BY ALDERMEN BEVANS AND LAMBERT TO ADOPT RESOLUTION NO. 41:17 TO COMBINE IMPROVEMENT 14-03 WITH IMPROVEMENT 16-13.

RESOLUTION NO. 41:17

Upon roll call, members Hilgart, Lambert, Stunek, Bevans, Johnson and Pritschet voted "aye." No member voted "nay." The Chair declared the motion carried.

MOVED AND SECONDED BY ALDERMEN BEVANS AND LAMBERT TO ADOPT RESOLUTION NO. 42:17 TO COMBINE IMPROVEMENT 15-12 WITH IMPROVEMENT 16-10.

RESOLUTION NO. 42:17

Upon roll call, members Hilgart, Lambert, Stunek, Bevans, Johnson and Pritschet voted "aye." No member voted "nay." The Chair declared the motion carried.

Tax Forfeit Non-Conservation Parcel - Approved

MOVED AND SECONDED BY ALDERMEN BEVANS AND LAMBERT, DULY CARRIED, TO ALLOW CROW WING COUNTY TO OFFER THE SALE OF THE LAND TO THE ADJOINING LANDOWNER.

Committee Chair Bevans explained this is a small triangle of property at the end of a dead end alley off of May Street in Northwest Brainerd.

South 6th Street 4 Lane Section – Approved

Committee Chair Bevans recalled the outline of the project by MNDOT was to be a five lane project from Washington Street to Quince Street; from Quince Street South to Joseph Street would be switched to a three lane. When the maps were printed, MNDOT is proposing a single lane heading south from Washington across the railroad tracks to Front Street; it then changes to two lanes for five blocks and reverts back to three lanes. It has been noted that this was not the original plan that was voted on.

MOVED AND SECONDED BY ALDERMEN BEVANS AND JOHNSON, DULY CARRIED, TO DIRECT STAFF TO NOTIFY MNDOT OF THE CONCERNS OF THE LOSS OF THE SOUTHBOUND LANE AND REQUEST MNDOT TO RETURN TO COUNCIL TO DISCUSS POSSIBLE SOLUTIONS.

Marohn / Oak Lawn Township Drainage Dispute - Approved

City Engineer Sandy explained the streets in question are where Easy Street and Pine Shores Road intersect. Mr. Bob Marohn owns a small triangle section of property with a garage located at this intersection. Mr. Marohn originally approached the City in 2016 concerned about water being directed onto his property by Oak Lawn Township. City Engineer Sandy spoke with two township officials recently and they are trying to correct the problem.

MOVED AND SECONDED BY ALDERMEN BEVANS AND LAMBERT, DULY CARRIED, TO DIRECT STAFF TO NOTIFY MR. MAROHN AND MAINTAIN THE CITY'S STANCE THAT THIS ISSUE IS BETWEEN A ROAD AUTHORITY (OAK LAWN TOWNSHIP) AND A PRIVATE PROPERTY OWNER (MR. MAROHN).

Airport Utility Project SAC-WAC Charges – Approved

MOVED AND SECONDED BY ALDERMEN BEVANS AND LAMBERT, DULY CARRIED, TO ACCEPT STAFF RECOMMENDATION THAT THE COLLECTED SAC AND WAC FEES - AS PART OF CONNECTIONS BEING MADE TO CITY SEWER AND WATER AS PART OF THE AIRPORT UTILITY EXTENSION PROJECT - SHOULD BE SPLIT BASED PROPORTIONALLY ON FINAL PROJECT COSTS BETWEEN THE CITY AND BRAINERD PUBLIC UTILITIES (BPU) FOR THE LIFE OF THE BOND.

Request for Direction – Taxi Cab License – 623 N. 5th St. – Planning Department - Approved

MOVED AND SECONDED BY ALDERMEN BEVANS AND LAMBERT TO NOTIFY THE PROPERTY OWNER AS WELL AS THE TAXICAB OWNER OF THE ORDINANCE THAT STATES THAT THE PROPERTY OWNER MUST NOTIFY THE CITY OF BRAINERD THAT IT IS ACCEPTABLE TO RUN THE HOME EXTENDED BUSINESS OUT OF THE PROPERTY AND TO LIMIT THE NUMBER OF COMMERCIAL VEHICLES AT THE LOCATION TO ONE.

Council Member Johnson asked if the Planning Departments position is that the taxicab business does not fit the extended home business criteria. Committee Chair Bevans replied the committee is following legal advice suggesting that the way our ordinance is written, it is acceptable.

Council President Pritschet asked if more than one vehicle can be parked at a home based business. City Planner Ostgarden explained that only one commercial vehicle is allowed to be parked at the residence at one time and it could be a potential violation if more than one is parked and the City receives complaints.

Members Hilgart, Lambert, Stunek, Bevans, and Johnson voted "aye." Council Member Pritschet voted "nay." The Chair declared the motion carried.

***(Added Item)* Recommendation to Accept the Quotes from Braun Intertec for Testing Services for City Project 15-12 on the East Frontage Road of South 6th Street and City Project 16-10 Northwest Brainerd - Approved**

MOVED AND SECONDED BY ALDERMEN BEVANS AND LAMBERT TO APPROVE THE QUOTES FROM BRAUN INTERTEC FOR TESTING SERVICES FOR PROJECT 15-12 ON EAST FRONTAGE ROAD OF SOUTH 6TH STREET IN THE AMOUNT OF $9,007 AND FOR PROJECT 16-10 NORTHWEST STREETS PROJECT IN THE AMOUNT OF $12,934.

Upon roll call, members Hilgart, Lambert, Stunek, Bevans, Johnson and Pritschet voted "aye." No member voted "nay." The Chair declared the motion carried.

Personnel and Finance Committee Report

Approval of Bills & Payments to Contractors

Contractor	Imp. #	Project	Amount Paid	Amount Retained
Braun Intertec	14-03	Jackson St. Testing thru 6/16	$3,134	$0
Braun Intertec	17-02	2017 Chip Seal Testing thru 6/16	$659	$0
S.E.H.	14-15	Airport Util Ext thru 6/30	$22,022	$0
Tri-City Paving	16-13	Buffalo Hills Resurfacing thru 7/28	$6,056	$319
Tri-City Paving	14-01	Oak St. Mill & Overlay thru 7/28	$327,478	$17,288
Tri-City Paving	14-03	Jackson St. Resurfacing thru 7/28	$56,443	$2,971

MOVED AND SECONDED BY ALDERMEN JOHNSON AND STUNEK TO APPROVE THE PAYMENT OF BILLS AND PAYMENTS TO CONTRACTORS AS RECOMMENDED BY PERSONNEL AND FINANCE COMMITTEE.

Upon roll call, members Hilgart, Lambert, Stunek, Bevans, Johnson and Pritschet voted "aye." No member voted "nay." The Chair declared the motion carried.

Fire Department Relief Association Annual Report - Approved

MOVED AND SECONDED BY ALDERMEN JOHNSON AND STUNEK, DULY CARRIED, TO APPROVE INCREASING THE FUNDING LEVEL TO $9,500 PER YEAR OF SERVICE AND AUTHORIZE STAFF TO SIGN THE ANNUAL REPORTS AS PRESENTED.

Committee Chair Johnson explained the benefit level is currently at $8,750 per year and an increase to $9,500 is requested. This is the first increase they have requested since 2014.

<u>Police School Resource Officer Contract with ISD 181 - Approved</u>

MOVED AND SECONDED BY ALDERMEN JOHNSON AND HILGART, DULY CARRIED, TO APPROVE THE CONTRACT WITH ISD 181 AS PRESENTED AND AUTHORIZE THE PROPER SIGNATURES ON THE CONTRACT.

<u>Police Request to Purchase Body Worn Cameras - Approved</u>

MOVED AND SECONDED BY ALDERMEN JOHNSON AND STUNEK, DULY CARRIED, TO APPROVE THE REQUEST TO PURCHASE BODY WORN CAMERAS FROM THE AXON COMPANY IN THE AMOUNT OF $37,902 FOR THE FIRST YEAR START UP COSTS AND THE ANNUAL COST OF $23,681 FOR YEARS TWO THROUGH FIVE FOR THE UNLIMITED DATA PLAN.

Committee Chair Johnson stated there was $40,000 in the capital budget for the body cameras. The quote is for $37,902 however, a data plan is also being purchased. The total cost will be $135,281 over a five year timeframe.

<u>Compensation System / Pay Equity Request For Proposals (RFP) - Approved</u>

MOVED AND SECONDED BY ALDERMEN JOHNSON AND HILGART, DULY CARRIED, TO APPROVE THE REQUEST FOR PROPOSALS (RFP) AS PRESENTED.

<u>Sewer Gas Monitors Purchase for Sanitary Sewer Crew – Informational Only</u>

Committee Chair Johnson stated the sewer gas monitors for the Street and Sewer Department could not be calibrated. It was not possible to locate replacement sensors to repair them and new monitors were ordered.

<u>2016 Tax Increment Financing (TIF) Report Summary – Informational Only</u>

Committee Chair Johnson explained the Tax Increment Financing Report (TIF) is attached and further questions should be directed to the Finance Director.

<u>Heartland Animal Rescue Team (HART) Rate Increase – Held Over</u>

Council Chair Johnson stated this topic will be held over and discussed at a future council meeting. Safety and Public Works Committee has been directed to review the ordinance for the number of days the animals are held compared to the state statutory minimum.

<u>Set 2018 Budget Workshop Date – Informational Only</u>

Committee Chair Johnson requested to schedule a budget workshop meeting to present the status of the 2018 budget and levy to the Council. The date of Monday, August 28, 2017 at 5:30 p.m. has been set to meet in council chambers.

<u>(Added Item)</u> **<u>Parks Department Vehicle – Approved</u>**

Committee Chair Johnson explained one of the 2003 Ford F-250 pickup trucks in the Parks Department has been overheating and needs a new head gasket. The cost of the repairs is equivalent to the value of the truck and the truck was proposed to be replaced in 2018. The recommended action would be to authorize staff to research and enter into a lease agreement with Enterprise for a new vehicle.

MOVED AND SECONDED BY ALDERMEN JOHNSON AND HILGART, DULY CARRIED, TO AUTHORIZE STAFF TO ENTER INTO A LEASE AGREEMENT WITH ENTERPRISE ON A NEW VEHICLE.

Unfinished Business

Call for Applicants – Informational:
(Application Information at www.ci.brainerd.mn.us/boards/)

Mayor Recommended: (all terms expire on 12/31 of said year)

Charter Commission – 1 term (Expire 2020)
Transportation Advisory Committee – 1 term (Expire 2018)

New Business

Airport Annual Report - Steven Wright – Informational Only

Mr. Steven Wright, Airport Director introduced himself and thanked the council for the opportunity to present the 2016 Annual Report. Mr. Wright explained strategic, financial and operational highlights as well as enplanement information and the monthly fuel flowage report. Looking ahead is a 20 year Airport Master Plan, water and sewer connections, pavement rehabilitation, fuel tank relocation and designing of an arrival/departure facility.

Brainerd Public Utilities (BPU) Request for Annexation of Property - Approved

City Attorney Langel explained the previously approved Resolution No. 55:16 supporting the Petition for Concurrent Detachment and Annexation of BPU property in Baxter included right-of-ways that were not intended to be annexed. This resolution will correct the legal description.

MOVED AND SECONDED BY ALDERMEN JOHNSON AND HILGART TO ADOPT RESOLUTION NO. 43:17 SUPPORTING THE PETITION WITH THE CORRECTED LEGAL DESCRIPTION.

RESOLUTION NO. 43:17

Upon roll call, members Hilgart, Lambert, Stunek, Bevans, Johnson and Pritschet voted "aye." No member voted "nay." The Chair declared the motion carried.

Planning Commission

Variance Request – Exterior Building Material – 8299 Wise Road - Approved

City Planner Ostgarden explained the petitioners request to build a 60' x 100' steel building is located on a 7 acre parcel on which a small industrial/commercial business resides. They currently have a 60' x 100' steel building on site that existed when the property was annexed into the city. The variance request is to not require an alternate exterior material, as the zoning ordinance currently reads "no more than 25% of the building's exterior is allowed to be steel". The criterion that needs to be followed in considering granting a variance is as follows:

1. Using the property in a reasonable manner
2. Unique circumstances of the property not created by the landowner
3. The variance would not alter the essential character of the locality

The Planning Commission is recommending denial of the variance as they felt that there is nothing unique about the property.

Council Member Hilgart stated the property is unique, as it is located in a rural area and the building will be located 400' from the road and will not be highly visible.

Council Chair Pritschet indicated that he suggests the ordinance be reviewed and agrees that it is in a rural area that has an existing steel building and a lot of the surrounding area is undevelopable due to wetlands.

City Planner Ostgarden stated the council is doing exactly what they need to do; follow the criteria and state your position why. Some of the suggested ways to address the issue in terms of the potential for meeting the reasonableness, uniqueness and essential character are as follows:

1. Undeveloped area with surrounding wetlands
2. The location of the building 400' from the road
3. The building will be north of the existing building furthest from the city limits
4. Buffered from the residential area by wetlands/open areas
5. On the edge of the city limits
6. There are two sections of the Comprehensive Plan that would apply as being met; a) Encourage location of commercial/industrial areas that avoid adverse impacts through residential areas b) Buffer commercial/industrial developments from residential areas in the community

MOVED AND SECONDED BY ALDERMEN JOHNSON AND HILGART, DULY CARRIED, TO APPROVE THE VARIANCE REQUEST AND TO ADOPT THE ABOVE FINDINGS OF FACT SET FORTH BY CITY PLANNER OSTGARDEN.

Discuss Comprehensive Plan Steering Committee and Ward Meetings – Informational Only

City Planner Ostgarden explained the contract with National Joint Powers Alliance (NJPA) is suggesting an eleven member steering committee to represent various sectors in the city. A list of names to consider for those sectors along with the council member representative is provided to you as a guide in nominating those committee members with the most insight. This is a suggestion only and different individuals are welcome to be considered. This is requested to be completed by council to be presented at the second council meeting in September for possible appointment to the committee.

Council President Pritschet appreciated having a prepared list of suggested names as a place to start to assist in the process of asking potential individuals as well as talking points of discussion. City Planner Ostgarden stated the importance that reaching out to these individuals needs to be done by the elected officials to provide credibility to the process and show them that we want and need them to be a part of this process.

City Planner Ostgarden explained the goal of the ward meetings is to create as robust a community and outreach program as possible; we have the survey committee but it is as important to reach out and sit down with residents on their questions and concerns. A small grant may be available to assist in neighborhood outreach by sending invitations. Once the steering committee is appointed, discussion regarding the ward meetings will be addressed.

Comprehensive Plan – Consider Shared Services Agreement with the National Joint Powers Alliance (NJPA) – Approved

City Planner Ostgarden stated the agreement has been finalized and approved by our City Attorney. Region V will also be assisting with the update as a sub-contractor.

MOVED AND SECONDED BY ALDERMEN JOHNSON AND LAMBERT, DULY CARRIED, TO APPROVE THE NJPA AGREEMENT FOR $15,000 TO WORK WITH THE CITY OF BRAINERD ON THE COMPREHENSIVE PLAN UPDATE.

Planning Commission Request – Direction on Priority; Antennas and Towers Zoning Ordinance Review - Approved

City Planner Ostgarden explained the Planning Commission is requesting direction from council on the priority to proceed with updating the Zoning Ordinance Section 35; Antennas and Towers. New technology is rapidly developing and the City of Brainerd needs to keep up with the changes. The updates have been drafted, but rather than adopting at this time, they are asking for direction from the council.

City Attorney Langel indicated the issue regarding the telecommunications towers is evolving rapidly due to technology. It is difficult for non-engineers to keep up with the changes. It is suggested the City retains an outside consultant to assist with the updates.

MOVED AND SECONDED BY ALDERMEN JOHNSON AND HILGART, DULY CARRIED, TO APPROVE THE PLANNING COMMISSION TO PROCEED WITH THE ZONING ORDINANCE SECTION 35; ANTENNAS AND TOWERS REVIEW BASED ON THEIR RECOMMENDATIONS AS FOLLOWS: 1) DO NOT LIMIT THE USE TO INDUSTRIAL DISTRICTS 2) EXPAND THE ABILITY FOR COVERAGE 3) PERMIT THE USE WITH LIMITATIONS TO PROTECT THE COMMUNITY HEALTH, SAFETY AND WELFARE OF THE CITY AND IF NECESSARY TO EXAMINE THE NEED FOR OUTSIDE ASSISTANCE AS WELL AS LICENSING FEES.

Public Forum

The Chair Opened the public forum at 8:48 P.M.

The Chair recognized Mr. Rick Adams, Backus, MN who is a telecom consultant. Mr. Adams indicated there are telecom engineers in the area that the city would be able to consult with. The AT&T location in Baxter, MN has a planner on site that should be invited to attend a meeting as well as an individual located at the Chamber of Commerce. Mr. Adams is the individual that originally requested the zoning ordinance be amended, and is representing

Verizon and their engineering interests. The input of the industry is very important when amending the ordinance. The carriers and the city have to work together on solutions.

Mayor Menk indicated it was brought to his attention that there is signage located in the City, particularly downtown, that is no longer being utilized by current businesses. The request is for the City Planner to review the sign ordinances to bring this up to date, as this detracts from our buildings. If the correct ordinances are in place, they need to be enforced.

The Chair Closed the public forum at 8:53 P.M.

Staff Reports

No staff reports were given.

Council Member Reports

Council Member Johnson announced he has been involved with the Destination Downtown Project that is taking place. It has been a rousing success and they have received many applications from businesses that want to be located downtown. The Jaycees held the Lil Rubber Ducky Race last weekend. The format was modified from previous years, and could not have been done without the help from the Brainerd Fire Department and the use of the pumper truck to keep the ducks water slide flowing.

Council Member Hilgart stated she attended the Coalition of Greater Minnesota Cities conference in Fergus Falls last week and found it very informative. It clarified the difference between what the League of Minnesota Cities does and provides versus the Coalition as an advocacy on the part of small cities. The feedback following the legislative sessions was useful as well. Also as members, if we renew our membership, we will have an opportunity to have input to what the legislative agenda will be going forward.

Council President Pritschet indicated he attended the same conference and agrees with the comments of Council Member Hilgart.

Council Member Bevans announced August 1, 2017 was the National Night Out event and a picnic was held in Gregory Park that was well attended by the residents of north Brainerd.

Mayor Menk attended the Jaycees Streetfest last weekend along with Council Member Bevans. Mayor Menk was asked to judge the 25 contestants in the Jaycees Ribfest Contest. They all did a fabulous job on the event.

Mayor Menk and Council Member Johnson presented the Tower Award to Scott Lykins, Director of the Lakes Area Music Festival at the Community Concert last weekend.

City Administrator Thoreen shared he was presented with an Excellence in Service Award from the Coalition of Greater Minnesota Cities at the conference in Fergus Falls.

Adjourn - To Closed Session Pursuant to the Attorney-Client Privilege Under MN Statute 13D.05, Subd. 3(B) – 9:00 p.m.

The Council reconvened into open session at 9:19 P.M.

<u>Adjourn to the Meeting with the City of Baxter on August 14, 2017 at 6:00 p.m. at Prairie Bay</u>

The Chair adjourned the meeting at 9:20 P.M.

James M. Thoreen
City Administrator