

CITY COUNCIL AGENDA

Brainerd, Minnesota
September 18, 2017
7:30 P.M.
Brainerd City Hall
Council Chambers

1. **Call To Order - 7:30 PM**

2. **Roll Call**

___ J. Lambert ___ K. Stunek ___ K. Bevans ___ D. Badeaux
___ G. Johnson ___ S. Hilgart ___ D. Pritschet ___ Mayor Menk

3. **Pledge Of Allegiance**

4. **Approval Of Agenda - Voice Vote**

5. **Consent Calendar**

NOTICE TO PUBLIC - all matters listed are considered routine by the Council and will all be enacted by one (1) motion. There will be no separate discussion of these items unless good cause is shown prior to the time the Council votes on the motion to be ADOPTED BY ROLL CALL

A. **Approval Of Minutes**

1. Regular Meeting Held on September 5, 2017

Documents:

[20170905_CCdraft.pdf](#)

B. **Approval Of Licenses**

1. Contractors Licenses - 1 - New; 4 - Renewals

Documents:

[Contractor Licenses.pdf](#)

C. **Department Activity Reports**

1. Police Chief
2. Finance Director

Documents:

[PD Report.pdf](#)

D. **Accept Retirement Of Paid On-Call Firefighter Dave Cox - Effective 2/1/17**

Documents:

[*Accept Retirement of Paid on-call Firefighter Dave Cox.pdf*](#)

E. Interim City Administrator Employment Agreement With James M. Thoreen - Terms Based On .6 FTE As Approved By Council On 8/21/17 - Approval Of And Authorize Signatures

Documents:

[*Interim City Administrator Employment Agreement with James M. Thoreen.pdf*](#)

6. Council Committee Reports

A. Personnel And Finance Committee

Documents:

[*20170918_PF.pdf*](#)

1. Approval Of Bills & Payments To Contractors

<u>Contractor</u>	<u>Imp #</u>	<u>Project</u>	<u>Amount Paid</u>	<u>Amount Retained</u>
Tom's Backhoe	14- 15	Airport Util Ext thru 9/8	\$5,191	\$161
Landscape Structures	N/A	Gregory Park Fountain	\$30,653	\$0

2. Brainerd Lakes Area Economic Development Corporation's (BLAEDC) Unified Fund (BUF)

Documents:

[*BLAEDCs Unified Fund.pdf*](#)

3. Request To Waive Recertification Of Special Assessments On Property Addressed 601 10th Street South

Documents:

[*Request to Waive Recertification.pdf*](#)

4. Consider Allocating Year 3 Of The Brainerd Lakes Area Community Foundation (BLACF) Grant For NJPA Riverfront Coordinator

Documents:

[*3rd Year Use of BLACF Grant.pdf*](#)

5. Heartland Animal Rescue Team (HART) Rate Increases (Carried Over)

Documents:

HART Rate Increases.pdf

B. Safety And Public Works Committee

Documents:

20170918_SPW.pdf

1. Event/Street Closure Application - Crop Walk

Documents:

Crop Walk Event Application.pdf

2. Event/Street Closure Application - Turkey Run

Documents:

Turkey Run Event Application.pdf

3. Change Order #1 - Imp 14-03 (SAP 108-129-002) Jackson Street Railing

Documents:

Imp 14-03 Change Order 1.pdf

4. Large Patch Quotes And Discussion On Brook Street

Documents:

Quote.pdf

5. South 6th Street Trees And Willow Street Intersection Discussion

Documents:

Memo.pdf

6. Update On 2016 Airport Utility Extension Project

Documents:

Memo - Airport Utility Extension.pdf

7. Downtown Special Services District And 2017 Nuisance Abatement (City Wide) - Resolution Declaring The Costs To Be Assessed, Ordering Preparation Of Proposed Assessment, And Ordering A Public Hearing On Proposed Assessment

Documents:

Res - DTSS and Nuisance Abatement Declare Assessments and Set PH.pdf

8. Improvements 14-03 And 16-13 - Resolution Declaring Costs To Be Assessed, Ordering The Preparation Of Proposed Assessment, And Ordering A Public Hearing On Proposed Assessment

Documents:

Res - Imp 14-03 and Imp 16-13 Declare Assessments and Set PH.pdf

9. Improvements 15-12 And 16-10 - Resolution Declaring The Costs To Be Assessed, Ordering Preparation Of Proposed Assessment, And Ordering A Public Hearing On Proposed Assessment

Documents:

Res - Imp 15-12 and Imp 16-10 Declare Assessments and Set PH.pdf

10. Supplemental Assessments Discussion And Resolution Declaring The Costs To Be Assessed, Ordering The Preparation Of Proposed Supplemental Assessment, And Ordering A Public Hearing On Proposed Supplemental Assessment

Documents:

Res - Supplemental Assessments Declare Assessments and Set PH.pdf

11. Animal Control Officer

Documents:

Animal Control.pdf

7. Unfinished Business

- A. **Final Reading - Proposed Ordinance No. 1472 - An Ordinance Amending Section 900 Of The Brainerd City Code Pertaining To Public Safety And Animals**

Documents:

ORD 1472.pdf

- B. **Call For Applicants - Informational**
(Application Information at the City's Website
[*http://www.ci.brainerd.mn.us*](http://www.ci.brainerd.mn.us))

Mayor Recommended: (all terms expire on 12/31 of said year)

Charter Commission - 1 term (Expire 2020)
Transportation Advisory Committee - 1 term (Expire 2018)

8. **New Business**

A. **Adopt Resolution Providing For The Private Placement And Sale Of Electric Revenue Bonds In The Proposed Aggregate Principal Amount Of \$6,520,000**

Documents:

[Sale of Electric Revenue Bonds .pdf](#)

B. **2018 Preliminary Levy**

1. Adopt Resolution Setting Preliminary Levy for the City and HRA
2. Set Date and Time for Budget Public Hearing

Documents:

[2018 Preliminary Levy.pdf](#)

C. **Resolution For FY 2018 TZD Traffic Safety Enforcement Grant**

Documents:

[TZD Grant.pdf](#)

D. **1st Reading - Ordinance To Amend Intoxicating Liquor Sunday Hours**

Documents:

[Sunday Hours.pdf](#)

E. **Comprehensive Plan Steering Committee Appointments**

Documents:

[Comprehensive Plan - Discuss Steering Committee Appointments.pdf](#)

F. **Downtown Public Parking Use Survey**

Documents:

[Downtown Parking Survey Presentation.pdf](#)

9. **Public Forum**

Time allocated for citizens to bring matters not on the agenda to the attention of the Council - Time limits may be imposed

10. **Staff Reports**

(Verbal: Any Updates since Packet)

11. **Council Member Reports**

12. **Adjourn To Closed Session Pursuant To The Attorney-Client Privilege Under MN Statute 13D.05, Subd. 3(B).**

NOTE: Safety and Public Works Committee will meet at 6:30 P.M.
Personnel and Finance Committee will meet at 6:30 P.M.

ANY INDIVIDUAL NEEDING SPECIAL ACCOMMODATIONS,
PLEASE CALL 828-2307

Visit the [City's Website](http://ci.brainerd.mn.us) (ci.brainerd.mn.us)

MISSION

"Provide high quality, cost effective public services and leadership in creating
a sustainable city"