

CITY COUNCIL AGENDA

Brainerd, Minnesota
October 16, 2017
7:30 P.M.
Brainerd City Hall
Council Chambers

1. **Call To Order - 7:30 PM**

2. **Roll Call**

___ J. Lambert ___ K. Stunek ___ K. Bevans ___ D. Badeaux
___ G. Johnson ___ S. Hilgart ___ D. Pritschet ___ Mayor Menk

3. **Pledge Of Allegiance**

4. **Approval Of Agenda - Voice Vote**

5. **Consent Calendar**

NOTICE TO PUBLIC - all matters listed are considered routine by the Council and will all be enacted by one (1) motion. There will be no separate discussion of these items unless good cause is shown prior to the time the Council votes on the motion to be ADOPTED BY ROLL CALL

A. **Approval Of Minutes**

1. Regular Meeting Held on October 2, 2017

Documents:

[*20171002_CCdraft.pdf*](#)

B. **Approval Of Licenses**

1. Tobacco License - Informational - Location Change Only:

JHT Vape - Location Change From 823 Washington Street to 814
Front Street, Brainerd - Contingent Upon Fire Inspection

C. **Department Activity Reports**

1. City Administrators Report
2. Police Chief
3. Finance Director

Documents:

[*City Administrators Report.pdf*](#)
[*PD Report.pdf*](#)

D. **Adopt Resolution To Accept Donations & Contributions For 3rd Quarter 2017**

Documents:

RES DONATION.pdf

- E. Minnesota Lawful Gambling Application To Conduct Excluded Bingo - Submitted By St. Andrew's Catholic Church, 1108 Willow Street, Brainerd, MN. Bingo Events To Be Held November 18, 2017
 - F. Temporary Beer License - Submitted By Friends Of The Library For An Event To Be Held On November 10, 2017 At The Brainerd Public Library, 416 S. 5th Street, Brainerd - Contingent Upon Background Investigation
 - G. Tobacco License, Fill Station License And Off-Sale Beer License - Submitted By Casey's General Store, 850 Lum Park Rd, Brainerd, MN - Contingent Upon Background Check And Fire Inspection
6. **Presentations**
- A. MN State Independent Living Council Presentation/Listening Session - Submitted By Ms. Mary Koep - Thursday, October 26, 2017 7:00 - 9:00 P.m. - City Council Chambers
7. **Council Committee Reports**
- A. **Personnel And Finance Committee**

Documents:

PF Agenda.pdf

1. Approval Of Bills & Payments To Contractors

<u>Contractor</u>	<u>Imp #</u>	<u>Project</u>	<u>Amount Paid</u>	<u>Amount Retained</u>
Bolten & Menk	16-14	Traffic Study NW 4th St	\$2,730	\$0
Tri-City Paving	14-03	Jackson Street Change Order #1	\$2,470	\$130

2. Deferment Of Assessments

Documents:

Deferment of Assessment.pdf

3. Discussion Of City's Match For The Legislative-Citizen Commission On Minnesota Resources (LCCMR) Grant

Documents:

Match for the LCCMR Grant.pdf

4. Facilities Assessment

Documents:

Facilities Assessment.pdf

B. Safety And Public Works Committee

Documents:

SPW Agenda.pdf

1. Downtown Snow Removal Bids

Documents:

2017-2018 Downtown Snow Removal Bids.pdf

2. Event/Street Closure Application - St. Francis School Marathon

Documents:

Event Application - St. Francis School Marathon.pdf

3. Local Road Improvement Program Grant Opportunity - Authorization To Apply For Grant

Documents:

Res - Support Pursuit of LRIP Funds.pdf

4. Tax Forfeit Non-Conservation Parcels

Documents:

Tax Forfeit Non-Conservation Parcels.pdf

8. Unfinished Business

- A. **Public Hearing - Designation Of Brainerd Lakes Area Economic Development Corporation (BLAEDC) As The City's Local Development Organization (LDO)**

Documents:

PH - BLAEDC as LDO.pdf

- B. **Public Hearing - Downtown Special Services, Downtown Snow Removal And 2017 Nuisance Assessments - Adopt Resolution Ordering The Special Assessments**

Documents:

PH - Adopt Assessments DSSD, DTSR, and 2017 Nuisance Abatement.pdf

C. Public Hearing - Improvement 14-03 And 16-13 Assessments - Adopt Resolution Ordering The Special Assessments

Documents:

PH - Adopt Assessments Imp 14-03 and Imp 16-13.pdf

D. Public Hearing - Improvement 15-12 And 16-10 Assessments - Adopt Resolution Ordering The Special Assessments

Documents:

PH - Adopt Assessments Imp 15-12 and Imp 16-10.pdf

E. Public Hearing - Supplemental Assessments Related To Improvement 05-28 And 09-02 - Adopt Resolution Ordering The Special Assessments

Documents:

PH - Adopt Supplemental Assessments.pdf

**F. Call For Applicants - Informational
(Application Information at the City's Website
<http://www.ci.brainerd.mn.us>)**

Mayor Recommended: (all terms expire on 12/31 of said year)

Charter Commission - 1 term (Expire 2020)

Transportation Advisory Committee - 1 term (Expire 2018)

Park Board - 1 term (Expire 2021)

9. New Business

10. Planning Commission

A. Comprehensive Plan Steering Committee Appointments

Documents:

Comprehenisve Plan - Discuss Steering Committee Appointments - 3rd.pdf

B. Variance Request - 113 Carol Lane, Brainerd, MN - Construct An Accessory Building (Garage)

Documents:

Variance Request - Accessory Building Setbacks, Bruce and Cynthia Thompson, 113 Carol Lane.pdf

11. Public Forum

Time allocated for citizens to bring matters not on the agenda to the attention of the Council - Time limits may be imposed

12. Staff Reports

(Verbal: Any Updates since Packet)

13. **Council Member Reports**

14. **Committee Recommendations - Recommended By Mayor Menk**

A. **Parks And Recreation Board - Mr. Troy Rushmeyer - Term To Expire
12/31/21**

15. **Adjournment To:**

Tuesday, October 17, 2017 at 6:00 p.m. in City Hall 2nd Floor Conference Room
to Conduct the City Administrator Applicant Review Process

Wednesday, October 18, 2017 at 6:00 p.m. Planning Commission Meeting in
City Hall Council Chambers for a Presentation from ISD181 on School Facilities
Planning Status

NOTE: Safety and Public Works Committee will meet at 7:00 P.M.
Personnel and Finance Committee will meet at 7:00 P.M.

ANY INDIVIDUAL NEEDING SPECIAL ACCOMMODATIONS,
PLEASE CALL 828-2307

Visit the [City's Website](http://ci.brainerd.mn.us) (ci.brainerd.mn.us)

MISSION

"Provide high quality, cost effective public services and leadership in creating
a sustainable city"