



PUBLIC UTILITIES COMMISSION AGENDA

City of Brainerd, Minnesota
City Hall, 501 Laurel Street, Council Chambers
Tuesday, March 31, 2026 @ 9:00 AM

The public is invited to attend these meetings in person
Attend by phone: 1-844-992-4726
Meeting Access Code:

Per MN Statutes 13D.02 Subd 1 Commission Members may participate by interactive technology.

Meetings are broadcast on CTC ch 8, Charter ch 181, YouTube, AppleTV, Roku, and Amazon FireTV

1. **Call To Order**

A. **Administer Oath of Office - Misty Bayliss**

2. **Roll Call**

___ M. Bayliss ___ M. Higgins ___ C. Jay ___ D. Wussow ___ M. Angland

3. **Pledge of Allegiance**

4. **Approval Of Agenda - Voice Vote**

5. **Consent Calendar**

NOTICE TO PUBLIC - all matters listed are considered routine by the Commission and will all be enacted by one (1) motion. There will be no separate discussion of these items unless good cause is shown prior to the time the Commission votes on the motion to be ADOPTED BY ROLL CALL

A. **Approval of Bills**

(Available upon request in the Public Utilities Director's Office)

B. **Approval of Minutes**

C. **Accept Annual Distributed Energy Reporting (DER) Board Report and Filing**

D. **Approve Advertisement for Sealed Bids for Hydro Dam Powerhouse Roofing Project**

6. **Public Forum**

Time allocated for citizens to bring matters not on the agenda to the attention of the Commission -
Time limits may be imposed

7. **Commission Committee Reports**

A. **Personnel Committee**

- B. **Finance and Operations Committee**
 - 1. Review Large Industrial Power Customer Application for Service and Transmission Study Process
 - 2. Review Eden Renewables Solar Development Purchase Power Agreement Proposal
 - 3. Approve Replacement and Payout of Totaled Water Distribution Truck

- 8. **Unfinished Business**
(See attached separate memo regarding updates on unfinished business)
 - A. **Review City Code Section 705 - Water System**
 - B. **Approve Amendment to BPU_POL_2007_11 Utility Service Turn On Fee**
 - C. **Approve BPU_POL_2007_12 Fee for Check Readings and Test/Change of Utility Meters**
 - D. **Approve BPU_POL_2008_13 Access to Premises**
 - E. **Resolution 26-02 - Approving Applications to the MN Public Facilities Authority for Lead Service Line Replacement Projects**

- 9. **New Business**
 - A. **Approve Professional Services Agreement with SEH for the Development of City Standard Details and Specifications**
 - B. **Approve Professional Services Agreement with SEH for the Development of the City of Brainerd Fats, Oils, and Grease (FOG) Management and Inspection Program and Development of a Mercury Minimization Management and Inspection Program in Conjunction with the City of Baxter**
 - C. **Approve Professional Services Agreement with Dave Berg Consulting LLC Electric Utility Cost of Service and Rate Study**
 - D. **Approve Termination of the Contract for Professional Services with Widseth and authorize the Professional Services Agreement with HR Green for the Main Lift Station Reconstruction Project**

- 10. **Staff Reports**
(Verbal: Any Updates since Packet)
 - A. **City Administrator Report**
 - B. **Council Liaison Report**
 - C. **HR Director Report**
 - D. **Public Utilities Director Report**

- E. **Finance Manager Report**
- F. **Operations Manager Report**
- G. **Water/Wastewater Manager Report**
- 11. **Commission Member Reports**
- 12. **Adjourn**
 - A. **Wastewater Treatment Facility Tour April 9, 2026 12:00PM**
 - B. **Water Treatment Plant Facility Tour April 10, 2026 12:00PM**
 - C. **Hydro Facility Tour April 16, 2026 12:00PM**

Visit Brainerd Public Utilities website at www.bpu.org

MISSION

"The mission of Brainerd Public Utilities is to provide safe, reliable, environmentally friendly electric, water and sewer services to our customers at the lowest reasonable cost."