

Pursuant to due call and notice thereof, the regular meeting of the Brainerd City Council was called to order at 7:30 P.M. by Council President O'Day.

Upon roll call the following Members were noted as present: Bevans, Johnson, Stunek, Yeager, Erickson, and O'Day. Member Czeczok and Mayor Badeaux were noted as absent.

Chair O'Day led the Pledge of Allegiance to the flag.

MOVED AND SECONDED BY COUNCIL MEMBERS BEVANS AND STUNEK, DULY CARRIED, TO APPROVE THE AGENDA.

MOVED AND SECONDED BY COUNCIL MEMBERS BEVANS AND JOHNSON TO APPROVE THE CONSENT CALENDAR.

Approval of Bills

Approved as on file in the Administrator's Office.

Approval of Minutes

Approved March 2nd, 2026, minutes as presented.

Department Activity Reports

Approved reports as presented.

Lawful Gambling - Bridges of Hope

Approved MN Lawful Gambling permit Submitted by Bridges of Hope for an Event to be held on May 1st, 2026 at 2011 S 6th Street.

Resolution - Lawful Gambling Premise - Brainerd Amateur Hockey Assoc

Adopted Resolution 17:26 for MN Lawful Gambling Premise Permit submitted by Brainerd Amateur Hockey Association to conduct Gambling Activities at Slice On Oak, 624 Oak St, Brainerd.

Performance Evaluation Summary - City Administrator Broyles 2025 Evaluation

Approved Administrator Broyles 2025 performance evaluation summary.

Upon roll call, Council Members Bevans, Johnson, Stunek, Yeager, Erickson, and O'Day voted "aye". No member voted "nay". The Chair declared the motion carried.

Public Forum

The Chair opened the public forum at 7:31 p.m.

Richard Schmidt, 9567 Karr Dr, gave a statement regarding his property and the proposed annexation. He stated that it would be greatly appreciated for Council Members to visit the annexation area and note the difficulties the property owners would have installing utilities. The City has not provided a cost estimate regarding installing utilities in the annexation area. He asked for clarification on comments made by staff about the previous annexation of a property and its difficulty.

Eric Pikula, 15137 Riverside Dr, gave a statement regarding his property and the proposed annexation. He stated that the annexation of his property would not add value to his home that is equal to the increase in taxes.

The chair closed the public forum at 7:39 p.m.

Council Committee Reports

Safety and Public Works Committee

Discuss Sidewalk on Front Street

Committee Chair Erickson gave background on the sidewalk request. There is an existing sidewalk on half of the block that does not connect to either corner at 9th or 10th streets. The project is not currently budgeted.

Member Bevans asked about the cost of the sidewalk being assessed to the City.

City Engineer Dehn stated that the Council has not assessed for sidewalks in a number of years.

MOVED AND SECONDED BY COUNCIL MEMBERS ERICKSON AND YEAGER TO POSTPONE REPLACEMENT OR EXTENSION UNTIL THE TIME THAT FRONT STREET IS RECONSTRUCTED, IN WHICH A SIDEWALK COULD BE INCLUDED WITH THE SCOPE OF THE PROJECT.

Council Members Johnson, Stunek, Yeager, Erickson, and O'Day voted "aye". Member Bevans voted "nay". The Chair declared the motion carried.

Downtown Landscaping Proposals - 2026 Planting Season

MOVED AND SECONDED BY COUNCIL MEMBERS ERICKSON AND YEAGER, DULY CARRIED, TO AWARD THE 2026 DOWNTOWN LANDSCAPING TO COPPER CREEK IN THE TOTAL OF \$7,162.

2026-2028 Contract Towing Proposals

MOVED AND SECONDED BY COUNCIL MEMBERS ERICKSON AND YEAGER, DULY CARRIED, TO AWARD THE CONTRACT TOWING SERVICES CONTRACT TO WEST BRAINERD AUTO FOR THE 2026-2028 TERM.

Award Contract - Imp 26-01 - Chip Seal Project

Committee Chair Erickson stated that the City budgets \$195,000 for this project.

MOVED AND SECONDED BY COUNCIL MEMBERS ERICKSON AND YEAGER, DULY CARRIED, TO AWARD CONTRACT FOR IMPROVEMENT 26-01 - 2026 CHIP SEAL PROJECT TO ASPHALT SURFACE TECHNOLOGIES CORP. IN THE TOTAL BID AMOUNT OF \$148,850.70.

Authorize Solicitation - 2026 Pavement Markings

Committee Chair Erickson stated that the estimate came in at \$28,882, the City budgets \$20,000. The delta between the two would be paid for out of the construction fund.

Member Bevans asked about the pavement markings on N 4th whether our Street staff has done the pavement markings for these streets.

City Engineer Dehn stated that Street staff will do crosswalk boxes on these streets.

MOVED AND SECONDED BY COUNCIL MEMBERS ERICKSON AND YEAGER, DULY CARRIED, TO AUTHORIZE SOLICITATION FOR THE 2026 PAVEMENT MARKINGS PROJECT.

Change Order #1 - 2026 Annex Repairs

Committee Chair Erickson stated that the change order is for the cost of asbestos abatement. This change order is just to remove the asbestos in a small area needed to fix the floor joist.

Member Johnson asked to clarify which fund the improvements would come out of.

Finance Director Hillman stated that the cost would come out of the equipment and facilities capital improvement fund.

MOVED AND SECONDED BY COUNCIL MEMBERS ERICKSON AND YEAGER, DULY CARRIED, TO APPROVE THE CHANGE ORDER FOR THE ANNEX REPAIRS PROJECT IN THE AMOUNT OF \$4,723.89.

Resolution - Construction Agreement - TH 210 Reconstruction Project Detours

Committee Chair Erickson stated that this is a reimbursement for the use of City streets during the reconstruction project.

Member Bevans asked about the wear and tear on other streets, specifically Kingwood.

Public Utilities Director Sandy stated that the payment would be made when the number of days of use is determined. He also stated that MnDOT will only reimburse for the wear on signed detour routes.

MOVED AND SECONDED BY COUNCIL MEMBERS ERICKSON AND YEAGER TO ADOPT RESOLUTION APPROVING THE CONSTRUCTION AGREEMENT NO. 1062428 FOR USE OF CITY STREETS AS DETOUR ROUTES DURING THE TH 210 RECONSTRUCTION PROJECT.

RESOLUTION 18:26

Upon roll call, Council Members Bevans, Johnson, Stunek, Yeager, Erickson, and O'Day voted "aye". No member voted "nay". The Chair declared the motion carried.

Resolution - Approving Applications to the Minnesota Public Facilities Authority for 2026 Lead Service Line Replacement Projects

Committee Chair Erickson stated that there are three proposed replacement projects for 2026. The City has been awarded \$2,675,000 for the replacements.

Member Bevans clarified that the amount includes the resident's cost for replacement of these lines from the main to their homes, which would usually be the sole responsibility of the homeowner.

MOVED AND SECONDED BY COUNCIL MEMBERS ERICKSON AND YEAGER ADOPT RESOLUTION APPROVING SUBMISSION OF THE APPLICATIONS TO THE MINNESOTA PUBLIC FACILITIES AUTHORITY FOR LEAD SERVICE LINE REPLACEMENT PROJECTS AND AUTHORIZING STAFF TO PROCEED WITH THE FUNDING APPLICATION PROCESS.

RESOLUTION 19:26

Upon roll call, Council Members Bevans, Johnson, Stunek, Yeager, Erickson, and O'Day voted "aye". No member voted "nay". The Chair declared the motion carried.

Personnel and Finance Committee

Promotion - Deputy Police Chief Anthony Runde to Police Chief

MOVED AND SECONDED BY COUNCIL MEMBERS JOHNSON AND STUNEK, DULY CARRIED TO APPROVE THE PROMOTION OF ANTHONY RUNDE TO POLICE CHIEF EFFECTIVE MAY 1, 2026, AT STEP 1 OF THE POLICE CHIEF WAGE GRID (\$63.48 PER HOUR); TO APPROVE THE UPDATED DEPUTY POLICE CHIEF JOB DESCRIPTION AS PRESENTED; AND TO AUTHORIZE STAFF TO BEGIN THE INTERNAL HIRING PROCESS TO BACKFILL THE DEPUTY POLICE CHIEF POSITION.

MnDNR Outdoor Recreation Grant Application - Memorial Park Playground Replacement

Committee Chair Johnson stated that the City Council already earmarked \$100,000 for the playground at Memorial Park. This will be a 100% match if the Park Board is awarded a grant for an additional \$100,000. If not received, the City will improve the playground as planned.

MOVED AND SECONDED BY COUNCIL MEMBERS JOHNSON AND BEVANS, DULY CARRIED TO AUTHORIZE STAFF TO APPLY FOR THE MNDNR OUTDOOR RECREATION GRANT PROGRAM FOR THE MEMORIAL PARK PLAYGROUND REPLACEMENT NOT TO EXCEED THE AMOUNT OF \$100,000.

Unfinished Business

Committee Recommendation – Mayor

Mayor Badeaux recommended Misty Bayliss to the Public Utilities Commission.

MOVED AND SECONDED BY COUNCIL MEMBERS BEVANS AND STUNEK, DULY CARRIED, TO APPOINT MISTY BAYLISS TO THE PUBLIC UTILITIES COMMISSION.

Call for Applicants – Informational:

Mayor Recommended: (terms to expire on 12/31 of said year)

Charter Commission – 2 terms (Expire 2029) 2 terms (Expire 2026)

Economic Development Authority-- 1 term (Expire 2028) 1 term (Expire 2031)

Library Board-- 1 term (Expire 2027)

Transportation Advisory Committee- 1 term (Expire 2026) 2 terms (Expire 2027)

Council President Recommended: (terms expire on 12/31 of said year)

Airport Commission -- 1 term (Expire 2028)

Planning Commission-- 1 term (Expire 2028)

Water Tower Committee—2 terms

New Business

Resolution- Approve Plans/Specifications and Authorize Bidding – Imp 25-05 – Southeast Brainerd Reconstruction Project

City Engineer Dehn stated that Bolton and Menk has prepared the plans and specifications for Improvement 25-05 Southeast Brainerd Reconstruction.

MOVED AND SECONDED BY COUNCIL MEMBERS JOHNSON AND BEVANS TO ADOPT RESOLUTION APPROVING PLANS AND SPECIFICATIONS, AND ORDERING ADVERTISEMENT FOR BIDS FOR IMPROVEMENT 25-05.

RESOLUTION 20:26

Upon roll call, Council Members Bevans, Johnson, Stunek, Yeager, Erickson, and O'Day voted "aye". No member voted "nay". The Chair declared the motion carried.

Staff Reports

Technology Director Strong stated that the City has switched over to Microsoft Teams for virtual meetings. It will save the City a nominal amount.

Finance Director Hillman stated that staff is working on a spring bond issue. As part of the requirements for the CIP Bonds, a public hearing is required and will take place on April 6th.

City Engineer Dehn stated that MnDOT has announced the kickoff meeting for the construction project which will take place on March 31st at Land Services at the County at 12:00 p.m. and 4:00 p.m. This meeting is intended for the public to receive information on the project.

Community Development Director Kramvik gave an overview of the Planning Commission agenda.

Public Utilities Director Sandy stated that they are in the midst of scheduling the tours of the utility facilities. The request submitted to Congressman Stauber for the Wastewater Treatment Facility has moved on to the second round for \$10 million.

City Administrator Broyles stated that the joint City Council and Charter Commission meeting is on March 26th at 5:30 p.m.

Council Member Reports

Member Yeager stated that the Airport is developing a plan to work on a full scale capital plan and inventory. The Airport Commission will resume talks about the Airport financial structure in the coming months. Finally, he stated that the Airport Commission is considering turning our facility into an ARFF training facility. The training is needed and could generate funding for the Airport if the program were to takeoff. It would require a low amount of investment.

Member Bevans stated that Wednesday, March 25th is the Library Board meeting. He stated there was sad news for Ward 2, that Thrifty White has closed its Washington Street is moving to Super One in northeast. This is not only sad new as Ward 2 has lost a business, but also that the Council tore down 6 family dwelling units to develop this project. The building is now empty and up for sale.

Member Johnson stated that the EDA allocated \$20,000 for the Washington Street project. The Chamber has stepped up to coordinate the effort in making the reconstruction a success. The Blue Ox costume was not funded by taxpayer dollars. He complimented Brainerd Community Action on the St. Patrick's Day Celebration.

Chair O'Day thanked Member Yeager for showing his knees at the St. Patrick's Day Parade. He has been to the Airport a number of times lately, he stated that it is looking great out there. Finally, he stated that with the warm weather comes construction season, we will get through it.

Adjourn

MOVED AND SECONDED BY COUNCIL MEMBERS STUNEK AND BEVANS, DULY CARRIED, TO ADJOURN THE MEETING.

The Chair adjourned the meeting at 8:09 p.m.



Nicholas W. Broyles
City Administrator