

CITY COUNCIL AGENDA

Brainerd, Minnesota
November 6, 2017
7:30 P.M.
Brainerd City Hall
Council Chambers

1. **Call To Order - 7:30 PM**

2. **Roll Call**

___ K. Stunek ___ K. Bevans ___ D. Badeaux ___ G. Johnson
___ S. Hilgart ___ J. Lambert ___ D. Pritschet ___ Mayor Menk

3. **Pledge Of Allegiance**

4. **Approval Of Agenda - Voice Vote**

5. **Consent Calendar**

NOTICE TO PUBLIC - all matters listed are considered routine by the Council and will all be enacted by one (1) motion. There will be no separate discussion of these items unless good cause is shown prior to the time the Council votes on the motion to be ADOPTED BY ROLL CALL

A. **Approval Of Minutes**

1. Regular Meeting Held on October 16, 2017
2. Special Meeting Held October 17, 2017

Documents:

[*20171016_CC draft.pdf*](#)

[*20171017_CC - Special City Administrator Hiring Process.pdf*](#)

B. **Approval Of Licenses**

1. Contractor Licenses - 6 - 3 New, 3 Renewals

Documents:

[*2017-11-06 Cont License.pdf*](#)

C. **Department Activity Reports**

1. Fire Chief
2. Parks Director

Documents:

[*FD Report.pdf*](#)

[*Parks Report.pdf*](#)

D. Minnesota Lawful Gambling Application For Exempt Permit - Submitted By Knights Of Columbus Council 1491, 902 Fir St., Brainerd For Events To Be Held January 18, January 25, February 1 And February 8, 2018 At St. Francis Catholic Church, 404 N 9th St., Brainerd, MN

E. Waiver Of Nuisance Assessment - 1323 Oak Street

Documents:

[Waiver of Assessment.pdf](#)

6. **Council Committee Reports**

A. **Safety And Public Works Committee**

Documents:

[20171106_SPW.pdf](#)

1. State Aid Advance Resolution - 2018 S 6th Street Construction

Documents:

[Res - Advancement of State Aid Street Funds.pdf](#)

2. Update On 2017 Construction Projects

Documents:

[2017 Street Construction Project Status Update - Informational.pdf](#)

B. **Personnel And Finance Committee**

Documents:

[20171106_PF.pdf](#)

1. Approval Of Bills & Payments To Contractors

<u>Contractor</u>	<u>Imp</u> <u>#</u>	<u>Project</u>	<u>Amount</u> <u>Paid</u>	<u>Amount</u> <u>Retained</u>
Anderson Brothers	17-04	2017 Patch Work	\$9,863	\$0
Anderson Brothers	15-12	S. 6th Street Frontage thru 10/27	\$85,646	\$4,508
Anderson Brothers	16-10	NW Brainerd Resurfacing thru 10/27	\$289,916	\$15,259
Braun Intertec	15-12	S. 6th Street Frontage Testing thru 10/7	\$2,066	\$0
Braun Intertec	16-10	NW Brainerd Resurfacing Testing thru 10/7	\$1,112	\$0
S.E.H.	17-08	2019 SRTS Sidewalks thru 9/30	\$2,695	\$0
S.E.H.	14-15	Airport Util Ext thru 9/30	\$6,287	\$0

2. Fire Department Fee Appeal

Documents:

[FD Fee Appeal.pdf](#)

3. Authorize Submission Of Small Cities Development Program (SCDP) 2018 Preliminary Proposal To Department Of Employment & Economic Development (DEED)

Documents:

[SCDP Preliminary Application to DEED.pdf](#)

4. 2018 Library Operating Supply Budget

Documents:

[Library Budget .pdf](#)

5. Employee Policy Manual Amendment And Memorandums Of Agreement With IBEW, LELS, And USW Unions To Increase Deductibles For High Deductible Health Plan As Required By IRS Regulations Effective January 1, 2018

Documents:

[EPM and MOAs to Increase the 2018 HDHP Deductible.pdf](#)

6. Deferment Of Assessment

Documents:

[Deferment of Assessment.pdf](#)

7. Unfinished Business

A. Continuation Of Public Hearing - Downtown Special Services, Downtown Snow Removal, And 2017 Nuisance Contested Assessments

Documents:

[Continuation of PH - Downtown Special Services, Downtown Snow Removal, and 2017 Nuisance Abatement Contested Assessments.pdf](#)

[PH - Contested Assessment 911 Kingwood Street Nuisance.pdf](#)

[PH - Contested Assessment 319 N 9th Street Nuisance.pdf](#)

[PH - Contested Assessments 1504 8th Avenue NE Nuisance.pdf](#)

[PH - Contested Assessment DTSS and DTSR.pdf](#)

[Res - Adopting Contested Assessments for DTSS, DTSR, and 2017 Nuisance Abatement .pdf](#)

B. Continuation Of Public Hearing - Improvement 14-03 Contested Assessment

Documents:

Continuation of PH - Improvement 14-03 Contested Assessment.pdf
PH - Contested Assessment Improvement 14-03.pdf
Res - Adopting Contested Assessment for Improvement 14-03.pdf

C. Demolition Of Building At 507 6th Street South

Documents:

Building at 507 6th Street South.pdf

D. Comprehensive Plan Steering Committee Appointments

Documents:

Comprehensive Plan - Discuss Steering Committee Appt.pdf

E. Call For Applicants - Informational
(Application Information at the City's Website
<http://www.ci.brainerd.mn.us>)

Mayor Recommended: (all terms expire on 12/31 of said year)

Charter Commission - 1 term (Expire 2020)

Transportation Advisory Committee - 2 term (Expire 2018)

Park Board - 1 term (Expire 2021)

8. New Business

A. National Joint Powers Alliance Board Of Directors

Documents:

NJPA Board of Directors.pdf

9. Planning Commission

A. First Reading - Proposed Ordinance No. 1474 - Rezoning - Adventure Properties, 110 NW 3rd St. Brainerd, MN - Rezone Property From A B-2 (Neighborhood Business) District To An R-3 (High Density Residential) District

Documents:

Proposed Ord. No. 1474 - Rezoning Adventure Prop.pdf

B. First Reading - Proposed Ordinance No. 1475 - Amending Brainerd Zoning Ordinance Sections 515-02, 515-61, 515-63, 515-64, 515-65 And 515-70 Regarding Microdistilleries And Cocktail Rooms

Documents:

Zoning Ord Amendment Permitting Microdistilleries.pdf

10. Public Forum

Time allocated for citizens to bring matters not on the agenda to the attention of the Council - Time limits may be imposed

11. **Staff Reports**

(Verbal: Any Updates since Packet)

12. **Council Member Reports**

13. **Committee Resignations - Accept With Regret**

A. **David Runberg, Transportation Advisory Committee - Effective October 19, 2017**

14. **Committee Recommendations - Recommended By Mayor Menk**

15. **Adjournment To**

Closed Session pursuant to MN Statutes, 13D.05, Subd. 3(b) for attorney-client privilege to discuss the Firefighters Union Local 4725 lawsuit

Closed Session pursuant to MN Statutes, 13D.05, Subd.3(b) for attorney-client privilege to discuss the pending annexation proceeding with the City of Baxter

City Administrator Interviews - November 15, 2017 at 2:00 p.m. - City Hall 2nd Floor Conference Room

NOTE: Safety and Public Works Committee will meet at 7:15 P.M.
Personnel and Finance Committee will meet at 7:00 P.M.

ANY INDIVIDUAL NEEDING SPECIAL ACCOMMODATIONS,
PLEASE CALL 828-2307
Visit the [City's Website](http://ci.brainerd.mn.us) (ci.brainerd.mn.us)

MISSION

"Provide high quality, cost effective public services and leadership in creating a sustainable city"