



PUBLIC UTILITIES COMMISSION AGENDA

City of Brainerd, Minnesota
City Hall, 501 Laurel Street, Council Chambers
Friday, April 17, 2026 @ 1:00 PM

The public is invited to attend these meetings in person
Dial in by phone
[+1 469-250-2695](tel:+14692502695)
Meeting Access Code:

Per MN Statutes 13D.02 Subd 1 Commission Members may participate by interactive technology.

Meetings are broadcast on CTC ch 8, Charter ch 181, YouTube, AppleTV, Roku, and Amazon FireTV

1. **Call To Order**

2. **Roll Call**

___ M. Bayliss ___ C. Jay ___ D. Wussow ___ M. Angland

3. **Pledge of Allegiance**

4. **Approval Of Agenda - Voice Vote**

5. **Unfinished Business**

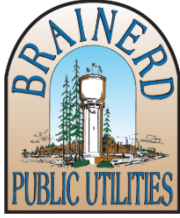
- A. **Award Construction Contract for 2026 Galvanized Water Service Line Replacement Project in Alley between S 6th Street and S 7th Street from Joseph Street to Ronald Street**
- B. **Award Construction Contract for 2026 Galvanized Water Service Line Replacement Project in Alley between S 6th Street and S 7th Street from Ronald Street to Paul Street**
- C. **Authorization to Solicit Bids for 2026 Galvanized Water Service Line Replacement Projects Numbers 1 and 2 - 2026 City Street Resurfacing/Reconstruction Projects and NE Brainerd Phase 1**

6. **Adjourn**

Visit Brainerd Public Utilities website at www.bpu.org

MISSION

"The mission of Brainerd Public Utilities is to provide safe, reliable, environmentally friendly electric, water and sewer services to our customers at the lowest reasonable cost."



Public Utilities Commission Agenda Request

MEETING DATE: April 17, 2026

TITLE OF ITEM: Award Construction Contract for 2026 Galvanized Water Service Line Replacement Project in Alley between S 6th Street and S 7th Street from Joseph Street to Ronald Street

ACTION REQUESTED: Discussion Item

ESTIMATED TIME (MIN): 5 Minutes

SUBMITTED BY: Paul Sandy, Public Utilities Director **PRESENTER:** Paul Sandy, Public Utilities Director

SUMMARY OF ISSUE: Quotes were solicited for the galvanized water service line replacement project for the replacement of the galvanized water service lines in the alleyway between S 6th Street and S 7th Street from Joseph Street to Ronald Street.

ALTERNATIVE, OPTIONS, EFFECTS ON OTHERS/COMMENTS:

On April 10, 2026, two quotes were received from contractors for galvanized water service line replacement work. The overall effort was divided into two separate projects: one serving the north alley from Joseph Street to Ronald Street, and one serving the south alley from Ronald Street to Paul Street.

The north alley project includes the replacement of five existing galvanized water service lines. Quotes for this work were submitted by Tretter Excavating and DeChantal Excavating in the amounts of \$65,000 and \$96,410, respectively.

To maintain alignment with the ongoing alley reconstruction schedule, staff recommends that the Commission award the north alley project to Tretter Excavating in the amount of \$65,000 for the replacement of the five galvanized water service lines.

RECOMMENDED ACTION/MOTION: Staff recommends awarding the contract for the Galvanized Water Service Line Replacement Project in the alleyway between S 6th Street and S 7th Street from Joseph Street to Ronald Street to Tretter Excavating in the total construction amount of \$65,000.

FINANCIAL IMPACT: This project, along with all related engineering and project development costs, are being reimbursed with the \$2.675 million allocated for galvanized water service line replacement projects in 2026.



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April 10, 2026

Brainerd Public Utilities Commission
City of Brainerd
501 Laurel Street
Brainerd, MN 56401

RE: Quote Review and Award Recommendation
2026 Lead Service Line Replacement Project
Alley between South 6th Street and South 7th Street – Joseph Street to Ronald Street
BMI Project No.: 26X.142858.000

Utility Commission members:

Pursuant to authority of the City Council, quotes for the above referenced project were opened and read aloud at the Brainerd Public Utilities Office at 10:00 A.M. on Friday, April 10, 2026. Two quotes were received:

Contractor	Bid Total
Tretter Excavating	\$65,000
DeChantal Excavating	\$96,410

The apparent low quote is submitted by Tretter Excavating of Brainerd, MN in the amount of \$65,000.00. No mathematical errors were found in the quotes received. Attached please find the Quote Abstract listing and verifying a breakdown of the unit prices submitted.

We recommend a contract be awarded to Tretter Excavating of Brainerd, MN, the lowest responsive and responsible quoter, in the amount of \$65,000.00.

Sincerely,

Bolton & Menk, Inc.

Bryan G. Drown, PE
Municipal Project Manager

Cc: Paul Sandy, PE – Public Utilities Director

Attachments: Quote Abstract

ABSTRACT OF QUOTES

Galvanized Water Service Replacement Project

Alley Between South 6th Street and South 7th Street - Joseph Street to Ronald Street

Brainerd Public Utilities, Brainerd, MN

BMI PROJECT NO. 26X142858.000

Date: 4/10/2026

Time 10:00 AM

ITEM NO.	ITEM	NOTES	APPROX. QUANT.	UNIT	1 Tretter Excavating Brainerd, MN		2 DeChantal Excavating Brainerd, MN	
					UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
1	1603 SOUTH 6TH STREET - REPLACE WATER SERVICE		1	LUMP SUM	\$9,000.00	\$9,000.00	\$13,748.00	\$13,748.00
2	1615 SOUTH 6TH STREET - REPLACE WATER SERVICE		1	LUMP SUM	\$9,000.00	\$9,000.00	\$15,498.00	\$15,498.00
3	1643 SOUTH 6TH STREET - REPLACE WATER SERVICE		1	LUMP SUM	\$9,000.00	\$9,000.00	\$15,498.00	\$15,498.00
4	1624 SOUTH 7TH STREET - REPLACE WATER SERVICE		1	LUMP SUM	\$9,000.00	\$9,000.00	\$17,948.00	\$17,948.00
5	1642 SOUTH 7TH STREET - REPLACE WATER SERVICE		1	LUMP SUM	\$9,000.00	\$9,000.00	\$13,718.00	\$13,718.00
6	CONSTRUCTION ALLOWANCES		1	LUMP SUM	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00
TOTAL BID:						<u>\$65,000.00</u>		<u>\$96,410.00</u>



Public Utilities Commission Agenda Request

MEETING DATE: April 17, 2026

TITLE OF ITEM: Award Construction Contract for 2026 Galvanized Water Service Line Replacement Project in Alley between S 6th Street and S 7th Street from Ronald Street to Paul Street

ACTION REQUESTED: Approve/Deny Motion **ESTIMATED TIME (MIN):** 5 Minutes

SUBMITTED BY: Paul Sandy, Public Utilities Director **PRESENTER:** Paul Sandy, Public Utilities Director

SUMMARY OF ISSUE: Quotes were solicited for the galvanized water service line replacement project for the replacement of the galvanized water service lines in the alleyway between S 6th Street and S 7th Street from Ronald Street to Paul Street.

ALTERNATIVE, OPTIONS, EFFECTS ON OTHERS/COMMENTS: On April 10, 2026, two quotes were received from contractors for galvanized water service line replacement work. The overall effort was divided into two separate projects: one serving the north alley from Joseph Street to Ronald Street, and one serving the south alley from Ronald Street to Paul Street.

The south alley project includes the replacement of eight existing galvanized water service lines. Quotes for this work were submitted by Tretter Excavating and DeChantal Excavating in the amounts of \$92,000 and \$138,234, respectively.

To maintain alignment with the ongoing alley reconstruction schedule, staff recommends that the Commission award the north alley project to Tretter Excavating in the amount of \$92,000 for the replacement of the eight galvanized water service lines.

RECOMMENDED ACTION/MOTION: Staff recommends awarding the contract for the Galvanized Water Service Line Replacement Project in the alleyway between S 6th Street and S 7th Street from Ronald Street to Paul Street to Tretter Excavating in the total construction amount of \$92,000.

FINANCIAL IMPACT: This project, along with all related engineering and project development costs, are being reimbursed through the \$2.675 million allocated for galvanized water service line replacement projects in 2026.



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April 10, 2026

Brainerd Public Utilities Commission
City of Brainerd
501 Laurel Street
Brainerd, MN 56401

RE: Quote Review and Award Recommendation
2026 Lead Service Line Replacement Project
Alley between South 6th Street and South 7th Street – Ronald Street to Paul Street
BMI Project No.: 26X.142858.000

Utility Commission members:

Pursuant to authority of the City Council, quotes for the above referenced project were opened and read aloud at the Brainerd Public Utilities Office at 10:00 A.M. on Friday, April 10, 2026. Two quotes were received:

Contractor	Bid Total
Tretter Excavating	\$92,000
DeChantal Excavating	\$138,234

The apparent low quote is submitted by Tretter Excavating of Brainerd, MN in the amount of \$92,000.00. No mathematical errors were found in the quotes received. Attached please find the Quote Abstract listing and verifying a breakdown of the unit prices submitted.

We recommend a contract be awarded to Tretter Excavating of Brainerd, MN, the lowest responsive and responsible quoter, in the amount of \$92,000.00.

Sincerely,

Bolton & Menk, Inc.

Bryan G. Drown, PE
Municipal Project Manager

Cc: Paul Sandy, PE – Public Utilities Director

Attachments: Quote Abstract

ABSTRACT OF QUOTES

Galvanized Water Service Replacement Project

Alley Between South 6th Street and South 7th Street - Ronald Street to Paul Street

Brainerd Public Utilities, Brainerd, MN

BMI PROJECT NO. 26X142858.000

Date: 4/10/2026

Time 10:00 AM

ITEM NO.	ITEM	NOTES	APPROX. QUANT.	UNIT	1		2	
					Tretter Excavating Brainerd, MN		DeChantal Excavating Brainerd, MN	
					UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
1	1709 SOUTH 6TH STREET - REPLACE WATER SERVICE		1	LUMP SUM	\$9,000.00	\$9,000.00	\$15,498.00	\$15,498.00
2	1715 SOUTH 6TH STREET - REPLACE WATER SERVICE		1	LUMP SUM	\$9,000.00	\$9,000.00	\$14,748.00	\$14,748.00
3	1729 SOUTH 6TH STREET - REPLACE WATER SERVICE		1	LUMP SUM	\$9,000.00	\$9,000.00	\$15,498.00	\$15,498.00
4	1733 SOUTH 6TH STREET - REPLACE WATER SERVICE		1	LUMP SUM	\$9,000.00	\$9,000.00	\$13,748.00	\$13,748.00
5	1741 SOUTH 6TH STREET - REPLACE WATER SERVICE		1	LUMP SUM	\$9,000.00	\$9,000.00	\$14,248.00	\$14,248.00
6	1710 SOUTH 7TH STREET - REPLACE WATER SERVICE		1	LUMP SUM	\$9,000.00	\$9,000.00	\$15,498.00	\$15,498.00
7	1714 SOUTH 7TH STREET - REPLACE WATER SERVICE		1	LUMP SUM	\$9,000.00	\$9,000.00	\$14,498.00	\$14,498.00
8	1722 SOUTH 7TH STREET - REPLACE WATER SERVICE		1	LUMP SUM	\$9,000.00	\$9,000.00	\$14,498.00	\$14,498.00
9	CONSTRUCTION ALLOWANCES		1	LUMP SUM	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00
TOTAL BID:						\$92,000.00		\$138,234.00



Public Utilities Commission Agenda Request

MEETING DATE: April 17, 2026

TITLE OF ITEM: Authorization to Solicit Bids for 2026 Galvanized Water Service Line Replacement Projects Numbers 1 and 2 - 2026 City Street Resurfacing/Reconstruction Projects and NE Brainerd Phase 1

ACTION REQUESTED: Approve/Deny Motion **ESTIMATED TIME (MIN):** 5 Minutes

SUBMITTED BY: Paul Sandy, Public Utilities Director **PRESENTER:** Paul Sandy, Public Utilities Director

SUMMARY OF ISSUE: Plans and specifications have been prepared for Galvanized Water Service Replacement Projects Numbers 1 and 2, consisting of galvanized water service line replacements in the following areas:

Project Number 1: NE Brainerd Phase 1 - Gillis Avenue, 1st Avenue NE, and 2nd Avenue NE
Project Number 2: 2026 Street Reconstruction and Resurfacing Project Areas

ALTERNATIVE, OPTIONS, EFFECTS ON OTHERS/COMMENTS:

The final plans and specifications were submitted to the Minnesota Department of Health on March 31, 2026, for certification. As part of this process, staff is requesting authorization from the Commission to proceed with competitive bidding for both projects to ensure the work aligns with the 2026 construction season.

The engineer's estimates of probable cost, including design, administration, and construction engineering, are attached and summarized as follows:

- Project Number 1: \$841,880
- Project Number 2: \$1,318,955

In total, the two proposed projects will replace 99 known galvanized water service lines within the project areas.

RECOMMENDED ACTION/MOTION: Staff recommends authorizing an advertisement for bids for the Galvanized Water Service Line Replacement Project Numbers 1 and 2 with bids to be received and opened on Tuesday, May 12, 2026 at 10:00 am and 10:30 am, respectively.

FINANCIAL IMPACT: Total project costs, including engineering, construction administration, and the construction cost will be reimbursed through the \$2,675,000 allocated from the Minnesota Public Facilities Authority for galvanized water service line replacements in 2026.



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4/10/2026

Item No.	MnDOT Spec No.	Item	Notes	Unit	Unit Price	Estimated Quantity	Estimated Cost
						Private	Private
BASE BID							
1	2021.501	MOBILIZATION		LUMP SUM	\$35,000.00	1	\$35,000.00
2		TRAFFIC CONTROL		LUMP SUM	\$10,000.00	1	\$10,000.00
3	2101.502	CLEARING & GRUBBING		EACH	\$1,000.00	10	\$10,000.00
4	2104.501	REMOVE & REPLACE CURB AND GUTTER	(1)	LIN FT	\$50.00	330	\$16,500.00
5	2104.505	REMOVE & REPLACE CONCRETE SIDEWALK		SQ FT	\$25.00	1197	\$29,925.00
6		REMOVE & REPLACE BITUMINOUS DRIVEWAY		SQ FT	\$10.00	67	\$670.00
7	2104.505	REMOVE & REPLACE CONCRETE DRIVEWAY		SQ FT	\$30.00	874	\$26,220.00
8		REMOVE & REPLACE GRAVEL DRIVEWAY		SQ FT	\$10.00	90	\$900.00
9		REMOVE & REPLACE BITUMINOUS STREET PAVEMENT		SQ FT	\$15.00	707	\$10,605.00
10		REMOVE & REPLACE CONCRETE STEP		EACH	\$750.00	3	\$2,250.00
11	2105.522	SALVAGE AND REINSTALL FENCE		LIN FT	\$100.00	75	\$7,500.00
12	2118.501	SALVAGE AND REINSTALL RETAINING WALL		SQ FT	\$40.00	42	\$1,680.00
13		EXPLORATORY EXCAVATION	(7)	HR	\$300.00	17.5	\$5,250.00
14		TELEWISE & LOCATE SANITARY SERVICE		EACH	\$1,100.00	35	\$38,500.00
15		CASTING ASSEMBLY SPECIAL	(9)	EACH	\$500.00	5	\$2,500.00
16	2231.604	1" PE WATER SERVICE PIPE		LIN FT	\$100.00	2049	\$204,900.00
17		2" POLYSTYRENE INSULATION	(8)	SQ YD	\$40.00	200	\$8,000.00
18		CONNECT TO EXISTING CURB STOP		EACH	\$150.00	35	\$5,250.00
19	2503.602	CONNECT TO EXISTING WATER SERVICE - INDOOR	(2)	EACH	\$1,500.00	35	\$52,500.00
20		PLUMBER		EACH	\$1,000.00	35	\$35,000.00
21	2521.501	ELECTRICIAN	(3)	EACH	\$1,000.00	35	\$35,000.00
22	2531.507	WATER PITCHER AND FILTER	(4)	EACH	\$60.00	35	\$2,100.00
23	2554.603	TURF ESTABLISHMENT	(5)	SQ YD	\$10.00	1851	\$18,510.00
24	2101.507	CONSTRUCTION ALLOWANCE	(6)	LUMP SUM	\$120,000.00	1	\$120,000.00
25		EROSION CONTROL		EACH	\$300.00	35	\$10,500.00

TOTAL ESTIMATED CONSTRUCTION COST: \$689,260.00
 DESIGN, ADMINISTRATION AND CONSTRUCTION ENGINEERING: \$152,620.00
TOTAL ESTIMATED PROJECT COST: \$841,880.00



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4/10/2026

Item No.	MnDOT Spec No.	Item	Notes	Unit	Unit Price	Estimated Quantity	Estimated Cost
						Private	Private
BASE BID							
1	2021.501	MOBILIZATION		LUMP SUM	\$50,000.00	1	\$50,000.00
2		TRAFFIC CONTROL		LUMP SUM	\$10,000.00	1	\$10,000.00
3	2101.502	CLEARING & GRUBBING		EACH	\$1,000.00	24	\$24,000.00
4	2104.501	REMOVE & REPLACE CURB AND GUTTER	1	LIN FT	\$50.00	616	\$30,800.00
5	2104.505	REMOVE & REPLACE CONCRETE SIDEWALK		SQ FT	\$25.00	2,899	\$72,475.00
6		REMOVE & REPLACE BITUMINOUS DRIVEWAY		SQ FT	\$10.00	421	\$4,210.00
7	2104.505	REMOVE & REPLACE CONCRETE DRIVEWAY		SQ FT	\$30.00	137	\$4,110.00
8		REMOVE & REPLACE BITUMINOUS STREET PAVEMENT		SQ FT	\$15.00	1,336	\$20,040.00
9		REMOVE & REPLACE CONCRETE STEP		EACH	\$750.00	7	\$5,250.00
10	2105.522	SALVAGE AND REINSTALL FENCE		LIN FT	\$100.00	98	\$9,800.00
11	2118.501	SALVAGE AND REINSTALL RETAINING WALL		SQ FT	\$40.00	132	\$5,280.00
12		EXPLORATORY EXCAVATION	7	HR	\$300.00	32	\$9,600.00
13		TELEWISE & LOCATE SANITARY SERVICE		EACH	\$1,100.00	64	\$70,400.00
14		CASTING ASSEMBLY SPECIAL	9	EACH	\$500.00	5	\$2,500.00
15	2231.604	1" PE WATER SERVICE PIPE		LIN FT	\$100.00	3,148	\$314,800.00
16		2" POLYSTYRENE INSULATION	8	SQ YD	\$40.00	200	\$8,000.00
17		CONNECT TO EXISTING CURB STOP		EACH	\$150.00	64	\$9,600.00
18	2503.602	CONNECT TO EXISTING WATER SERVICE - INDOOR	2	EACH	\$1,500.00	64	\$96,000.00
19		PLUMBER		EACH	\$1,000.00	64	\$64,000.00
20	2521.501	ELECTRICIAN	3	EACH	\$1,000.00	64	\$64,000.00
21	2531.507	WATER PITCHER AND FILTER	4	EACH	\$60.00	64	\$3,840.00
22	2554.603	TURF ESTABLISHMENT	5	SQ YD	\$10.00	2,930	\$29,300.00
23	2101.507	CONSTRUCTION ALLOWANCE	6	LUMP SUM	\$200,000.00	1	\$200,000.00
24		EROSION CONTROL		EACH	\$300.00	64	\$19,200.00

TOTAL ESTIMATED CONSTRUCTION COST: \$1,127,205.00
 DESIGN, ADMINISTRATION AND CONSTRUCTION ENGINEERING: \$191,750.00
TOTAL ESTIMATED PROJECT COST: \$1,318,955.00