



PARK BOARD AGENDA

City of Brainerd, Minnesota
City Hall, 501 Laurel Street, Council Chambers
Wednesday, May 6, 2026 @ 4:30 PM

The public is invited to attend these meetings in person

Meetings are broadcast on CTC ch 8, Charter ch 181, YouTube, AppleTV, Roku, and Amazon FireTV

1. **Call To Order**

2. **Roll Call**

___J. Mickelson ___J. Miller ___ J. Powell ___A. Shipe ___J. Berns

3. **Pledge of Allegiance**

4. **Approval Of Agenda - Voice Vote**

5. **Public Forum**

Time allocated for citizens to bring matters not on the agenda to the attention of the Board - Time limits may be imposed

6. **New Business**

A. **Approval of AC Power Installation at Rotary Park Pavilion**

7. **Adjourn**

Visit the Parks and Recreation Website at www.ci.brainerd.mn.us/parks

MISSION

"To serve Brainerd residents and visitors by offering high-quality, affordable recreational opportunities and by providing a clean, well-maintained park system"



Park Board Agenda Request

MEETING DATE: May 6, 2026

TITLE OF ITEM: Approval of AC Power Installation at Rotary Park Pavilion

AGENDA: Approve

ACTION REQUESTED: Approve/Deny Motion

SUBMITTED BY: Paul Sandy, Public Utilities Director **DEPARTMENT:** Public Works

PRESENTER: Nick Broyles, City Administrator, Paul Sandy, Public Utilities Director **ESTIMATED TIME (MIN):** 5 Minutes

SUMMARY OF ISSUE

Rotary Club has requested authorization from the Park Board to include an additional set of electrical facilities in conjunction with the Solar project being installed on the pavilion in Rotary Park. The facilities include 6 LED lights and 4 outlets. Rotary Club has approved funding of the installation and is requesting the authorization from the Park Board to install.

ALTERNATIVE, OPTIONS, EFFECTS ON OTHERS/COMMENTS

Attached is the quote from Jim's Electric to perform the work, noting this would be a Rotary Club cost. Also attached is a concept of the lights/outlet installations as presented to the Park Board in 2023.

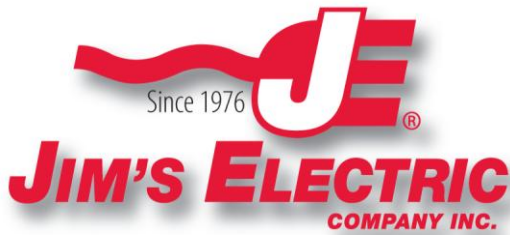
RECOMMENDED ACTION/MOTION

Motion to approve the request from Rotary Club to install AC power, including lights and outlets in the Rotary Park Pavilion.

FINANCIAL IMPACT

N/A





Date: 4-3-26

Proposal #2026079
Rotary Club Pavilion
John Forrest (218) 838-2259

John,

Thank you for contacting Jim's Electric Company, Inc. for your service needs. To ensure we will perform the work you need, please take a minute to review the scope of work and pricing.

Electrical (Pavilion wiring to be EMT surface conduit – Service PVC sch. 80)

- Lighting
 - Furnish and install (6) LED wall packs
- Lighting Control
 - Furnish and install (1) astronomical timeclock and (1) photocell/motion switch
 1. Timeclock to de-energize lighting from 10pm to 6am
 2. While energized lighting to operate based on motion and darkness
 3. Install timeclock in large j-box to avoid tampering
- Power
 - Furnish and install (4) weather-proof receptacles on (1) circuit
 - Furnish and install (1) 100a outdoor load center
 1. Includes concrete cutting and patching for recessing the service conduit
 - Provide up to 100' of unobstructed trenching for (1) 100a direct bury service cable
 1. 100' is a minimum charge to mobilize trenching machine and crew
 2. Service wire to be landed in a meter furnished and installed by Brainerd Public Utilities
- Solar
 - Furnish and install (1) ¾" conduit stub up adjacent to our service pipe in cut concrete – per Tom at Wolf Track Solar
 - No other solar work included

We have excluded the following items with this proposal:

- Labor and other cost associated with repair of manufacturers product
- Stacking of trades or condensed schedules
- Delays due to inclement weather/Frost Charges
- Utility charges
- Painting of any type (see option)
- Metering or meter pedestal
- Solar work
- Any work other than noted above

Baxter: 218.828.0250 • **Crosslake:** 218.692.2033 • **Little Falls:** 320.632.2327 • **Fax:** 218.828.4531

www.jimselectric.com • 8296 Industrial Park Rd. • Baxter, MN 56425



Budget Summary:

Fixtures:	\$850.00
Electrical:	\$6,600.00
Permit:	\$125.00
Trenching:	\$1,350.00
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Budget Total:	\$8,925.00

****Jim's Electric will provide a \$1,000.00 deduct/donation upon completion of this work****

Please consider the following option:

- Conduit Painting
 - Pre-paint EMT, straps and j-boxes black (aerosol spray type paint)
 - Touch up painting after installation not included
 - All other painting of electrical by others and is not included
- Add: \$425.00**

Please approve by SIGNING BELOW AND RETURN giving authorization for this work and indicating you agree to these terms.

Approved by: _____ (signature) Date: _____

Thank you for your business!

Sincerely,

Jake Francis
Project Manager
218-821-1877
jakef@jimselectric.com