

Pursuant to due call and notice thereof, the regular meeting of the Brainerd City Council was called to order at 7:30 P.M. by Council President O'Day.

Upon roll call the following Members were noted as present: Czczok, Johnson, Stunek, Yeager, Erickson, and O'Day. Member Bevans was noted as absent. Mayor Badeaux was also noted as present.

Chair O'Day led the Pledge of Allegiance to the flag.

MOVED AND SECONDED BY COUNCIL MEMBERS STUNEK AND CZECZOK, DULY CARRIED, TO APPROVE THE AGENDA.

MOVED AND SECONDED BY COUNCIL MEMBERS JOHNSON AND CZECZOK TO APPROVE THE CONSENT CALENDAR.

Approval of Bills

Approved as on file in the Administrator's Office.

Department Activity Reports

Approved reports as presented.

Temporary Liquor License - Brainerd Elks Lodge

Approved Temporary Liquor License submitted by Brainerd Elks Lodge 615 for an event to be held on May 6th at 1115 Wright St.

Temporary Liquor License - Brainerd Jaycees

Approved Temporary Liquor License submitted by the Brainerd Jaycees for an Event to be held on May 21, 2026 at 2801 11th St S.

MN Lawful Gambling - St. Vincent de Paul

Approved MN Lawful Gambling Application for Exempt Permit submitted by St. Vincent De Paul for an Event to be held on July 26, 2026 at 1108 Willow St.

Resignation - Mike Higgins from the Public Utilities Commission and Declare Vacancy Expiring 2026

Accepted the resignation of Mike Higgins from the Public Utilities Commission and Declared Vacancy Expiring 2026.

Event Application - City Hall Market

Approved event application with conditions.

Event Application - USA Olympics Torch

Approved event application with conditions.

Resolution - Accept 1st Quarter Donations

Adopted resolution 24:26 accepting donations and/or contributions January 1, 2026 – March 31, 2026

Resolution - Enroll Public Officials in the Defined Contribution Plan

Adopted resolution 25:26 to enroll public officials in the defined contribution plan during the one-time open election period.

Resignation - Journey Electrical Lineworker Joshua Gravelle

Accepted the resignation of Journey Electrical Lineworker Joshua Gravelle effective Friday, April 24, 2026; to approve the updated Journey Electrical Lineworker job description as presented; and to authorize staff to conduct an external hiring process to backfill the position.

Resignation - Police Records Management Technician Courtney DeChaine

Accepted the resignation of Police Records Management Technician Courtney DeChaine's resignation effective Friday, May 1, 2026; to approve the updated Police Records Management Technician job description as presented; and to authorize staff to begin the hiring process to backfill the position.

Hiring - Summer Temporary Employees

Approved the hiring of the 2026 summer temporary employees as listed.

Sale of Transit Buses 119 & 141

Authorized the sale of Bus 119 & Bus 141.

Upon roll call, Council Members Czczok, Johnson, Stunek, Yeager, Erickson, and O'Day voted "aye". No member voted "nay". The Chair declared the motion carried.

Public Forum

The Chair opened the public forum at 7:31 p.m.

No one came forward.

The chair closed the public forum at 7:32 p.m.

Council Committee Reports

Safety and Public Works Committee

Direction on Active Code Enforcement

Committee Chair Erickson gave an overview of the violations. He stated that the properties have received four notices to make changes.

MOVED AND SECONDED BY COUNCIL MEMBERS ERICKSON AND CZECZOK, DULY CARRIED, TO TOW THE VEHICLE AT 1005 3RD AVE NE AND ABATE THE JUNK AND DEBRIS AT 1805 NORWOOD ST.

Proposals - Public Works Building Fire Monitoring System and Sprinkler System

Committee Chair Erickson gave an overview of the bids.

Member Johnson asked whether these are add-ons since construction of the building.

City Engineer Dehn stated that the building does not have a fire monitoring system or sprinkler system.

MOVED AND SECONDED BY COUNCIL MEMBERS ERICKSON AND CZECZOK, DULY CARRIED, TO AWARD THE FOLLOWING PROPOSALS FOR THE PUBLIC WORKS MAINTENANCE FACILITY: FIRE ALARM SYSTEM - MIDWEST SECURITY AND FIRE IN THE AMOUNT OF \$10,051, FIRE SUPPRESSION SYSTEM - SUMMIT FIRE PROTECTION IN THE AMOUNT OF \$75,795, AND 6" WATER SERVICE - DECHANTAL EXCAVATING IN THE AMOUNT OF \$31,422.

Award Bid - Imp 26-03 - 2026 Pavement Markings

Committee Chair Erickson stated that this was the only bid which was .9% over the estimate.

MOVED AND SECONDED BY COUNCIL MEMBERS ERICKSON AND CZECZOK, DULY CARRIED, TO AWARD THE 2026 PAVEMENT MARKINGS CONTRACT TO SIR LINES-A-LOT IN THE AMOUNT OF \$29,150.62.

City Hall EIFS Repair Proposals

Committee Chair Erickson stated that the chosen proposal was significantly lower than the other proposals. Staff believe that Kenko Drywall understands the scope of work and provided evidence of their understanding.

MOVED AND SECONDED BY COUNCIL MEMBERS ERICKSON AND CZECHOK, DULY CARRIED, TO APPROVE THE PROPOSAL FROM KENKO DRYWALL IN THE AMOUNT OF \$16,000 TOTAL, INCLUDING BOTH THE EIFS REPAIR AND INTERIOR DRYWALL REPAIRS.

Purchase of Parcel 41250756

Committee Chair Erickson stated that this is the parcel that was retained for conservation at the last meeting. Crow Wing County would like to sell it to the City for \$1.

Member Johnson stated that he supports purchasing the parcel as it solves a problem for the County and for the City with the utility present. He asked about a maintenance plan for the parcel.

City Engineer Dehn stated that the parcel will be put on the maintenance list.

MOVED AND SECONDED BY COUNCIL MEMBERS ERICKSON AND CZECHOK, DULY CARRIED, TO ACCEPT THE OFFER FROM CROW WING COUNTY TO PURCHASE PARCEL 41250756 IN THE AMOUNT OF \$1.

Personnel and Finance Committee

Conditional Use Permit Fee – Central MN Dermatology

MOVED AND SECONDED BY COUNCIL MEMBERS JOHNSON AND STUNEK, DULY CARRIED, TO REDUCE THE COMMERCIAL CUP AMENDMENT FEE TO \$100 FOR CENTRAL MN DERMATOLOGY.

Unfinished Business

Committee Recommendation – Mayor

Mayor Badeaux recommended Jennifer Melton to the Transportation Advisory Committee.

MOVED AND SECONDED BY COUNCIL MEMBERS CZECHOK AND YEAGER, DULY CARRIED, TO APPOINT JENNIFER MELTON TO THE TRANSPORTATION ADVISORY COMMITTEE EXPIRING 2026.

Committee Recommendation – Chair O'Day

Chair O'Day recommended James Kramer to the Planning Commission.

MOVED AND SECONDED BY COUNCIL MEMBERS JOHNSON AND STUNEK, DULY CARRIED, TO APPOINT JAMES KRAMER TO THE PLANNING COMMISSION EXPIRING 2028.

Call for Applicants – Informational:

Mayor Recommended: (terms to expire on 12/31 of said year)

Charter Commission – 2 terms (Expire 2029) 2 terms (Expire 2026)

Economic Development Authority-- 1 term (Expire 2028) 1 term (Expire 2031)

Library Board-- 1 term (Expire 2027)
Public Utilities Commission – 1 term (Expire 2026)
Transportation Advisory Committee- 1 term (Expire 2026) 2 terms (Expire 2027)
Council President Recommended: (terms expire on 12/31 of said year)
Airport Commission -- 1 term (Expire 2028)
Planning Commission-- 1 term (Expire 2028)
Water Tower Committee—2 terms

New Business

Resolution - Providing for the Issuance and Sale of General Obligation Bonds, Series 2026A in the Proposed Amount of \$13,055,000; and Consolidating Certain Assessable Improvement Projects

Finance Director Hillman gave an overview of the spring bonding. The total bond is broken down as \$1,675,000 for road improvements, \$5,700,000 for utility revenue bonds, and \$5,680,000 for the Fire Station remodel.

Member Johnson stated he supports the Fire Department project, however, the budgeted amount was \$5.5 million therefore he cannot vote yes.

MOVED AND SECONDED BY COUNCIL MEMBERS STUNEK AND CZECZOK TO ADOPT RESOLUTION PROVIDING FOR THE ISSUANCE AND SALE OF GENERAL OBLIGATION BONDS, SERIES 2026A IN THE PROPOSED AMOUNT OF \$13,055,000; AND CONSOLIDATING CERTAIN ASSESSABLE IMPROVEMENT PROJECTS.

RESOLUTION 26:26

Upon roll call, Council Members Czeczok, Stunek, Erickson, and O'Day voted "aye". Members Johnson and Yeager voted "nay". The Chair declared the motion carried.

Variance - Expanded Parking Lot Entrance - 411 Laurel Street

Community Development Director Kramvik gave an overview of the variance.

MOVED AND SECONDED BY COUNCIL MEMBERS ERICKSON AND CZECZOK, DULY CARRIED, TO APPROVE THE VARIANCE REQUEST TO EXPAND THE PARKING LOT ENTRANCE AT 411 LAUREL STREET WITH A 40' DISTANCE TO THE INTERSECTION.

Resolution - 2026 Resurfacing Projects - Approve Plans/Spec, Authorize Bidding, and Call for Public Hearing

City Engineer Dehn stated that staff missed advertising the initial public hearing in the newspaper. The rescheduled hearing of May 18th will not impact on the timeline for the project. The property owners have been notified. He stated that the listed property owner is sent a notification for which an affidavit of mailing is signed.

MOVED AND SECONDED BY COUNCIL MEMBERS ERICKSON AND CZECZOK TO ADOPT RESOLUTION THAT APPROVES PLANS/SPECS, AUTHORIZES BIDDING, AND CALLS FOR A PUBLIC HEARING FOR THE 2026 RESURFACING PROJECTS.

RESOLUTION 27:26

Upon roll call, Council Members Czeczok, Johnson, Stunek, Yeager, Erickson, and O'Day voted "aye". No member voted "nay". The Chair declared the motion carried.

First Reading- Ordinance 1601 - Charter Amendment Public Utilities

Administrator Broyles stated that at the special meeting the City Council directed staff to draft an ordinance for the charter amendment.

MOVED AND SECONDED BY COUNCIL MEMBERS CZECZOK AND ERICKSON, DULY CARRIED, TO CONDUCT THE FIRST READING OF ORDINANCE 1601 AND DISPENSE WITH THE ACTUAL READING.

Staff Reports

Fire Chief Holmes stated that the new outdoor warning signal was installed on Front and 9th Streets. He thanked the electric department for their help in installing the signal.

Police Chief Davis stated that his retirement is bittersweet. He will miss to an extent spending 24 evenings a year with the City Council at the “kids table”. It has been a pleasure. He has always felt supported as the Chief and as a department. He thanked the Council for their support.

City Engineer stated that tree plantings will take place on the streets and in the parks. All of the trees from the original College Drive build will be replaced. Oak Street is closed due to Centerpoint replacement of their large main that services Brainerd and Baxter. The replacement is expected to take a week and will be completed prior to closures for Highway 210.

Community Development Director gave an overview of the Planning Commission agenda. The Orderly Annexation Draft is being reviewed and will most likely be brought back to Council on May 4th.

Public Works Director Sandy stated that facility tours were held and generally were enjoyed by staff and Council Members. He thinks the tours were very beneficial for everyone to see the facilities. The Public Utilities Commission held a special meeting to award bids for lead service line replacements. There were 33 proposals received for the pool engineering for services which is why the process is taking so long. The next step is to go to Park Board and Public Utilities Commission. He gave an update on the backwash storage project which was previously rejected by the commission as it was well above the budget. The matter will go before the commission with a refined scope for consideration and hopefully be constructed this summer.

City Administrator Broyles thanked Chief Davis for his leadership and friendship. He stated that it's hard to say goodbye, especially when saying goodbye to an exceptionally good person. He prays for continued blessing over Chief Davis and his family.

Mayor's Report

Mayor Badeaux stated that the Park Board is coming into another glorious year. The last handful of years the Board has buckled down on large projects. Last year was the first of the “Badeaux Berms” which are the perfect spot to sit during a baseball game. He explained the process for the great invention. He thanked the Park Staff for what they have done in the last couple of years to make our parks shine. The movie in the Park is on May 8th at Lyman Park is Jurassic Park, it is a PG-13 movie. He would like to see some staff in a T-Rex costume running around during the movie.

Council Member Reports

Member Yeager thanked Chief Davis for his service. The Airport will start talking about their 2027 budget.

Member Johnson thanked Chief Davis for all of his years of service. He especially is thankful for his time working with him as Chief. The hard work he has done has not gone unnoticed.

Member Erickson stated that the Region 5 meeting is coming up this week, he will be in attendance. He also got invited to attend the Brainerd For All Ages meetings by Mr. Riffle. He stated that the group is putting together goals and recommendations that are similar to the walkable bikeable committee.

Chair O'Day thanked Chief Davis for his service and said once a chief, always a chief.

Adjourn

MOVED AND SECONDED BY COUNCIL MEMBERS STUNEK AND CZECZOK, DULY CARRIED, TO ADJOURN THE MEETING.

The Chair adjourned the meeting at 8:05 p.m.



Nicholas W. Broyles
City Administrator