

CITY COUNCIL AGENDA

Brainerd, Minnesota
December 4, 2017
7:30 P.M.
Brainerd City Hall
Council Chambers

7:00 p.m.

Joint Closed Session Pursuant to MN Statutes, 13D.05, Subd. 3(b) with
BPU Commissioners under the Attorney-Client Privilege to discuss the
pending annexation proceeding and the lawsuit by the City of Baxter
concerning franchise fees

1. **Call To Order - 7:30 PM**

2. **Roll Call**

___ K. Stunek ___ K. Bevans ___ D. Badeaux ___ G. Johnson
___ S. Hilgart ___ J. Lambert ___ D. Pritschet ___ Mayor Menk

3. **Pledge Of Allegiance**

4. **Approval Of Agenda - Voice Vote**

5. **Consent Calendar**

NOTICE TO PUBLIC - all matters listed are considered routine by the Council
and will all be enacted by one (1) motion. There will be no separate discussion
of these items unless good cause is shown prior to the time the Council votes on
the motion to be ADOPTED BY ROLL CALL

A. **Approval Of Minutes**

1. Regular Meeting Held on November 20, 2017
2. 2018 Budget Workshop Held on November 27, 2017

Documents:

[*20171120_CC draft.pdf*](#)
[*20171127_CC - Draft Budget Workshop.pdf*](#)

B. **Department Activity Reports**

1. Fire Chief
2. Parks Director

Documents:

[*FD Report.pdf*](#)
[*Park Director Report.pdf*](#)

C. Transfer Tobacco, Fill Station And Off-Sale Beer License From Holiday Stationstores, LLC To Holiday Stationstores, Inc. At 424 South 6th Street

6. **Presentations**

A. **Brainerd Public Utilities (BPU) 2018 Operating & Capital Budget**

Documents:

[BPU Budget and Capital Plan.pdf](#)

7. **Council Committee Reports**

A. **Safety And Public Works Committee**

Documents:

[20171204_SPW.pdf](#)

1. 2017 And 2018 Capital Improvement Program Review

Documents:

[2017 and 2018 Capital Improvement Program Review.pdf](#)

2. 911 Kingwood Street Nuisance Assessment

Documents:

[911 Kingwood Street Nuisance Assessment .pdf](#)

3. Improvements 14-03, 16-13, And 14-01 Final Estimates

Documents:

[Improvement 14-03, 16-13, and 14-01 Final Estimates.pdf](#)

4. SEH Fee Amendment Proposal - 2019 Garfield Safe Routes To School Phase II And Phase III

Documents:

[SEH Fee Amendment - 2019 Garfield SRTS Phase II and Phase III.pdf](#)

B. **Personnel And Finance Committee**

Documents:

[20171204_PF.pdf](#)

1. Approval Of Bills & Payments To Contractors

Contractor	Imp # Project	Amount Paid	Amount Retained
Braun Intertec	15-12 S 6th Street Frontage Testing thru 11/4	\$761	\$0
Tri-City Paving	14-01 Oak Street thru 11/20 - FINAL	\$23,940	\$0

Tri-City Paving 14-03 Jackson Street thru 11/20 - FINAL	\$11,112	\$0
Tri-City Paving 16-13 Buffalo Hills thru 11/20 - FINAL	\$20,338	\$0

2. Fire Department One Year Probation Period Complete; Steve Isle

Documents:

Isle - One Yr Probation.pdf

3. Police Request To Hire Community Service Officers

Documents:

Request to hire CSO.pdf

4. Police Travel & Training Request

Documents:

Out of State Travel Request.pdf

5. Law Enforcement Agreement For Superbowl 2018

Documents:

2017-12-SuperbowlJPA.pdf

6. Lighting Request For Memorial Park Field 3

Documents:

Lights for Field 3.pdf

7. Discussion Of The City's State Minnesota Investment Funds (MIF)

Documents:

State MIF .pdf

8. **Unfinished Business**

A. **Call For Applicants - Informational**
(Application Information at the City's Website
<http://www.ci.brainerd.mn.us>)

Mayor Recommended: (all terms expire on 12/31 of said year)
Charter Commission - 1 term (Expire 2020)
Transportation Advisory Committee - 2 term (Expire 2018)

9. **New Business**

A. **Joining The Chamber Of Commerce**

Documents:

[Joining Chamber of Commerce.pdf](#)

10. **Planning Commission**

A. **Special Meetings/Fees And Fees For Services**

Documents:

[Special Meetings-Fees and Fee for Services.pdf](#)

11. **Public Forum**

Time allocated for citizens to bring matters not on the agenda to the attention of the Council - Time limits may be imposed

12. **Staff Reports**

(Verbal: Any Updates since Packet)

13. **Council Member Reports**

14. **Adjournment To Budget And Levy Hearing And Mississippi Riverfront Committee Workshop On December 11, 2017 At 6:00 P.m.**

NOTE: Safety and Public Works Committee will meet at 6:30 P.M.
Personnel and Finance Committee will meet at 6:30 P.M.

ANY INDIVIDUAL NEEDING SPECIAL ACCOMMODATIONS,
PLEASE CALL 828-2307
Visit the [City's Website](http://ci.brainerd.mn.us) (ci.brainerd.mn.us)

MISSION

"Provide high quality, cost effective public services and leadership in creating a sustainable city"