

CITY COUNCIL AGENDA

Brainerd, Minnesota
December 18, 2017
7:30 P.M.
Brainerd City Hall
Council Chambers



Presentation 7:15 P.M.

Mike Angland, Architect with Widseth Smith Nolting
Facility Study Update

1. Call To Order - 7:30 PM

2. Roll Call

___ K. Stunek ___ K. Bevans ___ D. Badeaux ___ G. Johnson
___ S. Hilgart ___ J. Lambert ___ D. Pritschet ___ Mayor Menk

3. Pledge Of Allegiance

4. Approval Of Agenda - Voice Vote

5. Consent Calendar

NOTICE TO PUBLIC - all matters listed are considered routine by the Council and will all be enacted by one (1) motion. There will be no separate discussion of these items unless good cause is shown prior to the time the Council votes on the motion to be ADOPTED BY ROLL CALL

A. Approval Of Minutes

1. Regular Meeting Held on December 4, 2017
2. 2018 Budget Public Hearing Held on December 11, 2017

Documents:

[*20171204_CCdraft.pdf*](#)

[*20171211_CCdraft - Budget Public Hearing.pdf*](#)

B. Approval Of Licenses

1. Contractor Licenses - 62 - 4 - New, 58 - Renewals
2. Garbage Licenses - 3 - Renewals
3. Tobacco Licenses - 22 - Renewals
4. Taxi Cab Licenses - 2 - Renewals
5. Second Hand Auto Licenses - 8 - Renewals
6. Pawnbrokers Licenses - 2 - Renewals
7. Second Hand Goods Licenses - 2 - Renewals

8. Tobacco Licenses - 1 - Renewal (Contingent Upon Fire Dept Inspection)

Documents:

2017-12-18 License RPT.pdf
01-01 thru 12-31 Renewals.pdf

C. Department Activity Reports

1. City Administrator
2. Police Chief
3. Finance Director

Documents:

City Administrator Report.pdf
Police Dept Report.pdf

D. Approval Of Agreement For Professional Services Between The City Of Brainerd And Brainerd Lakes Area Economic Development Corporation (BLAEDC) For 2018

Documents:

Agreements with BLAEDC.pdf

E. Approval Of Shared Services Agreement - National Joint Powers Alliance (NJPA)

Documents:

Approval of Shared Services Agreement.pdf

F. Minnesota Lawful Gambling Application For Exempt Permit - Submitted By Brainerd Lakes Chapter Muskies Inc., 9143 Lone Pine Rd., Brainerd For An Event To Be Held February 17, 2018 At The Brainerd Armory, 1115 Wright St., Brainerd

6. Council Committee Reports

A. Safety And Public Works Committee

Documents:

20171218_SPW.pdf

1. Presentation - Tim Houle (Widseth Smith Nolting) - Brainerd High School Area Traffic Study Update

Documents:

[*Traffic Study Presentation.pdf*](#)

2. Improvement 14-15 Airport Utility Extension Change Order 8

[*Documents:*](#)

[*Improvement 14-15 Change Order 8.pdf*](#)

3. Agency Agreement For Federal Participation In Construction

[*Documents:*](#)

[*RES - Agency Agreement for Federal Participation.pdf*](#)

4. Improvement 17-05 Brainerd Foundry Limited Site Investigation Contract Extensions

[*Documents:*](#)

[*Imp 17-05 Limited Site Investigation Contract Extensions.pdf*](#)

5. Transit Operations And Transit Advisory Committee Membership

[*Documents:*](#)

[*Transit Operations and Transit Advisory Committee Membership.pdf*](#)

6. Walkable Bikeable City Committee (WBCC) Tier 1 Recommendations FY 2018 - 2020

[*Documents:*](#)

[*WBCC Tier 1 Recommendations FY 2018 - 2020.pdf*](#)

B. Personnel And Finance Committee

[*Documents:*](#)

[*20171218_PF.pdf*](#)

1. Approval Of Bills, Transfer Of Funds & Payments To Contractors

Fire to Fire Capital Fund per FAB Agreement \$89,793

<u>Contractor</u>	<u>Imp #</u>	<u>Project</u>	<u>Amount Paid</u>	<u>Amount Retained</u>
Bolton & Menk	16-14	Traffic Study - FINAL	\$9,311	\$0
Tom's Backhoe	14-15	Airport Util Ext. thru 12/12	\$71,761	\$2,219

2. Memorial Park Field 3 Lighting

Documents:

Memorial Park Field 3 Lighting.pdf

3. Police Department Community Service Officer Resignation

Documents:

CSO Resignation.pdf

4. 2018 Brainerd Area Taxi License Renewal

Documents:

Brainerd Area Taxi.pdf

5. Resignation Of Paid On Call Firefighter Anderson

Documents:

2017 Agenda Request Bob Anderson.pdf

6. Full-Time Employees Hired As Paid On-Call Firefighters

Documents:

Full-time Employees Hired as Paid On-Call Firefighters.pdf

7. Compensation Study Update

Documents:

Compensation Study Update 12_18_17.pdf

7. **Unfinished Business**

- A. **Call For Applicants - Informational**
(Application Information at the City's Website
<http://www.ci.brainerd.mn.us>)

Mayor Recommended: (all terms expire on 12/31 of said year)

Charter Commission - 1 term (Expire 2022)

Transportation Advisory Committee - 2 term (Expire 2019)

8. **New Business**

- A. **Willow Street Signal Warrant Analysis Discussion**

Documents:

Willow St Signal Warrant Analysis Discussion.pdf

B. 2018 Budget And Levy

1. Adopt Resolution Setting City and HRA Levies for 2018
2. Motion Adopted 2018 Budget

Documents:

[Res - 2018 Levy and Budget.pdf](#)

9. **Public Forum**

Time allocated for citizens to bring matters not on the agenda to the attention of the Council - Time limits may be imposed

10. **Staff Reports**

(Verbal: Any Updates since Packet)

11. **Council Member Reports**

12. **Adjourn**

NOTE: Safety and Public Works Committee will meet at 6:15 P.M.
Personnel and Finance Committee will meet at 6:45 P.M.

ANY INDIVIDUAL NEEDING SPECIAL ACCOMMODATIONS,
PLEASE CALL 828-2307
Visit the [City's Website](http://ci.brainerd.mn.us) (ci.brainerd.mn.us)

MISSION

"Provide high quality, cost effective public services and leadership in creating
a sustainable city"