

Pursuant to due call and notice thereof, the regular meeting of the Brainerd City Council was called to order at 7:30 P.M. by Council President O'Day.

Upon roll call the following Members were noted as present: Czczok, Johnson, Stunek, Erickson, Bevans, and O'Day. Mayor Badeaux was also noted as present. Member Yeager was noted as absent.

Chair O'Day led the Pledge of Allegiance to the flag.

MOVED AND SECONDED BY COUNCIL MEMBERS CZECZOK AND JOHNSON, DULY CARRIED, TO APPROVE THE AGENDA WITH THE ADDITION OF RESIGNATION OF NETWORK ADMINISTRATOR – JACOB WALZ TO THE CONSENT CALENDAR AND SCOPE AND FEE AMENDMENT – PROFESSTIONAL SERVICES SEH HIGHWAY 210/WASHINGTON STREET TO SAFTEY AND PUBLIC WORKS.

MOVED AND SECONDED BY COUNCIL MEMBERS CZECZOK AND BEVANS TO APPROVE THE CONSENT CALENDAR.

**Approval of Bills**

Approved as on file in the Administrator's Office.

**Approval of Minutes**

Approved May 18, 2026, Council Minutes.

**Department Activity Reports**

Approved reports as presented.

**MN Lawful Gambling - CLC Foundation**

Approved MN Lawful Gambling Application for Exempt Permit Submitted by Central Lakes College Foundation for an Event to be held on October 14, 2026, at 501 W College Drive.

**MN Lawful Gambling Application - Lil Rubber Duckie Race**

Approved MN Lawful Gambling Application for Exempt Permit Submitted by the Brainerd Jaycees for an Event to be held on June 20, 2026, at 702 S 5th Street.

**Event/ Street Closure - Independence Day**

Approved application with conditions.

**Hiring - Summer Temporary Employees**

Approved hiring list as presented.

**Reclassify - Water/Wastewater Operators**

Approved reclassification to Water/Wastewater Operators effective June 2, 2026: Andrew Moody at Step 5 (\$39.27 per hour), Daniel Doucette at Step 5 (\$39.27 per hour), Jesse Simenson at Step 5 (\$39.27 per hour), Darrin Smith at Step 7 (\$43.83 per hour), Bradley Knapp at Step 7 (\$43.83 per hour), and Jason Gage at Step 4 (\$37.99 per hour).

**Sale of Fire Dept. Surplus Equipment**

Authorized the sale of items identified by the Fire Department as surplus equipment using the public surplus site.

**Sale of Electric Department Surplus Items**

Authorize the sale of items identified by the Electric Department as surplus equipment using the public surplus site.

**Resignation – Network Administrator Jacob Walz (added item)**

Accepted the resignation of Jacob Walz effective Friday, June 12, 2026, and authorized staff to begin the hiring process to backfill the position.

Upon roll call, Council Members Czczok, Johnson, Stunek, Erickson, Bevans, and O'Day voted "aye". No member voted "nay". The Chair declared the motion carried.

## **Public Forum**

The Chair opened the public forum at 7:32 p.m.

No one came forward.

The chair closed the public forum at 7:32 p.m.

## **Council Committee Reports**

### **Personnel and Finance Committee**

#### **League of MN Cities Insurance Trust (LMCIT) Premium Renewal March 2026-February 2027**

Committee Chair Johnson stated that the insurance premium came back favorably decreasing by \$22,000 from what was originally budgeted. It was recommended decreasing the mobile property deductible to \$1,000 which will increase the premium by about \$1,500 a year.

Member Czczok stated that the agenda request indicated that there was no financial impact. He asked that the financial impact be included.

Finance Director Hillman stated that the financial impact was explained above in the alternatives options and comments.

MOVED AND SECONDED BY COUNCIL MEMBERS JOHNSON AND STUNEK, DULY CARRIED, TO APPROVE THE RENEWAL FROM LMCIT FOR THE PERIOD OF MARCH 1, 2026- FEBRUARY 28, 2027 AND REDUCING THE MOBILE PROPERTY DEDUCTIBLE FROM \$5,000 TO \$1,000.

#### **Resolution - Appointing Election Judges and Setting Wages**

Committee Chair Johnson stated that this is a slight raise for our election judges, but it will match the County's pay to be competitive. The City will also be providing meals which the County does not.

MOVED AND SECONDED BY COUNCIL MEMBERS JOHNSON AND STUNEK TO ADOPT RESOLUTION APPOINTING AND SETTING WAGES FOR ELECTION JUDGES AT \$20 PER HOUR FOR ELECTION AND TRAINEE JUDGES AND \$25 PER HOUR FOR HEAD AND ASSISTANT HEAD JUDGES.

#### **RESOLUTION 35:26**

Upon roll call, Council Members Czczok, Johnson, Stunek, Erickson, Bevans, and O'Day voted "aye". No member voted "nay". The Chair declared the motion carried.

#### **Hiring - Deputy Public Works Director/City Engineer Jennifer Schumann**

Committee Chair Johnson stated that Ms. Schumann is currently the Assistant City Engineer in Wayzata.

Member Czczok jokingly added that he likes that Mr. Sandy has some direct competition to keep him on his toes.

MOVED AND SECONDED BY COUNCIL MEMBERS JOHNSON AND STUNEK, DULY CARRIED, TO APPROVE THE HIRING OF JENNIFER SCHUMANN AS THE DEPUTY PUBLIC WORKS DIRECTOR/CITY ENGINEER SUBJECT TO THE FOLLOWING: PLACEMENT AT STEP 3 OF THE DEPUTY PUBLIC WORKS DIRECTOR/CITY ENGINEER WAGE GRID, AT THE RATE OF \$61.46 PER HOUR, TO ACCOMMODATE A PREVIOUSLY SCHEDULED VACATION, MS. SCHUMANN WILL BE CREDITED WITH 40 HOURS OF VACATION LEAVE EFFECTIVE ON HER HIRE DATE. SHE WILL NOT ACCRUE ADDITIONAL VACATION LEAVE UNTIL THE POINT AT WHICH SHE WOULD HAVE NORMALLY EARNED THE INITIAL 40 HOURS, AN INITIAL VACATION ACCRUAL RATE OF 13.33 HOURS PER MONTH (EQUIVALENT TO FOUR WEEKS PER YEAR). THIS ACCRUAL RATE WILL BE FROZEN FOR THE FIRST SIX YEARS OF HER EMPLOYMENT, AFTER WHICH IT WILL INCREASE IN ACCORDANCE WITH THE EMPLOYEE POLICY MANUAL, AND COMPLETION OF THE PRE-EMPLOYMENT PROCESS.

### **Safety and Public Works Committee**

#### **Improvement 26-02 - 2026 Large Patching Project - Award Recommendation**

Committee Chair Erickson stated that Knife River was the lone bidder. Council previously discussed potentially exceeding the budgeted amount. The additional work on a portion of Andrew Street would have been about \$11,000, which would have put the project over the budgeted amount. Staff and the committee are recommending awarding the contract without the enhancements to the subgrade on Andrew Street, putting the overall project just under the \$55,000 budgeted amount.

Member Johnson thanked Public Works Sandy for recognizing the budgeted amount.

MOVED AND SECONDED BY COUNCIL MEMBERS ERICKSON AND CZECZOK, DULY CARRIED, TO APPROVE THE QUOTE FROM KNIFE RIVER - NORTH CENTRAL IN THE REDUCED SCOPE AMOUNT OF \$54,512.90 FOR THE 2026 LARGE PATCHING PROJECT.

#### **Scope and Fee Amendment - SEH for Professional Services - TH 371B/Willow Street Roundabout Project**

Committee Chair Erickson stated that SEH staff was tracking hours for additional tasks that staff had directed them to complete. All of these items were outside of the original scope of services. Staff elected to wait to bring an amendment to Council until the project was complete to assess the overall project budget. The additional cost is \$18,785. The cost is state aid eligible.

MOVED AND SECONDED BY COUNCIL MEMBERS ERICKSON AND CZECZOK, DULY CARRIED, TO APPROVE THE FEE AMENDMENT FOR PROFESSIONAL SERVICES FROM SEH IN THE TOTAL AMENDMENT AMOUNT OF \$18,785.

#### **Change Order 3 - Improvement 23-14 - Hawkins/Ronald/Joseph Resurfacing Project**

Committee Chair Erickson stated that the change order is for the cost of reconstruction of the upper section of five sanitary sewer manholes and lowering of a water main.

Chair O'Day stated that it was better to do this project now than to tear up the street in a couple of years and have to patch them.

MOVED AND SECONDED BY COUNCIL MEMBERS ERICKSON AND CZECZOK, DULY CARRIED, TO APPROVE CHANGE ORDER NO. 3 FOR IMPROVEMENT PROJECT NO. 23-14 IN THE TOTAL AMOUNT OF \$28,477.

**Resolution - Authorizing 2027 Transit Operations**

Committee Chair Erickson stated the agreement does come with a local match of up to 15% for operating and 20% for capital vehicle costs.

Member Johnson requested that staff include financial impact in the future for this item.

Member Czeczok stated that next year at this time there will be a new contract approved for Transit Services.

MOVED AND SECONDED BY COUNCIL MEMBERS ERICKSON AND CZECZOK TO ADOPT RESOLUTION ENTERING INTO THE GRANT AGREEMENT WITH MNDOT FOR PROVIDING TRANSIT SERVICES.

**RESOLUTION 36:26**

Upon roll call, Council Members Czeczok, Johnson, Stunek, Erickson, Bevans, and O'Day voted "aye". No member voted "nay". The Chair declared the motion carried.

**Direction on Active Code Enforcement**

Committee Chair Erickson gave an overview of both properties.

MOVED AND SECONDED BY COUNCIL MEMBERS ERICKSON AND CZECZOK, DULY CARRIED, TO OBTAIN AN ADMINISTRATIVE SEARCH WARRANT AND ABATE JUNK/ DEBRIS/ BLIGHT AT 2020 PINE STREET AND OBTAIN AN ADMINISTRATIVE SEARCH WARRANT AND ABATE THE JUNK/ DEBRIS/ BLIGHT AT 113 WASHINGTON STREET NE.

**Draft Ordinance - Special Events**

Committee Chair Erickson stated that the ordinance will require application to hold a special event in the City of Brainerd.

Member Czeczok stated that the City will give notice to anyone who is out of compliance to remove themselves. He asked Chief Runde the estimated amount of time a group or organization will have to remove themselves from the property.

Chief Runde stated that a reasonable amount of time will be given on a case by case basis.

Mayor Badeaux stated that he does like where this ordinance is going. It's really about having staff being aware of events so that they can be prepared. A sound policy will need to follow.

Chair O'Day stated that the ordinance protects the City and event organizers as well.

MOVED AND SECONDED BY COUNCIL MEMBERS ERICKSON AND CZECZOK, DULY CARRIED, TO CONDUCT THE 1ST READING OF THE ORDINANCE AT THE NEXT MEETING AND HOLD A PUBLIC HEARING AT THE JULY 6TH CITY COUNCIL MEETING.

**Scope and Fee Amendment – SEH (added item)**

Committee Chair Erickson stated that the amendment is for soil compaction testing on the Highway 210 reconstruction project for water and sewer. Typically, MnDOT charges 1% of local utility costs for testing. In lieu of that charge the City reached out to SEH to amend their services contract for the project.

MOVED AND SECONDED BY COUNCIL MEMBERS ERICKSON AND CZECZOK, DULY CARRIED, TO APPROVE THE SCOPE AND FEE AMENDMENT FOR PROFESSIONAL SERVICES FROM SEH IN THE TOTAL AMENDMENT AMOUNT OF \$5,725.

### **Unfinished Business**

#### **Call for Applicants – Informational:**

##### **Mayor Recommended: (terms to expire on 12/31 of said year)**

Charter Commission – 2 terms (Expire 2029) 2 terms (Expire 2026)

Economic Development Authority-- 1 term (Expire 2028) 1 term (Expire 2031)

Library Board-- 1 term (Expire 2027)

Public Utilities Commission – 1 term (Expire 2026)

Transportation Advisory Committee- 1 term (Expire 2026) 2 terms (Expire 2027)

##### **Council President Recommended: (terms expire on 12/31 of said year)**

Airport Commission -- 1 term (Expire 2028)

Planning Commission-- 1 term (Expire 2028)

Water Tower Committee—2 terms

#### **Transit Fares – City of Baxter**

Administrator Broyles stated that Member Czczok requested transit data. Due to the scope of the information he also requested that the City Council approve 20-30 hours staff time for this purpose.

Member Czczok stated that the data is important for a couple of reasons. Our local share for transit comes from fare boxes. The City paid Baxter the excess amount of their local share for Transit in 2023, which far exceeded their local share. Data analysis could determine the future excess if any and help to determine a better fare structure for the City of Baxter to align fares for both cities. The ridership is affected by the current fares. The City Council previously approved our staff to address fares with the City of Baxter and the City of Baxter refused to see our staff.

MOVED AND SECONDED BY COUNCIL MEMBERS CZECZOK AND JOHNSON, DULY CARRIED, DIRECT STAFF TO COMPILE AND PRESENT TO CITY COUNCIL WHEN ABLE: TRANSIT FINANCIAL AND OPERATIONAL DATA RELATED TO FARE STRUCTURE AN LOCAL SHARE FUNDING BETWEEN THE CITY OF BRAINERD AND THE CITY OF BAXTER; ADDITIONALLY, THAT STAFF USE DISCRETION ON OVERLY BURDENSOME DATA COMPILATION REGARDING NO RETURN TRIPS.

### **New Business**

#### **Resolution - Authorization Approving Special Appropriations for the Memorial Park Skatepark**

Community Development Director Kramvik stated that a 2025 bonding bill appropriated \$750,000 for a skatepark. He gave an overview of the terms of the grant.

Member Bevans asked about City contribution outside of the land. He stated that he emailed asking about the City's contribution to the previous skate park and who would ensure that this new skatepark doesn't get destroyed.

Community Development Director Kramvik stated that the City does not have anything allocated to contribute outside of the land designated by the Park Board. Staff found information that the City contributed \$20,000 to the previous skatepark. He also stated that the skatepark will be built out of concrete unlike the previous park. The City has also discussed cameras and lighting for this area.

Member Johnson asked about the application process. He is concerned that a random citizen is writing grant requests for hundreds of thousands of dollars in the City's name. He questioned the year-round availability of the skatepark.

Member Bevans stated that the Park Board has approved the grant application. He then assumes that the Park Board takes responsibility of the 365-day skatepark.

Community Development Director Kramvik stated that the Park Board approved the application and are aware of the maintenance that will be needed for the skatepark. He does not believe there will be a fence around it.

Member Erickson asked to have the skatepark representative answer questions about the 365-day skatepark.

Paul Forsling, City Skates, stated that they represent organizations that apply for grants for skateparks. He likened the skatepark to a basketball court. If there is a nice enough day people are welcome to use it but it is not maintained to be free of snow.

Chair O'Day stated he's glad to hear the commonsense approach the skatepark. There have been generations of people who have wanted a skatepark.

Member Johnson restated to staff, the Park Board, and members of the public that no one can apply for a grant in the City of Brainerd's name without the City of Brainerd's permission. It's hard enough to get our Boards and Commissions to do so let alone any random citizen.

Member Bevans stated that he agrees with Member Johnson. He also stated that he is a little hesitant considering "no cost to the City" has been proposed on many previous projects and the City did end up funding. He commended the organization on how much they have raised, and hope for continued success fundraising, so that the cost does not fall on the taxpayers of Brainerd.

**MOVED AND SECONDED BY COUNCIL MEMBERS CZECZOK AND BEVANS TO ADOPT RESOLUTION APPROVING SPECIAL APPROPRIATIONS FOR THE MEMORIAL PARK SKATEPARK.**

### **RESOLUTION 37:26**

Upon roll call, Council Members Czeczok, Johnson, Stunek, Erickson, Bevans, and O'Day voted "aye". No member voted "nay". The Chair declared the motion carried.

### **Interim Use Permit for Short-Term Rental - 1526 14th Ave NE**

Community Development Director Kramvik gave an overview of the interim use permit.

Member Johnson asked about the expiration dates on interim use permits for short-term rentals.

Community Development Director Kramvik stated that typically new short-term rental interim use permits expire after one year and renewals expire after two.

Member Czczok asked when neighbors have concerns about activities at these locations and report the concern, does the City keep a record so that when the renewal comes up these violations can be reviewed. He has gotten calls about neighbors being told to call the owner directly if there are concerns and he feels it should be reported directly to the City.

Member O'Day stated that it is fair for the owner to be called as well, but the incidents do need to be reported to the City.

Member Bevans asked about the financial impact.

Community Development Director Kramvik stated the cost for the rental license is \$50 per year and the interim use permit is \$125.

MOVED AND SECONDED BY COUNCIL MEMBERS BEVANS AND STUNEK TO APPROVE THE INTERIM USE PERMIT FOR 1526 14<sup>TH</sup> AVENUE NE WITH THE FOLLOWING CONDITIONS: THE INTERIM USE PERMIT FOR A SHORT-TERM RENTAL AT 1526 14TH AVE NE, BRAINERD, MN 56401 TERMINATES ONE YEAR AFTER APPROVAL, THE INTERIM USE PERMIT SHALL TERMINATE UPON SALE OR TRANSFER OF THE PROPERTY, OCCUPANCY OF THE SHORT-TERM RENTAL SHALL NOT EXCEED 10, ALL OUTDOOR LIGHTING FIXTURES SHALL MEET THE STANDARDS OF SECTION 515-4-8 OUTDOOR LIGHTING OF THE ZONING CODE, ALL WATERCRAFT DOCKED IN THE LAKE AT THE PROPERTY SHALL BE WITHIN THE BOUNDARIES OF 1526 14TH AVE NE, OVERNIGHT GUEST VEHICLES AND TRAILERS MUST BE PARKED IN THE DRIVEWAY. TWO ADDITIONAL VEHICLES MAY BE PARKED ON THE STREET FOR DAYTIME GUESTS, SUBMISSION OF THE LODGING TAX REPORT ON A MONTHLY BASIS TO THE FINANCE DEPARTMENT, AND APPLICANT MUST UPDATE THE NOISE POLICY IN THE HOUSE RULES TO ALIGN WITH CITY CODE PRIOR TO OCCUPANCY.

Members Johnson, Stunek, Erickson, Bevans, and O'Day voted "aye". Member Czczok voted "nay". The Chair declared the motion carried.

#### **I Interim Use Permit Renewal for Short-Term Rental - 1123 15th Ave NE**

Community Development Director Kramvik gave an overview of the interim use permit.

MOVED AND SECONDED BY COUNCIL MEMBERS BEVANS AND STUNEK, DULY CARRIED, TO APPROVE THE INTERIM USE PERMIT FOR A SHORT-TERM RENTAL AT 1123 15TH AVE NE WITH THE FOLLOWING CONDITIONS: THE INTERIM USE PERMIT SHALL TERMINATE TWO YEARS AFTER APPROVAL, THE INTERIM USE PERMIT SHALL TERMINATE UPON SALE OR TRANSFER OF THE PROPERTY, OCCUPANCY OF THE SHORT-TERM RENTAL SHALL NOT EXCEED 9, ALL OUTDOOR LIGHTING FIXTURES SHALL MEET THE STANDARDS OF SECTION 515-4-8 OUTDOOR LIGHTING OF THE ZONING CODE, ALL WATERCRAFT DOCKED IN THE LAKE AT THE PROPERTY SHALL BE WITHIN THE BOUNDARIES OF 1123 15TH AVE NE, OVERNIGHT GUEST VEHICLES AND TRAILERS MUST BE PARKED IN THE DRIVEWAY. TWO ADDITIONAL VEHICLES MAY BE PARKED ON THE STREET FOR DAYTIME GUESTS, AND SUBMISSION OF THE LODGING TAX REPORT ON A MONTHLY BASIS TO THE FINANCE DEPARTMENT.

#### **First Reading - Ordinance 1603 - Shoreland Overlay District**

Community Development Director Kramvik gave an overview of the ordinance.

Member Czeczok asked how the City negotiates impervious surfaces.

Community Development Director Kramvik stated that the MnDNR has a process for negotiating uses and based on existing development and other factors.

MOVED AND SECONDED BY COUNCIL MEMBERS BEVANS AND CZECZOK, DULY CARRIED, TO CONDUCT THE FIRST READING OF ORDINANCE 1603 – SHORELAND OVERLAY DISTRICT AND DISPENSE WITH THE ACTUAL READING.

**Ordinance 1604 (Rezoning), Future Land Use Map Amendment, Conditional Use Permits Requests, and Variance Request for a 50 - Unit Multifamily Apartment — Wright Street**

Community Development Director Kramvik gave an overview of the proposed development in the industrial park for a multifamily apartment complex. The Planning Commission unanimously recommended denial of all applications.

Member Czeczok asked about the HRA Board's approval for a survey and appraisal. He also asked whether allowing CMHP to develop in the industrial park at a reduced cost is more favorability in the grant process and if that was the reason the developer chose this property. He also asked about logistics of a PDA.

HRA Director Charpentier stated that the survey was completed. The appraisal has not come back to staff yet. The grant program does see a reduced cost for land as a positive for receiving the grant. The details of a partnership agreement have not been hammered out. It did not make sense to pursue a PDA with the outcome of the Planning Commission. The HRA has been in contact with counsel for a PDA.

Chair O'Day stated that he believes the Planning Commission got this right. He was a part of the EDA meeting that provided for the possibility of the development. He feels this is spot zoning. Hopefully the City can find another place to put this development.

MOVED AND SECONDED BY COUNCIL MEMBERS ERICKSON AND BEVANS, DULY CARRIED, TO DENY THE REZONING OF PARCEL 41340501, THE FUTURE LAND USE MAP AMENDMENT, CONDITIONAL USE PERMIT REQUESTS FOR A MULTIFAMILY APARTMENT AND TO EXCEED THE LOT SIZE AND LOT WIDTH IN THE CN-2 DISTRICT, AND THE VARIANCE REQUEST TO NOT MEET THE OFF-STREET PARKING REQUIREMENTS BASED ON THE COMMENTS AND FINDINGS PROVIDED BY THE PLANNING COMMISSION.

**Direction Requested - Referendum YMCA**

Administrator Broyles stated that The YMCA is requesting the City to partner with them in building a community pool as part of YMCA's remodel project. The request is \$4 million. The City would need to issue debt to fund the request. At the April 6, 2026 council meeting, Baker Tilly provided funding options, and Staff presented annual debt service costs and the potential estimated impact on the 2026 levy based on various debt repayment terms. The motion from that meeting was to take no action on committing or not committing \$4 million to the YMCA for a community pool at this time and continue working with the YMCA. Another option would be to bring a referendum to the voters.

Member Czeczok stated he's not sure what the outcome of the support from the Council on a community pool would be. It looked as if there may be support. There are two members outspoken against the pool. He is not in favor of funding the pool. He would like to see if the Council is interested in putting this matter on the ballot for the people to decide on, for which a question would need to be submitted by August 11<sup>th</sup>.

Member Bevans stated that he appreciates what Member Czczok is doing to take it to the voters. He has a question for Mr. Riffle on the timeliness. If the Council holds off two-weeks, it still gives the Council time to draft a question. He supports drawing up a question for the June 15<sup>th</sup> meeting. He wouldn't want to approve the referendum until they know the timeliness.

Mayor Badeaux stated that he sees this as having staff come back with language for a referendum, not approving the matter be put on the ballot. It could encourage the public to come forward for or against.

Member Czczok stated that he is looking for staff to come back with proposed language to start looking at the possibility of a referendum and allow time for Mr. Riffle to come back to Council with a request.

Member Johnson stated that he supports drafting the language as it may take a handful of meetings to hammer out the language. He thinks it's pre-mature to decide whether to go to a referendum. It may be the correct path at the end of the day, but that can be decided at the first meeting in August. He stands by his previous motion that directed staff to continue to work with the YMCA to figure out how the bond proceeds can be paid, the benefit to taxpayers, and other details concurrently with drafting a question.

Member Czczok stated he would appreciate if staff comes back with language that clearly articulates that citizens will likely see a property tax increase with the approval.

MOVED AND SECONDED BY COUNCIL MEMBERS ERICKSON AND BEVANS, DULY CARRIED, TO DIRECT STAFF TO WORK WITH THE CITY ATTORNEY IN DRAFTING A REFERENDUM QUESTION FOR DISCUSSION.

### **Staff Reports**

Chief Holmes stated that the fire station demolition will continue this week and begin reconstruction shortly. The northeast fire station is where operations are being headed out of which is working well.

Finance Director Hillman stated that filings for City offices close on June 2<sup>nd</sup>. There are currently no candidates for Ward 4.

Community Development Director Kramvik stated that the revised Riverside annexation item will come before the Council again at the next meeting. The Riverbirch dermatology clinic closed on the property last week and a building permit has been issued. Finally, the EDA will consider a letter of intent for the City Hall parking lot at its meeting on June 4<sup>th</sup>.

HR Director Kummet stated that the life insurance plan will go out for RFP on June 9<sup>th</sup> as required by state statute. She will have more information at the July 6<sup>th</sup> meeting.

Public Works Director Sandy gave an overview of all of the active construction projects. The Commission will be working on the 10-year capital plan with the hiring of Deputy Public Works Director/ City Engineer Schumann.

Administrator Broyles stated that members of staff from the City, County, and Airport Commission have been working on an updated agreement for consideration at the next meeting. The City is still actively recruiting for the Public Services Director, which is open until filled.

### **Mayor's Report**

Mayor Badeaux stated that he had an opportunity to work with the Chamber regarding the public messaging for the Highway 210 reconstruction. He attended the Snodeo's event on S 10<sup>th</sup> Street. Staff worked to get them water as it was shut off for road construction. Finally, he thanked the people of Pierz for their town ball tournament. He would love to see Brainerd get a town ball team again.

### **Council Member Reports**

Member Czczok stated that he attended his first HRA Board meeting, he is looking forward to working with the group.

Member Erickson welcomed Ms. Schumann to her new position. She will be serving on the Region 5 Development Committee and he will inform the committee of her position.

Member Johnson stated to employees that packets come out on Thursdays. He jokingly requested that they please do not turn in their resignation on Fridays.

Chair O'Day stated that he is looking forward to the EDA meeting on Thursday to hear what the plan is for the City Hall parking lot. He likes the way that streets and construction projects are coming along.

### **Adjourn**

MOVED AND SECONDED BY COUNCIL MEMBERS STUNEK AND BEVANS, DULY CARRIED, TO ADJOURN THE MEETING.

The Chair adjourned the meeting at 8:46 p.m.



Nicholas W. Broyles  
City Administrator