

CITY COUNCIL AGENDA

Brainerd, Minnesota
TUESDAY January 2, 2018
7:30 P.M.
Brainerd City Hall
Council Chambers



Presentation: 7:15 P.M.
Tim Holmes, Fire Chief
Hurricane Deployment Presentation

1. **Call To Order - 7:30 PM**

2. **Roll Call**

___ K. Bevans ___ D. Badeaux ___ G. Johnson ___ S. Hilgart
___ J. Lambert ___ K. Stunek ___ D. Pritschet ___ Mayor Menk

3. **Pledge Of Allegiance**

4. **Approval Of Agenda - Voice Vote**

5. **Consent Calendar**

NOTICE TO PUBLIC - all matters listed are considered routine by the Council and will all be enacted by one (1) motion. There will be no separate discussion of these items unless good cause is shown prior to the time the Council votes on the motion to be ADOPTED BY ROLL CALL

A. **Approval Of Minutes**

1. Regular Meeting Held on December 18, 2017

Documents:

[*20171218_CCdraft.pdf*](#)

B. **Approval Of Licenses**

1. Contractor Licenses - 3 - New, 32 - Renewals

Documents:

[*2018-01-02 License RPT.pdf*](#)

C. **Department Activity Reports**

1. Fire Chief
2. Parks Director

Documents:

Fire Dept Report.pdf
Park Directors Report.pdf

- D. On-Sale / Sunday Liquor License - Submitted By Thomas L. Murray, Owner Of The Parlor, 714 Laurel And Portion Of 718 Laurel Street, Brainerd - Contingent Upon City Code And Licensing Requirements
- E. Adoption Of A Resolution Approving Signature Authorization For 2018 Capital Projects For The Brainerd Lakes Regional Airport - (See Attachment)

Documents:

RES XX_18 - Airport Signatures.pdf

- F. Designation Of Brainerd Dispatch As Official Newspaper For Calendar Year 2018 Pursuant To City Charter; And Authorize Signature On Contract With Dispatch

Documents:

Dispatch.pdf

- G. Designation Of Financial Institutions As Depositories For 2018 Pursuant To City Charter

Documents:

Designation of Financial Institutions.pdf

6. Council Committee Reports

A. **Personnel And Finance Committee**

Documents:

20180102_PF.pdf

1. Approval Of Bills, Transfer Of Funds & Payments To Contractors

General Fund to Airport Fund per Budget	\$155,500
General Fund to Mayor Contingency Fund per Budget	\$2,500
General Fund to IT Capital Fund per Budget	\$20,000
Public Safety Fund to Fire Capital Fund per Budget	\$57,000
Public Safety Fund to Debt Service Fund per Budget	\$51,946

<u>Contractor</u>	<u>Imp #</u>	<u>Project</u>	<u>Amount Paid</u>	<u>Amount Retained</u>
S.E.H.	14-15	Airport Util Ext thru 11/30	\$4,906	\$0
S.E.H.	17-08	2019 SRTS Sidewalks thru 11/30	\$9,886	\$0

2. Fire Department Grant Applications

Documents:

[Fire Dept Grant Applications.pdf](#)

3. Parks And Recreation - 2018 Seasonal Employee Pay Rates

Documents:

[2018 Seasonal Pay Rates.pdf](#)

4. Resolution & Joint Powers Agreement (JPA) With BCA For National Incident-Based Reporting System (NIBRS) Project

Documents:

[RES - Police Dept JPA - NIBRS Project.pdf](#)

B. Safety And Public Works Committee

Documents:

[20180102_SPW.pdf](#)

1. Tax Forfeit Non-Conservation Parcel - 601 S 10th Street

Documents:

[Tax Forfeit Non-Conservation Parcel.pdf](#)

2. Multi-Use Trail Snow Removal

Documents:

[Multi-Use Trail Snow Removal.pdf](#)

7. Unfinished Business

A. Call For Applicants - Informational

(Application Information at the City's Website

<http://www.ci.brainerd.mn.us>)

PLEASE NOTE: THIS INCLUDES ANY EXPIRING TERMS UP FOR REAPPOINTMENT - ALL CURRENT MEMBERS ARE REQUIRED TO REAPPLY

Mayor Recommended: (all terms expire on 12/31 of said year)

Cable TV Advisory Committee - 1 term (Expire 2020)
Charter Commission - 1 term (Expire 2020) - 1 term (Expire 2021)
Housing & Redevelopment Authority - 1 term (Expire 2022)
Library Board Representative - 1 term (Expire 2023)
Library Board - 2 terms (Expire 2023)
Parks and Recreation - 1 term (Expire 2022)
Public Utility Commission - 1 term (Expire 2022)
Transportation Advisory Committee - 2 terms (Expire 2018) - 3 terms (Expire 2019)

Council President Recommended: (all terms expire on 12/31 of said year)

Police & Fire Civil Service Commission - 1 term (Expire 2020)

8. **New Business**

A. **City Hall Annex Remodel**

Documents:

City Hall Annex Remodel.pdf

B. **Transportation Alternative Project Funding Resolutions**

Documents:

TAP Funding.pdf

9. **Planning Commission**

A. **First Ordinance Reading - Zoning Ordinance Text Amendment - Remove School Off Street Parking Requirements**

Documents:

First Ordinance Reading-Off Street School Parking.pdf

10. **Public Forum**

Time allocated for citizens to bring matters not on the agenda to the attention of the Council - Time limits may be imposed

11. **Staff Reports**

(Verbal: Any Updates since Packet)

12. **Council Member Reports**

13. **Adjourn**

NOTE: Safety and Public Works Committee will meet at 7:00 P.M.
Personnel and Finance Committee will meet at 7:00 P.M.

ANY INDIVIDUAL NEEDING SPECIAL ACCOMMODATIONS,
PLEASE CALL 828-2307

Visit the [City's Website](http://ci.brainerd.mn.us) (ci.brainerd.mn.us)

MISSION

"Provide high quality, cost effective public services and leadership in creating a sustainable city"