

CITY COUNCIL AGENDA

Brainerd, Minnesota
Monday, February 5, 2018
7:30 P.M.
Brainerd City Hall
Council Chambers

1. **Call To Order - 7:30 PM**

2. **Roll Call**

___ K. Bevans ___ D. Badeaux ___ G. Johnson ___ S. Hilgart

___ J. Lambert ___ K. Stunek ___ D. Pritschet ___ Mayor Menk

3. **Pledge Of Allegiance**

4. **Approval Of Agenda - Voice Vote**

5. **Consent Calendar**

NOTICE TO PUBLIC - all matters listed are considered routine by the Council and will all be enacted by one (1) motion. There will be no separate discussion of these items unless good cause is shown prior to the time the Council votes on the motion to be ADOPTED BY ROLL CALL

A. **Approval Of Minutes**

1. Regular Meeting Held on January 16, 2018
2. Special Meeting Held on January 29, 2018

Documents:

[20180116_CCdraft.pdf](#)

[20180129 - Special Council Meeting draft.pdf](#)

B. **Approval Of Licenses**

1. Contractor Licenses - 4 - New, 10 - Renewals

Documents:

[2018-02-05 License RPT.pdf](#)

C. **Department Activity Reports**

1. Mayor's Report
2. Fire Chief
3. Parks Director

Documents:

Mayors Report.pdf
Fire Dept Report.pdf
Park Director report.pdf

- D. Minnesota Lawful Gambling Application To Conduct Excluded Bingo - Submitted By St. Andrew's Catholic Church, 1108 Willow St., Brainerd. Bingo Events To Be Held March 10, 2018 And November 17, 2018.
 - E. Minnesota Lawful Gambling Application For Exempt Permit - Submitted By The Evangelical Lutheran Good Samaritan Society, 4800 W. 57th St., Sioux Falls, SD 57108 - For An Event To Be Held On May 7, 2018 At Jack's House, 300 Hwy 25 S., Brainerd
 - F. Temporary On-Sale Liquor License Application - Submitted By Brainerd Sports Boosters For An Event To Be Held April 21, 2018 At The Essential Health Sports Center, 502 Jackson St., Brainerd
 - G. Temporary On-Sale Liquor License Application - Submitted By Lakes Area Music Festival For An Event To Be Held February 25, 2018 At Luminary Fern, Northern Pacific Center, 210 Blacksmith Cir., Brainerd
6. Presentations
- A. Close~Converse - Annual Update And Contract Extension Discussion

Documents:

Close~Converse.pdf

7. Council Committee Reports

A. **Personnel And Finance Committee**

Documents:

20180205_PF.pdf

1. Approval Of Bills & Payments To Contractors

<u>Contractor</u>	<u>Imp #</u>	<u>Project</u>	<u>Amount Paid</u>	<u>Amount Retained</u>
S.E.H.	17-08	SRTS & Sidewalk Ext. S. 6th St. thru 12/30/17	\$127	\$0
S.E.H.	14-15	Airport Util. Ext. thru 12/30/17	\$2,206	\$0
City of Baxter	17-02	2017 Chip Seal & Striping - FINAL	\$4,740	\$0
Millsop Associates	17-05	Storage Tank Site Investigation thru 01/26/18	\$4,624	\$0

2. Street And Sanitary Sewer Capital Equipment Purchases And Quotes

Documents:

[Street and Sanitary Sewer Capital Equipment Purchases and Quotes.pdf](#)

3. Resolution & Subscriber Agreement For MN Court Data Services

Documents:

[RES Agreement PD MN Court Data Services.pdf](#)

4. Resolution Approving Master Joint Powers Agreement (JPA) And Execution Of JPA And Court Amendment With Bureau Of Criminal Apprehension (BCA)

Documents:

[2018-02 BCA-JPA-prosecution.pdf](#)

5. Draft Policy And Memorandum Of Agreement Template For Hiring Full-Time Employees As Paid On-Call Firefighters

Documents:

[FT Employees as POC Firefighters.pdf](#)

6. 2018 HR Intern - Request Authorization To Advertise And Hire

Documents:

[2018 HR Intern.pdf](#)

7. Annual Review Of Investment Policy

Documents:

[Annual Review of Investment Policy.pdf](#)

8. Consulting Agreement With Hildi, Inc. For Actuarial Services To Comply With Government Accounting Standard Board (GASB) 74/75 Relating To Other Post Employment Benefits (OPEBs)

Documents:

[Hildi Inc.pdf](#)

9. Crow Wing County Historical Society Donation Request

Documents:

[Historical Society Donation.pdf](#)

10. Industrial Park Land Marketing Discussion

Documents:

Industrial Park.pdf

11. Revolving Loan Fund Policy Discussion/Approval

Documents:

Revolving Loan Policy.pdf

B. Safety And Public Works Committee

Documents:

20180205_SPW.pdf

1. 2018 State Aid Allocation

Documents:

2018 State Aid Allocation.pdf

2. Airport Utility Easements

Documents:

Airport Utility Easements.pdf

3. Dellwood Drive Chip Seal Cost Share

Documents:

Dellwood Drive Chip Seal Cost Share.pdf

4. Event/Street Closure Application - St. Patrick's Day Parade

Documents:

Event Application.pdf

5. MnDOT S 6th Street Detour Agreement

Documents:

Res - S 6th Street Detour Agreement.pdf

6. Notice Of Hearing - Annual MS4 Stormwater Public Hearing

Documents:

NOH - Annual MS4 Stormwater Public Hearing.pdf

8. Unfinished Business

A. Committee Resignations - Accept With Regret

A. Dan Hegstad, Park Board - Effective February 5, 2018

Documents:

Hegstad Resignation.pdf

B. Committee Recommendations - Recommended By Mayor Menk

- A. Library Board - Loyal Hyatt - Term to Expire 12/31/2023
- B. Library Board Representative - Mary Koep - Term to Expire 12/31/2023
- C. Parks Board - Timothy Boeder - Term to Expire 12/31/2022
- D. Parks Board - Kara Schaefer - Term to Expire 12/31/2020
- E. Transportation Advisory - Mary Koep - Term to Expire 12/31/2018
- F. Transportation Advisory - Mary Wohl - Term to Expire 12/31/2018
- G. Transportation Advisory - Nathan Bertram - Term to Expire 12/31/2019
- H. Transportation Advisory - Kevin Larson - Term to Expire 12/31/2019

COUNCIL LIAISON RECOMMENDATION:

Region V: Council Member Pritschet

Documents:

Committee Apps.pdf

C. Call For Applicants - Informational

(Application Information at the City's Website

<http://www.ci.brainerd.mn.us>)

PLEASE NOTE: THIS INCLUDES ANY EXPIRING TERMS UP FOR REAPPOINTMENT - ALL CURRENT MEMBERS ARE REQUIRED TO REAPPLY

Mayor Recommended: (all terms expire on 12/31 of said year)

Charter Commission - 1 term (Expire 2020) - 1 term (Expire 2021)

Housing & Redevelopment Authority - 1 term (Expire 2022)

9. New Business

A. Consideration Of New On Sale Wine And Beer License For Burrito California, 404 1/2 West Washington Street

Documents:

Burrito California Wine and Beer Application.pdf

B. Housing And Rehabilitation Grant Application

- a.) Hold Public Hearing to Identify Community Development and Housing Need
- b.) Adopt Resolution Authorizing Local Government Application
- c.) Authorize Appropriate Signature on Citizen Participation Plan

Documents:

10. **Planning Commission**

A. **First Reading - Proposed Zoning Ordinance No. 1477 - Text Amendment
To Section 17-8 C. Accessory Buildings, Uses And Equipment**

Documents:

1st Ord Reading, Zoning Ord Text Amend- accessory buildings.pdf

11. **Public Forum**

Time allocated for citizens to bring matters not on the agenda to the attention of
the Council - Time limits may be imposed

12. **Staff Reports**

(Verbal: Any Updates since Packet)

13. **Council Member Reports**

14. **Adjourn**

NOTE: Safety and Public Works Committee will meet at 7:00 P.M.
Personnel and Finance Committee will meet at 6:30 P.M.

ANY INDIVIDUAL NEEDING SPECIAL ACCOMMODATIONS,
PLEASE CALL 828-2307
Visit the [City's Website](http://ci.brainerd.mn.us) (ci.brainerd.mn.us)

MISSION

"Provide high quality, cost effective public services and leadership in creating
a sustainable city"