

CITY COUNCIL AGENDA

Brainerd, Minnesota

March 19, 2018

7:30 P.M.

Brainerd City Hall

Council Chambers

1. **Call To Order - 7:30 PM**

2. **Roll Call**

___ D. Badeaux ___ G. Johnson ___ S. Hilgart ___ J. Lambert

___ K. Stunek ___ K. Bevans ___ D. Pritschet ___ Mayor Menk

3. **Pledge Of Allegiance**

4. **Approval Of Agenda - Voice Vote**

5. **Consent Calendar**

NOTICE TO PUBLIC - all matters listed are considered routine by the Council and will all be enacted by one (1) motion. There will be no separate discussion of these items unless good cause is shown prior to the time the Council votes on the motion to be ADOPTED BY ROLL CALL

A. **Approval Of Minutes**

1. Special Meeting Held on March 12, 2018

Documents:

[20180312_CC draft.pdf](#)

B. **Approval Of Licenses**

1. Contractor Licenses - 1 - New; 1 - Renewal

Documents:

[2018-03-19 License RPT.pdf](#)

C. **Department Activity Reports**

1. Police Chief
2. Finance Director

Documents:

Police Dept Report.pdf

- D. Extension Of Premises - Submitted By Steven Shepherd For An Event To Be Held On August 24th And August 25th, 2018 At Shep's On 6th, 315 S 6th Street, Brainerd
 - E. Minnesota Lawful Gambling Application For Exempt Permit - Submitted By Smiles For Jake, 15594 Sunset Way, Brainerd For An Event To Be Held May 4th, 2018 At The Essentia Health Sports Center, 502 Jackson St., Brainerd
 - F. Minnesota Lawful Gambling Application To Conduct Excluded Bingo - Submitted By Lumberjacks And Jills Club, 324 Washington St. NE, Brainerd. Bingo Events To Be Held At The American Legion Post 255, 708 Front St. Brainerd On April 11, 2018 And November 28, 2018
 - G. Second Hand Automobile License Application - Submitted By B&B Boat & Rec Inc. Dba Brainerd Sports & Marine, 13377 State Hwy 25, Brainerd - Contingent Upon Fire Inspection
 - H. Temporary Beer License - Submitted By Mid-Minnesota Builders Association For An Event To Be Held March 23rd - March 25th, 2018 At The Essentia Health Sports Center, 502 Jackson St., Brainerd - Contingent Upon Background Investigation
 - I. Temporary On-Sale Liquor License Application - Submitted By The Elks Governing Body For An Event To Be Held On May 9th, 2018 At The Brainerd National Guard Armory, 1115 Wright Street, Brainerd
6. **Presentations**
- A. Brainerd Community Action Annual Report
 - B. Crow Wing County Update - Sheriff Todd Dahl
 - 1. Additional Page - Presentations
Distributed at the meeting

Documents:

Additional Pages - Presentations.pdf

- C. Sanitary And Storm Sewer Cost Of Service Analysis Presentation

Documents:

Rate Study.pdf

7. **Council Committee Reports**

A. Safety And Public Works Committee

Documents:

20180319_SPW.pdf

1. Minnesota Department Of Transportation (MnDOT) And Minnesota Public Transit Association (MPTA) 5-Year Capital And Operational Transit Plan

Documents:

Res - Creation of 5-Year Capital and Operational Transit Plan.pdf

2. Transit Grant Opportunity - NJPA Innovation Funding

Documents:

Transit Grant Opportunity - NJPA Innovation Funding.pdf

3. Transit Policy Updates

Documents:

Transit Policy Updates.pdf

4. Tax Forfeit Non-Conservation Parcels

Documents:

Tax Forfeit Non-Conservation Parcels.pdf

5. Administrative Citation Fees And Maximums

Documents:

Administrative Citation Fees and Maximums.pdf

- a. Additional Page - Administrative Citations

Documents:

Additional Page - Admin Citations.pdf

B. Personnel And Finance Committee

Documents:

20180319_PF.pdf

1. Approval Of Bills

2. Classification And Compensation Study Update

Documents:

Classification and Compensation Study Update.pdf

3. 2018 Legislative Agenda

Documents:

2018 Legislative Agenda.pdf

4. Adverse Weather Policy

Documents:

Adverse Weather Policy.pdf

5. ClearGov Civic Insights Website

Documents:

ClearGov.pdf

8. Unfinished Business

- A. **Call For Applicants - Informational**
(Application Information at the City's Website
<http://www.ci.brainerd.mn.us>)

**PLEASE NOTE: THIS INCLUDES ANY EXPIRING TERMS UP
FOR REAPPOINTMENT - ALL CURRENT MEMBERS ARE
REQUIRED TO REAPPLY**

Mayor Recommended: (all terms expire on 12/31 of said year)
Charter Commission - 1 term (Expire 2020) - 1 term (Expire 2021)
Housing & Redevelopment Authority - 1 term (Expire 2022)

9. New Business

- A. **Municipal Separate Storm Sewer System (MS4) Presentation And
Public Hearing**

Documents:

MS4 Presentation and Public Hearing.pdf

- B. **Public Hearing - Improvement 17-13 - Brook Street And SE 10th
Street Resurfacing**

Documents:

PH - Improvement 17-13 - Brook Street and SE 10th Street.pdf

1. Additional Page - Brook Street Improvements
Distributed at the meeting

Documents:

Additional Page - Brook Street.pdf

10. Planning Commission

- A. **Final Reading Of Proposed Ordinance No. 1478 - An Ordinance Amending Zoning Ordinance Section 515-60-6 To Consider Adding Parking Lots As A Conditional Use In B-1 Districts**
 - a. Hold Final Reading of Ordinance (Voice Vote)
 - b. Adopt Ordinance (Roll Call)

Documents:

Final Reading Proposed Ordinance 1478 Parking Lots .pdf

- B. **Final Reading Of Proposed Ordinance No. 1479 - An Ordinance To Rezone Property At 15947 Beaver Dam Rd., Brainerd From An R-A (Rural Agriculture) To An R-1A (Single Family Residential) District**
 - a. Hold Final Reading of Ordinance (Voice Vote)
 - b. Adopt Ordinance (Roll Call)

Documents:

Final Reading Proposed Ordinance 1479 - Rezone 15947 Beaver Dam Rd.pdf

11. Public Forum

Time allocated for citizens to bring matters not on the agenda to the attention of the Council - Time limits may be imposed

12. Staff Reports

NJPA Open House Invitation

(Verbal: Any Updates since Packet)

Documents:

NJPA.pdf

13. Council Member Reports

14. **Adjourn To South 6th Street Reconstruction Open House - March 20, 2018 At 5:00 P.m. At Trinity Lutheran Church, 1420 S. 6th St.**

NOTE: Safety and Public Works Committee will meet at 7:00 P.M.
Personnel and Finance Committee will meet at 6:45 P.M.

ANY INDIVIDUAL NEEDING SPECIAL ACCOMMODATIONS,
PLEASE CALL 828-2307
Visit the [City's Website](http://ci.brainerd.mn.us) (ci.brainerd.mn.us)

MISSION

"Provide high quality, cost effective public services and leadership in creating
a sustainable city"