

CITY COUNCIL AGENDA

Brainerd, Minnesota

July 16, 2018

7:30 P.M.

Brainerd City Hall

Council Chambers

1. **Call To Order - 7:30 PM**

2. **Roll Call**

___ S. Hilgart ___ J. Lambert ___ K. Stunek ___ K. Bevans

___ D. Badeaux ___ G. Johnson ___ D. Pritschet ___ Mayor Menk

3. **Pledge Of Allegiance**

4. **Approval Of Agenda - Voice Vote**

5. **Consent Calendar**

NOTICE TO PUBLIC - all matters listed are considered routine by the Council and will all be enacted by one (1) motion. There will be no separate discussion of these items unless good cause is shown prior to the time the Council votes on the motion to be ADOPTED BY ROLL CALL

A. **Approval Of Minutes**

1. Regular Meeting Held on July 2, 2018

Documents:

20180702_CC draft.pdf

B. **Approval Of Licenses**

1. Contractor Licenses - 3 - New; 2 - Renewals

Documents:

2018-07-16 License RPT.pdf

C. **Department Activity Reports**

1. Police Chief
2. Finance Director

Documents:

Police Chief.pdf

- D. **Adopt Resolution Accepting Donations & Contributions For The 2nd Quarter 2018**

Documents:

RES DONATION.pdf

- E. **Minnesota Lawful Gambling - Adopt A Resolution Authorizing The Brainerd American Legion Post 255 To Conduct Off-Site Gambling July 27 And 28, 2018 At The Front Street/Lively Parking Lot**
- F. **Minnesota Lawful Gambling Application For Exempt Permit - Submitted By The Brainerd Fire Department Relief Association For An Event To Be Held December 3, 2018 At The Brainerd Fire Department, 23 Laurel Street, Brainerd**
- G. **Minnesota Lawful Gambling Application To Conduct Excluded Bingo - Submitted By Lower South Long Lake Improvement Association. Bingo Events To Be Held At Jack's House, 300 Hwy 25 S., Brainerd On September 2, 2018**
- H. **Second Hand Goods Dealer License Application - Submitted By Stafford Simmons Kaplan Dba JAK Antiques & Collectibles To Conduct Business At The American Legion Post 255, 708 Front Street, Brainerd Contingent Upon And Subject To Police And Fire Chief's Approval**
- I. **Temporary On-Sale Liquor License Application - Submitted By Brainerd American Legion Post 255 For An Event To Be Held August 11, 2018 At The NP Event Center, 210 Blacksmith Cir., Brainerd**
- J. **Temporary On-Sale Liquor License Application - Submitted By The Crossing Arts Alliance, 711 Laurel Street, Brainerd For An Event To Be Held August 10, 2018**
6. **Presentations**
- A. **Lakes Area Music Festival Presentation**

Documents:

Lakes Area Music Festival.pdf

- B. **2017 Audit Presentation**

Documents:

7. **Council Committee Reports**

A. **Safety And Public Works Committee**

Documents:

20180716_SPW.pdf

1. Event/Street Closure Application - Brainerd Dispatch Customer Appreciation

Documents:

Event App - Brainerd Dispatch Customer Appreciation.pdf

2. Improvement 18-01 Testing Services - Brainerd Salt/Sand Storage Facility

Documents:

Imp 18-01 Testing Services - Brainerd Salt and Sand Storage Building.pdf

3. Improvement 18-03 - Change Order 1

Documents:

Improvement 18-03 - 2018 Crack Seal Change Order 1.pdf

4. Improvement 18-03 - Pay Application 1 - FINAL

Documents:

Improvement 18-03 - Pay Estimate 1 FINAL.pdf

B. **Personnel And Finance Committee**

Documents:

20180716_PF.pdf

1. Approval Of Bills & Payments To Contractors

Contractor	IMP#	Project	Amount Paid
<u>Amount Retained</u>			
KAMCO, Inc.	18-03	Final 2018 Crack Sealing	\$15,351
\$0			

2. 2019 Budget Timeline Discussion

Documents:

2019 Budget Timeline.pdf

3. Brainerd And Crow Wing County Public Transit Space Lease

Documents:

Transit Space Lease in City Hall.pdf

4. Community Development Director Position - Reorganization Opportunity

Documents:

Community Development Director Opportunitya.pdf

8. **Unfinished Business**

- A. **Call For Applicants - Informational**
(Application Information at the City's Website
(<http://www.ci.brainerd.mn.us>)

Mayor Recommended: (all terms expire on 12/31 of said year)
Charter Commission - 1 term (Expire 2020) - 1 term (Expire 2021)
Transportation Advisory Committee - 1 term (Expire 2018) - 1 term (Expire 2019)

- B. **First Reading - Proposed Ordinance No. 1485 - Amending City Code Section 900 Animals And 1010 Licensing Fees To Permit Miniature Pigs Within The City Of Brainerd**

Documents:

1st Ord. Reading - Proposed Ordinance No. 1485 for 7-16 Meeting .pdf

9. **New Business**

- A. **Call For Public Hearing For Discussion On The Implementation And Progress Of The Small Cities Development Program (SCDP) Grant CDAP-15-0038-O-FY16 (Downtown Grant)**

Documents:

Call for Grant Public Hearing.pdf

- B. **Historical Water Tower Discussion**

Documents:

Historic Water Tower Discussion.pdf

10. **Planning Commission**

A. **Final Reading - Proposed Ordinance No. 1484 - Amending Brainerd Zoning Ordinance Sections 515-63-2 (B-4 District) And 515-65-2 (B-6 District) To Add Funeral Homes/Mortuaries And Crematoriums As Permitted Uses**

- a. Hold Public Hearing
- b. Consider Testimony and Alternatives
- c. Adopt Resolution (Roll Call)

Documents:

Funeral Homes-Mortuaries and Crematoriums in the B-4 and B-6.pdf

11. **Public Forum**

Time allocated for citizens to bring matters not on the agenda to the attention of the Council - Time limits may be imposed

12. **Staff Reports**

(Verbal: Any Updates since Packet)

13. **Council Member Reports**

14. **Adjourn Into Closed Session Pursuant To MN State Statute 13D.05, Subd. 3, To Conduct The City Administrator Performance Review**

15. **Adjourn**

Note: Safety and Public Works Committee will meet at 7:15 P.M.
Personnel and Finance Committee will meet at 7:00 P.M.

ANY INDIVIDUAL NEEDING SPECIAL ACCOMMODATIONS,
PLEASE CALL 828-2307
Visit the [City's Website](http://ci.brainerd.mn.us) (ci.brainerd.mn.us)

MISSION

"Provide high quality, cost effective public services and leadership in creating
a sustainable city"