

CITY COUNCIL AGENDA

Brainerd, Minnesota

August 6, 2018

7:30 P.M.

Brainerd City Hall

Council Chambers

6:30 p.m.

**Joint City Council and Brainerd Public Utilities Commission meeting to
discuss Compensation/Pay Philosophy**

1. **Call To Order - 7:30 PM**

2. **Roll Call**

___ S. Hilgart ___ J. Lambert ___ K. Stunek ___ K. Bevans

___ D. Badeaux ___ G. Johnson ___ D. Pritschet ___ Mayor Menk

3. **Pledge Of Allegiance**

4. **Approval Of Agenda - Voice Vote**

5. **Consent Calendar**

NOTICE TO PUBLIC - all matters listed are considered routine by the Council and will all be enacted by one (1) motion. There will be no separate discussion of these items unless good cause is shown prior to the time the Council votes on the motion to be ADOPTED BY ROLL CALL

A. **Approval Of Minutes**

1. Regular Meeting Held on July 16, 2018

Documents:

20180716_CC draft.pdf

B. **Approval Of Licenses**

1. Contractor Licenses - 4 - New; 7 - Renewals

Documents:

2018-08-06 License RPT.pdf

C. Department Activity Reports

1. Fire Chief
2. Parks Director

Documents:

Fire Chief Report.pdf
Park Director report.pdf

- D. Extension Of Premises - Submitted By Sage On Laurel, 606 Laurel St., Brainerd For An Event To Be Held On August 10, 2018 In The Adjacent City Parking Lot
- E. Temporary Beer License - Submitted By The Brainerd Eagles Club For An Event To Be Held On August 8, 2018 At Memorial Park, 1700 Mill Ave., Brainerd

6. Presentations

- A. Brainerd History Week Presentation - Mr. Dave Borash Committee Chair

Documents:

History Week Presentation.pdf

- B. Facility Study - Optional Plan - Mr. Mike Angland WSN

Documents:

Facility Study.pdf

7. Council Committee Reports

- A. Safety And Public Works Committee

Documents:

20180806_SPW.pdf

1. Street And Sewer Assessment Policy

Documents:

Assessment Policy.pdf

2. 414 N 10th Street Petition For Improvement And Assessment

Documents:

414 N 10th Street Petition for Improvement and Assessment.pdf

3. Event/Street Closure Application - 21st Bataan Memorial Death March

Documents:

Event App - 21st Bataan Memorial Death March.pdf

4. Ground Lease With Productive Alternatives

Documents:

Ground Lease with Productive Alternatives.pdf

5. Improvement 18-11 - Joint City Of Brainerd And Crow Wing County Storm Manhole Rehabilitation Project Authorization To Quote

Documents:

Improvement 18-11 - Storm Manhole Rehabilitation Project Auth. to Quote.pdf

6. Improvement 17-13 - Change Order 1

Documents:

Improvement 17-13 Change Order 1.pdf

7. Improvement 18-02 - Pay Estimate 1 - FINAL

Documents:

Improvement 18-02 - Pay Estimate 1 - FINAL.pdf

8. Improvement 18-04 - 2018 Patching Project Approval Of Quote

Documents:

Improvement 18-04 Quote Approval.pdf

B. Personnel And Finance Committee

Documents:

20180806_PF.pdf

1. Approval Of Bills & Payments To Contractors

Contractor

Imp #

Project

**Amount
Paid**

**Amount
Retained**

Asphalt Preservation Co	IMP-18-02	Chip Seal-FINAL	\$131,997	\$0
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2. Fire Department Relief Association - Annual Report

Documents:

FD Relief Association Annual Report.pdf

3. Leave Of Absence From Fire Department

Documents:

2018 Agenda Request Teckemeyer.pdf

4. Police Department FY 2019 Towards Zero Deaths (TZD) Grant

Documents:

Resolution for TZD Traffic Safety Enforcement Grant.pdf

5. Police Department Out-Of-State Travel/Training Request

Documents:

2018-08-06AgndRQFriisTrng.pdf

6. Police Department Out-Of-State Travel/Training Request

Documents:

Staff Out of State Travel Training.pdf

7. Police Request To Sell Retired Squad Cars

Documents:

Authorization to sell retired Police Vehicles.pdf

8. Gregory Park Archway

Documents:

Gregory Park Archway to Council.pdf

9. Parks And Recreation Facility Priority

Documents:

Capital Improvement priority.pdf

10. Temporary Trainee Building Inspector - Request Authorization To Hire

Documents:

Temporary Trainee Building Inspector Position.pdf

11. Community Development Director Position - Review Job Description, 2019 Wage For Job Posting, And DDA Recruitment Proposal

Documents:

Community Development Director Job Description and Recruitment Proposal.pdf

12. 2017 Tax Increment Financing (TIF) Report Summary

Documents:

Annual TIF Report Summary.pdf

8. **Unfinished Business**

A. **Call For Applicants - Informational**
(Application Information at the City's Website
(<http://www.ci.brainerd.mn.us/>)

Mayor Recommended: (all terms expire on 12/31 of said year)

Charter Commission - 1 term (Expire 2020) - 1 term (Expire 2021)

Library Board - 1 term (Expire 2021)

Transportation Advisory Committee - 1 term (Expire 2018) - 1 term (Expire 2019)

B. **Final Reading - Public Hearing - Proposed Ordinance No. 1485 - Amending City Code Section 900 Animals And 1010 Licensing Fees To Permit Miniature Pigs Within The City Of Brainerd**

- a. Hold Public Hearing
- b. Consider Testimony and Alternatives
- c. Hold Final Reading (Voice Vote)
- c. Adopt Ordinance (Roll Call)

Documents:

PH - Final Reading Proposed ORD 1485.pdf

C. **Historic Water Tower Discussion**

Documents:

Historic Water Tower Discussion Follow-Up.pdf

9. New Business

- A. **Public Hearing For Discussion On The Implementation And Progress Of The Small Cities Development Program (SCDP) Grant CDAP-15-0038-O-FY16 (Downtown Grant)**

Documents:

Public Hearing - Downtown Grant.pdf

10. Planning Commission

- A. **First Ordinance Reading - Proposed Ordinance No. 1486 To Rezone 1110 Pine Street And All Other Properties On Block 9, 2nd Addition To Brainerd As Listed Below From An R-1 (Single-Family Residential) District To An R-2 (Medium-Density Residential) District**

- Donna Pearson - 1106 Pine Street
- Dianna Lorimor - 1114 Pine Street; 1107 and 1109 Quince Street
- B.A.Doer - 1120 Pine Street
- Jeffrey Kollars - 1124 Pine Street
- Jan Walters - 1103 Quince Street
- HRA - 1113 and 1115 Quince Street; 714 and 716 12th Street SE

Documents:

1st Ordinance Reading Rezone Block 9 2nd Add. to Brainerd from R-1 to R-2.pdf

- B. **First Ordinance Reading - Proposed Ordinance No. 1487 To Rezone 1210 And 1202-13th Street SE From An R-3 (High Density Residential) District To An R-2 (Medium Density Residential) District**

Documents:

1st Ord. Reading - Rezone 1202 and 1210 3th Street SE from R-3 to R-2.pdf

- C. **First Ordinance Reading - Proposed Ordinance No. 1488 To Rezone 1015 Walnut Street And Three Other Properties On Walnut Street As Listed Below From An R-3 (High Density Residential) District To An R-1 (Single-Family Residential) District**

- Annamarie Denti - 1014 Walnut Street
- Michael and Lynn Jannetta - 1016 Walnut Street
- Cyris and Kathleen Poorwell - 1018 Walnut Street

Documents:

1st Ordinance Reading - Rezone 1014,15,16,18 Walnut Street R-3 to R-1.pdf

11. **Public Forum**

Time allocated for citizens to bring matters not on the agenda to the attention of the Council - Time limits may be imposed

12. **Staff Reports**

(Verbal: Any Updates since Packet)

13. **Council Member Reports**

14. **Adjourn Into Closed Session Pursuant To MN Statutes 13D.05, Subd. 3(A), To Conduct The City Administrator Performance Review**

Note: Safety and Public Works Committee will meet at 5:45 P.M.
Personnel and Finance Committee will meet at 5:45 P.M.

ANY INDIVIDUAL NEEDING SPECIAL ACCOMMODATIONS,
PLEASE CALL 828-2307
Visit the [City's Website](http://ci.brainerd.mn.us) (ci.brainerd.mn.us)

MISSION

"Provide high quality, cost effective public services and leadership in creating
a sustainable city"