

CITY COUNCIL AGENDA

Brainerd, Minnesota

August 20, 2018

7:30 P.M.

Brainerd City Hall

Council Chambers

1. **Call To Order - 7:30 PM**

2. **Roll Call**

___ S. Hilgart ___ J. Lambert ___ K. Stunek ___ K. Bevans

___ D. Badeaux ___ G. Johnson ___ D. Pritschet ___ Mayor Menk

3. **Pledge Of Allegiance**

4. **Approval Of Agenda - Voice Vote**

5. **Consent Calendar**

NOTICE TO PUBLIC - all matters listed are considered routine by the Council and will all be enacted by one (1) motion. There will be no separate discussion of these items unless good cause is shown prior to the time the Council votes on the motion to be ADOPTED BY ROLL CALL

A. **Approval Of Minutes**

1. Joint Meeting Between BPU and City of Brainerd Held on August 6, 2018
2. Regular Meeting Held on August 6, 2018

Documents:

20180806_CC BPU Commission draft.pdf

20180806_CC draft.pdf

B. **Approval Of Licenses**

1. Contractor Licenses - 11 - New; 5 - Renewals

Documents:

2018-08-20 License RPT.pdf

C. **Department Activity Reports**

1. Police Chief
2. Finance Director

Documents:

Police Chief Report.pdf

- D. **Accept Performance Review Summary For City Administrator Cassandra Torstenson - Successful Completion Of Six-Month Probationary Period & Proceed To Step C (95%) Of Salary Administration Plan Or \$9,488.14 Per Month Retroactive To July 1, 2018.**

Documents:

City Administrator Performance Review Summary - Complete Probation Advancement.pdf

- E. **Agreement For Election Equipment Utilization And Storage With Crow Wing County**

Documents:

Agreement with CWC for Election Equipment.pdf

- F. **Resolution Approving The Issuance Of Health Care Facilities Revenue Bonds By The Duluth Economic Development Authority To Refinance Projects Located In The City**

Documents:

RES - Healthcare Facilities.pdf

6. **Council Committee Reports**

- A. **Safety And Public Works Committee**

Documents:

20180820 SPW.pdf

1. **Overview Of 2018 Street And Sewer Capital Improvement Projects And Anticipated Public Informational Meetings**

Documents:

Street and Sewer Capital Projects and Public Informational Meetings.pdf

- B. **Personnel And Finance Committee**

Documents:

20180820_PF.pdf

1. Approval Of Bills
2. Resignation Of Accounts Payable/Administrative Specialist Darla Johnson Effective August 20th 2018

Documents:

Johnson Resignation .pdf

7. Unfinished Business

A. Committee Recommendations - Recommended By Mayor Menk

- Mr. Richard Fargo, Charter Commission
- Ms. Melanie Ellstrom, Transportation Advisory Committee (TAC)
- Ms. Rachel Zetah, Transportation Advisory Committee (TAC)

Documents:

Charter - Fargo, Richard.pdf

TAC - Ellstrom, Melonie.pdf

TAC - Zetah, Rachel.pdf

**B. Call For Applicants - Informational
(Application Information at the City's Website
(<http://www.ci.brainerd.mn.us>)**

Mayor Recommended: (all terms expire on 12/31 of said year)

Charter Commission - 1 term (Expire 2021)

Library Board - 1 term (Expire 2021)

8. New Business

A. Downtown Parking

Documents:

Downtown Parking .pdf

9. Planning Commission

**A. Final Reading Of Proposed Ordinance No. 1486 - An Ordinance To
Rezone Property At 1110 Pine Street And All Other Properties On**

Block 9, 2nd Addition To Brainerd As Listed Below From An R-1 (Single Family Residential) District To An R-2 (Medium Density Residential) District

- Donna Pearson - 1106 Pine Street
- Dianna Lorimor - 1114 Pine Street; 1107 and 1109 Quince Street
- B.A. Doer - 1120 Pine Street
- Jeffrey Kollars - 1124 Pine Street
- Jan Walters - 1103 Quince Street
- HRA - 1113 and 1115 Quince Street; 714 and 716 12th Street St

- a. Hold Final Reading of Ordinance (Voice Vote)
- b. Adopt Ordinance (Roll Call)

Documents:

Final Ordinance Reading Rezone Block 9 2nd Add to Brainerd from R-1 to R-2.pdf

B. Final Reading Of Proposed Ordinance No. 1487 - An Ordinance To Rezone 1202 And 1210 13th Street SE From An R-3 (High Density Residential) District To An R-2 (Medium Density Residential) District

- a. Hold Final Reading of Ordinance (Voice Vote)
- b. Adopt Ordinance (Roll Call)

Documents:

Final Ord. Reading - Rezone 1202 and 1210 3th Street SE from R-3 to R-2.pdf

C. Final Reading Of Proposed Ordinance No. 1488 - An Ordinance To Rezone 1015 Walnut Street And Three Other Properties On Walnut Street As Listed Below From An R-3 (High Density Residential) District To An R-1 (Single Family Residential) District

- Annamarie Denti - 1014 Walnut Street
- Michael and Lynn Jannetta - 1016 Walnut Street
- Cyris and Kathleen Poorwell - 1018 Walnut Street

- a. Hold Final Reading of Ordinance (Voice Vote)
- b. Adopt Ordinance (Roll Call)

Documents:

Final Ordinance Reading - Rezone 1014,15,16,18 Walnut Street R-3 to R-1.pdf

D. First Reading Of Proposed Ordinance No. 1489 - An Ordinance To

Rezone Property At 15770 Dellwood Drive From A B-1 (Residential Office) District To An I-1 (Light Industrial) District

Documents:

First Reading Ord. No. 1489 - 15770 Dellwood Dr.pdf

10. **Public Forum**

Time allocated for citizens to bring matters not on the agenda to the attention of the Council - Time limits may be imposed

11. **Staff Reports**

(Verbal: Any Updates since Packet)

12. **Council Member Reports**

13. **Adjourn To:**

- Closed Session pursuant to MN Statutes, 13D.05, Subd. 3(b) for Attorney-Client Privilege to Discuss the IAFF v. City of Brainerd lawsuit.
- Budget Workshop on August 27, 2018 at 6:00 p.m.

Note: Safety and Public Works Committee will meet at 7:15 P.M.
Personnel and Finance Committee will meet at 7:15 P.M.

ANY INDIVIDUAL NEEDING SPECIAL ACCOMMODATIONS,
PLEASE CALL 828-2307
Visit the [City's Website](http://ci.brainerd.mn.us) (ci.brainerd.mn.us)

MISSION

"Provide high quality, cost effective public services and leadership in creating
a sustainable city"