

**Brainerd, MN
September 4, 2018**

Pursuant to due call and notice thereof, the regular meeting of the Brainerd City Council was called to order at 7:30 P.M. by Council President Pritschet.

Upon roll call, the following members were noted as present: Stunek, Bevans, Badeaux, Johnson, Hilgart and Pritschet. Member Lambert was noted as absent. Mayor Menk was also noted as present.

Council President Pritschet opened the meeting with the Pledge of Allegiance to the Flag.

MOVED AND SECONDED BY ALDERMEN BEVANS AND HILGART, DULY CARRIED, TO APPROVE THE AGENDA.

MOVED AND SECONDED BY ALDERMEN BEVANS AND STUNEK TO ADOPT THE CONSENT CALENDAR.

A. Approval of the Minutes of the Regular Meeting held on August 20, 2018 - Approved

B. Approval of Licenses - Approved

Contractor Licenses – 1 – New; 1 – Renewals

C. Department Activity Reports - Approved

1. Fire Chief
2. Parks Director

D. Temporary On-Sale Liquor License Application – Submitted by The Crossing Arts Alliance, 711 Laurel Street, Brainerd for an Event to be Held October 4, 2018 - Approved

E. Extension of Premises – Submitted by Roundhouse Brewery, 1551 Northern Pacific Rd., Brainerd for an Event to be Held on September 20-22, 2018 in the NP Center Parking Lot - Approved

Upon roll call, members Stunek, Bevans, Badeaux, Johnson, Hilgart and Pritschet voted “aye.” No member voted “nay.” The Chair declared the motion carried.

Presentations

Riverfront Update Presentation – Ashley Kaisershot

Due to unforeseen circumstances, Ms. Kaisershot was unable to attend this evening. An informational memo has been provided and will serve as an update on the Brainerd Riverfront Committee activities and work plan.

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Council Committee Reports

Personnel and Finance Committee Report

Approval of Bills - Approved

MOVED AND SECONDED BY ALDERMEN JOHNSON AND HILGART TO APPROVE THE PAYMENT OF BILLS AS RECOMMENDED BY PERSONNEL AND FINANCE COMMITTEE.

Upon roll call, members Stunek, Bevans, Badeaux, Johnson, Hilgart and Pritschet voted "aye." No member voted "nay." The Chair declared the motion carried.

Police Request to Use Drug Forfeiture Funds - Approved

MOVED AND SECONDED BY ALDERMEN JOHNSON AND HILGART, DULY CARRIED, TO AUTHORIZE THE POLICE DEPARTMENT TO UTILIZE APPROXIMATELY \$4,330 OF DRUG FORFEITURE FUNDS FOR THE PURCHASE OF FOUR TACTICAL RADIO HEADSETS.

Rotary Park Land Donation - Approved

MOVED AND SECONDED BY ALDERMEN JOHNSON AND STUNEK, DULY CARRIED, TO ACCEPT THE PORTION OF LAND DONATED BY PATRICIA AND HARVEY JOHNSTON.

2019 Budget – Informational

Committee Chair Johnson stated the Brainerd Public Utilities Commission agreed to increase the financial contribution rate to the City of Brainerd from \$.0040 per kWh to \$.0045, which is estimated to be an additional \$50,000-\$80,000 of revenue to the City. The Council thanks the BPU Commission for the increase in contribution. He also announced the health insurance rates for 2019 increased by 8.69%, which is lower than expected.

Safety and Public Works Committee Report

Resolution Declaring the Sufficiency of Petition and Setting a Public Hearing to Consider Vacation of a Portion of Williams Street and NW 3rd Street in West Brainerd Requested By Independent School District #181 – Adopted by Resolution No. 45:18

MOVED AND SECONDED BY ALDERMEN BEVANS AND BADEAUX TO ADOPT THE RESOLUTION DECLARING THE SUFFICIENCY OF THE PETITION AND SETTING THE PUBLIC HEARING FOR OCTOBER 1, 2018 AT 7:30 PM TO HEAR TESTIMONY FOR OR AGAINST THE PROPOSED VACATION.

RESOLUTION NO. 45:18

Upon roll call, members Stunek, Bevans, Badeaux, Johnson, Hilgart and Pritschet voted "aye." No member voted "nay." The Chair declared the motion carried.

Improvement 16-09 Buffalo Hills Lane Assessment Methodology - Approved

MOVED AND SECONDED BY ALDERMEN BEVANS AND BADEAUX TO DECLARE THE COUNCIL'S INTENT TO ASSESS 100% OF BUFFALO HILLS LANE RECONSTRUCTION ON THE PREMISE OF ASSESSING EACH LOT AS ORIGINALLY PLATTED. THE SUM IS EQUIVALENT TO THE TOTAL ASSESSABLE COST MINUS THE COST ATTRIBUTABLE TO THE UN-PLATTED PARCEL ADJACENT TO CRESCENT HILLS ESTATES (BASED UPON FRONT FOOT ADJACENT TO BUFFALO HILLS LANE) DIVIDED BY THE NUMBER OF LOTS OF RECORD AS EXISTS AT THE TIME OF THE ORIGINAL PLAT. THE PARCEL THAT EXISTS SOUTH OF CRESCENT HILLS WILL BE ASSESSED AT A PROPORTIONAL PER AREA RATE OF THE UN-PLATTED PARCEL ADJACENT TO BUFFALO HILLS.

City Engineer Sandy reviewed the alternatives.

Members Stunek, Bevans, Badeaux, Johnson and Pritschet voted "aye." Member Hilgart abstained from voting. No member voted "nay." The Chair declared the motion carried.

Tax Forfeit Non-Conservation Parcels -Approved

MOVED AND SECONDED BY ALDERMEN BEVANS AND BADEAUX, DULY CARRIED, TO ACCEPT STAFF'S RECOMMENDATION TO ACCEPT THE NON-CONSERVATION STATUS OF THE PARCELS AND AUTHORIZE CROW WING COUNTY TO SELL THESE PARCELS ONCE THE SAID TRACTS ARE LISTED AS "NON-CONSERVATION".

Unfinished Business

Call for Applicants – Informational:

(Application Information at www.ci.brainerd.mn.us/boards/)

Mayor Recommended: (all terms expire on 12/31 of said year)

Charter Commission –1 term (Expire 2021)

Library Board – 1 term (Expire 2021)

Appointment of Historical Water Tower Citizen's Committee - Approved

MOVED AND SECONDED BY ALDERMEN HILGART AND STUNEK, DULY CARRIED, TO APPOINT MS. ANN FISHER, MS. MARY KOEP AND MS. ASHLEY STORM TO THE HISTORICAL WATER TOWER CITIZEN'S COMMITTEE AND COUNCIL MEMBER BADEAUX AS THE COUNCIL REPRESENTATIVE.

MOVED AND SECONDED BY ALDERMEN JOHNSON AND HILGART, DULY CARRIED, TO APPOINT MS. CARISSA MEYER CONTINGENT UPON THE RECEIPT OF THE APPLICATION.

MOVED AND SECONDED BY ALDERMEN HILGART AND JOHNSON, DULY CARRIED, TO APPOINT MS. JOELLA CONVERSE TO THE HISTORICAL WATER TOWER CITIZEN'S COMMITTEE.

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MOVED AND SECONDED BY ALDERMEN BEVANS AND JOHNSON, DULY CARRIED, TO HOLD THE POSITION FOR MS. CARISSA MEYER FOR TWO WEEKS TO SUBMIT HER APPLICATION.

New Business

None

Planning Commission

Final Reading of Proposed Ordinance No. 1489 – An Ordinance to Rezone Property at 15770 Dellwood Drive from a B-1 (Residential Office) District to an I-1 (Light Industrial) District – Approved

MOVED AND SECONDED BY ALDERMEN JOHNSON AND HILGART, DULY CARRIED, TO HOLD THE FINAL READING OF PROPOSED ORDINANCE NO. 1489 TO REZONE 15770 DELLWOOD DRIVE FROM A B-1 (RESIDENTIAL OFFICE) DISTRICT TO AN I-1 (LIGHT INDUSTRIAL) DISTRICT.

MOVED AND SECONDED BY ALDERMEN JOHNSON AND HILGART TO ADOPT ORDINANCE NO. 1489 TO REZONE 15770 DELLWOOD DRIVE FROM A B-1 (RESIDENTIAL OFFICE) DISTRICT TO AN I-1 (LIGHT INDUSTRIAL) DISTRICT.

ORDINANCE NO. 1489

Upon roll call, members Stunek, Bevans, Badeaux, Johnson, Hilgart and Pritschet voted “aye.” No member voted “nay.” The Chair declared the motion carried.

Public Forum

The Chair opened the Public Forum at 8:09 p.m.

No one came forward.

The Chair closed the Public Forum at 8:09 p.m.

Staff Reports

Council Member Reports

Mayor Menk announced road construction is progressing through 6th Street and Laurel Street. The pressure tests have been completed and the water has been reconnected.

Mayor Menk stated the Council sends their condolences to President Pritschet for the loss of his mother.

Council Member Hilgart attended the recent Northland Arboretum board meeting. The Sour Grapes Trail Run will unfortunately end after the 2019 event due to competition of other

marathon events that take place in the community. She encouraged everyone to participate in the final event.

Council Member Stunek invited everyone to attend the groundbreaking ceremony for the expansion of the new terminal at the Brainerd Airport this Thursday, September 6 at 11:00 a.m.

Council Member Pritschet thanked everyone for the outpouring of support he received with the recent passing of his mother and he is proud to be a part of this community.

Adjourn To Closed Session Pursuant to M.S. 13D.03 to Discuss Labor Negotiation Strategy – 8:13 p.m.

The Chair reconvened into open session at 8:47 p.m.

Adjourn to City Council Budget Workshop September 10, 2018 at 6:00 p.m.

The Chair adjourned the meeting at 8:47 p.m.

Cassandra Torstenson
City Administrator