

CITY COUNCIL AGENDA

Brainerd, Minnesota
September 17, 2018
7:30 P.M.
Brainerd City Hall
Council Chambers

1. **Call To Order - 7:30 PM**

2. **Roll Call**

___ J. Lambert ___ K. Stunek ___ K. Bevans ___ D. Badeaux

___ G. Johnson ___ S. Hilgart ___ D. Pritschet ___ Mayor Menk

3. **Pledge Of Allegiance**

4. **Approval Of Agenda - Voice Vote**

5. **Consent Calendar**

NOTICE TO PUBLIC - all matters listed are considered routine by the Council and will all be enacted by one (1) motion. There will be no separate discussion of these items unless good cause is shown prior to the time the Council votes on the motion to be ADOPTED BY ROLL CALL

A. **Approval Of Minutes**

1. Budget Workshop Held on August 27, 2018
2. Regular Meeting Held on September 4, 2018
3. Budget Workshop Held on September 10, 2018

Documents:

20180827_CC -Budget Workshop.pdf
20180904_CC draft.pdf
20180910_CC -Budget Workshop.pdf

B. **Approval Of Licenses**

1. Contractor Licenses - 2 - New; 3 - Renewals

Documents:

2018-09-17 License RPT.pdf

C. Department Activity Reports

1. Police Chief
2. Finance Director

Documents:

Police Dept Report.pdf

- D. Minnesota Lawful Gambling Application For Exempt Permit - Submitted By Brainerd Amateur Hockey For An Event To Be Held On February 23, 2019 At Roundhouse Brewery, 1551 Northern Pacific Rd., Brainerd
- E. Tobacco License Application - Submitted By Lakes Vape & Rec Supply LLC, 718 Laurel Street, Brainerd - Contingent Upon Background Check, Fire Inspection And Property Lease Agreement

6. Community Spotlight

- Brainerd Industrial Center (BIC)

7. Presentations

- A. Miss Brainerd 2018 - Ms. Serena Schreifels

Documents:

Miss Brainerd.pdf

- B. School District Blueprint 181 Presentation

Documents:

Blueprint 181 Presentation.pdf

8. Council Committee Reports

- A. Personnel And Finance Committee

Documents:

20180917_PF.pdf

1. Approval Of Bills & Payments To Contractors

<u>IMP#</u>	<u>PROJECT</u>	<u>Contract Amt</u>	<u>Amount Paid</u>	<u>Amount Retained</u>
17-13	Brook St. & S. 10th St. Resurfacing	\$641,669	\$631,902 = Difference of \$9,767	\$0

18-01	Street Dept Salt/Sand Storage Shed	\$240,000	\$244,345 = Difference of \$4,345	\$0
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2. League Of MN Cities Insurance Trust (LMCIT) Premium Renewal '18-'19

Documents:

Insurance Renewal.pdf

3. 2019 Health Insurance Renewal Rates

Documents:

2019 Health Ins Renewal Rates.pdf

4. 2018-2019 Wellness Program - Request Wellness Grant Funding From Sourcewell

Documents:

2018-2019 Wellness Program Update.pdf

5. Informational - Department Of Building Safety Delegation Agreement And New Position Discussion

Documents:

Informational - Department of Building Safety Delegation Agreement and New Position Discussion.pdf

6. Transit Out Of State Travel Request

Documents:

Out of State Travel Request.pdf

7. Discussion Of Audit Services For 2018

Documents:

Audit Services for 2018.pdf

B. Safety And Public Works Committee

Documents:

20180917_SPW.pdf

1. Event/Street Closure Application - Brainerd Fire Department Open

House

Documents:

Event and Street Closure Application - Fire Department Open House.pdf

2. Event/Street Closure Application - Homeless Heroes 5k

Documents:

Event and Street Closure Application - Homeless Heroes 5k.pdf

3. Improvement 17-13 - Brook Street And SE 10th Street Resurfacing And Storm Sewer Rehabilitation Project Pay Estimate #3 - Final

Documents:

Improvement 17-13 - SE 10th Street and Brook Street - Pay Estimate 3 Final.pdf

4. Improvement 18-01 - Street Department Salt/Sand Storage Facility - Pay Estimate #3 - Final

Documents:

Improvement 18-01 - Salt and Sand Storage Facility Final Payment.pdf

5. Improvement 18-11 - SE 10th Street Storm Manhole Rehabilitation Joint Project With Crow Wing County - Approve Bid

Documents:

Improvement 18-11 - Storm Manhole Rehabilitation Project Approve Bid.pdf

6. Discussion On 812 Juniper Street Concerns

Documents:

812 Juniper Street Conduct On Premises.pdf

9. Unfinished Business

A. Committee Recommendations - Recommended By Mayor Menk

- Mr. Michael Lowe, Citizen's Water Tower Committee

Documents:

Michael Lowe.pdf

B. Call For Applicants - Informational
(Application Information at the City's Website
(<http://www.ci.brainerd.mn.us>)

Mayor Recommended: (all terms expire on 12/31 of said year)
Charter Commission - 1 term (Expire 2021)
Library Board - 1 term (Expire 2021)

C. City Code Section 1200 - Liquor Ordinance Discussion

Documents:

Liquor Ordinance - 1200.pdf

10. New Business

A. Res - Declaring The Costs To Be Assessed, Ordering Preparation Of Proposed Assessment, And Ordering A Public Hearing On Proposed Assessment - Downtown Snow Removal, Downtown Special Services District, And Nuisance Abatement

Documents:

Res - Declare Assessments, Prepare Roll, and Set PH.pdf

B. Res - Declaring The Costs To Be Assessed, Ordering Preparation Of Proposed Assessment, And Ordering A Public Hearing On Proposed Assessment - Improvement 17-13

Documents:

Res - Declare Assessments, Order Assessment Roll, and Set Public Hearing - Improvement 17-13.pdf

C. 2019 Preliminary Levy

1. Adopt Resolution Setting Preliminary Levy for the City and HRA
2. Set Date and Time for Budget Public Hearing

Documents:

Res 2019 Preliminary Levy.pdf

11. Public Forum

Time allocated for citizens to bring matters not on the agenda to the attention of the Council - Time limits may be imposed

12. Staff Reports

(Verbal: Any Updates since Packet)

13. **Council Member Reports**

14. **Adjourn**

**A. Closed Session Pursuant To MN Statutes, 13D.05, Subd. 3(D) For
Security At City Hall And Emergency Response Procedures**

Note: Safety and Public Works Committee will meet at 6:45 P.M.
Personnel and Finance Committee will meet at 7:00 P.M.

ANY INDIVIDUAL NEEDING SPECIAL ACCOMMODATIONS,
PLEASE CALL 828-2307
Visit the [City's Website](http://ci.brainerd.mn.us) (ci.brainerd.mn.us)

MISSION

"Provide high quality, cost effective public services and leadership in creating
a sustainable city"