

# **CITY COUNCIL AGENDA**

Brainerd, Minnesota  
October 15, 2018  
7:30 P.M.  
Brainerd City Hall  
Council Chambers

1. **Call To Order - 7:30 PM**

2. **Roll Call**

\_\_\_ J. Lambert \_\_\_ K. Stunek \_\_\_ K. Bevans \_\_\_ D. Badeaux

\_\_\_ G. Johnson \_\_\_ S. Hilgart \_\_\_ D. Pritschet \_\_\_ Mayor Menk

3. **Pledge Of Allegiance**

4. **Approval Of Agenda - Voice Vote**

5. **Consent Calendar**

NOTICE TO PUBLIC - all matters listed are considered routine by the Council and will all be enacted by one (1) motion. There will be no separate discussion of these items unless good cause is shown prior to the time the Council votes on the motion to be ADOPTED BY ROLL CALL

A. **Approval Of Minutes**

1. Regular Meeting Held on October 1, 2018

*Documents:*

***20181001\_CC draft.pdf***

B. **Approval Of Licenses**

1. Contractor Licenses - 7 - New; 3 - Renewals

*Documents:*

***2018-10-15 License RPT.pdf***

C. **Department Activity Reports**

1. Police Chief

2. Finance Director

*Documents:*

*Police Chief Report.pdf*

- D. Minnesota Lawful Gambling Application For Exempt Permit - Submitted By Central Lakes College Foundation, 501 W College Dr., Brainerd For An Event To Be Held On December 21, 2018
- E. Resolution Adopting Policies And Plans For Small Communities Development Program (SCDP) Grant No. CDAP -17-0019-O-FY18

*Documents:*

*Res for NE Brainerd Grant.pdf*

6. Presentations

A. Bridges Of Hope - Self Healing Communities

- 1. Bridges Of Hope Handout

*Documents:*

*Self Healing Communities.pdf*

B. Comprehensive Plan Committee Presentation

*Documents:*

*Comprehensive Plan Update - Community Engagement Summary.pdf*

7. Council Committee Reports

A. Personnel And Finance Committee

*Documents:*

*20181015\_PF.pdf*

- 1. Approval Of Bills & Payments To Contractors

| <u>Contractor</u> | <u>IMP#</u> | <u>Project</u>       | <u>Amount Paid</u> | <u>Amount Retained</u> |
|-------------------|-------------|----------------------|--------------------|------------------------|
| Anderson Brothers | 18-04       | 2018 Street Patching | \$15,193           | \$0                    |

2. Police Request For Out-Of-State Travel & Training

*Documents:*

***Staff Out of State Travel and Training.pdf***

3. City Attorney Contract Renewal

*Documents:*

***City Attorney.pdf***

4. Set Date For Budget Workshop

*Documents:*

***Budget Workshop.pdf***

5. (Added Item) Ratification Of Hiring Ms. Pamela Ziemer For AP/Administrative Specialist

*Documents:*

***PF.pdf***

**B. Safety And Public Works Committee**

*Documents:*

***20181015\_SPW.pdf***

1. Fare Increase For Brainerd Transit Service

*Documents:*

***Brainerd Transit Fare Increase.pdf***

2. Transit Policy Update Regarding Sale Of Tickets By Bus Drivers

*Documents:*

***Transit Policy Amendment - Ride Tickets.pdf***

3. Event/Street Closure Application - Turkey Run

*Documents:*

***Event Application - Turkey Run.pdf***

4. Highway Safety Improvement Program (HSIP) - Authorization To Apply For Funding For NW 4th Street Improvement

*Documents:*

***HSIP -Authorization to Apply for NW 4th Street Funding.pdf***

5. Transportation Alternatives - Authorization To Submit Letter Of Intent To Apply For Funds For 28th Street And Downtown Trail Connections

***Documents:***

***Transportation Alternatives - Request to Submit Letter of Intent.pdf***

6. Downtown Motel Demolition Quotes

***Documents:***

***Downtown Motel Demolition Quote.pdf***

7. Section 425 - Rental Housing Maintenance Code And Conduct On Premises Ordinance Discussion

***Documents:***

***Brainerd City Code Section 425 - Rental Housing Maintenance Discussion.pdf***

**8. Unfinished Business**

**A. Committee Resignations - Accept With Regret**

***Documents:***

***Resignation of TAC Member Ellstrom.pdf***

**B. Call For Applicants - Informational**

**(Application Information at the City's Website  
(<http://www.ci.brainerd.mn.us>)**

**PLEASE NOTE: THIS INCLUDES ANY EXPIRING TERMS UP  
FOR REAPPOINTMENT - ALL CURRENT MEMBERS ARE  
REQUIRED TO REAPPLY**

**Mayor Recommended: (all terms expire on 12/31 of said year)**

Cable TV Advisory Committee - 2 terms (Expire 2021)  
Charter Commission - 1 term (Expire 2021) - 3 terms (Expire 2022)  
Housing & Redevelopment Authority - 1 term (Expire 2023)  
Library Board - 1 term (Expire 2021)  
Park Board 1 term (Expire 2023)  
Public Utilities Commission - 1 term (Expire 2023)  
Transportation Advisory Committee - 1 term (Expire 2019) - 3 terms (Expire 2021)  
Rental Dwelling Board of Appeals 5 terms (see below) - (Expire 2020)

1. *Residential Property Manager Representative (2)*
2. *Residential Rental Housing Advocate Representative (1)*
3. *Tenant Representative (1)*
4. *General Public Representative (1)*

**Council President Recommended:** (all terms expire 12/31/ of said year)

Airport Commission - 1 term (Expire 2021)  
Planning Commission - 3 terms (Expire 2021)  
Police & Fire Civil Service Commission - 1 term (Expire 2021)

9. **New Business**

A. **Public Hearing - Imp 17-13 Assessments - Adopt Resolution Ordering The Special Assessments**

*Documents:*

*PH - Adopt Assessments Imp 17-13.pdf*

B. **Public Hearing - Downtown Special Services, Downtown Snow Removal, And 2018 Nuisance Assessments - Adopt Resolution Ordering The Special Assessments**

*Documents:*

*PH and Res - Downtown Special Services, Snow Removal, Nuisances.pdf*

C. **Res - Vacating A Portion Of NW 3rd Street And William Street In West Brainerd**

*Documents:*

*Res - Petition to Vacate a Portion of NW 3rd Street and William Street.pdf*

10. **Public Forum**

Time allocated for citizens to bring matters not on the agenda to the attention of the Council - Time limits may be imposed

11. **Staff Reports**

(Verbal: Any Updates since Packet)

12. **Council Member Reports**

13. **Public Notices**

- Public Meeting for Buffalo Hills Lane Project at the Church of Jesus Christ of Latter Day Saints on October 16, 2018 from 6 p.m. - 7 p.m.
- MnDOT Ribbon Cutting at the corner of Laurel and South 6th Street on October 31, 2018 at 11:30 a.m.

14. **Motion To Closed Session Pursuant To M.S. 13D.03 To Discuss Labor Negotiation Strategy**
15. **Closed Session Pursuant To MN Statutes 13D.05, Subd. 3(B) For Attorney-Client Privilege To Discuss The IAFF V. City Of Brainerd Lawsuit**
16. **Recess To Facility Discussion Workshop - Wednesday, October 24, 2018 At 6:00 P.m.**

Note: Safety and Public Works Committee will meet at 6:00 P.M.  
Personnel and Finance Committee will meet at 7:15 P.M.

ANY INDIVIDUAL NEEDING SPECIAL ACCOMMODATIONS,  
PLEASE CALL 828-2307  
Visit the [City's Website](http://ci.brainerd.mn.us) (ci.brainerd.mn.us)

#### MISSION

"Provide high quality, cost effective public services and leadership in creating a sustainable city"