

## CITY COUNCIL AGENDA

Brainerd, Minnesota  
May 6, 2013

Brainerd City Hall  
Council Chambers

***Showcasing Brainerd – 7:15 P.M.***

***Camp Ripley – CSM Michael Worden***

\_\_\_\_\_ Mayor Wallin  
\_\_\_\_\_ G. Scheeler  
\_\_\_\_\_ D. Parks  
\_\_\_\_\_ C. Borkenhagen  
\_\_\_\_\_ M. Koep  
\_\_\_\_\_ D. Pritschet  
\_\_\_\_\_ K. Bevans  
\_\_\_\_\_ B. Cumberland

- 1. Call to Order – 7:30 P.M.**
- 2. Roll Call**
- 3. Pledge of Allegiance**
- 4. Approval of Agenda**
- 5. Consent Calendar (NOTICE TO PUBLIC) – All matters listed are considered routine by the Council and will all be enacted by one (1) motion. There will be no separate discussion of these items unless good cause is shown prior to the time the Council votes on the motion to adopt by roll call.**
  - A. Approval of the Minutes of the Regular Meeting held on April 15, 2013, and the adjourned meetings held on April 22, 2013 and April 24, 2013, as distributed**
  - B. Approval of Licenses – (See Attachment)**
    1. Contractor's Licenses – 4 – New
    2. Contractor's Licenses – 5 – Renewals
  - C. Department Reports**
    1. Mayor's report of activities distributed to Council
    2. Fire Chief's report of activities distributed to Mayor and Council
    3. Park Director's report of activities distributed to Mayor and Council

- D. American Legion Auxiliary – Request to Promote “Poppy Day” in the City of Brainerd on May 10, 2013 – (See Attachment)**
- E. Religious and Charitable Organization Permit Application – Submitted by Brainerd Dog Park for a Fundraiser to be held on June 1, 2013 – Approval of**
- F. Police Department – Officer Justin Athman – Complete 1-Year Probation – Change Employment Status from “Probationary” to “Regular” – Adjust Pay to the “2<sup>nd</sup> Year Officer” Rate – \$4,708.72/month – Effective 4/26/13 – (See Personnel and Finance Committee Agenda)**
- G. Call for Applicants:**
  - 1. Charter Commission – One Term to Expire 12/31/2015
  - 2. Rental Dwelling Board of Appeals:
    - a. One “Tenant Representative Position” – Term Expires 12/31/2014
    - b. One “General Public Representative” – Term Expires 12/31/2014
  - 3. Transportation Committee – Two Terms to Expire 12/31/2014
- 6. Approval of Bills – Recommended by the Personnel and Finance Committee**
- 7. Unfinished Business**
  - A. BLAEDC Update and Wausau Plant Status – Sheila Haverkamp and Bruce Buxton, BLAEDC – (See Attachment)**
  - B. Airport Commission – Status Of**
  - C. Jimmy's Pizza – Transient Merchant Consideration – (See Attachment)**
  - D. Community Video Showcase Program – Approval of – (See Attachment)**
  - E. Towns 180 – Approval of – Chip Borkenhagen to Present – (See Attachment)**
  - F. Public Hearing – Final Reading of Proposed Ordinance No. 1404 – An Ordinance Amending Section 1010.01 of the Brainerd City Code to Establish Fees for the Tap Room and Growler Licenses – City Administrator Goble Recommends Dispensing with the Actual Reading – (See Attachment)**
  - G. Public Hearing – Final Reading of Proposed Ordinance No. 1405 – An Ordinance Amending Section 812 of the Brainerd City Code Pertaining to Zoning in the City of Brainerd – City Administrator Goble Recommends Dispensing with Actual Reading – (See Attachment)**
- 8. New Business**
  - A. 4<sup>th</sup> of July Parade – Downtown Route – Discussion of – (See Attachment)**

**B. Brainerd Public Library – Request for Letter in Support of “Art Aware” Grant – Approval of – (See Attachment)**

**C. Strategic Planning Vision Statements #1 and #2 – Discussion of**

- Invest in Neighborhoods
- Stable Financial Planning

**9. Public Forum. Time allocated for citizens to bring matters not on the agenda to the attention of the Council. Time limits may be imposed**

**10. Reports**

A – Mayor  
B – City Attorney  
C – City Administrator  
D – City Engineer  
E – City Planner  
F – Fire Chief  
G – Park Director  
H – Council President

**11. Council Committee Reports – (See Attached Agendas)**

A – Personnel and Finance Committee  
B – Safety and Public Works Committee  
C – Other Committees

**12. Committee Recommendations – Recommended by Mayor Wallin**

- A. Mr. Loyal Hyatt – Library Board – One Term to Expire 12/31/2017  
B. Mr. Charles Johnson – Cable TV Advisory – One Term to Expire 12/31/2015

**13. Adjourn**

NOTE: Safety and Public Works Committee will meet at 6:30 P.M.  
Personnel and Finance Committee will meet at 6:45 P.M.

**ANY INDIVIDUAL NEEDING SPECIAL ACCOMMODATIONS,  
PLEASE CALL 828-2307.**

**Visit the City’s website at [www.ci.brainerd.mn.us](http://www.ci.brainerd.mn.us)**

**CITY OF BRAINERD  
PERSONNEL AND FINANCE COMMITTEE  
AGENDA**

May 6, 2013  
City Hall Conference Room  
6:45 P.M.

1. Approval of Bills
  
2. Fire Department – LEAN Training Principles – Fire Chief Stunek Recommends – Discussion of – (See Attachment)
  
3. Police Department
  - Officer Justin Athman – Complete 1-Year Probation – Change Employment Status from “Probationary” to “Regular” – Adjust Pay to the “2<sup>nd</sup> Year Officer” Rate – \$4,708.72/month – Effective 4/26/2013 – (See Attachment and Consent Calendar)
  - Request Authorization to Hire Community Service Officers – (See Attachment)
  - Approval of MOU for Temporary Reassignment of CSO Caitlin Robinson as Police Records Management Technician – Approval of – (See Attachment)
  
4. Other

**COMMITTEES WILL ADJOURN BY 7:15 IN ORDER TO ATTEND “SHOWCASING  
BRAINERD” PRESENTATION IN COUNCIL CHAMBERS**

**CITY OF BRAINERD  
SAFETY AND PUBLIC WORKS COMMITTEE  
AGENDA**

Monday, May 6, 2013  
6:30 p.m.  
City Council Chambers

1. 2013 Crack Sealing Program – (see attachment)
2. Improvements 13-01, 13-02, 13-03 – 2013 Street Resurfacing – Adoption of a Resolution Accepting Bid – (see attachment)
3. Improvement 12-12 – Buffalo Hills Trail – Adoption of a Resolution Accepting Bid – (see attachment)
4. Transit Drug and Alcohol Policy Update – Adoption of a Resolution – (see attachment)
5. Traffic Concerns at N 5<sup>th</sup> Street and Holly Street – (see attachment)
6. City Hall HVAC – (see attachment)

***COMMITTEES WILL ADJOURN BY 7:15 IN ORDER TO ATTEND “SHOWCASING BRAINERD”  
PRESENTATION IN COUNCIL CHAMBERS***