

**Brainerd, MN
August 27, 2018**

Pursuant to due call and notice thereof, the Budget Workshop of the Brainerd City Council was called to order at 6:00 P.M. by Vice-President Hilgart.

Upon roll call, the following members were noted present: Stunek, Bevans, Badeaux, Johnson, Hilgart, and Mayor Menk. Members Lambert and Pritschet were absent. Also present were City Administrator Cassandra Torstenson, Finance Director Connie Hillman, City Engineer Paul Sandy, Police Chief Corky McQuiston, Fire Chief Tim Holmes, and Park Director Tony Sailer.

2019 Budget and Levy Discussion

Finance Director Hillman stated the discussion of the workshop focuses on the Working Funds (General, Public Safety, Parks, & Streets), the funds the City needs to levy for operations. Changes between the current 2019 and 2018 adopted budgets were highlighted for revenue and expenditures. Proposed changes to temporary and full-time employees were also discussed.

Finance Director Hillman stated that the 2018 levy for capital was \$847,134. Of this amount, the City planned to save \$350,000 in the capital fund to pay for facility projects that would result from the facility study. Hillman also stated the City levied \$1,600,866 for debt in 2018, and it is estimated that the 2019 debt levy may be able to be lowered by \$389,000 since a debt issue was paid off in 2018.

Staff presented the 30-year equipment plans for the workings funds. The results of the facility study that were presented by the consultant at the June 18, 2018 council meeting, and the alternatives that were presented at the August 6, 2018 council meeting were also shared. Staff requested direction from Council on how they would like to proceed with addressing the facility needs of the City.

Council discussion was held. Council directed staff to prepare information on what the alternative plans for City Hall would cost and the impact to the levy, and to meet again with the Council President and Personnel and Finance Chair as required by Charter.

A Budget workshop was set for September 10, 2018 at 6:00 P.M.

Adjourn

The Chair adjourned the meeting at 7:31 P.M.

Cassandra Torstenson
City Administrator