

**Brainerd, MN
November 13, 2018**

Pursuant to due call and notice thereof, the Budget Workshop of the Brainerd City Council was called to order at 6:04 P.M. by Council President Pritschet.

Upon roll call, the following members were noted present: Stunek, Badeaux, Johnson, Lambert, Pritschet, and Mayor Menk. Members Bevans and Hilgart were noted as absent. Also present were City Administrator Torstenson, Finance Director Hillman, City Engineer Sandy, Police Chief McQuiston, Park Director Sailer and Park Board President Boeder.

Council President Pritschet opened the meeting with the Pledge of Allegiance to the Flag.

Canvassing of 2018 General Election Results

Finance Director Hillman distributed the Abstract of Votes Cast showing the results of the election.

MOVED AND SECONDED BY ALDERMEN JOHNSON AND STUNEK, DULY CARRIED, TO ACCEPT THE RESULTS OF THE 2018 GENERAL ELECTION IN THE CITY OF BRAINERD AS PRESENTED.

2019 Park Budget Presentation

The Chair recognized Mr. Timothy Boeder, president of the Parks Board who indicated he spends approximately 60-90 minutes per month on duties for the Park Board and is a member of the Comprehensive Plan Steering Committee.

Park Director Sailer and Park Board President Boeder reviewed the proposed budget and revenue details.

Council discussion took place.

The Council thanked them for the presentation.

2019 Budget Workshop

Finance Director Hillman indicated the focus of tonight's meeting is on the working funds, which are the General, Public Safety, Parks and Streets funds. These are the funds the City needs to levy for operations. The final levy needs to be certified to the county by December 28, 2018 which can be lower than what is certified but cannot be higher.

Finance Director Hillman reported that with the 2019 preliminary adopted levy of \$5,895,572 or 6% more than the 2018 levy amount and is the amount that will be used in the Truth and Taxation statements to be sent out this month. Staff presented information on the current status of the operating, debt, capital equipment and facility budgets. Information was presented on the estimated tax rate based on the preliminary levy and the estimated impact on a residential and commercial property if the levy was lowered and/or adopted as was preliminarily set. Staff requested guidance from the Council as to what change in the levy the

council would like to be presented at the public hearing for the budget and levy on Monday, December 10, 2018.

Council discussion was held regarding the 2019 budget and levy. The Council then set an additional budget workshop for Monday, November 26, 2018 at 6:00 p.m.

Adjourn

The Chair adjourned the meeting at 7:37 p.m.

Cassandra Torstenson
City Administrator