

CITY COUNCIL AGENDA

Brainerd, Minnesota

May 20, 2013

7:30 P.M.

Brainerd City Hall

Council Chambers

6:30 P.M.

**LEAN Training Principles
Presented by Mr. Scott Stall**

_____ Mayor Wallin
_____ G. Scheeler
_____ D. Parks
_____ C. Borkenhagen
_____ M. Koep
_____ D. Pritschet
_____ K. Bevans
_____ B. Cumberland

1. Call to Order

2. Roll Call

3. Pledge of Allegiance

4. Approval of Agenda

5. Consent Calendar (NOTICE TO PUBLIC) – All matters listed are considered routine by the Council and will all be enacted by one (1) motion. There will be no separate discussion of these items unless good cause is shown prior to the time the Council votes on the motion to adopt by roll call.

A. Approval of the Minutes of the Regular Meeting held on May 6, 2013, as distributed

B. Approval of Licenses – (See Attachment)

1. Contractor's Licenses – 1 – New
2. Contractor's Licenses – 2 – Renewals

C. Department Reports

1. Mayor's report of activities distributed to Council
2. Police Chief's report of activities distributed to Mayor and Council
3. Finance Director's report distributed to Mayor and Council

D. Call for Applicants:

1. Charter Commission – One Term to Expire 12/31/2015
2. Rental Dwelling Board of Appeals:
 - a. *One “Tenant Representative Position” – Term Expires 12/31/2014*
 - b. *One “General Public Representative” – Term Expires 12/31/2014*
3. Transportation Committee – Two Terms to Expire 12/31/2014

6. Approval of Bills and Transfer of Funds – Recommended by the Personnel and Finance Committee

General Fund to Public Safety Fund	\$282,000
General Fund to Park Fund	\$25,000
General Fund to Street & Sewer Fund	\$27,000
General Fund to Airport Fund	<u>\$12,960</u>
	\$346,960

7. Presentation – Jennifer Bergman, Brainerd Housing and Redevelopment Authority (HRA) Update – (See Attachment)

8. Unfinished Business

- A.** Medical Call Response by Fire Department Reconsideration – Discussion of – Fire Chief Stunek – (See Attachment)
- B.** Strategic Planning Vision Statements #3 and #4 – Discussion of
- **Upgrade City’s Website and Create a City Newsletter**
 - **Design and Build a Mississippi Riverwalk**

9. Planning Commission

- A.** **Amendment to Conditional Use Permit #285 – Michael Flynn, 502 S 6th Street; Automotive Repair Business Expantion**
- B.** **Variance – Michael Flynn, 502 S 6th Street; Automotive Repair Business Curb and Paving Requirements**

10. Public Forum: Time allocated for citizens to bring matters not on the agenda to the attention of the Council – Time limits may be imposed

11. Reports

A – Mayor
B – City Attorney
C – City Administrator
D – City Engineer
E – City Planner
F – Police Chief
G – Finance Director
H – Council President

12. Council Committee Reports – (See Attached Agendas)

- A – Personnel and Finance Committee
- B – Safety and Public Works Committee
- C – Other Committees

**13. Adjourn – To “Wheel & Walk Night” Wednesday, May 22, 2013 at 6:00 P.M.
at Gregory Park Band Shell**

NOTE: Safety and Public Works Committee will meet at 5:45 P.M.
Personnel and Finance Committee will meet at 7:00 P.M.

**ANY INDIVIDUAL NEEDING SPECIAL ACCOMMODATIONS,
PLEASE CALL 828-2307.**

Visit the City’s website at www.ci.brainerd.mn.us

**CITY OF BRAINERD
PERSONNEL AND FINANCE COMMITTEE
AGENDA**

May 20, 2013
City Hall Conference Room
7:00 P.M.

1. Approval of Bills and Transfer of Funds

General Fund to Public Safety Fund	\$282,000
General Fund to Park Fund	\$25,000
General Fund to Street & Sewer Fund	\$27,000
General Fund to Airport Fund	<u>\$12,960</u>
	\$346,960

2. Flexible Spending Account/Cafeteria Plan – Decrease to \$2,500 per the Federal Care Act – Approval of Amendment to City Plan Document – (See Attachment)

3. POC Firefighters – Wage Increase Effective January 1, 2013 – Approval of – (See Attachment)

4. Fire Department – Conditional Job Offer for Paid On Call – (See Attachment)

5. LEAN Process – Discussion of – (See Attachment)

6. Other

**CITY OF BRAINERD
SAFETY AND PUBLIC WORKS COMMITTEE
AGENDA**

Monday, May 20, 2013
5:45 p.m.
City Council Chambers

1. 2013 Seal Coat Bids – (See Attachment)
2. IMP 13-09, 13-05 & 13-08 – Adoption of a Resolution Awarding Bids – (See Attachment)
3. Street Closure Requests
 - Lakes Area Skate Park Fundraiser Auction – June 1st
 - 4th of July Street Dance Eagles Club – July 4th
 - Summer Solstice 5K – June 21st
4. City Hall Restoration Bids – (See Attachment)
5. City Clean-Up Cost Proposals – (See Attachment)
6. After Hour Traffic Signal Luminaire Replacement – (See Attachment)
7. Brainerd/Crow Wing County Transit – (See Attachment)
 - Award of 2013-2015 Operating Contract
 - Adoption of Resolution for Bus Purchase
 - Bus Disposals

6:30 to 7:00 PM: *LEAN Presentation*

8. Assessment at 1609 S 7th Street – (See Attachment)