

CITY COUNCIL AGENDA

Brainerd, Minnesota

December 17, 2018

7:30 P.M.

Brainerd City Hall

Council Chambers

1. **Call To Order - 7:30 PM**

2. **Roll Call**

___ K. Stunek ___ K. Bevans ___ D. Badeaux ___ G. Johnson

___ S. Hilgart ___ J. Lambert ___ D. Pritschet ___ Mayor Menk

3. **Pledge Of Allegiance**

4. **Approval Of Agenda - Voice Vote**

5. **Consent Calendar**

NOTICE TO PUBLIC - all matters listed are considered routine by the Council and will all be enacted by one (1) motion. There will be no separate discussion of these items unless good cause is shown prior to the time the Council votes on the motion to be ADOPTED BY ROLL CALL

A. **Approval Of Minutes**

1. Regular Meeting Held on December 3, 2018
2. Joint Meeting with ISD181 School Board Held on December 4, 2018
3. Budget Workshop Held on December 10, 2018

Documents:

[20181203_CC draft.pdf](#)

[20181204_CC and School Board draft.pdf](#)

[20181210_CC -Budget Hearing and ISD181draft.pdf](#)

B. **Approval Of Licenses**

Contractor Licenses - 1 New - 69 - Renewals
Garbage Hauler's License - 1 Renewal
Tobacco Licenses - 23 Renewals
Taxi Cab Licenses - 2 Renewals
Second Hand Auto Licenses - 8 Renewals
Pawnbrokers Licenses - 2 Renewals
Second Hand Goods Licenses - 2 Renewals

Documents:

2018-12-18 License RPT.pdf
01-01 thru 12-31-18 Renewals.pdf

C. Department Activity Reports

1. Police Chief
2. Finance Director

Documents:

Police Chief Report.pdf

D. Adopt Resolution Accepting Donations & Contributions For The 3rd Quarter 2018

Documents:

3rd Qtr Donations.pdf

E. Memorandum Of Agreement For Arvidson To Serve As Interim Building Official

Documents:

Memorandum of Agreement for Interim Building Official.pdf

F. Resignation Of Paid On Call Firefighter White

Documents:

Resignation of Paid on Call Firefighter White.pdf

G. Resolution Designating Polling Locations For 2019

Documents:

Res - Polling Locations.pdf

6. Council Committee Reports

A. Safety And Public Works Committee - 6:30 P.m.

Documents:

20181217_SPW.pdf

1. Improvement 17-08 - Winter Tree Clearing Quotes

Documents:

Improvement 17-08 - Garfield Safe Routes to School Tree Clearing Quotes.pdf

2. Event/Street Closure Application - Tour Of The Lakes Bike Ride

Documents:

Event and Street Closure Application - Tour of the Lakes Bike Ride.pdf

3. Resolution - Cooperative Agreement With Crow Wing County For Facility Maintenance Services

Documents:

Cooperative Agreement for Facilities Maintenance with Crow Wing County.pdf

4. Resolutions - Transportation Alternatives Application - State Highway 25 Trail Connection From 28th Street SE To 5th Avenue NE

Documents:

Res - Transportation Alternatives Application - Maintain Facility and Project Sponsorship.pdf

5. Stop Sign Request - N 5th Street And Holly Street Intersection

Documents:

Stop Sign Request - N 5th Street and Holly Street.pdf

6. Buffalo Hills Lane Assessment Discussion

Documents:

Buffalo Hills Lane Assessment Discussion.pdf

7. Transportation Network Company Licensure And Regulation Discussion

Documents:

Transportation Network Company Licensing and Regulation.pdf

B. Personnel And Finance Committee - 7:15 P.m.

Documents:

20181217_PF.pdf

1. Approval Of Bills
2. 2019 Parks Facility Fee And Pay Schedule

Documents:

2019 Facility Fee and Pay Schedule.pdf

3. Mill Avenue Park And Memorial Park Parking Lot Leases

Documents:

Park Leases.pdf

4. Renewal Of City Prosecution Agreement With Mallie Law Office

Documents:

Prosecution Agreement.pdf

7. Unfinished Business

A. Committee Recommendations - Recommended By Mayor Menk

- A. Charter Commission - Jeff Czczok - Term to Expire 12/31/2022
- B. Charter Commission - Jan Burton - Term to Expire 12/31/2022
- C. Brainerd HRA - Rebekah Kent - Term to Expire 12/31/2023
- D. Library Board - Karen Strobel - Term to Expire 12/31/2021
- E. Parks and Rec Board - Kevin Yeager - Term to Expire 12/31/2023
- F. Public Utilities Commission - Tad Johnson - Term to Expire 12/31/2023
- G. Rental Dwelling Board of Appeals
 1. Residential Property Manager Representative - Michael Duval - Term to Expire 12/31/2020
 2. Residential Property Manager Representative - Rick Fargo - Term to Expire 12/31/2020
 3. Rental Housing Advocate - Rachel Zetah - Term to Expire 12/31/2020
- H. Transportation Advisory Committee (TAC) - Rachel Zetah - Term to Expire 12/31/2020
- I. Transportation Advisory Committee (TAC) - Mary Koep - Term to Expire 12/31/2019

B. Committee Recommendations - Recommended By Council President

- A. Airport Commission - Staci Headley - Term to Expire 12/31/2021
- B. Planning Commission - Michael Duval - Term to Expire 12/31/2021
- C. Police & Fire Civil Service Commission - Cathy Gray - Term to Expire 12/31/2021

1. Committee Recommendations

Documents:

Committee Recommendations 2018-12-17.pdf

C. Call For Applicants - Informational

(Applications Available in Council Chambers or at the City's Website)(<http://www.ci.brainerd.mn.us>)

PLEASE NOTE: THIS INCLUDES ANY EXPIRING TERMS UP FOR REAPPOINTMENT - ALL CURRENT MEMBERS ARE REQUIRED TO REAPPLY

Mayor Recommended: (all terms expire on 12/31 of said year)

Cable TV Advisory Committee - 2 terms (Expire 2021)

Charter Commission - 1 term (Expire 2021) - 1 term (Expire 2022)

Transportation Advisory Committee - 1 term (Expire 2019) 1 terms (Expire 2020)

Rental Dwelling Board of Appeals - 2 terms (see below) - (Expire 2020)

1. *Tenant Representative (1)*
2. *General Public Representative (1)*

Council President Recommended: (all terms expire 12/31/ of said year)

Planning Commission - 2 terms (Expire 2021)

8. **New Business**

A. **2019 Levy And Budget**

1. Adopt Resolution Setting City and HRA Levies for 2019
2. Motion to Adopt 2019 Budgets

Documents:

Res - 2019 Levy and Budget.pdf

B. **Grant Agreement Between The State Of Minnesota And City Of Brainerd (Northeast Brainerd)**

1. Approve and Authorize Signatures on the Grant Agreement with the State of Minnesota
2. Approve and Authorize Signatures on Administrative Contract with HRA
3. Approve the SCDP Northeast Grant Agreement Procedural Guidelines

Documents:

NE SCDP Grant.pdf

C. School District Property Acquisition Plan Discussion

Documents:

School District Property Acquisition.pdf

D. Brainerd Riverfront Coordinator Proposal

Documents:

Riverfront Coordinator Proposal.pdf

9. Public Forum

Time allocated for citizens to bring matters not on the agenda to the attention of the Council - Time limits may be imposed

10. Staff Reports

(Verbal: Any Updates since Packet)

11. Council Member Reports

12. Motion To Closed Session Pursuant To M.S. 13D.03 To Discuss Labor Negotiation Strategy

13. Adjourn

Note: Safety and Public Works Committee will meet at 6:30 P.M.
Personnel and Finance Committee will meet at 7:15 P.M.

ANY INDIVIDUAL NEEDING SPECIAL ACCOMMODATIONS,
PLEASE CALL 828-2307
Visit the [City's Website](http://ci.brainerd.mn.us) (ci.brainerd.mn.us)

MISSION

"Provide high quality, cost effective public services and leadership in creating
a sustainable city"