

CITY COUNCIL AGENDA

Brainerd, Minnesota
June 3, 2013

Brainerd City Hall
Council Chambers

Showcasing Brainerd – 7:15 P.M.

Bremer Bank – Kim Ellingson

____ Mayor Wallin
____ G. Scheeler
____ D. Parks
____ C. Borkenhagen
____ M. Koep
____ D. Pritschet
____ K. Bevans
____ B. Cumberland

- 1. Call to Order – 7:30 P.M.**
- 2. Roll Call**
- 3. Pledge of Allegiance**
- 4. Approval of Agenda**
- 5. Consent Calendar (NOTICE TO PUBLIC) – All matters listed are considered routine by the Council and will all be enacted by one (1) motion. There will be no separate discussion of these items unless good cause is shown prior to the time the Council votes on the motion to adopt by roll call.**
 - A. Approval of the Minutes of the Regular Meeting held on May 20, 2013, as distributed**
 - B. Approval of Licenses – (See Attachment)**
 1. Contractor's Licenses – 2 – New
 2. Contractor's Licenses – 6 – Renewals
 3. Bulk Plant – 1 – Renewal
 4. Filling Station – 8 – Renewals
 5. Off-Sale Beer – 4 – Renewals
 6. On-Sale Liquor – 6 – Renewals
 7. Sunday Liquor – 7 – Renewals
 8. Club On-Sale – 1 – Renewal
 9. Off-Sale Liquor – 1 – Renewal
 - C. Department Reports**
 1. Mayor's report of activities distributed to Council

2. Fire Chief's report of activities distributed to Mayor and Council
3. Park Director's report of activities distributed to Mayor and Council

- D. Second Hand Goods Dealer License Application – Submitted by Stafford Simmons Kaplan dba JAK Antiques to conduct business at The Brainerd Hotel and Conference Center, 2115 S 6th Street, Brainerd – Approval of – (See Attachment)**
- E. Application for Off Sale Intoxicating Liquor License – Submitted by Ed Mattson, dba Brainerd Warehouse Liquors, 817 Washington Street, Brainerd – Approval of**
- F. Application for Temporary On-Sale Liquor – Submitted by American Legion Post 255 for an Event to be held on June 15, 2013 at Burlington Northern Building Center, Building #3, 1511 Northern Pacific Road, Brainerd – Approval of**
- G. Joint Powers Agreement between State of MN Colleges and Universities/Central Lakes College and the City of Brainerd to Work in Partnership to Offer Fire and Safety Training at Central Lakes College – Approval of Agreement and Authorization of Proper Signatures – (See Attachment)**
- H. Administration Department – Administrative Specialist Jennifer Loidolt – Completion of 6-Month Probation – Change Employment Status to “Regular” and Advance to Step “B” of the Salary Administration Plan (90%, \$19.77/hr) – Effective 5/26/13 – Approval of – (See Personnel and Finance Committee Agenda)**
- I. Call for Applicants:**

 1. Charter Commission – One Term to Expire 12/31/2015
 2. Housing & Redevelopment Authority (HRA) – One Term to Expire 6/6/18
 3. Rental Dwelling Board of Appeals:
 - a. One “Tenant Representative Position” – Term Expires 12/31/2014
 - b. One “General Public Representative” – Term Expires 12/31/2014
 4. Transportation Committee – Two Terms to Expire 12/31/2014
- 6. Approval of Bills – Recommended by the Personnel and Finance Committee**
- 7. New Business**

 - A. Northern Pines/Whittier School Building Use – Mr. Glenn Anderson – Introduction and Request for Authorization to use the Whittier School Building before CUP Process is Completed – (See Attachment)**

- B. Prairie Bay Mobile Food Unit (Side Dish) – Request to Add Franklin Art Center Parking Lot, City Hall Parking Lot and Downtown Laurel Street Parking Lot to Mobile Food Truck Zones – Discussion of – (See Attachment)**
- 8. Public Forum. Time allocated for citizens to bring matters not on the agenda to the attention of the Council. Time limits may be imposed**
- 9. Reports**
- A – Mayor
B – City Attorney
C – City Administrator
D – City Engineer
E – City Planner
F – Fire Chief
G – Park Director
H – Council President
- 10. Council Committee Reports – (See Attached Agendas)**
- A – Personnel and Finance Committee
B – Safety and Public Works Committee
C – Other Committees
- 11. Adjourn – To Town Hall Meeting to be held at 6:30 P.M. at Brainerd High School**

NOTE: Safety and Public Works Committee will meet at 6:00 P.M.
Personnel and Finance Committee will meet at 7:00 P.M.

**ANY INDIVIDUAL NEEDING SPECIAL ACCOMMODATIONS,
PLEASE CALL 828-2307.**

Visit the City's website at www.ci.brainerd.mn.us

**CITY OF BRAINERD
PERSONNEL AND FINANCE COMMITTEE**

AGENDA

June 3, 2013

City Hall Conference Room

7:00 P.M.

1. Approval of Bills
2. BAHA Ice Arena Management Operation and Maintenance Contract – Extension of Addendum #1 – Discussion of – (See Attachment)
3. Administration Department – Administrative Specialist Jennifer Loidolt – Completion of 6-Month Probation – Change Employment Status to “Regular” and Advance to Step “B” of the Salary Administration Plan (90%, \$19.77/hr) – Effective 5/26/13 – Approval of – (See Attachment and Consent Calendar)
4. Other

***COMMITTEES WILL ADJOURN BY 7:15 IN ORDER TO ATTEND “SHOWCASING
BRAINERD” PRESENTATION IN COUNCIL CHAMBERS***

**CITY OF BRAINERD
SAFETY AND PUBLIC WORKS COMMITTEE
AGENDA**

Monday, June 3, 2013
6:00 p.m.
City Council Chambers

1. Request for Reimbursement – Sprinkler Head – (see attachment)
2. Request for Reimbursement – Retaining Wall – (see attachment)
3. Sod Complaint – 802 19th Street SE – (see attachment)
4. Tree Replacement – (see attachment)
5. Monitoring Well Agreement – (see attachment)
6. Trail Agreement – (see attachment)
7. SRTS Grant Update – (see attachment)
8. Transit IT Technical Grant Resolution – (see attachment)
9. Assessment at 1609 South 7th Street – (see attachment)
10. Eagles Club Event Application – (see attachment)

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PRESENTATION IN COUNCIL CHAMBERS**