

Brainerd, MN
July 1, 2013

7:18 P.M. – *Showcasing Brainerd: Easy Riders:* The Chair welcomed Mr. Kenn Shepherd, owner of Easy Rider's Bicycle and Sport Shop, who stated that growing up in Brainerd he saw a need for a local bicycle shop and has now run Easy Rider's for 40 years. He discussed the progression to their current location and discussed local use of bike trails as well as the establishment of bike clubs in the area.

The Chair thanked Mr. Shepherd for his presentation.

Pursuant to due call and notice thereof, the Regular meeting of the Brainerd City Council was called to order at 7: 33 P.M. by Council President Cumberland.

Upon roll call, the following members were noted present: Parks, Borkenhagen, Koep, Pritschet, Bevans, Scheeler, and Cumberland. Mayor Wallin was noted as absent.

President Cumberland opened the meeting with the Pledge of Allegiance to the Flag.

MOVED AND SECONDED BY ALDERMEN SCHEELER AND PARKS, DULY CARRIED, TO APPROVE THE AGENDA AS PRESENTED.

MOVED AND SECONDED BY ALDERMEN BEVANS AND PARKS TO APPROVE THE CONSENT CALENDAR AS PRESENTED.

A. Approval of the Minutes of the Regular Meeting held on June 17, 2013, as distributed – Approved

B. Approval of Licenses – Approved

1. Contractor's Licenses – 1 – Renewal

C. Department Reports – Approved

1. Mayor's report of activities distributed to Council
2. Fire Chief's report of activities distributed to Mayor and Council
3. Park Director's report of activities distributed to Mayor and Council

D. Minnesota Lawful Gambling Application for Exempt Permit – Submitted by Central Lakes College Foundation for a Raffle to be held on September 15, 2013 at Central Lakes College – Approved

E. Temporary 3.2 Malt Beverage (Beer) On Sale License Application – Submitted by the Brainerd Jaycees for an Event to be held on July 13th and 14th, 2013 at Memorial Field, 1700 Mill Avenue, Brainerd – Contingent on Police and Fire Chief Authorization – Approved

F. Temporary 3.2 Malt Beverage (Beer) On Sale License Application – Submitted by the Brainerd Jaycees for an Event to be held on August 3,

2013 in Downtown Brainerd – Contingent on Police and Fire Chief Authorization – Approved

G. Call for Applicants:

1. Charter Commission – One Term to Expire 12/31/2015
2. Housing & Redevelopment Authority (HRA) – One Term to Expire 6/6/18
3. Parks and Recreation Board – Term Expires 12/31/2014
4. Rental Dwelling Board of Appeals:
 - a. *One “Tenant Representative Position” – Term Expires 12/31/2014*
 - b. *One “General Public Representative” – Term Expires 12/31/2014*
5. Transportation Committee – Two Terms to Expire 12/31/2014

Upon roll call, members Parks, Borkenhagen, Koep, Pritschet, Bevans, Scheeler and Cumberland voted “aye.” No member voted “nay.” The Chair declared the motion carried and the Consent Calendar adopted.

Payment of Bills – Recommended by the Personnel and Finance Committee – Approved

MOVED AND SECONDED BY ALDERMEN BEVANS AND PARKS TO APPROVE THE PAYMENT OF BILLS AS RECOMMENDED BY THE PERSONNEL AND FINANCE COMMITTEE.

Upon roll call, members Parks, Borkenhagen, Koep, Pritschet, Bevans, Scheeler and Cumberland voted “aye.” No member voted “nay.” The Chair declared the motion carried.

Unfinished Business

HRA Grant Documents – Approval of and Authorization of Signatures – Approved

Per a memo included in the Packet from Mr. Dennis Christenson, Brainerd HRA Housing Rehabilitation Coordinator, the City of Brainerd has been awarded \$715,000 from the Minnesota Department of Employment & Economic Development to do rehabilitation of 5 commercial buildings and 25 owner occupied homes in Southeast Brainerd. The Brainerd HRA will administer the program. The funds will be used to make deferred loans to property owners with accompanying 10 year mortgages; the commercial loans will be 70% deferred and 30% owner's match up to \$30,000 maximum deferred loan. The owner rehab loans will be \$20,000 maximum with an affordability calculation to determine the owner's match.

As part of the approval and funding process, a number of items require City Council action. These items are as follows:

1. Sign the Grant Contract with the State of Minnesota
2. Approve and sign an administrative contract with the HRA
3. Approve rehab policies and procedures
4. The environmental review being done by the HRA needs 4 items:
 - a. Certificate of Exemption signed
 - b. Certificate of Categorical Exclusion signed
 - c. Request for Release of Funds signed
 - d. Approve and sign an updated Anti-displacement plan

MOVED AND SECONDED BY ALDERMEN PRITSCHET AND PARKS, DULY CARRIED, TO APPROVE THE HRA GRANT IN THE AMOUNT OF \$715,000 FROM THE MINNESOTA DEPARTMENT OF EMPLOYMENT & ECONOMIC DEVELOPMENT TO DO REHABILITATION OF 5 COMMERCIAL BUILDINGS AND 25 OWNER OCCUPIED HOMES IN SOUTHEAST BRAINERD, TO AUTHORIZE BRAINERD HRA TO ADMINISTER THE PROGRAM AND TO AUTHORIZE PROPER SIGNATURES ON GRANT DOCUMENTS.

The Chair recognized HRA Director Jennifer Bergman, who answered questions of the Council and let them know updates would be regularly provided. She stated that each project is very carefully monitored

Public Hearing – Final Reading – Proposed Ordinance No. 1406 – Rezoning the East Side of 13th Street South, South of Brook Street, from R-1 (Single Family) District to I-2 (General Industrial) District – City Administrator Goble Recommends Dispensing with the Actual Reading – Approved

The Chair opened the Public Hearing at 7:45 P.M. No one came forward.

The Chair closed the Public Hearing at 7:46 P.M.

MOVED AND SECONDED BY ALDERMEN SCHEELER AND KOEP, DULY CARRIED, TO HOLD THE FINAL READING OF PROPOSED ORDINANCE NO. 1406 – REZONING THE EAST SIDE OF 13TH STREET SOUTH, SOUTH OF BROOK STREET, FROM R-1 (SINGLE FAMILY) DISTRICT TO I-2 (GENERAL INDUSTRIAL) DISTRICT, FURTHER TO DISPENSE WITH THE ACTUAL READING.

MOVED AND SECONDED BY ALDERMEN KOEP AND SCHEELER TO ADOPT ORDINANCE NO. 1406 – REZONING THE EAST SIDE OF 13TH STREET SOUTH, SOUTH OF BROOK STREET, FROM R-1 (SINGLE FAMILY) DISTRICT TO I-2 (GENERAL INDUSTRIAL) DISTRICT.

ORDINANCE NO. 1406

Upon roll call, members Parks, Borkenhagen, Koep, Pritschet, Bevans, Scheeler and Cumberland voted “aye.” No member voted “nay.” The Chair declared the motion carried and the ordinance adopted.

Strategic Plan – Adopted with Minor Language Changes

City Administrator Goble stated that the italicized, underlined items in the Strategic Plan attached to the Packet reflect the suggestions received at the June 10, 2013 Town Hall and that the Strategic Plan is a document that will constantly be reviewed and updated as current goals are accomplished and new goals are set.

Council discussed several items within the document; slight changes were agreed upon related to language within the document.

MOVED AND SECONDED BY ALDERMEN SCHEELER AND PARKS, DULY CARRIED, TO ADOPT THE 2013 CITY OF BRAINERD STRATEGIC PLAN DOCUMENT WITH LANGUAGE CHANGES DISCUSSED AT TONIGHT'S MEETING.

Public Forum

None.

Reports

Mayor's Report

Mayor Wallin was absent.

City Attorney's Report

City Attorney Fitzpatrick stated that he had nothing to report.

City Administrator's Report

City Administrator Goble reported that:

- The City has an agreement with an organization called CGI Communications to stream community videos on the City's web site promoting the City to visitors and people who may be thinking of locating here. The videos will feature a "welcome" by Mayor Wallin, a "Quality of Life" segment, a "Recreational Opportunities" segment, a "Business and Industry" segment, and a "community organizations" segment wherein non-profit and service organizations will be invited to display their logo and message. She reminded the Council and public that:
 - *There is no cost to the City for this to happen on their web site. However, one of the conditions on the agreement was that CGI would contact area businesses to give them the opportunity to have their business featured through a sponsorship of the sites.*
 - *If you own a business in Brainerd you may be contacted by representatives of CSI Communications. **We want to make sure that everyone understands that the City is not endorsing CGI nor are you under any obligation to sponsor any of the community videos that will be hosted on the City's website.***
 - **We know of several entities that have taken advantage of the program and we thank you for supporting our positive endeavor.**
- With the adoption of the 2013 Strategic Plan tonight, staff will be seeking grant opportunities on the specific goals and trying to match the goals with funding strategies and opportunities.
- Staff is finalizing the Classification and Job Evaluation information which should be submitted to Springsted by the middle of July. HR Coordinator Kris Schubert and all the department heads are working diligently to make sure every employee's job description accurately reflects what is expected of that position.

City Engineer's Report

City Engineer Hulsether stated that paving on SW 4th Street from College Drive to Laurel Street as well as on several blocks of East River Road between Laurel Street and Washington Street will be completed in time for the 4th of July traffic and activities.

City Planner's Report

City Planner Ostgarden reported that:

- He will be placing a recording of the Town Hall Meeting held on June 10th on the City's website.
- Beginning in July the Planning Commission agendas will be published on Sundays prior to the meeting in the Brainerd Dispatch.
- At its next meeting, the Planning Commission will be discussing the Whittier repurposing issue.
- Now that the Strategic Plan has been adopted, he plans to invite presenters of a riverfront project proposal a City Council meeting; he plans to get a story in the Brainerd Dispatch related to this.
- He spoke with Don Hickman from the Initiative Foundation and will invite him to speak to the Council related to potential funding opportunities for the City's Strategic Plan.

Fire Chief's Report

Fire Chief Stunek asked the public to be safe over the 4th of July holiday and asked for people's thoughts to be with the families of the 19 firefighters lost today in an Arizona wildfire.

Park Director's Report

Park Director Sailer reported that:

- He met with Gary Rima, president, and John McFarland, team owner, of the Great Midwestern League, who toured Mills Field and expressed an interest in bringing a collegiate league to Mills Field again beginning in 2014 for a 3-year lease for 6 teams.
- Quotes for paving, fencing and artificial turf for the future Miracle Field are being sought, including "in kind" donations and grants.

Council President's Report

Council President Cumberland reported that:

- She met with Downtown businesses recently to address their concerns; also met with Region 5 director related to this.
- She attended the dedication of the Holden Pavilion at the Arboretum along with Mayor Wallin and Council Members Parks, Koep and Pritschet.
- She attended the LMC meeting with Council Member Koep and City Administrator Goble; this being a celebration of their 100th anniversary; the City received a "block" for being a first year "GreenStep City."
- She attended the Eggs and Issues Chamber meeting and spoke with Senator Ruud who offered to do a conference call during a Council meeting to discuss issues.

- The presentation of Jack Shultz "Boomtown USA and the 7 ½ Keys to Big Success in Small Towns" program she mentioned at the last meeting is now going to be presented on a variety of cable tv networks including Lakeland Public Television on Thursday, July 11, 2013 at 8:00 P.M.
- She met with Kiwanis and sat in on a Crow Wing County Board and Region 5 meeting.

Council Committee Reports

Safety and Public Works Committee

Clean-up Results – Informational

Per a memo from City Engineer Hulsether that was included in the Packet, public participation in the City Cleanup was disappointing but came in at a low cost of approximately \$775 after expenses to be paid with S.C.O.R.E. and general unallocated funds.

Street Closure Requests for Brat and Car Show to be held on July 20, 2013 as requested by Community Action and Streetfest on 7th to be held on August 3, 2013 as requested by the Brainerd Jaycees – Subject to Conditions Listed – Approved

Safety and Public Works Committee Chair Scheeler stated that two requests for street closures had been received and Committee recommends approval subject to each applicant's specific conditions as listed.

MOVED AND SECONDED BY ALDERMEN SCHEELER AND KOEP, DULY CARRIED, TO AUTHORIZE THE CLOSURE OF LAUREL STREET FROM MID-BLOCK BETWEEN SOUTH 6TH AND SOUTH 7TH STREETS TO SOUTH 8TH STREET AND SOUTH 7TH STREET FROM MAPLE STREET TO FRONT STREET ON SATURDAY, JULY 20, 2013, BETWEEN THE HOURS OF 9:00 A.M. AND 6:30 P.M. FOR A CAR SHOW AND BRAT FEED AS REQUESTED BY COMMUNITY ACTION; SUBJECT TO THE FOLLOWING TWO CONDITIONS:

1. *Two portable restrooms to be available at the event*
2. *Certificate of Insurance to be provided to city*

MOVED AND SECONDED BY ALDERMEN SCHEELER AND KOEP, DULY CARRIED, TO AUTHORIZE THE CLOSURE OF LAUREL STREET FROM MID-BLOCK BETWEEN 6TH AND 7TH TO MID-BLOCK BETWEEN 7TH AND 8TH STREETS AND FRONT STREET BETWEEN 6TH AND 8TH AND FROM 8TH TO 10TH ON FRIDAY, AUGUST 2, 2013 AND SATURDAY, AUGUST 3, 2013 FOR STREET FEST ON 7TH AS REQUESTED BY THE BRAINERD JAYCEES; STREETS TO RE-OPEN AT 12:00 A.M., AUGUST 4, 2013; SUBJECT TO THE FOLLOWING CONDITIONS:

1. *Electrical needs to be coordinated with Jim Herman at Brainerd Public Utilities.*
2. *Must hire two off duty police officers to provide security while the beer garden is in operation.*
3. *Traffic control needs to include the closure of the southbound left turn lane on Business 371 and may require a permit from Mn/DOT.*
4. *That the appropriate Certificate of Insurance is submitted prior to the event.*
5. *All surrounding neighborhoods and businesses notified of event.*

Project Finals – Authorize Final Payment for 2012 Project #1 and Project #2 – Approved

Safety and Public Works Committee Chair Scheeler stated that the clean-up lists for 2012 Projects #1 and #2 as listed in a memo from City Engineer Hulsether included in the Packet have been completed and that staff recommends final acceptance and payment on the projects.

MOVED AND SECONDED BY ALDERMEN SCHEELER AND BORKENHAGEN, DULY CARRIED, TO AUTHORIZE FINAL ACCEPTANCE AND PAYMENTS FOR THE FOLLOWING 2012 PROJECTS:

PROJECT #1

12-01 – North 10th Street – Washington to Grove

12-05 – North 7th Street from Washington to Kingwood Street

10-16 – Front Street from East River Road to South 2nd Street

PROJECT #2

12-02 – 9th Avenue NE from F Street to H Street

12-03 – Quince Street from 11th to 13th

12-06 – SE 15th and SE 16th from Oak to Norwood

12-07 – 8th Avenue NE from L Street to N Street

12-09 – Alley between SW 4th and SW 5th Streets

09-17 – 12th Avenue from L Street to N Street

City Hall Restoration Bids – Accept Low Bid from Hy-Tec Construction in the Amount of \$105,500 – Approved

Safety and Public Works Committee Chair Scheeler reported that the following base bids were received for the second bid opening for the City Hall restoration project and that staff recommends acceptance of the low bid:

- Hy-Tec Construction of Brainerd - \$105,500
- W. Gorham Company of St. Joseph - \$107,973
- KUE Contractors of Watkins - \$162,166

MOVED AND SECONDED BY ALDERMEN SCHEELER AND BORKENHAGEN, DULY CARRIED, TO ACCEPT THE LOW BID FROM HY-TECH CONSTRUCTION IN THE AMOUNT OF \$105,500 FOR THE CITY HALL RESTORATION PROJECT WITH \$66,480 TO BE PAID FROM CAPITAL FUND #400 AND THE BALANCE OF \$39,020 TO BE PAID FROM THE 2013 SPECIAL PROJECTS ACCOUNT.

Citation Appeal for 315 North 9th Street – Waive \$100 Cleanup Fee as Recommended by Staff – Approved

Per a memo included in the Packet from City Engineer Hulsether, staff recommends approval of a citation appeal for a \$100 fine issued to Mr. Dave Pueringer for cleanup at his property located at 315 North 9th Street based on communication breakdown between the City, Mr. Pueringer and the contractor.

MOVED AND SECONDED BY ALDERMEN SCHEELER AND KOEP, DULY CARRIED, TO WAIVE THE \$100 CITATION ISSUED TO MR. DAVE PEURINGER FOR PROPERTY CLEAN-UP BASED ON STAFF RECOMMENDATION.

Lead Abatement Information – Informational

City Engineer Hulsether stated that there have been many questions of the Building Department lately related to Lead Certification Requirements, Permits and Fees. He referred to a memo from 2010 included in the Packet from City Building Official Caughey which states that the Federal Government adopted contractor lead abatement laws that require contractors who work in/on pre-1978 child-occupied residential buildings/homes to test for and/or abate lead in the work areas of these buildings. Additionally, in this past legislative cycle, the Minnesota Legislature passed a law that requires local municipal building departments to be part of this Federal mandate by requiring each municipal building department to verify contractor compliance with federally mandated contractor lead certification requirements at the time of permitting. City Engineer Hulsether then stated that the local building departments such as the City of Brainerd are not responsible for any additional type of enforcement of the law but simply has to verify contractor lead certification at the time of permitting. More information is available at www.revisor.mn.gov or www.epa.gov/lead/pubs/traincert.htm or by calling the EPA 1-800-621-8431

Resolution No. 35:13 Adopted – Supporting the Cuyuna Lakes State Trail (CLST) Alignment through Crow Wing County Managed Land

Per a memo included in the Packet from City Planner Ostgarden, the Cuyuna Lakes State Trail (CLST) will run from the City of Aitkin to the City of Brainerd and connect with the Paul Bunyan Trail in Brainerd. A portion of the trail corridor will be located on County owned land and managed land northeast of the City of Brainerd and includes land that is the newly acquired Northwood's Project area. County approval of the trail across its property is necessary as Legacy Parks and Trails grant funding will be pursued by the County for trail construction as early as this fall.

MOVED AND SECONDED BY ALDERMEN SCHEELER AND BORKENHAGEN TO ADOPT RESOLUTION NO. 35:13 – A RESOLUTION SUPPORTING THE CUYUNA LAKES STATE TRAIL (CLST) ALIGNMENT THROUGH CROW WING COUNTY MANAGED LAND.

RESOLUTION NO. 35:13

Upon roll call, members Parks, Borkenhagen, Koep, Pritschet, Bevans, Scheeler and Cumberland voted “aye.” No member voted “nay.” The Chair declared the motion carried and the resolution adopted.

Assessment Appeal – 1609 South 7th Street – Forgive Current Assessment Amount with the Understanding that If/When Future Development Occurs On the Property, the Assessment Amount Forgiven Will be Due and Payable – Approved

Safety and Public Works Committee Chair Scheeler stated that Committee discussed the item with Mr. Seymour, owner of the property and recommends forgiveness of the current assessments with the agreement that that any future development on the property would be responsible for assessments.

MOVED AND SECONDED BY ALDERMEN SCHEELER AND KOEP, DULY CARRIED, TO FORGIVE CURRENT ASSESSMENT AMOUNT ON THE PROPERTY AT 1609 SOUTH 7TH STREET WITH THE UNDERSTANDING THAT IF/WHEN FUTURE DEVELOPMENT OCCURS ON THE PROPERTY, THE ASSESSMENT AMOUNT FORGIVEN WILL BE DUE AND PAYABLE

Sod on SE 19th Street – Tabled to July 15, 2013 Committee Meeting

1020 12th Avenue NE – Sewer Service – To be Put on a 10-year Special Assessment and to Require Financial Information from Property Owner – Future Situations to continue to be taken on a Case-to-Case Basis per Committee – Approved

MOVED AND SECONDED BY ALDERMEN SCHEELER AND KOEP TO PUT THE AMOUNT OWED FOR SEWER SERVICE AT 1020 12TH AVENUE NE ON A 10-YEAR SPECIAL ASSESSMENT AND TO CONTINUE TAKING SITUATIONS SUCH AS THIS ON A CASE-TO-CASE BASIS AND TO REQUIRE FINANCIAL INFORMATION FROM PROPERTY OWNER.

Safety and Public Works Committee Chair Scheeler stated that items such as this are taken on a case-to-case basis and discussion of requiring financial analysis prior to authorizing special assessments was held, including the development of a form to be filled out by property owner.

Alderman Bevans expressed his disagreement with the motion; stating that there are many organizations that offer help in situations such as this. He stated that the motion is too vague to support.

Upon roll call, members Parks, Borkenhagen, Koep, Pritschet, Scheeler and Cumberland voted “aye.” Member Bevans voted “nay.” The Chair declared the motion carried.

Safe Routes to School – Informative Walk to be held on Monday, July 8, 2013 at 5:30 P.M. starting at Garfield School - Informational

Safety and Public Works Committee Chair Scheeler stated that there is an informational tour for Council Members and School Board Members to meet with homeowners along the Safe Routes to School route starting at Garfield School on Monday, July 8, 2013 at 5:30 P.M. and taking 15 minutes for each block included.

Resolution No. 36:13 Adopted – Prioritizing State Bonding Initiatives for Consideration in 2014 Governor’s Bonding Proposal as follows: 1. Civic Center Elevator Installation/ADA Improvements (\$150,000) 2. Brainerd Lakes Area Airport Utility Extension (\$7,100,000) 3. Cuyuna Lakes State Trail – Brainerd Section (\$1,700,000)

MOVED AND SECONDED BY ALDEREMN SCHEELER AND BORKENHAGEN TO ADOPT RESOLUTION NO. 36:13 – PRIORITIZING STATE BONDING INITIATIVES FOR CONSIDERATION IN 2014 GOVERNOR’S BONDING PROPOSAL AS FOLLOWS:

1. CIVIC CENTER ELEVATOR INSTALLATION/ADA IMPROVEMENTS (\$150,000)
2. BRAINERD LAKES AREA AIRPORT UTILITY EXTENSION (7,100,000)
3. CUYUNA LAKES STATE TRAIL – BRAINERD SECTION (\$1,700,000)

RESOLUTION NO. 36:13

Upon roll call, members Parks, Borkenhagen, Koep, Pritschet, Bevans, Scheeler and Cumberland voted "aye." No member voted "nay." The Chair declared the motion carried and the resolution adopted.

Personnel and Finance Committee

Resolution No. 37:13 Adopted – Authorizing the Refunding by Other Municipalities of Certain Revenue Obligations Previously Issued for the Benefit of CDL Homes, LLC

MOVED AND SECONDED BY ALDERMEN BEVANS AND PARKS TO ADOPT RESOLUTION NO. 37:13 – AUTHORIZING THE REFUNDING BY OTHER MUNICIPALITIES OF CERTAIN REVENUE OBLIGATIONS PREVIOUSLY ISSUED FOR THE BENEFIT OF CDL HOMES, LLC.

RESOLUTION NO. 37:13

Upon roll call members Parks, Borkenhagen, Koep, Pritschet, Bevans, Scheeler and Cumberland voted "aye." No member voted "nay." The Chair declared the motion carried and the resolution adopted.

Whittier Task Force Neighborhood Notification Strategy – Authorize a One Time Mailing by City Staff at an Expense not to exceed \$300 from the General Unallocated Fund to Notify Entire Northside Neighborhood that Henceforth all Notifications Regarding the Whittier School Building, Outside of Legal Notifications, will be handled by the Residents Association – Approved

MOVED AND SECONDED BY ALDERMEN BEVANS AND PRITSCHET, DULY CARRIED, TO ALLOW STAFF UP TO \$300 FROM THE GENERAL UNALLOCATED FUND TO PREPARE AND SEND A ONE TIME INFORMATIONAL MAILING TO THE ENTIRE NORTHSIDE NEIGHBORHOOD REGARDING THE NEIGHBORHOOD NOTIFICATION STRATEGY FOR ALL WHITTIER SCHOOL BUILDING DATA; THAT BEING THAT HENCEFORTH ALL FUTURE NOTIFICATIONS OUTSIDE LEGALS WILL BE HANDLED BY THE RESIDENTS ASSOCIATION.

Fire Department

Fire District Research – Authorize Formation of a Committee to Proceed with Exploring the City of Brainerd's Opportunity to Become a Fire District as Requested by Fire Chief Stunek – Approved

Per a memo included in the Packet from Fire Chief Stunek, the State Fire Marshal's office has expressed that Brainerd is in a prime position to form a fire district; he requests authorization to form a committee made up of City staff and community members to research this opportunity.

MOVED AND SECONDED BY ALDERMEN BEVANS AND PARKS, DULY CARRIED, TO AUTHORIZE THE FORMATION OF A COMMITTEE TO PROCEED WITH EXPLORING THE CITY OF BRAINERD'S OPPORTUNITY TO BECOME A FIRE DISTRICT AS REQUESTED BY FIRE CHIEF STUNEK.

Unorganized Territory Fire Service – Request from County Administrator Houle for Brainerd Fire Chief Stunek to Assist with the Research of Splitting Unorganized Fire Service Territory between Brainerd and Nisswa – Denied

A request was included in the Packet from Tim Houle, Crow Wing County Administrator, requesting input from Brainerd's Fire Chief on the idea of splitting unorganized fire service territory between Brainerd and Nisswa.

MOVED AND SECONDED BY ALDERMEN BEVANS AND PARKS, DULY CARRIED, TO DENY THE REQUEST FROM CROW WING COUNTY ADMINISTRATOR HOULE FOR BRAINERD FIRE CHIEF STUNEK TO ASSIST WITH THE RESEARCH OF SPLITTING UNORGANIZED FIRE SERVICE TERRITORY BETWEEN BRAINERD AND NISSWA BECAUSE THE CITY OF BRAINERD IS NOT INTERESTED IN SPLITTING THE TERRITORY AS IT PRESENTLY COVERS 100% OF IT.

Other Committees

Region 5 Liaison Pritschet reported that:

- The "PC's For People" program will now be located at "The Shop" in Brainerd.
- Region 5 member Tad Erickson has received business retention training which could be a useful resource for the City.
- The Commissioner from Camp Ripley has reported that at 33% of the deer ticks found and tested this year have either borne Lyme's Disease or Spotted Fever so caution should be taken.
- Greater MN Housing has a fund of \$30,000,000 and is waiting for projects to be submitted.
- Lakes Area Music Festival is scheduled for July 28, 2013 and is requesting volunteers for all aspects of the festival; to help contact Sue Johnson at lamfsue@gmail.com.

Airport Liaison Scheeler reported that the Tri-Motor event will be held at the Brainerd Lakes Airport July 4-7th and should be a great event for all to attend.

Council Member Koep stated that, also at the LMC Conference, an award was given to a city of about 7,000 people for training entire neighborhoods in CPR. She asked for broad authority to her and Fire Chief Stunek to begin working on a program like this.

MOVED AND SECONDED BY ALDERMEN SCHEELER AND PRITSCHET, DULY CARRIED, TO AUTHORIZE COUNCIL MEMBER KOEP AND FIRE CHIEF STUNEK TO RESEARCH A PROGRAM TO TRAIN A GREAT DEAL OF PEOPLE WITHIN THE CITY IN CPR.

Council Member Pritschet reported that one of his 3 debate students attending the national competition last week took 5th place; that being his daughter, and that Brainerd received honors from the National Forensic League at this very significant competition.

Council President Cumberland stated that the pageant hosts for the Brainerd Lakes Area are continually looking for sponsors and any businesses interested in this opportunity should contact her.

Committee Resignation – Ms. Barbara Egan from Park Board – Accepted with Regret

MOVED AND SECONDED BY ALDERMEN SCHEELER AND KOEP, DULY CARRIED, TO ACCEPT WITH REGRET THE RESIGNATION OF MS. BARBARA EGAN FROM THE PARK BOARD EFFECTIVE JUNE 19, 2013.

Committee Recommendation – Council Member Koep as Kitchigami Regional Library Board Representative to Complete the Vacated Term Expiring December 31, 2014 – Recommended by Mayor Wallin – Approved

MOVED AND SECONDED BY ALDERMEN SCHEELER AND PARKS, DULY CARRIED, TO APPOINT ALDERMEN KOEP AS KITCHIGAMI REGIONAL LIBRARY BOARD REPRESENTATIVE FOR A TERM TO EXPIRE DECEMBER 31, 2014.

Adjourn – To Closed Session Pursuant to Attorney Client Privilege to discuss the Anda Appeal of the College Drive Project Eminent Domain Taking – 9:36 P.M.

The Council reconvened into open session at 10:19 P.M.

Adjourn – To SRTS Walkthrough to be held at Garfield School on July 8, 2013 at 5:30 P.M.

The Chair adjourned the meeting at 10:20 P.M.

Theresa A. Goble
City Administrator