

CITY COUNCIL AGENDA

Brainerd, Minnesota

July 15, 2013

7:30 P.M.

Brainerd City Hall

Council Chambers

_____ Mayor Wallin
_____ D. Parks
_____ C. Borkenhagen
_____ M. Koep
_____ D. Pritschet
_____ K. Bevans
_____ G. Scheeler
_____ B. Cumberland

1. Call to Order

2. Roll Call

3. Pledge of Allegiance

4. Approval of Agenda

5. Consent Calendar (NOTICE TO PUBLIC) – All matters listed are considered routine by the Council and will all be enacted by one (1) motion. There will be no separate discussion of these items unless good cause is shown prior to the time the Council votes on the motion to adopt by roll call.

A. Approval of the Minutes of the Regular Meeting held on July 1, 2013, as distributed

B. Approval of Licenses – (See Attachment)

1. Contractor's Licenses - - New
2. Contractor's Licenses - - Renewals
3. Tobacco License – 1 – New
 - Brainerd Warehouse Liquors LLC
(Contingent on Fire Chief Approval)

C. Department Reports

1. Mayor's report of activities distributed to Council
2. Police Chief's report of activities distributed to Mayor and Council
3. Finance Director's report distributed to Mayor and Council

- D. Temporary On-Sale Liquor License – Submitted by The Crossing Arts Alliance for an Event to be held on August 24, 2013 from 5:00 P.M. to 8:00 P.M. at the O Gallery, Franklin Art Center, 1001 Kingwood St #222, Brainerd, MN 56401 – Approval of**
- E. Police Department – Officer Jay Personius – Complete 1-Year Probation – Change Employment Status from “Probationary” to “Regular” – Adjust Pay to the “2nd Year Officer” Rate – \$4,708.72/month – Effective 6/9/13 – (See Personnel and Finance Committee)**
- F. Call for Applicants:**
1. Charter Commission – One Term to Expire 12/31/2015
 2. Housing & Redevelopment Authority (HRA) – One Term to Expire 6/6/18
 3. Rental Dwelling Board of Appeals:
 - a. One “Tenant Representative Position” – Term Expires 12/31/2014
 - b. One “General Public Representative” – Term Expires 12/31/2014
 4. Parks and Recreation Board – Term Expires 12/31/2014
 5. Transportation Committee – Two Terms to Expire 12/31/2014
- 6. Approval of Bills and Transfer of Funds – Recommended by the Personnel and Finance Committee**
- | | |
|------------------------------------|-----------------|
| General Fund to Public Safety Fund | \$319,000 |
| General Fund to Park Fund | \$90,000 |
| General Fund to Street & Sewer | \$32,000 |
| General Fund to Airport Fund | <u>\$12,960</u> |
| | \$453,960 |
- 7. Unfinished Business**
- A. 2012 Audit Presentation – CliftonLarsonAllen**
- B. City Hall HVAC System Presentation**
- C. Industrial Park Lots Update – Kevin Close**
- 8. New Business**
- A. Strategic Plan Focus Area – Mississippi River Riverwalk – (See Attachment)**
- Center for Rural Design University of MN Proposal – Consider the Mississippi River Partnership Plan for the City of Brainerd
- 9. Planning Commission – (See Attachments)**
- A. Variance at 1423 South 10th Street – Misty Bayliss**

B. Rezoning South End of 19th Street from R-3 (Multiple Family Residential) District to R-1 (Single Family Residential) District – Consider 1st Ordinance Reading

10. Public Forum: Time allocated for citizens to bring matters not on the agenda to the attention of the Council – Time limits may be imposed.

11. Reports

A – Mayor
B – City Attorney
C – City Administrator
D – City Engineer
E – City Planner
F – Police Chief
G – Finance Director
H – Council President

12. Council Committee Reports – (See Attached Agendas)

A – Safety and Public Works Committee.
B – Personnel and Finance Committee.
C – Other Committees.

13. Adjourn

NOTE: Safety and Public Works Committee will meet at 6:30 P.M.
Personnel and Finance Committee will meet at 6:30 P.M.

**ANY INDIVIDUAL NEEDING SPECIAL ACCOMMODATIONS,
PLEASE CALL 828-2307.**

Visit the City's website at www.ci.brainerd.mn.us

**CITY OF BRAINERD
SAFETY AND PUBLIC WORKS COMMITTEE
AGENDA**

Monday, July 15, 2013
6:30 p.m.
City Council Chambers

1. Tax Forfeit Parcels – (see attachment)
2. Sidewalk Closure Request – (see attachment)
3. Bus Parking Request – (see attachment)
4. Building Permit Rebate Request – (see attachment)
5. 19th Street SE Sod Issue – (see attachment)

CITY OF BRAINERD
PERSONNEL AND FINANCE COMMITTEE
AGENDA

July 15, 2013
City Hall Conference Room
6:30 P.M.

1. Approval of Bills and Transfer of Funds

General Fund to Public Safety Fund	\$319,000
General Fund to Park Fund	\$90,000
General Fund to Street & Sewer	\$32,000
General Fund to Airport Fund	<u>\$12,960</u>
	\$453,960

2. LMCIT Renewal – Craig Miller – (See Attachment)

3. Police Department

- Officer Jay Personius – Complete 1-Year Probation – Change Employment Status from “Probationary” to “Regular” – Adjust Pay to the “2nd Year Officer” Rate – \$4,708.72/month – Effective June 9, 2013 – (See Attachment and Consent Calendar)
- Investigator Vehicle Purchase Request – (See Attachment)

4. City Center TIF Decertification Money Return per Crow Wing County Disposition of – (See Attachment)

5. Set 2014 Budget Workshop Date – (See Attachment)

6. Other