

CITY COUNCIL AGENDA

Brainerd, Minnesota

November 18, 2019

7:30 P.M.

**Crow Wing County Historic Courthouse
3rd Floor County Board Room
326 Laurel Street**

1. **Call To Order - 7:30 PM**

2. **Roll Call**

___ K. Stunek ___ D. Pritschet ___ K. Bevans ___ D. Badeaux

___ T. Erickson ___ J. Lambert ___ G. Johnson ___ Mayor Menk

3. **Pledge Of Allegiance**

4. **Approval Of Agenda - Voice Vote**

5. **Consent Calendar**

NOTICE TO PUBLIC - all matters listed are considered routine by the Council and will all be enacted by one (1) motion. There will be no separate discussion of these items unless good cause is shown prior to the time the Council votes on the motion to be ADOPTED BY ROLL CALL

A. **Approval Of Minutes**

1. Regular Meeting Held on November 4, 2019
2. Special Meeting Held on November 5, 2019

Documents:

20191104_CC draft .pdf

20191105_CC - Special City Administrator Hiring Process.pdf

1. (Corrected) Draft Minutes November 4, 2019 Special Meeting

Documents:

20191104_CC - Special City Administrator Hiring Process.pdf

B. **Approval Of Licenses**

Contractor Licenses - 3 - New; 2 - Renewals

Documents:

Contractor Licenses.pdf

C. Department Activity Reports

1. Police Chief
2. Finance Director

Documents:

Police Chief Report.pdf

D. Memorandum Of Agreement With IBEW Local #31 (Administrative Support) Union To Replace Current High Deductible Health Plan With Sourcewell's Smart Plan #3 Health Plan Option - Approval Of.

Documents:

Memorandum of Agreement with IBEW (Adm Support) Union for New Health Plan Option.pdf

E. Memorandum Of Agreement With IBEW Local #31 (Public Utilities) Union To Replace Current High Deductible Health Plan With Sourcewell's Smart Plan #3 Health Plan Option - Approval Of.

Documents:

Memorandum of Agreement with IBEW (Public Utilities) Union for New Health Plan Option.pdf

F. Memorandum Of Agreement With LELS Local #65 (Police Officer) Union To Replace Current High Deductible Health Plan With Sourcewell's Smart Plan #3 Health Plan Option - Approval Of.

Documents:

Memorandum of Agreement with LELS (Officer) Union for New Health Plan Option.pdf

G. Minnesota Lawful Gambling Premises Permit Application - Adopt Resolution To Allow Lawful Gambling By The VFW Post 1647 At The Parlor, 714 Laurel Street, Brainerd

6. Presentations

A. Senior Center Annual Report

1. (Distributed At The Meeting) The Center Financial Report

Documents:

The Center.pdf

7. Council Committee Reports

A. Safety And Public Works Committee - 6:45 P.M.

Documents:

20191118_SPW.pdf

1. Event/Street Closure Application - Homeless Heroes 5K

Documents:

Event and Street Closure Application - Homeless Heroes 5K.pdf

2. Event/Street Closure Application - Turkey Run

Documents:

Event and Street Closure Application - Turkey Run.pdf

3. Improvement 19-01 - NW 4th Street Reconstruction - Roundabout Aesthetic Treatments And Public Information Meeting #1

Documents:

Improvement 19-01 - Roundabout Treatment Options and Public Meeting Number 1.pdf

4. Safe Routes To School Engineering Study Grant Opportunity

Documents:

Safe Routes to School Engineering Study Grant Opportunity.pdf

5. Technology Enhanced Traffic Control Policy

Documents:

Technology Enhanced Traffic Control Policy.pdf

6. Tree Policy

Documents:

Tree Policy.pdf

B. Personnel And Finance Committee - 6:30 P.M.

Documents:

2019-11-18_PF.pdf

1. Approval Of Bills And Transfers Of Funds

From Parking Lot Fund to Streets Fund	\$32,055
From Parking Lot Fund to Construction Fund	\$ 2,166
From Park Dedication Fund to Capital Fund	\$21,667

2. 2020 Nuisance Assessment At 623 3rd Avenue NE

Documents:

2020 Nuisance Assessment - 623 3rd Avenue NE.pdf

3. Deferment And Adoption Of Assessment At 1004 H Street -
Improvements 17-06 & 17-07

Documents:

***Deferment and Adoption of Assessment at 1004 H Street Imp
1706 1707.pdf***

4. Deferment Of Assessments

Documents:

Deferment of Assessments.pdf

5. Community Service Officer (CSO) Resignation

Documents:

Community Service Officer (CSO) Resignation.pdf

6. Police Officer Resignation

Documents:

Police Officer Resignation.pdf

7. Police Staff Out-Of-State Travel Approval

Documents:

Staff Out of State Travel and Training.pdf

8. Animal Control Services Contract

Documents:

Animal Control Services Contract.pdf

9. River To Rail Downtown Projects

Documents:

River to Rail Downtown Projects.pdf

10. 2019 Audit Engagement Letter

Documents:

2019 Engagement Letter.pdf

11. 2020 Budget Discussion For Non-Working Funds

Documents:

2020 Non-Working Funds Budgets.pdf

8. **Unfinished Business**

A. **Call For Applicants - Informational**

(Applications Available in Council Chambers, at City Hall or at the City's Website)(<http://www.ci.brainerd.mn.us>)

Mayor Recommended: (terms to expire on 12/31 of said year)

Cable TV Advisory Committee - 1 term (Expire 2019) - 2 terms (Expire 2021)

Charter Commission - 2 terms (Expire 2020) - 1 term (Expire 2021) - 1 term (Expire 2022)

Mayor Recommended: (terms to expire 09/07 of said year)

Economic Development Authority (EDA) - 1 term (Expire 2020)

Other

Water Tower Fundraising Committee - Applicants Needed to Help with Projects

9. **Public Forum**

Time allocated for citizens to bring matters not on the agenda to the attention of the Council - Time limits may be imposed

10. **Staff Reports**

(Verbal: Any Updates since Packet)

11. **Council Member Reports**

12. **Closed Session Pursuant Minnesota Statute 13D.05 Subd. 3(C)(3) To Consider Counteroffers For The Purchase Of Property At 304 Washington Street West, 422 4th Street NW, 623 4th Street NW, 502 Jackson Street, 424 3rd Street NW, And 622 4th Street NW All In Brainerd, MN 56401**

13. **Adjourn To 3:30 Pm On November 19, 2019, To Conduct City Administrator Interviews At The Brainerd Police Department Training Room.**
14. **Adjourn To Budget Workshop November 25, 2019 At 6:00 P.m. At The Brainerd Police Department Training Room**

Note: Safety and Public Works Committee will meet at 6:45 p.m.
in the Board Room at the Crow Wing County Courthouse.
Personnel and Finance Committee will meet at 6:30 p.m.
in the Jinx Ferrari Room at the Crow Wing County Courthouse.

ANY INDIVIDUAL NEEDING SPECIAL ACCOMMODATIONS,
PLEASE CALL 828-2307

Visit the [City's Website](http://ci.brainerd.mn.us) (ci.brainerd.mn.us)

MISSION

"Provide high quality, cost effective public services and leadership in creating
a sustainable city"