

CITY COUNCIL AGENDA

Brainerd, Minnesota

December 2, 2019

7:30 P.M.

**Crow Wing County Historic Courthouse
3rd Floor County Board Room
326 Laurel Street**

1. **Call To Order - 7:30 PM**

2. **Roll Call**

___ K. Stunek ___ D. Pritschet ___ K. Bevans ___ D. Badeaux

___ T. Erickson ___ J. Lambert ___ G. Johnson ___ Mayor Menk

3. **Pledge Of Allegiance**

4. **Approval Of Agenda - Voice Vote**

5. **Consent Calendar**

NOTICE TO PUBLIC - all matters listed are considered routine by the Council and will all be enacted by one (1) motion. There will be no separate discussion of these items unless good cause is shown prior to the time the Council votes on the motion to be ADOPTED BY ROLL CALL

A. **Approval Of Minutes**

1. Regular Meeting Held on November 18, 2019
2. City Administrator Selection Meeting Held on November 19, 2019
3. Budget Workshop Held on November 25, 2019

Documents:

[20191118_CC draft .pdf](#)

[20191119_CC - City Administrator Interviews.pdf](#)

[20191125_CC -Budget Workshop.pdf](#)

B. **Approval Of Licenses**

Contractor Licenses - 2 - New; 1 - Renewal
Garbage Hauler Licenses - 4 Renewals
Tobacco Licenses - 18 Renewals
Taxicab Licenses - 1 Renewal
Second Hand Auto Licenses - 7 Renewals
Second Hands Goods Licenses - 2 Renewals
Pawnbroker Licenses - 1 Renewal

Contingent Upon Fire Department Inspection

Tobacco Licenses - 2 Renewals
Taxicab License - 1 Renewal
Pawnbroker License - 1 Renewal

Documents:

Contractor Licenses.pdf
01-01 thru 12-31 Renewals.pdf

C. Department Activity Reports

1. Fire Chief
2. Parks Director

Documents:

Fire Chief Report.pdf
Parks Director.pdf

**D. Memorandum Of Agreement With United Steel Workers
International Union Local 9230 Unit 09 To Replace Current High
Deductible Health Plan With Sourcewell's Smart Plan #3 Health
Plan Option - Approval Of**

Documents:

MOA USW.pdf

**E. Minnesota Lawful Gambling Premises Permit Application - Adopt
Resolution To Allow Lawful Gambling By The American Legion
Post 255 At Cornerstone Liquor, 817 Washington Street, Brainerd**

F. Resolution Designating Polling Locations For 2020

Documents:

Res - Polling Locations.pdf

6. Presentations

A. Basic Emergency Management Certification Presentation

Documents:

Basic Emerg Mgmt Cert.pdf

7. Council Committee Reports

A. Safety And Public Works Committee - 6:45 P.M.

Documents:

20191202_SPW.pdf

1. Event/Street Closure Application - Tour Of The Lakes Bike Ride

Documents:

Event and Street Closure Application - Tour of the Lakes.pdf

2. Resolution - Advancing State Aid Funds

Documents:

Res - Adv State Aid Funds FY 2020.pdf

3. Improvement 19-19 - NW 3rd Street And Jackson Street Construction - Consideration Of Proposal For Engineering Services And Construction Administration

Documents:

Imp 19-19 Prof Services.pdf

4. Tree Policy Revision - Consideration Of Cotton Bearing Tree Grandfather Clause

Documents:

Tree Policy.pdf

5. Technology Enhanced Traffic Control Policy

Documents:

Tech Enhanced Traffic Ctrl Policy.pdf

B. Personnel And Finance Committee - 6:45 P.M.

Documents:

2019-12-02_PF.pdf

1. Approval Of Bills

2. Assistance To Firefighters Grant Application

Documents:

Assistance to Firefighters Grant application.pdf

3. Children's Museum Discussion

Documents:

Childrens Museum.pdf

4. Animal Control Services Contract Proposal

Documents:

Animal Control Services.pdf

5. City Administrator Employment Agreement

Documents:

CORRECTED City Admin Employ Agreement Bergman.pdf

6. Deferment Of Assessment

Documents:

Deferment of Assessments.pdf

7. Memorial Park Redesign And Parking Lot Discussion

Documents:

MMP Redesign.pdf

8. Unfinished Business

A. **Public Hearing For Discussion On The Implementation And Progress Of The Small Cities Development Program (SCDP) Grant CDAP-17-0019-O-FY18**

Documents:

Public Hearing - NE Brainerd Grant .pdf

B. **Call For Applicants - Informational**

(Applications Available at City Hall or at the City's Website)

(<http://www.ci.brainerd.mn.us>)

PLEASE NOTE: THIS INCLUDES ANY EXPIRING TERMS UP FOR REAPPOINTMENT - ALL CURRENT MEMBERS ARE REQUIRED TO REAPPLY

Mayor Recommended: (terms to expire on 12/31 of said year)

Cable TV Advisory Committee - 2 terms (Expire 2019) - 2 terms (Expire 2021)

Charter Commission - 1 term - (Expire 2019) - 2 terms (Expire 2020) - 1 term (Expire 2021) - 1 term (Expire 2022)

Housing & Redevelopment Authority (HRA) - 1 term (Expire 2019)

Library Board - 4 terms (Expire 2019)

Park Board - 1 term (Expire 2019)

Public Utilities Commission (PUC) - 1 term (Expire 2019)

Transportation Advisory Committee (TAC) - 3 terms (Expire 2019)

Mayor Recommended: (terms to expire 09/07 of said year)

Airport Commission - 1 term (Expire 2019)

Economic Development Authority (EDA) - 1 term (Expire 2020)

Planning Commission - 3 term (Éxpire 2019)
Police & Fire Civil Service Commission - 1 term (Expire 2019)

Other

Water Tower Committee - Applicants Needed

9. Planning Commission

- A. **First Reading - Proposed Ordinance No. 1501 - An Ordinance To Rezone Property At 7757 Wise Road From An R-A (Rural Agriculture) To An R-1A (Single-Family Residential) District**

Documents:

7757 Wise Rd Rezoning.pdf

- B. **Conditional Use Permit Application - Submitted By ISD181 For Garfield Elementary School, 1120 10th Ave. NE**

Documents:

Garfield Elementary CUP.pdf

- C. **Conditional Use Permit Application - Submitted By ISD181 For Lowell Elementary School, 704 3rd Ave. NE**

Documents:

Lowell Elementary CUP.pdf

- D. **Conditional Use Permit Application - Submitted By ISD181 For Riverside Elementary School, 205 W. Washington Street**

Documents:

Riverside Elementary CUP .pdf

10. Public Forum

Time allocated for citizens to bring matters not on the agenda to the attention of the Council - Time limits may be imposed

11. Staff Reports

(Verbal: Any Updates since Packet)

12. Council Member Reports

13. Recess To Budget And Levy Public Hearing On Monday, December 9, 2019 At 6:00 P.M.

14. Adjourn

Note: Safety and Public Works Committee will meet at 6:45 p.m.
in the Board Room at the Crow Wing County Courthouse.
Personnel and Finance Committee will meet at 6:45 p.m.
in the Jinx Ferrari Room at the Crow Wing County Courthouse.

ANY INDIVIDUAL NEEDING SPECIAL ACCOMMODATIONS,
PLEASE CALL 828-2307

Visit the [City's Website](http://ci.brainerd.mn.us) (ci.brainerd.mn.us)

MISSION

"Provide high quality, cost effective public services and leadership in creating
a sustainable city"