# CITY COUNCIL AGENDA

Brainerd, Minnesota
December 16, 2019
7:30 P.M.
**Crow Wing County Historic Courthouse**
**3rd Floor County Board Room**
**326 Laurel Street**

1. **Call To Order - 7:30 PM**

2. **Roll Call**
   ___ K. Stunek ___ D. Pritschet ___ K. Bevans ___ D. Badeaux

   ___ T. Erickson ___ J. Lambert ___ G. Johnson ___ Mayor Menk

3. **Pledge Of Allegiance**

4. **Approval Of Agenda - Voice Vote**

5. **Consent Calendar**
   NOTICE TO PUBLIC - all matters listed are considered routine by the Council and will all be enacted by one (1) motion. There will be no separate discussion of these items unless good cause is shown prior to the time the Council votes on the motion to be ADOPTED BY ROLL CALL

   A. **Approval Of Minutes**
      1. Regular Meeting Held on December 2, 2019
      2. Budget & Levy Meeting Held on December 9, 2019

      ***Documents:***

      ***20191202_CC draft .pdf***
      ***20191209_CC - Budget Public Hearing.pdf***

   B. **Approval Of Licenses**
      Contractor Licenses - 86 Renewals

      Contingent Upon Fire Department Approval
      Tobacco License - 1 Renewal: Mid-Town Depot, 321 Washington St.

      ***Documents:***

      ***CONTRACTOR LICENSE REPORT - 2019-12-11.pdf***

   C. **Department Activity Reports**
      1. Police Chief
      2. Finance Director

*Documents:*

***Police Chief Report.pdf***

D. **Temporary On-Sale Liquor License Application - Submitted By Brainerd American Legion Post 255 For An Event To Be Held January 18, 2020 At The NP Event Center, 210 Blacksmith Cir., Brainerd - Approval Of**

6. **Presentations**

A. **Brainerd Lakes Area Economic Development Corporation (BLAEDC) Presentation - Tyler Glynn**

B. **Brainerd Public Utilities (BPU) 2020 Operating & Capital Budget**

*Documents:*

***BPU Budget.pdf***

7. **Council Committee Reports**

A. **Safety And Public Works Committee - 7:00 P.M.**

*Documents:*

***20191216_SPW.pdf***

1. Crow Wing County Cost Share Policy Comment Period

*Documents:*

***CWC Draft Cost Share Policy.pdf***

2. Improvement 19-01 - NW 4th Street Reconstruction - Roundabout Treatments And Aesthetics

*Documents:*

***Imp. 19-01 - NW 4th Street.pdf***

3. Resolution - Agreeing To Maintain Facility For Transportation Alternatives Funding Related To The 28th Street Trail Connection

*Documents:*

***RES - Agreeing to Maintain Facility.pdf***

4. Resolution - Sponsorship For Transportation Alternatives Funding Related To The 28th Street Trail Connection

*Documents:*

***RES - Sponsoring Agency.pdf***

B. **Personnel And Finance Committee - 7:00 P.M.**

*Documents:*

***2019-12-16_PF.pdf***

1. Approval Of Bills And Transfers Of Funds
   From Fire to Fire Capital Fund $ 98,997
   per FAB Agreement

2. Mississippi Landing Trailhead Proposal For Cost Estimating

   *Documents:*

   ***Mississippi Trailhead Proposal.pdf***

3. Shared Services Agreement Between The City And Economic Development Authority (EDA)

   *Documents:*

   ***Shared Services Agreement.pdf***

4. Resolutions - Declaring The Official Intent To Reimburse Expenditures From Proceeds Of Debt

   *Documents:*

   ***Res-Reimburement Resolutions.pdf***

5. 2020 Nuisance Assessment At 403 6th St SW

   *Documents:*

   ***2020 Nuisance Assessment At 403 6th St SW.pdf***

8. **Unfinished Business**

A. **Call For Applicants - Informational**

**(Applications Available at City Hall or at the City's Website)**
**(*http://www.ci.brainerd.mn.us/*)**
**PLEASE NOTE:** *THIS INCLUDES ANY EXPIRING TERMS UP FOR REAPPOINTMENT* ***- ALL CURRENT MEMBERS ARE REQUIRED TO REAPPLY***

**Mayor Recommended: (terms to expire 12/31 of said year)**
Cable TV Advisory Committee - 2 terms (Expire 2019) - 2 terms (Expire 2021)
Charter Commission - 1 term - (Expire 2019) - 2 terms (Expire 2020) - 1 term (Expire 2021) - 1 term (Expire 2022)
Housing & Redevelopment Authority (HRA) - 1 term (Expire 2019)

Library Board - 4 terms (Expire 2019)
Park Board - 1 term (Expire 2019)
Public Utilities Commission (PUC) - 1 term (Expire 2019)
Transportation Advisory Committee (TAC) - 3 terms (Expire 2019)

**Mayor Recommended: (term to expire 09/07 of said year)**
Economic Development Authority (EDA) - 1 term (Expire 2020)

**Council President Recommended: (terms to expire 12/31 of said year)**
Airport Commission - 1 term (Expire 2019)
Planning Commission - 3 terms (Expire 2019)
Police & Fire Civil Service Commission - 1 term (Expire 2019)

**Other**
Water Tower Committee - Applicants Needed

9. **New Business**

   A. **Appeal - 601 Madison Street Property Subdivision**

      *Documents:*

      *Appeal - 601 Madison St Subdivision.pdf*

   B. **Brainerd Police Department Remodel - Request To Approve Quotes**

      *Documents:*

      *Brd PD Remodel.pdf*

   C. **2020 Levy And Budget**
      1. Adopt Resolution Setting City and HRA Levies for 2020
      2. Motion to Adopt 2020 Budgets

      *Documents:*

      *Res - 2020 Levy and Budget.pdf*

10. **Planning Commission**

   A. **Final Reading - Proposed Ordinance No. 1501 - An Ordinance To Rezone Property At 7757 Wise Road From An R-A (Rural Agriculture) District To An R-1A (Single-Family Residential) District - Interim City Administrator Thoreen Recommends To Dispense With The Actual Reading**
      a. Hold Final Reading/Dispense with Reading (Voice Vote)
      b. Adopt Ordinance (Roll Call)

      *Documents:*

      *7757 Wise Rd Rezoning.pdf*

11. **Public Forum**
    Time allocated for citizens to bring matters not on the agenda to the attention of the Council - Time limits may be imposed

12. **Staff Reports**

    (Verbal: Any Updates since Packet)

13. **Council Member Reports**

14. **Adjourn**

Note: Safety and Public Works Committee will meet at 7:00 p.m.
in the Board Room at the Crow Wing County Courthouse.
Personnel and Finance Committee will meet at 7:00 p.m.
in the Jinx Ferrari Room at the Crow Wing County Courthouse.

ANY INDIVIDUAL NEEDING SPECIAL ACCOMMODATIONS,
PLEASE CALL 828-2307
Visit the City's Website (ci.brainerd.mn.us)

MISSION
"Provide high quality, cost effective public services and leadership in creating a sustainable city"